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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on May 6, 2014
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT FOR WORK SESSION

Mayor Mark C. Allen
Council Member Mary Johnston
Council Member Blair Brown
Council Member Robert Jensen
Council Member Scott Monsen- Excused
Council Member Val Shupe
City Manager Tom Hanson
Finance Director Shari' Garrett
City Treasurer Laura Gamon
Public Works Director Steve Harris
Lt. Burns, Weber County Sheriff
City Recorder Amy Rodriguez

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1. WORK SESSION: 5:00 P.M. **Fiscal Year 2014 Amended Budget, 2015 Tentative Budget and Fiscal Year 2016-2019 Budget Plan**

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Garrett presented the working tentative budget document, stating that changes and edits are welcomed.

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Garrett stated that staff looks forward 5 years in planning while balancing the budget.

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She stated that the rate increase this year has been kept to a minimum. Garrett stated that the city went through a ratings review a few months ago and stated that the city was able to maintain our good credit rating and maintain a strong reserve.

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Hanson stated that Refuse Utility Funds remains flat with no increases. Garrett stated that the increases have been absorbed through reserves. Hanson stated that the Culinary Water Utility Funds will increase by .15 cents, with the overage increasing by .05 cents. Hanson stated that the city is locked into the amount of water we purchase by contract. Garrett stated that the rate increase is primarily going to capital instead of operating costs, which is a positive shift.

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Hanson explained an option that would push culinary capital projects that are not critical to 2021 so that future capital project funding may be used to help fund the new shop.

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Hanson stated that there is a slight increase in Sanitary Sewer Utility Funds, with the majority being put into capital projects. The base sewer change is .39 cents, with the overage at .12 cents. Garrett noted that the minimal increase will help offset a larger increase by Central Weber Sewer in the future. Hanson stated that some future capital projects may be pushed out to help fund the new shop. Garrett stated that this will create an opportunity to take some of the funds to help the shop as well as capital projects that will occur. Hanson stated that the shop is a critical need.

47 Garrett stated that the model reflects taking funds from each utility fund to fund the shop. The
48 Public Works Shop supports water and sewer functions, therefore it is appropriate to take some
49 of the funding from the Utility Fund.

50 Garrett stated that the Storm Water Utility Fund will continue to see small increases due to EPA
51 requirements.

52 Garrett stated that when our bonds mature in 2021, the city can go out and issue debt for the
53 projects that are in the 10-15 year window. Garrett stated that there are not a lot of sources for
54 roads and taxes are one of them. Council Member Johnston stated that this new model is very
55 impressive. Garrett explained that staff looks at how the city is managing debt when working
56 with financial policies in accordance with projects. She stated that ultimately it is up to Council
57 on how to manage the debt of the city.

58 Hanson stated that the state auditors have determined that any utility that is supporting general
59 governmental activity needs to have a public hearing concerning Utility Funds to waive up to all
60 enterprise fees so that they may remain in the general fund. He stated that the estimated amount
61 for all fees to be waived may be up to \$92,093. The public hearing will be held on May 20, 2014.
62 Harris noted that we are already paying for the culinary water that is being used to water public
63 property.

64 Garrett noted that the total increase to the utility bill is .94 cents.

65 Garrett stated that the city is showing 2 percent gross and the city is not expecting any large
66 developments over the next few years. She stated that the plan shows a balanced budget through
67 2019. She explained that the road capital is grossly underfunded. She stated that Adams Avenue
68 is one of the last road reconstructions in the coming years.

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70 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

71 Mayor Mark C. Allen

72 Council Member Mary Johnston

73 Council Member Blair Brown

74 Council Member Robert Jensen

75 Council Member Scott Monsen

76 Council Member Val Shupe

77 City Manager Tom Hanson

78 Finance Director Shari' Garrett

79 Chief Building Inspector Jeff Monroe

80 Fire Chief Kasey Bush

81 Lt. Kevin Burns, Weber County Sheriff

82 City Recorder Amy Rodriguez

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84 **OTHERS PRESENT**

85 Charles and Reba Allen, Ulis Gardiner, John Kraaima, Sgt. Jeff Lembers Weber County Sheriff,

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87 **2. ROLL CALL**

6:00 P.M.

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89 **3. PLEDGE OF ALLEGIANCE**

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91 **4. WELCOME**

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93 **5. CONSENT ITEMS**

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95 **5.1 APPROVAL OF AGENDA**

96 **5.2 APPROVAL OF APRIL 15, 2014, MEETING MINUTES**

97 Items 5.1 and 5.2 approved by general consent.

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99 **6. SPECIAL ORDER**

100 **6.1 PUBLIC HEARING: TO HEAR COMMENT ON AMENDING FISCAL**
101 **YEAR 2014 BUDGET**

102 Garrett presented the changes to the 2014 Budget, stating that most of the changes are minimal
103 and basically housekeeping changes. She stated that a larger change occurred in licensing and
104 permits. She noted that there was an increase in revenue that was not anticipated. She also stated
105 that the Community that Cares Program is not being administered by the city any longer, hence
106 the amendments to that item. Garrett stated that the grants adjustment aligns the final money that
107 the city is receiving from STAG.

108 Garrett stated that the Parks Capital Project fund recognizes the RAMP funds received for the
109 construction of the Little Rohmer Park Bathroom Project.

110
111 **Mayor Allen opened the public hearing at 6:07 p.m.**

112 There were no citizen comments.

113 **Mayor Allen closed the public hearing at 6:08 p.m.**

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115 **7. CITIZEN COMMENTS**

116 There were no citizen comments.

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118 **8. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
119 **COMMENTS**

120 Due to lack of citizen comments in item 7, item 8 is unnecessary.

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122 **9. NEW BUSINESS**

123 **9.1 MOTION/RESOLUTION 14-03: TO AMEND THE FISCAL YEAR 2013-2014**
124 **BUDGET**

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126 **Motion by Council Member Jensen**
127 **Seconded by Council Member Monsen**
128 **To adopt Resolution 14-03 to**
129 **Amend the Fiscal Year 2013-2014 Budget**
130 **Approved unanimously (5-0)**
131 **Roll Call Vote**

132
133 **9.2 PRESENTATION: SHERIFF'S OFFICE GANG UNIT REPORT**

134 Hanson stated that the Sheriff's Office has put together a report on gang activity in the greater
135 common community.

136 Sgt. Jake Sube from the Ogden Police Gang Unity presented the report to Council. He stated that
137 the unit has become a metro gang unit task force and is county wide. He stated that the unit is
138 under the strike force umbrella and is directed by the Weber County Executive Board.

139 Sgt. Sube stated that the metro task force will be able to gather more intelligence county wide.
140 He stated that one of the goals is to target gangs and gang members in an effort to remove them
141 from our communities.
142 Sgt. Sube presented the 2013 year end totals for the Ogden Gang Unit. He stated that cases that
143 may have involved gang activity in other cities may not have been properly documented as gang
144 related. He stated that once they are properly identified, they picture of gang activity will become
145 more clear and intel will be shared.
146 Sgt. Sube stated that gang members began moving to other communities once Ogden began a
147 Gang injunction.
148 Council Member Monsen commented that it seems to him that the work done is mainly
149 reactionary. He asked if the department hears chatter and can stop an action before it happens.
150 Sgt. Sube stated that the unit will be taking a more proactive approach now that they will be
151 under the umbrella of the Narcotics Strike Force.
152 Mayor Allen thanked Sgt. Sube for his presentation and stated his appreciation for the officer's
153 efforts.

154
155 **9.3 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

156 Chief Bush presented the report to Council, noting that the numbers are consistent with the
157 numbers for last year. Bush noted that the FEMA grant has been accepted through the first
158 round.

159
160 **9.4 MOTION/RESOLUTION 14-04: INTERLOCAL AGREEMENT WITH
161 WEBER COUNTY FOR RECREATION, ARTS, MUSEUM AND PARKS
162 (R.A.M.P.) FUNDING FOR THE LITTLE ROHMER PARK BATHROOMS
163 PROJECT**

164 Hanson stated that the Resolution is formalizing the acceptance of the RAMP funding for the
165 Little Rohmer Park Bathrooms Project. Hanson noted that the Project has started.

166
167 **Motion by Council Member Johnston**
168 **Seconded by Council Member Jensen**
169 **To approve Resolution 14-04 to approve**
170 **The Interlocal Agreement with Weber County for**
171 **R.A.M.P. funding for the**
172 **Little Rohmer Park Bathrooms Project**
173 **Approved unanimously (5-0)**
174 **Roll call vote**

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176 **9.5 MOTION/ORDINANCE 14-04 : AMENDING CHAPTER 17.62 RELATING
177 TO WIRELESS TELECOMMUNICATION STANDARD FOR ANTENNA
178 AND ANTENNAE SUPPORT STRUCTURES**

179 Monroe stated that the addition of the language of "and establish setbacks" allows the city to set
180 exemptions for setback requirements for wireless communication facilities in the city.

181 Monroe stated that there is a telecommunication company who is interested in leasing the tower.

182
183 **Motion by Council Member Monsen**
184 **Seconded by Council Member Johnston**

185 **To adopt Ordinance 14-04**
186 **Amending chapter 17.62 relating to**
187 **Wireless Telecommunication Standard for Antenna**
188 **And Antennae Support Structures**
189 **Approved unanimously (5-0)**
190 **Roll call vote**

191
192 **9.6 MOTION/ORDINANCE 14-05 : AMENDING CHAPTER 8.16**
193 **“INSPECTION AND CLEANING” FOR THE PURPOSE OF**
194 **AMENDING SECTION 8.16.040 “NUISANCE DECLARED”**

195 Monroe stated that this amendment concerns the code enforcement ordinance. He stated that the
196 codification of the code references “landscape neglect”. He stated that the amendment will be
197 specific to “dry and parched grass”, which may be easier to enforce. Monroe also identified other
198 changes in the code, to include references to animal code and overnight parking.

199 Council Member Brown inquired about a section of the code referencing failure to keep
200 adjoining public sidewalks clear of snow. It was clarified that that adjoining refers to “being in
201 direct physical contact with, or adjacent to” so it would be the homeowners responsibility to
202 clear the snow.

203 Council Member Monsen stated that he has an issue with the water usage needed to maintain
204 grass so that it does not become dry or parched. He stated that he sees a bigger problem with
205 unkempt lawns. Monroe stated that staff is working on a Conservation Plan that will give
206 Council the opportunity to implement levels of water conservation. Council Member Johnston
207 stated that the ordinance does refer to neglected, dry, and parched grass. She stated that she
208 believes that the city should be aware of environmental changes and conservation efforts, but if it
209 is specific in the ordinance, the ordinance would have to be changed continually.

210 Monroe stated that he works with residents on problem grass, however, he is asking for the
211 language in the ordinance that will give him the authority to specifically enforce dry or dead
212 grass. Monroe stated that city beautification comes along with specific ordinances. He stated that
213 past language was vague. Council Member Brown stated that Monroe does a great job and trusts
214 that Monroe administers the code fairly. Hanson stated that requirements may change along the
215 way depending on water levels. He stated that many people will split hairs on language instead
216 of abiding by the spirit of the law. Hanson stated that the city does manage conservation efforts
217 when presented. Council Member Shupe stated that the neglected lawns are covered in the
218 ordinance and is sufficient.

219
220 **Motion by Council Member Shupe**
221 **Seconded by Council Member Johnston**
222 **To adopt Ordinance 14-05**
223 **Amending Chapter 8.16 “Inspection and Cleaning”**
224 **For the purpose to amend section 8.16.040**
225 **“Nuisance Declared”**
226 **Approved unanimously (5-0)**
227 **Roll call vote**

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230 **9.7 DISCUSSION/MOTION: APPROVAL OF PARTIAL ROAD DEDICATION**

231 **FOR ADAMS AVENUE**

232 Monroe stated that boundary adjustments need to be incorporated with the widening of Adams
233 Ave. Road.

234
235 **Motion by Council Member Monsen**
236 **Seconded by Council Member Jensen**
237 **To approve the Partial Road Dedication for**
238 **Adams Ave.**
239 **Approved unanimously (5-0)**
240

241 **9.8 PRESENTATION/DISCUSSION: SUMMARY OF FISCAL YEAR 2015**
242 **TENTATIVE BUDGET AND 2016-2019 BUDGET PLAN**

243 Hanson stated that this item refers to the tentative budget supplied to Council and discussed in
244 prior works sessions and meetings.

245
246 **9.9 MOTION: TO TENTATIVELY ADOPT THE FISCAL YEAR TENTATIVE**
247 **BUDGET AND 2016-2019 BUDGET PLAN**

248 Hanson noted that the Tentative Budget is available on our website.

249
250 **Motion by Council Member Shupe**
251 **Seconded by Council Member Brown**
252 **To Table the item based on the fact that the city has not**
253 **heard from Sheriff's Office and we do not**
254 **know what the cost will be as of yet**
255 **Approved 4-1**
256 **Council Members Brown, Jensen, Monsen, Shupe- Aye**
257 **Council Member Johnston- Nay**
258

259 Garrett stated that final adoption of budget itself must be by June 17th, but the item can be tabled
260 if the Council would like more time on this item. She stated that the state law requirement that
261 the tentative budget is presented to Council by the first meeting in May has been met. She stated
262 that approval does not bind the Council to the amounts in the tentative budget. Council Member
263 Shupe stated that he would rather approve once the funding levels have been clarified.
264 Mayor Allen stated that the Sheriff will have a response to the letter sent by the city by this
265 Friday.

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267 **10. COUNCIL COMMUNICATION WITH STAFF**

268 * Council Member Shupe would like an update on the annexation that South Ogden
269 is planning to do. He stated that he wants the city to be proactive and receive updates
270 from our city attorney or it will cost the city business activity. He stated that South
271 Ogden is moving forward and so should our city.

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274 **11. ADMINISTRATION REPORTS**

275 Hanson stated that the city has finished property acquisition on Adams Ave and the city should
276 be able to go out to bid very shortly.

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12. UPCOMING EVENTS

- May 20th: Terrace Days Planning Meeting 4:30 p.m.**
- May 20th: Budget Work Session 5:00 p.m.**
- May 20th: City Council Meeting 6:00 p.m.**
- May 29th: Planning Commission Meeting (Tentative) 6:00 p.m.**

13. ADJOURN THE MEETING: MAYOR ALLEN

Mayor Allen adjourned the meeting at 7:28 p.m.

14. ADJOURN INTO RDA MEETING

Date Approved

City Recorder