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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on March 3, 2015
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION

Mayor Mark C. Allen
Council Member Mary Johnston
Council Member Blair Brown - Excused
Council Member Robert Jensen
Council Member Scott Monsen
Council Member Val Shupe
City Recorder Amy Rodriguez
City Manager Tom Hanson

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1. WORK SESSION:

Jennifer Morrell from the Weber County Elections office spoke to Council about the current state of the electronic equipment and addressed the vote by mail option for this upcoming election.

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Council Member Robert Jensen
Council Member Scott Monsen
Council Member Val Shupe
City Recorder Amy Rodriguez
City Manager Tom Hanson
Lt. Jason Talbot, Weber County Sheriff Office

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OTHERS PRESENT

Charles Allen, Uli Gardiner, Del Kraaima,

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2. ROLL CALL

6:00 p.m.

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3. PLEDGE OF ALLEGIANCE

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4. WELCOME

Mayor Allen expressed his appreciation to the Sheriff's Office for their hard work and team effort.
Mayor Allen expressed his condolences to the Brown family.

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5. CONSENT ITEMS

49 **5.1 APPROVAL OF AGENDA**

50 **5.2 APPROVAL OF FEBRUARY 17, 2015, MEETING MINUTES**

51 Items 5.1 and 5.2 were approved by general consent.

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53 **6. CITIZEN COMMENTS**

54 There were no citizen comments.

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56 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
57 **COMMENTS**

58 Due to lack of citizen comments in item 6, item 7 is unnecessary.

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60 **8. NEW BUSINESS**

61 **8.1 MOTION/ORDINANCE 15-02: AMENDING CHAPTER 4.20 OF THE MUNICIPAL**
62 **CODE RELATING TO CONTRACTS AND CONTRACT EXTENSIONS**

63 Hanson stated that there are circumstances where it is advantageous to the City to extend or renew a
64 contract rather than put the contract out to bid. Hanson stated that the checks and balances process would
65 remain the same. Hanson explained that the amendments would allow the City Manager to extend an
66 existing contract as long as it was approved by the City Council. Hanson stated that there is no state law
67 that regulates how often a contract must go out for bid. Hanson stated that the amendments are generally
68 for service contracts.

69 Council Member Monsen asked if there is liability for other contractors to come to the City asking for a
70 chance to bid. Hanson stated that if someone wanted to bid they could present their information and it
71 would be reviewed by staff. Hanson stated that the City can govern in the best interest of the City as long
72 as purchasing policy is followed. Hanson stated that Council would approve the final contract.

73 Council Member Jensen stated that he appreciates the opportunity for the day to day operator to watch
74 the budget and assess if a change is necessary and should be brought to Council. Council Member Jensen
75 stated that it is essentially a fail-safe on both sides.

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77 **Motion by Council Member Monsen**
78 **Seconded by Council Member Johnston**
79 **To approve Ordinance 15-02 amending**
80 **Chapter 4.20 relating to contract and contract extensions**
81 **Approved unanimously (4-0)**
82 **Roll call vote**

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84 **9. COUNCIL COMMUNICATION WITH STAFF**

85 * Council Member Johnston expressed her thanks to the Sheriff's Office for their work this weekend
86 and expressed her appreciation for the gentle way they handled themselves.

87 Council Member Johnston inquired about the progress of finding out about putting the City name on
88 the backside of the Lion's Club Veteran's Memorial Rock in front of the Civic/Senior Center.

89 * Council Member Jensen asked for the spring clean-up dates. Hanson will make sure it is on the
90 April calendar.

91 * Mayor Allen stated that the Lion's Club stated that the name will be allowed only if the rock does
92 not need to be moved from the location.

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95 **10. ADMINISTRATION REPORTS**

96 * Hanson stated that the rock can be engraved at the site of the monument; however it is expensive and

97 budget may not be available.
98 * Hanson updated Council on the transportation tax bill that is currently in legislature. He stated that the
99 concern is how the money is distributed between the cities.
100 * Hanson also expressed his appreciation to the Sheriff's Office and the professional way they have
101 handled themselves. He expressed his condolences to the Brown family.
102 * Hanson stated that staff is working on the budget and a tentative budget should be available towards the
103 end of April.
104 * Hanson stated that the Road Maintenance contract is currently out to bid. He stated that he would like to
105 hold a special meeting on March 24th to approve the contract.

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107 **11. UPCOMING EVENTS**
108 March 17th: Council Meeting 6:00 p.m.
109 March 26th: Planning Commission 6:00 p.m.
110 April 7th: Council Meeting (tentatively cancelled)
111 April 8th- 10th ULCT Mid-Year Conference to be held in St. George
112 April 21st: Work Session 5:00 p.m.
113 April 21st: Council Meeting 6:00 p.m.

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115 **12. ADJOURN THE MEETING: MAYOR ALLEN**
116 Mayor Allen adjourned the meeting at 6:48 p.m.

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120 Date Approved City Recorder

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