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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on May 19, 2015
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION

11 Mayor Mark C. Allen
12 Council Member Mary Johnston - excused
13 Council Member Blair Brown
14 Council Member Robert Jensen
15 Council Member Scott Monsen
16 Council Member Shupe
17 City Manager Tom Hanson
18 Finance Director Shari' Garrett
19 Public Works Director Steve Hanson

20
21

Others Present

22 None

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1. WORK SESSION:

5:00 p.m.

25 Hanson revisited the big budget items for this year as public safety, public works shop, and personnel. He
26 noted that the work session will focus on the tax side of the activities. Hanson noted that there are some
27 outstanding projects needing completion along the RDA area. He stated that staff is still working on the
28 RDA extension. Hanson spoke on the proposed Transportation tax that may be on the November ballot.
29 He stated that it is a county wide vote. Mayor Allen stated that the City would receive over \$100,000 per
30 year that could be used on road maintenance if it is approved. Garrett explained that the budget looks
31 forward and the CAFR is a historical look at the budget.

32
33 Garrett highlighted revenues and expenditures in the general fund. She stated that there is a spike because
34 10 percent is being transferred out of the general fund into the capital funds. She stated that this has been
35 adopted into the budget. She stated that licenses and permits show a decrease because the city collected
36 on delinquent licenses last year, causing a higher overall return.

37 Garrett stated that overall taxes are going up 1 percent. She stated that sales tax is expected to go up 3
38 percent. She stated that the city is not asking for any property tax increases. The increase in property tax
39 is due to new growth within the City.

40 Hanson stated that personnel is expected to increase by 1.5 percent. Garrett stated that the City is looking
41 to redo the business license study to see where the city fees line up. She stated that the custodian terms
42 will remain generally the same regardless of who receives the contract. She stated that the election costs
43 are estimated at \$14,000 for this year. Garrett stated that the General Fund is expected to make an annual
44 contribution (\$53,000) for the Public Works facility.

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46 Garrett explained that if the City would like to consider continuing GO service bonds, it can be structured
47 so that there would be little to no impact to customers fees or taxes.
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51 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION**

52 Mayor Mark C. Allen
53 Council Member Mary Johnston - Excused
54 Council Member Blair Brown
55 Council Member Robert Jensen
56 Council Member Scott Monsen
57 Council Member Shupe
58 City Manager Tom Hanson
59 Finance Director Shari' Garrett
60 Public Works Director Steve Harris
61 Lt. Jason Talbot, Weber County Sheriff's Office
62 Recreation Director Aaron Solomon

63
64 **Others Present**

65 Jeff Tilly, Cheryl Tilly, Dell Kraaima, Ulis Gardiner, Charles Allen, Reba Allen, Wallace Reynolds,
66 Derek Hartzell, Logan Voight

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68 **2. ROLL CALL**

6:00 p.m.

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70 **3. PLEDGE OF ALLEGIANCE**

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72 **4. WELCOME**

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74 **5. CONSENT ITEMS**

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76 **5.1 APPROVAL OF AGENDA**

77 Hanson requested that 6.1 and 6.2 be moved between 9.1 and 9.2 to better describe the items.

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79 **5.2 APPROVAL OF MAY 5, 2015, MEETING MINUTES**

80 Mayor Allen noted that he was not present at the Council Meeting and to please make the change before
81 minutes are printed.

82 Items 5.1 and 5.2 approved by general consent.

83
84 **6. SPECIAL ORDER**

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86 **6.1 PUBLIC HEARING: ENTERPRISE FUND TRANSFER**

87 Hanson stated that there is no tax or fee schedule change, and that the item is a budgetary nuance that
88 allows the City to transfer funds from infrastructure accounts to pay for water to support City functions.
89 He stated that it is an inter-fund transfer. He stated that the inter-fund transfer is state mandated.

90
91 **Mayor Allen opened the Public Hearing at 6:57 p.m.**

92 There were no citizen comments.

93 **Mayor Allen closed the Public Hearing at 6:58 p.m.**

94
95 **6.2 PUBLIC HEARING: FISCAL YEAR 2015 AMENDED BUDGET, FISCAL YEAR**
96 **2016 TENTATIVE BUDGET, AND 2017-2020 BUDGET PLAN**

97 Hanson stated that the tentative budget has been available online for a month and is there for anyone to
98 review for further detail. Mayor Allen stated that the budget includes a 5 year budget plan and has proven
99 to be very important for budget discussions.

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Mayor Allen opened the Public Hearing at 6: 59 p.m.

Resident Wallace Reynolds- 5200 S 300 E- asked if there is a better location for the new Public Works Shop so that conditions are safer.

Resident Jeff Tilley- 268 E 4800 S- inquired as to what type of vehicles will house the Public Works Shop.

Resident Ulis Gardiner- 4608 S 450 W- stated that he feels that if the City wants a new building, the City should not use “scare tactics” and just say that it needs the new building. He also wanted to know what the building would be like and the new location.

Mayor Allen closed the Public Hearing at 7:16 p.m.

Hanson stated that the City is looking for different locations for the shop, stating that the City is still in the planning and development stage. He stated that the location will be moved from the sensitive lands area. He stated that the shop houses the public works business offices and all of the fleet and maintenance vehicles and equipment. He stated that it is a critical piece in supporting the City infrastructure. Council Member Brown stated that the condition of the building is not a scare tactic, noting that the shop is in very poor condition and invites anyone to visit the shop.

7. CITIZEN COMMENTS

Resident Jeff Tilley- 268 E 4800 S – had questions concerning the play equipment at Lions Park.

Resident Ulis Gardiner- 4608 S 450 W- inquired as to why the city has sprinklers on when residents have been asked to not water the grass as often.

8. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS

Hanson stated that the swing set at Lions Park was unsafe and noted that new equipment is on order and will be constructed soon.

Hanson stated that the City has met with the groundskeeper and was under the impression that the watering was being taken care of. He stated that it is also a concern of his and will follow through on making sure the problem is taken care of. The Mayor stated that the City has contacted large landowners and businesses concerning their watering as well.

9. NEW BUSINESS

9.1 PRESENTATION: FY 2015 AMENDED BUDGET, FY 2016 TENTATIVE BUDGET AND FY 2017-2020 BUDGET PLAN

Hanson presented an overview of the budget work session held earlier in the evening. He stated that all of the funds taken in from the residents is to support City functions. He stated that major budget items are community development, RDA, personnel, Public Works Facility, and Public Safety. He explained that to maintain service levels for residents, the City is looking towards replacing the Public Works Facility. Hanson spoke briefly on the proposed Weber County Transportation Sales Tax that may appear on the November ballot. Hanson spoke on upcoming Capital Projects, stating that the City has a plan to pay for the Public Works shop while meeting future capital needs.

150 **9.2 MOTION/RESOLUTION 15-06: INTERLOCAL AGREEMENT WITH**
151 **WEBER COUNTY FOR RECREATION, ARTS, MUSEUM AND PARKS**
152 **(R.A.M.P.) FUNDING FOR THE ROHMER PARK BASEBALL FIELDS**
153 **BACKSTOP FENCING PROJECT**

154 Solomon stated that the City was funded \$9000.00 to put new fencing by the baseball fields and backstop
155 at Rohmer Park. He stated that it encompasses all the skirt fencing and reinforcement ties at all three
156 fields and batting cage.

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158 **Motion by Council Member Jensen**
159 **Seconded by Council Member Shupe**
160 **To approve Resolution 15-06 Interlocal with**
161 **Weber County for R.A.M.P. grant funding**
162 **For the Rohmer Park Baseball fields**
163 **Approved unanimously (4-0)**
164 **Roll Call Vote Taken**
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166 **9.3 MOTION/RESOLUTION 15-07: INTERLOCAL AGREEMENT WITH**
167 **WEBER COUNTY FOR RECREATION, ARTS, MUSEUM AND PARKS**
168 **(R.A.M.P.) FUNDING FOR THE LIONS PARK PLAY STRUCTURE PROJECT**

169 Solomon stated that the City was funded \$13,000. for the new structures at Lions Park.

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171 **Motion by Council Member Monsen**
172 **Seconded by Council Member Brown**
173 **To approve Resolution 15-07 Interlocal with**
174 **Weber County for R.A.M.P. grant funding**
175 **For Lions Park Play Structure Project**
176 **Approved unanimously (4-0)**
177 **Roll Call Vote Taken**
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179 **9.4 MOTION/ORDINANCE 15-04: AMENDMENT TO MUNICIPAL CODE 17.44.200**
180 **“LANDSCAPING REGULATIONS”**

181 Hanson stated that the City would like to re-align landscaping in commercial areas, particularly
182 Adams Ave. by not allowing trees in the park strips moving forward. He stated that damage to the
183 Roadways may occur in the high traffic areas.

184 Council Member Shupe suggested expanding the ordinance to include residential park strips as
185 well. Council Members Monsen and Brown agreed that the issue should be revisited.

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187 **Motion by Council Member Shupe**
188 **Seconded by Council Member Monsen**
189 **To approve ordinance 15-04 Amending**
190 **Municipal Code 17.44.200 “Landscaping Regulations”**
191 **Approved unanimously (4-0)**
192 **Roll Call Vote Taken**
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195 **9.5 PRESENTATION: SHERIFF’S OFFICE MONTHLY REPORT**

196 Hanson explained that Lt. Talbot has been excused. The information is available in the packet.

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198 **9.6 PRESENTATION: COMMUNITIES THAT CARE PROGRAM UPDATE**

199 Logan Voight, the youth representative chair for the Communities that Care Program, updated Council

200 on the Program, stating the two town meetings have been held, focusing on bullying and alcohol and drug
201 awareness. He stated that they are losing a lot of the youths due to the end of the school year. He stated
202 that more than half of the group are seniors and leaving school. He asked that staff and Council reach out
203 to any youths to help recruit into the Program. He stated that the Program will be incorporating service
204 projects into their routine. He also stated that the group targets parenting as well. Mayor Allen stated that
205 the SHARP survey results were staggering and they need to be dispersed to younger children to get the
206 word out on the program.
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208 **10. COUNCIL COMMUNICATION WITH STAFF**

209 * Council Member Jensen stated that the weeds are growing again east of the building.
210 Hanson stated that the owners have been contacted.

211 * Council Member Monsen asked about a projected start date on the Wasatch Realtors
212 Building. Hanson replied that it may be early July.
213

214 **11. ADMINISTRATION REPORTS**

215 There were no administrative reports.
216

217 **12. UPCOMING EVENTS**

218 May 25th: Memorial Day Observance- City Offices Closed

219 May 28th: Planning Commission Meeting- 6:00 p.m.- Cancelled

220 June 2nd: Council Work Session- 5:00 p.m.

221 June 2nd: Council Meeting – 6: p.m.

222 June 13th: TERRACE DAYS

223 June 16th: City Council Meeting 6:00 p.m.
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225 **13. ADJOURN THE MEETING: MAYOR ALLEN**

226 Mayor Allen Adjourned the meeting at 7:41 p.m.
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228 **14. RDA MEETING (Immediately following the regular scheduled meeting)**
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