



Regular City Council Meeting

Tuesday, June 16, 2015

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

www.washingtonterracecity.com

1. **WORK SESSION: 5:00 p.m.**

Topics to include, but not limited to: Discussions on City Pay Plan review, Public Facility Rentals (i.e. Civic Center, City Hall Chambers), Private landowners infringing upon City owned property

2. **ROLL CALL 6:00 p.m.**

3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME**

5. **CONSENT ITEMS**

5.1 APPROVAL OF AGENDA

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

5.2 APPROVAL OF JUNE 2, 2015, MEETING MINUTES

6. **SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff/applicant presentation, questions By Council, Chair opens public hearing, citizen input; Chair closes public hearing, then Council final discussion.

6.1 PUBLIC HEARING: TO HEAR COMMENT ON THE ANNEXATION OF A PARCEL OF LAND BELONGING TO PLEASANT VALLEY RANCH, LLC, ANCHOR LAND & CATTLE, LLC, AND RISKY III, LLC

The area of land covers 9.928 acres along the east side of Adams Avenue adjacent to the frontage road along 5700 South roadway.

7. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

For more information on these agenda items, please visit our website at www.washingtonterracecity.org

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

8. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

9. NEW BUSINESS

9.1 MOTION/RESOLUTION 15-09: TO AMEND THE FY 2015 BUDGET; ADOPT FY 2016 FINAL BUDGET, FEE SCHEDULE, AND FINANCIAL POLICIES AND OBJECTIVES; AND ADOPT THE COUNTY AUDITOR'S CERTIFIED PROPERTY TAX RATE

Before June 22 of each year, the City Council is required to adopt a final budget for the ensuing fiscal year and adopt a proposed or final property tax levy.

9.2 PRESENTATION/DISCUSSION: TERRACE DAY'S REVIEW

A Review of the Terrace Days Event to take place on June 13, 2015

9.3 PRESENTATION: SHERIFF'S OFFICE MONTHLY REPORT

The Weber County Sheriff's Office will be providing a report on activities occurring in May 2015.

9.4 MOTION/PROCLAMATION 15-02: LOCAL FIRST INDEPENDENT'S WEEK

A proclamation to celebrate the independence of the members of the community of Washington Terrace and the entrepreneurial spirit represented by our core of local independent businesses.

9.5 MOTION: AMEND THE JULY REGULAR CITY COUNCIL MEETING SCHEDULE

The Council may motion to cancel the July 7, 2015, regular City Council meeting.

9.6 PRESENTATION/DISCUSSION: CONTINUATION OF WORK SESSION ITEMS, IF NECESSARY

If necessary, a continuation of the work session discussion for topics to include, but not limited to: Public Facility Rentals, Private landowners infringement upon City owned property.

9.7 PRESENTATION: FISCAL YEAR 2015 IN REVIEW: LEGISLATIVE POLICY PRIORITIES ACCOMPLISHMENTS AND HIGHLIGHTS

A report highlighting the City's accomplishments as it relates to the legislative policy priorities and objectives.

10. COUNCIL COMMUNICATION WITH STAFF

This is a discussion item only. No final action will be taken.

11. ADMINISTRATION REPORTS

This is an opportunity for staff to address the Council pertaining to administrative items.

12. ADJOURN INTO RDA MEETING

13. UPCOMING EVENTS

June 25th: Planning Commission Meeting 6:00 p.m.

For more information on these agenda items, please visit our website at www.washingtonterracecity.org

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July 3rd: City Hall Closed for Independence Day

July 7th: City Council Meeting 6:00 p.m. – Tentatively cancelled

14. MOTION: ADJOURN INTO CLOSED SESSION

- To discuss the character, professional competence, or physical or mental health of an individual.
- Strategy session to discuss pending or reasonably imminent litigation
- Discussion regarding deployment of security personnel, devices, or systems
- Strategy sessions to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.

15. ADJOURN THE MEETING: MAYOR ALLEN

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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on June 2, 2015
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION

11 Mayor Mark C. Allen
12 Council Member Mary Johnston
13 Council Member Blair Brown
14 Council Member Robert Jensen
15 Council Member Scott Monsen
16 Council Member Shupe
17 City Manager Tom Hanson
18 Finance Director Shari' Garrett
19 Treasurer Laura Gamon
20 City Recorder Amy Rodriguez
21 Recreation Director Aaron Solomon
22 Public Works Director Steve Harris

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Others Present

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None

Garrett presented a wrap up on outstanding budget issues, highlighting changes to the current budget, tentative budget, and budget plan. She stated that some of the major changes to this years' budget are sales tax, RAMP: tax recognizing the RAMP funds that were received, and franchise tax. She stated that this has been an anomaly year due to the warmer winter. She stated that changes to the General Fund include a one-time transfer to the Capital Project Funds. Garrett stated that the auditors are notified of the transfers through meeting minutes as well as the Resolution that will be proposed at the next meeting. Garrett stated that overage goes into capital projects that are taxed supported. Garrett stated that there may have been an overestimation on consumption usage. She stated that water and sewer revenues are showing lower than projected. She believes that this year is a one-time event and it will be monitored. Garrett stated that future year projections are based on current year stats. She stated that the City must collect the RDA city-imposed tax into the General Fund and transfer into the RDA fund. She stated that the other tax entities will be contributing directly into the RDA.

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40

Utility late fees

Gamon stated that the Utility Billing Department costs for late fees and billing has increased. She stated that the new company saves times by printing and mailing everything in shop. She stated that it is also an incentive to deter people from paying late. She stated that the number of late fees is continuing to increase. Council Member Monsen stated that he does not think the increase will change anyone's behavior. He stated that he would like to keep it at \$10.00. Council Member Brown stated that he reached out to cities within our county to compare fees and would also like to keep the fee at \$10.00. Gamon stated that the goal is to not shut people off, noting that it takes two days of resources to shut people off. Mayor Allen stated that providing quicker service for someone to be noticed of a potential shut off is worth the extra \$5.00. Gamon stated that first time late fees are usually waived and so is the deposit. Council Member Johnston stated that the extra \$5.00 helps staff with flexibility to help write off

50 some of the fees. Mayor Allen noted that the tentative budget has the \$15.00 fee built in but it can be
51 changed before final adoption.

52

53 Convenience Fee

54 Hanson stated that the fee is a hard cost of \$1.90 that is passed along to the credit card company for the
55 processing and percentage costs of card usage that the City incurs. Council Member Shupe stated that
56 these issues should have been raised when the tentative budget was approved. Gamon stated that a new
57 EMV machine will need to be purchased for credit card requirements. She noted that if the City does not
58 have the EMV machine, we will be responsible if cards are used fraudulently.

59

60 Council Member Brown stated that he purchased a home and was charged a water signup fee even
61 though there was no usage. He stated that the City should not charge for ownership, but rather for usage.
62 He stated that he feels that this is unfair. Hanson stated that someone was using the water during that
63 time. Hanson stated that staff is following City ordinance and feels that this ordinance can be looked at in
64 depth at a later time. Council Member Jensen compared it to car registration, which is based on
65 ownership and not occupancy. Gamon stated that the utility bills are put into the name of the owner listed
66 on the county register. Mayor Allen stated that the ordinance can be reviewed at a later time.

67

68 Pay Plan

69 Hanson stated that the Pay Plan (salaries) has been approved in the tentative budget by Council. Council
70 Member Shupe stated that the benchmark plan that is used is a much better plan than just calling others
71 cities. Council Member Brown stated that he does not feel comfortable with staff suggesting their own
72 salary amounts. He stated that he is not comfortable with the cities on the benchmark formula.
73 Council Member Johnston stated that the study is researched based and most cities comply with the study
74 and pay plan program. Council Member Shupe stated that the research is based on several factors. He
75 noted that during the economic downturn, the City remained neutral and did not increase pay.
76 Council Member Shupe stated that the City is not paying employees what they are worth. Council
77 Member Jensen stated that the pay plan is a template that can be used and it is researched based.
78 Council Member Monsen stated that he feels that it is important to pay employees fairly and the only way
79 to figure it out is by a study and adapt it to our needs.

80

81 Master Plan for In-fill lots and existing properties

82 Council agreed to bring the items back for future review.

83

84 Rental of Community Center

85 Council agreed to bring the item back for future discussion.

86

87 Customer Service

88 Hanson stated that he would encourage a future discussion on customer service issues. Council Member
89 Shupe stated that if it is for specific individuals it must be done in closed meetings.

90

91 Transparency

92 Council Member Brown stated that he would like to communicate the Council voting records and staff
93 salaries more efficiently in the name of transparency. Council Member Shupe stated that the records are
94 already online and available to anyone who asks.

95

96 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

97 Mayor Mark C. Allen

98 Council Member Mary Johnston

99 Council Member Blair Brown
100 Council Member Robert Jensen
101 Council Member Scott Monsen
102 Council Member Shupe
103 City Manager Tom Hanson
104 Finance Director Shari' Garrett
105 Public Works Director Steve Harris
106 Lt. Jason Talbot, Weber County Sheriff's Office
107 City Recorder Amy Rodriguez
108 Recreation Director Aaron Solomon

109
110 **Others Present**

111 Charles Allen, Ruthie Stone, Brent Lund, Midge Lund, Bill Ashdown, Melvin Babcock, Karen Disney,
112 Janie Huston, Travis Thyfault, Bell Kraaima, Ulis Gardiner, Randy HYTE

113
114 **1. WORK SESSION: FY 2015 AMENDED BUDGET, FY 2016 TENTATIVE BUDGET**
115 **AND FY 2017-2020 BUDGET PLAN** **5:00 p.m.**

116 Topics to include, but not limited to: Outstanding budget issues/budget wrap-up
117

118 **2. ROLL CALL** **6:00 p.m.**

119
120 **3. PLEDGE OF ALLEGIANCE**

121
122 **4. WELCOME**

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124 **5. CONSENT ITEMS**

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126 **5.1 APPROVAL OF AGENDA**

127 Hanson stated that there will not be a need for a closed session meeting tonight. (Item 12).
128

129 **5.2 APPROVAL OF MAY 19, 2015, MEETING MINUTES**

130 Items 5.1 and 5.2 were approved by general consent.
131

132 **6. CITIZEN COMMENTS**

133
134 Resident Blair Brown -187 E 4700 S- invited residents to run for office. He stated that he wanted to
135 speak candidly about his experience on the Council. He stated that it has been tough to be on the Council
136 and feels that his opinion is not valued. He stated that he sometimes feels that he has been put down when
137 he asks a question .He stated that he is bothered that staff recommends their own salary. Brown stated
138 that he feels that the City Manager should be able to negotiate water bills. He stated that he feels that too
139 many people in the City have been mistreated. He recommended that staff take one year off without a pay
140 increase. Brown stated that he has asked to talk about topics and has been told that it is a waste of time to
141 talk about the issue.

142
143 Former resident Brett Lund- 4725 S 200 E- stated that he and his wife have not received good service
144 from the City when he has had issues. He noted that he has raised a family in the City and the City has
145 been good to them. He stated that he did not receive responses from several members of Council on
146 issues that he had and wishes that he had Council emails. Lund stated that no one has ever come to his
147 house to ask how he feels about issues in the City except for when they run for office.
148

149 Former resident Midge Lund- 4725 S 200 E- stated that the painting on the street in front of Bonneville
150 High School was hard on her and the City was not present to oversee the painting. She stated that she was
151 unhappy with the way utilities are handled. She stated that she was unsuccessful in setting up bill pay
152 when she was out of town for a year. She stated that she has not brought her concerns to Council because
153 she has been ignored before.

154
155 Resident Janie Houston- 5150 S 600 W- stated that she is always seeing increases in utility bills but sees
156 brand new vehicles all over the city. She stated that she would like to see more transparency. She noted
157 that her garbage is not picked up at least once a month.

158
159 Resident Ruth Stone stated that her late husband served on the Planning Commission for 30 years. She
160 stated that everyone needs to get on the same page and work together and she expects her City to take
161 care of her and she will find someone to listen to her.

162
163 Melvin Babcock- 4725 S 200 E- stated that he paid the service connection fee for utilities for his new
164 home as well as his brother in law Blair Brown and feels that it is wrong. He also stated that he hopes to
165 be a part of the City.

166
167 Ulis Gardiner- 4608 S 450 W- Stated that a former city council member told him that he would get calls
168 from other council members as to how others are voting so that it would look unanimous. Gardiner stated
169 that he would like to know how many pay raises everyone has received in the City within the last 7 years.
170 He stated that when he has asked for changes in the city, many times not changes have been made. He
171 noted that he feels that his end of the city is treated differently than the top end.

172
173 Resident Travis Thyfault- 326 E 4800 S- stated that he has read over the minutes from the Council
174 meeting that discussed falconry and feels that there is confusion over what was decided at Planning
175 Commission and would like to have the item back on the agenda. He stated that a major issue was
176 brought up about the number of birds allowed by the state. He stated that Planning Commission stated
177 that there can be one mew and one feeding pen, and this would only allow for a lesser number birds. He
178 stated that another issue was that the backyards are too small and he stated space is not an issue for a bird
179 and his mew fits into his yard. Thyfault stated that the ordinance will not allow for extra birds to feed
180 the falcons and should not be an issue. He stated that there is not a threat from birds. Thyfault stated that
181 the state monitors falcons and falconry. He is asking that the Council to reconsider the ordinance.

182
183

184 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
185 **COMMENTS**

186 Mayor Allen thanked the residents for their comments.

187

188 Hanson stated that the goal of Council and staff is to serve the residents of the City. He stated that he
189 feels that the comments shared tonight suggest to him that the City may be missing a point in regards to
190 customer service and stated that the City will strive to do better with customer service. He noted that
191 there will be a training next week on customer service.

192 Hanson stated that utility services are in accordance with city ordinance. He stated that the item was
193 discussed in work session and will be reviewed.

194

195 Hanson stated that Council emails and phone numbers are listed on the website. He stated that any
196 resident can call and receive any information that they need. Council Member Brown suggested that
197 residents with problems be called by City Staff.

198 Hanson stated that if garbage cans are missed, he can call the service provider. He stated that the needs of
199 the City are balanced with the ability to pay.

200

201 Mayor Allen asked Thyfault to write up any discrepancies on the information Council was provided.

202 Mayor Allen stated that he has never encouraged a unanimous vote and it is not in Council training to do
203 so.

204

205 Mayor Allen addressed the fee increases, explaining that many of the fees are pass along fees (water
206 sewer, garbage).

207 Mayor Allen stated that the fleet replacement policy is new but it has been proven to be cheaper to sell
208 and replace vehicles this way.

209 Mayor Allen stated that everyone works hard to keep fees as low as possible, stating that the costs are
210 looked at every year.

211

212 Mayor Allen addressed several comments made by Council Member Brown that disturbed him. He stated
213 that mistakes are sometimes made but there is never intent to mistreat residents. He stated that staff does
214 not set their salary and salary is set by the Council. He noted that rules and standards must be set and
215 does not feel that one person should have the power to negotiate fees and water bills, stating that it is not
216 a good policy. Mayor Allen stated that if the process needs to be looked at again, it can be. Mayor Allen
217 stated that you run a city professionally and not politically. He stated that staff works for Council and the
218 Council works for the residents. Mayor Allen noted that the street painting was difficult to deal with,
219 stating that it was a tradition that became out of hand. He stated that policy was created at that time and it
220 has not been done since.

221

222 Council Member Monsen stated that there are a few issues and agrees that the City can look at the way
223 utility accounts are transferred. He stated that he is mindful that some people are not computer literate
224 and suggests putting the contact information of Council in every newsletter.

225

226 **8. NEW BUSINESS**

227

228 **8.1 PRESENTATION: FY 2015 AMENDED BUDGET, FY 2016 TENTATIVE BUDGET** 229 **AND FY 2017-2020 BUDGET PLAN**

230 Garrett stated that the work session focused on outstanding budget items. She stated that the budget is
231 available online, or residents may visit City Hall to receive the information that is needed. She
232 summarized what the major budget changes are for the current budget.

233 She stated that sales tax revenues are coming in stronger than expected. She stated that the City was
234 successful in receiving RAMP Tax for a few projects

235 She stated franchise taxes are expected to be reduced this year which will affect this years' budget by
236 \$30,000. Garrett stated that the City will be seeing an additional \$76,000 in the general fund revenue
237 resources that is expected to be able to be transferred over to the capital projects fund.

238 Garrett stated that consumption usage for water and sewer are lower than expected for the current year.

239 The City is approaching this as a possible one-time occurrence. Garrett stated that many factors play into
240 water consumption patterns including new water meter replacements and measures for water
241 conservation.

242 She stated that there is new guidance as to how to report RDA tax funds.

243 She stated that changes to the budget plan include the value in the RDA that has been captured at
244 \$117,000 in tax growth and has proved to be an advantage for the tax base.

245

246

247 **8.2 PRESENTATION: ANIMAL CONTROL SERVICES UPDATE**

248 South Ogden Animal Control representative Karen Disney presented the update to Council. She stated
249 that they handle about 26 calls a month, noting that stray animals are the biggest complaint that they
250 receive. She stated that larger cases, such as animal hoarding, take up a lot of time. She stated that
251 another long process to resolve through the court was the resident with a goat service animal. She stated
252 that the vaccination program was well attended by residents. She stated that their focus is to work on the
253 licensing issues. Council Member Monsen stated that he called the County dispatch concerning a family
254 of stray cats in his yard and was told that they would not help him with cats. Disney stated that a resident
255 can borrow a trap from them and trap the cats themselves. She stated that they do not go on private
256 property to trap cats. Disney stated that the County can accept the animal into their adoption program.
257 Disney stated that the dispatch number should always be called for police, fire, and animal control, even
258 if it is after hours. Mayor Allen stated that he has received calls from people who say that there are dogs
259 off leash on school property. Disney stated that there is not an off leash law in the City. Disney stated that
260 the website “alley cat allies” has many ideas to deter stray cats.
261 Council Member Johnston stated that she appreciates that work that is being done.
262 Council Member Shupe stated that he is glad to hear that the parks are patrolled.
263

264 **8.3 DESCRIPTION/MOTION: APPROVAL OF QUIT CLAIM DEED FOR A**
265 **PERPETUAL RIGHT OF WAY FOR ALL PURPOSES OF A COUNTY ROAD**

266 Hanson stated that it was determined through the county that the Adams Avenue Road had not been
267 recorded as deeded to the City. It had been assumed by all parties involved that it had. He stated that the
268 deed will establish legal ownership of the property.
269

270 **Motion by Council Member Jensen**
271 **Seconded by Council Member Monsen**
272 **To approve the quit claim deed for a perpetual**
273 **Right of way for all purposes of a county road**
274 **Approved unanimously (5-0)**
275

276 **8.4 MOTION/RESOLUTION 15-08: RESOLUTION SUPPORTING THE HB 362 (2015)**
277 **AUTHORIZED 0.25% LOCAL OPTION GENERAL SALES TAX DEDICATED TO**
278 **TRANSPORTATION, ENCOURAGING THE COUNTY OF WEBER TO SUBMIT**
279 **THE PROPOSAL TO VOTERS IN NOVEMBER 2015, AND ENCOURAGING**
280 **VOTERS TO SUPPORT THE PROPOSAL**

281 Hanson stated that the resolution is supporting the election of the transportation sales tax to be placed on
282 the November ballot so that residents may vote on the option. Hanson stated that staff has found that even
283 with the sales tax opportunity, the City will be behind on assessed and evaluated needs. Council Member
284 Shupe asked if the Mayor has heard of any cities that are not supporting the resolution. Mayor Allen
285 stated that about half of Weber County has approved the resolution so far and all of Davis County has
286 approved it. Hanson stated that it is his understanding that if the tax takes place it is either all in or all out.
287 Mayor Allen stated that the County Commissioners would like support to put the option on the ballot.
288 Mayor Allen stated that it would be advantageous to us for transportation in our community if the voters
289 approve. Hanson stated that the resolution is encouraged by ULCT because there is such a gap to pay
290 for roads and infrastructure. Mayor Allen stated that the legislature enacted the .05 cents per gallon gas
291 tax but it letting the residents vote on the remaining tax. Council Member Shupe asked who makes the
292 decision for UTA. Hanson stated that it is set up legislatively. Mayor Allen stated that .01 goes to cities,
293 .01 goes to transit and .05 goes to county and UTA will decide how to spend it within Weber County. The
294 Mayor stated that it is his understanding that the funds are to improve service and not buildings.
295 Council Member Monsen stated that he is in favor of letting people decide but is not in favor of the

296 option. Mayor Allen stated that the resolution is to support putting the option on the ballot. Hanson stated
297 that the money that is spent can only be spent on infrastructure and road maintenance.
298

299 **Motion by Council Member Shupe**
300 **Seconded by Council Member Johnston**
301 **To approve Resolution 15-08**
302 **Approved unanimously (5-0)**
303 **Roll Call Vote**
304

305 **9. COUNCIL COMMUNICATION WITH STAFF**
306

- 307 * Council Member Brown encouraged everyone to attend Terrace Days
- 308 * Council Member Monsen stated that he would like to review the Dewitt Property letter in
309 Future work sessions or meetings.
- 310 * Mayor Allen stated that Terrace Days is next week and the Movie in the park will be held
311 on the Friday night before Terrace Days.

312
313 **10. ADMINISTRATION REPORTS**

314 Hanson stated that the nominations for Grand Marshall have either been Grand Marshall in the past, or
315 are unable to participate. Council Member Johnston suggested Keith and Lois Richins as possible Grand
316 Marshalls. Council agreed that they are a good choice. They will be contacted.

317 Solomon stated that a new vendor has asked to be at Terrace Days this year. The Vendor is “knocker
318 balls” in which people are in plastic bubbles. Hanson stated that he has been evaluating the risk factor for
319 potential problems. Council decided that the risk would not be worth it and decided not to have them
320 participate in Terrace Days this year.

321
322 Solomon suggested that Council can ride in the new fire truck. Council Member Brown stated that he is
323 not opposed to doing it this year, but likes the more personal approach of the golf carts. Mayor Allen
324 stated that the fire department should take the glory in the new fire truck. Hanson stated that he will see if
325 he can get the golf carts this year.

326 Council Member Johnston volunteered to sell beverages at the Coke trailer. They Mayor said he could
327 help out as well.
328

329 **11. UPCOMING EVENTS**

- 330 June 12-13th: TERRACE DAYS
- 331 June 16th: City Council Meeting 6:00 p.m.
- 332 June 25th: Planning Commission Meeting 6:00 p.m.
- 333 July 3rd: City Hall Closed for Independence Day
- 334 July 7th: City Council Meeting 6:00 p.m.

335
336 **12 MOTION TO ADJOURN INTO CLOSED SESSION**

337 Item has been deleted. Please see item 5.1
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339

340 **13. ADJOURN THE MEETING: MAYOR ALLEN**

341 Mayor Allen adjourned the meeting at 7:56 p.m.
342

343 _____
344 Date Approved City Recorder

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 15-09

**A RESOLUTION AMENDING THE FISCAL YEAR 2015 BUDGET;
ADOPTING THE FINAL 2016 BUDGET; ADOPTING THE RATE AND FEE
SCHEDULE AND POLICY GUIDELINES AS PRESENTED IN THE TENTATIVE
BUDGET DOCUMENT; AND SETTING THE CERTIFIED TAX RATE AT THE
COUNTY AUDITOR'S CERTIFIED TAX RATE**

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and prior to June 22 of each year the Council shall by resolution adopt a budget and certified tax rate for the ensuing year; and

WHEREAS, the City Manager and Finance Director on the 5th day of May 2015, presented to the governing body with an amended budget for fiscal year 2015, a tentative budget for fiscal year 2016, and a budget plan for fiscal years 2017-2020; and

WHEREAS, the governing body has reviewed the amended budget for fiscal year 2015, the tentative budget for fiscal year 2016, and a budget plan for fiscal years 2017-2020 and the contents contained therein; and

WHEREAS, the governing body, during their regularly scheduled meetings, held a public hearing on Tuesday, May 19th, 2015, at City Hall to receive public input regarding the budget and its contents prior to its final adoption on June 16, 2015.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington Terrace, County of Weber, State of Utah that the budget is adopted as follows:

SECTION 1. AMEND THE FISCAL YEAR 2015 BUDGET

The amended budget as outlined, presented and attached is hereby adopted as the final amended budget for fiscal year 2015.

SECTION 2. ADOPT THE FISCAL YEAR 2016 BUDGET, FEE SCHEDULE, & FINANCIAL POLICIES

The fiscal year 2016 budget as presented and *attached* hereto is hereby adopted as the final acting budget. The proposed rate and fee schedule is adopted as presented effective July 1, 2015.

SECTION 3. ADOPT THE COUNTY AUDITOR'S CERTIFIED PROPERTY TAX RATE

The City's *general purpose* Certified Property Tax Rate shall be set at the Auditor's Certified Tax Rate of 0.001637 and Certified Rate Revenue of \$489,276. The *interest and sinking fund/bond* Certified Property Tax Rate shall be set at the Auditor's Certified Tax

Rate of 0.001313 and Certified Rate Revenue of \$392,426 required to satisfy the General Obligation Bond (voter approved in 2000) annual debt service requirements.

EFFECTIVE DATE. This Resolution shall take effect July 1, 2015, for the adopted budget ending June 30, 2016, and immediately for the amended budget ending June 30, 2015.

PASSED AND ADOPTED this 16th day of June 2015.

CITY OF WASHINGTON TERRACE

Mayor Mark C. Allen

Attest:

City Recorder

Roll Call Vote:

Council Member Blair Brown_____

Council Member Robert Jensen_____

Council Member Mary Johnston_____

Council Member Scott Monsen_____

Council Member Val Shupe_____

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAX REVENUE</u>					
10-31-10 PROPERTY TAXES - REAL ESTATE	.00	.00	461,235.00	461,235.00	.0
10-31-12 PROPERTY TAX INCREMENT SOUTHEA	.00	.00	117,000.00	117,000.00	.0
10-31-13 PROPERTY TAX INCREMENT CBD RDA	.00	.00	5,200.00	5,200.00	.0
10-31-15 PROPERTY TAXES - VEHICLES	.00	.00	90,756.00	90,756.00	.0
10-31-20 PRIOR TAXES - REDEMPTIONS	.00	.00	20,000.00	20,000.00	.0
10-31-25 DIRECT CHARGES	.00	.00	1,500.00	1,500.00	.0
10-31-30 GENERAL SALES TAX	.00	.00	1,009,400.00	1,009,400.00	.0
10-31-35 RAMP TAX	.00	.00	9,067.00	9,067.00	.0
10-31-40 FRANCHISE TAX	.00	.00	717,000.00	717,000.00	.0
TOTAL TAX REVENUE	.00	.00	2,431,158.00	2,431,158.00	.0
<u>LICENSES & PERMITS</u>					
10-32-10 BUSINESS LICENSES	.00	.00	100,000.00	100,000.00	.0
10-32-21 BUILDING PERMITS	.00	.00	25,000.00	25,000.00	.0
10-32-22 PLANNING FEES	.00	.00	16,250.00	16,250.00	.0
10-32-25 ANIMAL LICENSES & FEES	.00	.00	5,500.00	5,500.00	.0
TOTAL LICENSES & PERMITS	.00	.00	146,750.00	146,750.00	.0
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-56 CLASS "C" ROAD FUNDS	.00	.00	281,626.00	281,626.00	.0
10-33-58 STATE LIQUOR FUNDS (R)	.00	.00	7,000.00	7,000.00	.0
10-33-61 FIRE & RESCUE GRANTS	.00	.00	2,091.00	2,091.00	.0
10-33-62 GRANT REVENUE	.00	.00	4,500.00	4,500.00	.0
10-33-70 SERVICE CONTRACTS	.00	.00	4,500.00	4,500.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	299,717.00	299,717.00	.0
<u>COURT FINES</u>					
10-35-10 MS FINES	.00	.00	65,000.00	65,000.00	.0
10-35-11 WTC FINES	.00	.00	75,000.00	75,000.00	.0
10-35-13 TRAFFIC SCHOOL REGISTRATION	.00	.00	8,500.00	8,500.00	.0
TOTAL COURT FINES	.00	.00	148,500.00	148,500.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OTHER REVENUE</u>					
10-36-10 INTEREST EARNED	.00	.00	8,000.00	8,000.00	.0
10-36-12 CONVENIENCE FEES	.00	.00	16,000.00	16,000.00	.0
10-36-15 NEWSLETTER ADVERTISEMENTS	.00	.00	500.00	500.00	.0
10-36-20 PUBLIC FACILITY RENTALS	.00	.00	500.00	500.00	.0
10-36-21 TELECOM SITE LEASES	.00	.00	24,670.00	24,670.00	.0
10-36-90 MISCELLANEOUS REVENUE	.00	.00	2,500.00	2,500.00	.0
TOTAL OTHER REVENUE	.00	.00	52,170.00	52,170.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>					
10-39-38 CHARGES FOR SERVICES SID	.00	.00	918.00	918.00	.0
10-39-39 CHARGES FOR SERVICES RDA	.00	.00	53,624.00	53,624.00	.0
10-39-40 CHARGES FOR SERVICES E/F	.00	.00	773,639.00	773,639.00	.0
10-39-41 TRANSFER OTHER FINANCING SOURC	.00	.00	92,672.00	92,672.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	920,853.00	920,853.00	.0
TOTAL FUND REVENUE	.00	.00	3,999,148.00	3,999,148.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>MAYOR & CITY COUNCIL</u>					
10-41-11 SALARIES AND WAGES	.00	.00	19,200.00	19,200.00	.0
10-41-13 EMPLOYEES BENEFITS	.00	.00	1,550.00	1,550.00	.0
10-41-14 SPECIAL BENEFITS - ALLOWANCES	.00	.00	750.00	750.00	.0
10-41-21 MEMBERSHIPS, BOOKS, SUBSCRIPTI	.00	.00	3,881.00	3,881.00	.0
10-41-23 TRAVEL & TRAINING	.00	.00	8,000.00	8,000.00	.0
10-41-24 OFFICE SUPPLIES	.00	.00	150.00	150.00	.0
10-41-44 PUBLIC RELATIONS	.00	.00	1,200.00	1,200.00	.0
10-41-46 SERVICES AND SUPPLIES	.00	.00	1,200.00	1,200.00	.0
10-41-48 SMALL EQUIPMENT	.00	.00	3,600.00	3,600.00	.0
TOTAL MAYOR & CITY COUNCIL	.00	.00	39,531.00	39,531.00	.0
<u>JUSTICE COURT</u>					
10-42-11 SALARIES AND WAGES	.00	.00	91,865.00	91,865.00	.0
10-42-13 EMPLOYEE BENEFITS	.00	.00	35,760.00	35,760.00	.0
10-42-14 SPECIAL BENEFITS - ALLOWANCES	.00	.00	1,920.00	1,920.00	.0
10-42-21 MEMBERSHIPS, BOOKS, SUBSCRIPTI	.00	.00	200.00	200.00	.0
10-42-23 TRAVEL AND TRAINING	.00	.00	800.00	800.00	.0
10-42-24 OFFICE SUPPLIES AND EXPENSES	.00	.00	1,500.00	1,500.00	.0
10-42-29 TRAFFIC SAFETY	.00	.00	1,800.00	1,800.00	.0
10-42-31 PROFESSIONAL AND TECHNICAL	.00	.00	11,500.00	11,500.00	.0
10-42-32 WITNESS & JURY FEES	.00	.00	500.00	500.00	.0
10-42-46 SERVICES AND SUPPLIES	.00	.00	500.00	500.00	.0
TOTAL JUSTICE COURT	.00	.00	146,345.00	146,345.00	.0
<u>ADMINISTRATION</u>					
10-44-11 SALARIES AND WAGES	.00	.00	188,594.00	188,594.00	.0
10-44-13 EMPLOYEES BENEFITS	.00	.00	104,245.00	104,245.00	.0
10-44-14 SPECIAL BENEFITS - ALLOWANCES	.00	.00	7,500.00	7,500.00	.0
10-44-21 BOOKS, SUBSCRIPTIONS, MEMBERSH	.00	.00	1,044.00	1,044.00	.0
10-44-23 TRAVEL AND TRAINING	.00	.00	9,000.00	9,000.00	.0
10-44-24 OFFICE SUPPLIES AND EXPENSES	.00	.00	700.00	700.00	.0
10-44-31 PROFESSIONAL AND TECHICAL	.00	.00	13,500.00	13,500.00	.0
10-44-40 COMMUNITIES THAT CARE PROGRAM	.00	.00	2,500.00	2,500.00	.0
10-44-46 SERVICES AND SUPPLIES	.00	.00	2,000.00	2,000.00	.0
10-44-48 SMALL EQUIPMENT	.00	.00	800.00	800.00	.0
TOTAL ADMINISTRATION	.00	.00	329,883.00	329,883.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TREASURER/HR/UTILITY BILLING</u>					
10-45-11 SALARIES AND WAGES	.00	.00	125,683.00	125,683.00	.0
10-45-13 EMPLOYEES BENEFITS	.00	.00	54,092.00	54,092.00	.0
10-45-21 MEMBERSHIPS, BOOK, SUBSCRIPTIO	.00	.00	600.00	600.00	.0
10-45-22 EMPLOYMENT NOTICES	.00	.00	1,300.00	1,300.00	.0
10-45-23 TRAVEL AND TRAINING	.00	.00	2,000.00	2,000.00	.0
10-45-24 OFFICE SUPPLIES	.00	.00	400.00	400.00	.0
10-45-26 BANK FEES	.00	.00	12,200.00	12,200.00	.0
10-45-31 PROFESSIONAL AND TECHICAL	.00	.00	1,000.00	1,000.00	.0
10-45-41 INSURANCE	.00	.00	2,400.00	2,400.00	.0
10-45-46 SERVICES AND SUPPLIES	.00	.00	6,290.00	6,290.00	.0
TOTAL TREASURER/HR/UTILITY BILLING	.00	.00	205,965.00	205,965.00	.0
<u>RECORDER & ELECTIONS</u>					
10-46-11 SALARIES AND WAGES	.00	.00	52,915.00	52,915.00	.0
10-46-13 EMPLOYEES BENEFITS	.00	.00	21,546.00	21,546.00	.0
10-46-21 MEMBERSHIP, BOOKS, SUBSCRIPTIO	.00	.00	600.00	600.00	.0
10-46-22 LEGAL NOTICES	.00	.00	800.00	800.00	.0
10-46-23 TRAVEL AND TRAINING	.00	.00	1,500.00	1,500.00	.0
10-46-24 OFFICE SUPPLIES	.00	.00	2,490.00	2,490.00	.0
10-46-31 PROFESSIONAL AND TECHICAL	.00	.00	8,800.00	8,800.00	.0
10-46-46 SERVICES AND SUPPLIES	.00	.00	15,500.00	15,500.00	.0
TOTAL RECORDER & ELECTIONS	.00	.00	104,151.00	104,151.00	.0
<u>LEISURE SERVICES DEPT</u>					
10-47-11 SALARIES AND WAGES	.00	.00	59,268.00	59,268.00	.0
10-47-13 EMPLOYEES BENEFITS	.00	.00	24,014.00	24,014.00	.0
10-47-14 SPECIAL BENEFITS - ALLOWANCES	.00	.00	762.00	762.00	.0
10-47-23 TRAVEL AND TRAINING	.00	.00	1,000.00	1,000.00	.0
10-47-24 OFFICE SUPPLIES	.00	.00	250.00	250.00	.0
10-47-46 SERVICES AND SUPPLIES	.00	.00	250.00	250.00	.0
10-47-49 OTHER PROGRAMS	.00	.00	1,000.00	1,000.00	.0
10-47-50 VEHICLE OPERATIONS	.00	.00	1,300.00	1,300.00	.0
10-47-51 VEHICLE REPAIRS & MAINTENANCE	.00	.00	200.00	200.00	.0
10-47-52 VEHICLE INSURANCE	.00	.00	400.00	400.00	.0
TOTAL LEISURE SERVICES DEPT	.00	.00	88,444.00	88,444.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NON-DEPARTMENTAL</u>					
10-49-60 CONTINGENCY ACCOUNT	.00	.00	10,000.00	10,000.00	.0
10-49-73 TELEPHONE SYSTEM O&M	.00	.00	1,000.00	1,000.00	.0
10-49-75 CASELLE TECHNICAL SUPPORT	.00	.00	9,000.00	9,000.00	.0
10-49-76 COPIER/POSTAGE EQUIPMENT O&M	.00	.00	2,000.00	2,000.00	.0
10-49-77 IT SYSTEM O&M	.00	.00	11,000.00	11,000.00	.0
10-49-79 EMERGENCY PREP/OPERATIONS CTR	.00	.00	5,000.00	5,000.00	.0
10-49-80 CODE ENFORCEMENT	.00	.00	2,000.00	2,000.00	.0
10-49-81 INSURANCE	.00	.00	75,000.00	75,000.00	.0
TOTAL NON-DEPARTMENTAL	.00	.00	115,000.00	115,000.00	.0
<u>TRANSFERS OUT</u>					
10-50-69 TRANSFER TO CAPITAL PROJECTS	.00	.00	251,530.00	251,530.00	.0
10-50-71 TRANSFER TO RECREATION FUND	.00	.00	12,000.00	12,000.00	.0
10-50-72 TRANSFER TO PARKS CIP FUND	.00	.00	10,000.00	10,000.00	.0
10-50-75 TRANSFER TO CIP - CLASS C	.00	.00	221,626.00	221,626.00	.0
10-50-76 TRANSFER TO RDA (TAX INCREMENT)	.00	.00	122,200.00	122,200.00	.0
10-50-78 TRANSFER -ENTERPRISE UTILITY	.00	.00	92,672.00	92,672.00	.0
TOTAL TRANSFERS OUT	.00	.00	710,028.00	710,028.00	.0
<u>GENERAL BUILDINGS</u>					
10-51-25 EQUIPMENT O & M	.00	.00	5,900.00	5,900.00	.0
10-51-27 UTILITIES	.00	.00	46,359.00	46,359.00	.0
10-51-28 TELECOMMUNICATIONS	.00	.00	16,650.00	16,650.00	.0
10-51-31 PROFESSIONAL AND TECHNICAL	.00	.00	28,325.00	28,325.00	.0
10-51-46 SERVICES AND SUPPLIES	.00	.00	12,650.00	12,650.00	.0
10-51-48 SMALL EQUIPMENT	.00	.00	5,000.00	5,000.00	.0
TOTAL GENERAL BUILDINGS	.00	.00	114,884.00	114,884.00	.0
<u>POLICE EXPENDITURES</u>					
10-54-30 CONTRACTED POLICE SERVICES	.00	.00	746,769.00	746,769.00	.0
TOTAL POLICE EXPENDITURES	.00	.00	746,769.00	746,769.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>FIRE DEPARTMENT</u>					
10-55-11 SALARIES AND WAGES	.00	.00	148,129.00	148,129.00	.0
10-55-13 BENEFITS	.00	.00	44,545.00	44,545.00	.0
10-55-14 CLOTHING ALLOWANCE	.00	.00	3,000.00	3,000.00	.0
10-55-21 MEMBERSHIPS, BOOKS, SUBSCRIPTS	.00	.00	300.00	300.00	.0
10-55-23 TRAVEL AND TRAINING	.00	.00	3,000.00	3,000.00	.0
10-55-24 OFFICE SUPPLIES AND MAINTENANC	.00	.00	800.00	800.00	.0
10-55-25 EQUIPMENT O&M	.00	.00	2,000.00	2,000.00	.0
10-55-26 BUILDING AND GROUNDS O & M	.00	.00	600.00	600.00	.0
10-55-28 TELECOMMUNICATIONS	.00	.00	6,350.00	6,350.00	.0
10-55-42 PERSONAL PROTECTIVE GEAR	.00	.00	6,500.00	6,500.00	.0
10-55-46 SERVICES AND SUPPLIES	.00	.00	8,000.00	8,000.00	.0
10-55-47 FIRE PREVENTION EDUCATION	.00	.00	500.00	500.00	.0
10-55-48 SMALL EQUIPMENT	.00	.00	4,182.00	4,182.00	.0
10-55-50 VEHICLE OPERATIONS	.00	.00	5,000.00	5,000.00	.0
10-55-51 VEHICLE REPAIRS/MAINTENANCE	.00	.00	9,050.00	9,050.00	.0
10-55-52 VEHICLE INSURANCE	.00	.00	4,000.00	4,000.00	.0
TOTAL FIRE DEPARTMENT	.00	.00	245,956.00	245,956.00	.0
<u>INSPECTIONS AND PLANNING</u>					
10-56-11 SALARIES AND WAGES	.00	.00	74,834.00	74,834.00	.0
10-56-13 EMPLOYEE BENEFITS	.00	.00	35,427.00	35,427.00	.0
10-56-14 SPECIAL BENEFITS - ALLOWANCES	.00	.00	1,082.00	1,082.00	.0
10-56-21 MEMBERSHIPS, BOOKS, SUBSCRIPTS	.00	.00	1,000.00	1,000.00	.0
10-56-23 TRAVEL AND TRAINING	.00	.00	1,400.00	1,400.00	.0
10-56-24 OFFICE EXPENSES AND SUPPLIES	.00	.00	400.00	400.00	.0
10-56-31 PROFESSIONAL AND TECHNICAL	.00	.00	6,000.00	6,000.00	.0
10-56-46 SERVICES AND SUPPLIES	.00	.00	600.00	600.00	.0
10-56-50 VEHICLE OPERATIONS	.00	.00	700.00	700.00	.0
10-56-51 VEHICLE REPAIRS/MAINTENANCE	.00	.00	400.00	400.00	.0
10-56-52 VEHICLE INSURANCE	.00	.00	350.00	350.00	.0
TOTAL INSPECTIONS AND PLANNING	.00	.00	122,193.00	122,193.00	.0
<u>ANIMAL CONTROL EXPENDITURES</u>					
10-57-24 OFFICE SUPPLIES	.00	.00	700.00	700.00	.0
10-57-30 CONTRACT SERVICES	.00	.00	33,455.00	33,455.00	.0
10-57-31 PROFESSIONAL AND TECHNICAL	.00	.00	250.00	250.00	.0
10-57-32 ANIMAL SHELTERING SERVICES	.00	.00	18,045.00	18,045.00	.0
TOTAL ANIMAL CONTROL EXPENDITURES	.00	.00	52,450.00	52,450.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PUBLIC WORKS EXPENDITURES</u>					
10-60-11 SALARIES AND WAGES	.00	.00	398,234.00	398,234.00	.0
10-60-13 EMPLOYEES BENEFITS	.00	.00	217,615.00	217,615.00	.0
10-60-15 OVERTIME	.00	.00	7,000.00	7,000.00	.0
10-60-21 MEMBERSHIPS, BOOKS, SUBSCRIPTS	.00	.00	450.00	450.00	.0
10-60-23 TRAVEL AND TRAINING	.00	.00	3,500.00	3,500.00	.0
10-60-24 OFFICE SUPPLIES AND EXPENSES	.00	.00	1,300.00	1,300.00	.0
10-60-25 EQUIP SUPPLIES AND MAINT	.00	.00	2,750.00	2,750.00	.0
10-60-28 TELECOMMUNICATIONS	.00	.00	6,840.00	6,840.00	.0
10-60-31 PROFESSIONAL AND TECHNICAL	.00	.00	3,000.00	3,000.00	.0
10-60-46 SERVICES AND SUPPLIES	.00	.00	11,000.00	11,000.00	.0
10-60-47 FIRE HYDRANT O&M	.00	.00	2,500.00	2,500.00	.0
10-60-50 VEHICLE OPERATIONS	.00	.00	20,000.00	20,000.00	.0
10-60-51 VEHICLE REPAIRS/MAINTENANCE	.00	.00	7,000.00	7,000.00	.0
10-60-52 VEHICLE INSURANCE	.00	.00	4,700.00	4,700.00	.0
TOTAL PUBLIC WORKS EXPENDITURES	.00	.00	685,889.00	685,889.00	.0
<u>STREETS EXPENDITURES</u>					
10-61-27 UTILITIES - STREET LIGHTS	.00	.00	51,551.00	51,551.00	.0
10-61-47 CLASS "C" ROAD MAINTENANCE	.00	.00	60,000.00	60,000.00	.0
TOTAL STREETS EXPENDITURES	.00	.00	111,551.00	111,551.00	.0
<u>PARKS EXPENDITURES</u>					
10-64-25 EQUIPMENT O&M	.00	.00	700.00	700.00	.0
10-64-27 UTILITIES	.00	.00	4,162.00	4,162.00	.0
10-64-31 PARK MAINTENANCE CONTRACT	.00	.00	135,705.00	135,705.00	.0
10-64-42 SECONDARY WATER FEES	.00	.00	9,542.00	9,542.00	.0
10-64-46 SERVICES & SUPPLIES	.00	.00	30,000.00	30,000.00	.0
TOTAL PARKS EXPENDITURES	.00	.00	180,109.00	180,109.00	.0
TOTAL FUND EXPENDITURES	.00	.00	3,999,148.00	3,999,148.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

RECREATION FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>PROGRAM REVENUE</u>					
12-30-30 YOUTH BASKETBALL REVENUE	.00	.00	6,400.00	6,400.00	.0
12-30-31 YOUTH BASEBALL/SOFTBALL REVENUE	.00	.00	7,200.00	7,200.00	.0
12-30-33 YOUTH FOOTBALL REVENUE	.00	.00	13,520.00	13,520.00	.0
12-30-34 FOOTBALL CONCESSIONS/MERCHANDISE	.00	.00	4,000.00	4,000.00	.0
12-30-35 TERRACE DAYS DONATIONS	.00	.00	6,000.00	6,000.00	.0
12-30-37 SOCCER PROGRAM REVENUE	.00	.00	3,500.00	3,500.00	.0
12-30-39 SUMMER PROGRAMS	.00	.00	500.00	500.00	.0
12-30-40 GIRLS VOLLEYBALL	.00	.00	1,500.00	1,500.00	.0
TOTAL PROGRAM REVENUE	.00	.00	42,620.00	42,620.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>					
12-31-40 TRANSFER IN FROM GENERAL FUND	.00	.00	12,000.00	12,000.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	12,000.00	12,000.00	.0
TOTAL FUND REVENUE	.00	.00	54,620.00	54,620.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

RECREATION FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>PROGRAM EXPENDITURES</u>					
12-40-11 SALARIES AND WAGES	.00	.00	3,300.00	3,300.00	.0
12-40-13 EMPLOYEES BENEFITS	.00	.00	330.00	330.00	.0
12-40-40 SUMMER PROGRAMS	.00	.00	500.00	500.00	.0
12-40-42 GIRLS VOLLEYBALL	.00	.00	1,500.00	1,500.00	.0
12-40-45 YOUTH BASEBALL PROGRAM	.00	.00	5,100.00	5,100.00	.0
12-40-49 YOUTH BASKETBALL PROGRAM	.00	.00	4,850.00	4,850.00	.0
12-40-52 YOUTH FOOTBALL PROGRAM	.00	.00	17,040.00	17,040.00	.0
12-40-57 SOCCER PROGRAM EXPENDITURES	.00	.00	4,000.00	4,000.00	.0
12-40-58 TERRACE DAYS	.00	.00	18,000.00	18,000.00	.0
TOTAL PROGRAM EXPENDITURES	.00	.00	54,620.00	54,620.00	.0
TOTAL FUND EXPENDITURES	.00	.00	54,620.00	54,620.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

REFUSE ENTERPRISE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>INVESTING REVENUES</u>					
49-36-10 INTEREST EARNED	.00	.00	2,500.00	2,500.00	.0
TOTAL INVESTING REVENUES	.00	.00	2,500.00	2,500.00	.0
<u>OPERATING REVENUES</u>					
49-37-01 LATE FEES/ PENALTIES	.00	.00	3,800.00	3,800.00	.0
49-37-02 MISC. REVENUE	.00	.00	1,000.00	1,000.00	.0
49-37-50 REFUSE SERVICE CHARGES	.00	.00	470,000.00	470,000.00	.0
TOTAL OPERATING REVENUES	.00	.00	474,800.00	474,800.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>					
49-39-26 CHARGES FOR SERVICES - G/F	.00	.00	3,693.00	3,693.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	3,693.00	3,693.00	.0
TOTAL FUND REVENUE	.00	.00	480,993.00	480,993.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

REFUSE ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
49-70-24 OFFICE SUPPLIES	.00	.00	805.00	805.00	.0
49-70-28 FRANCHISE FEE	.00	.00	14,100.00	14,100.00	.0
49-70-30 UTILITY BILL PRINTING/MAILING	.00	.00	5,757.00	5,757.00	.0
49-70-31 PROFESSIONAL AND TECHNICAL	.00	.00	500.00	500.00	.0
49-70-34 WASTE COLLECTION	.00	.00	257,500.00	257,500.00	.0
49-70-35 WASTE DISPOSAL	.00	.00	102,724.00	102,724.00	.0
49-70-71 CHARGES FOR SERVICES - GF 10	.00	.00	77,364.00	77,364.00	.0
49-70-72 CHARGES FOR SERVICES- WATER 50	.00	.00	18,550.00	18,550.00	.0
TOTAL OPERATING EXPENSES	.00	.00	477,300.00	477,300.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>					
49-75-08 TRANSFER OUT G/F NONOPERATING	.00	.00	3,693.00	3,693.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	3,693.00	3,693.00	.0
TOTAL FUND EXPENDITURES	.00	.00	480,993.00	480,993.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

WATER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>NONCAPITAL FINANCING REVENUE</u>					
50-33-10 GRANTS	.00	.00	100,000.00	100,000.00	.0
50-33-70 CONTRACT SERVICES	.00	.00	40,000.00	40,000.00	.0
TOTAL NONCAPITAL FINANCING REVENUE	.00	.00	140,000.00	140,000.00	.0
<u>INVESTING REVENUES</u>					
50-36-10 INTEREST EARNED	.00	.00	13,000.00	13,000.00	.0
50-36-40 DISPOSITION OF FIXED ASSETS	.00	.00	25,000.00	25,000.00	.0
TOTAL INVESTING REVENUES	.00	.00	38,000.00	38,000.00	.0
<u>OPERATING REVENUES</u>					
50-37-01 LATE FEES/ PENALTIES	.00	.00	11,000.00	11,000.00	.0
50-37-02 MISC. REVENUE	.00	.00	9,000.00	9,000.00	.0
50-37-10 WATER SERVICE CHARGES	.00	.00	1,162,500.00	1,162,500.00	.0
50-37-20 WATER CONNECTION FEES	.00	.00	5,000.00	5,000.00	.0
TOTAL OPERATING REVENUES	.00	.00	1,187,500.00	1,187,500.00	.0
<u>CAPITAL REVENUES</u>					
50-39-04 IRS BABS CREDIT PAYMENTS	.00	.00	5,937.00	5,937.00	.0
50-39-10 IMPACT FEES	.00	.00	10,000.00	10,000.00	.0
50-39-11 CHARGES FOR SERVICES - CPF 55	.00	.00	33,284.00	33,284.00	.0
50-39-12 CHARGES FOR SERVICES - REFUSE	.00	.00	18,550.00	18,550.00	.0
50-39-16 CHARGES FOR SERVICES -STORM 52	.00	.00	16,841.00	16,841.00	.0
50-39-18 CHARGES FOR SERVICES -SEWER 51	.00	.00	53,272.00	53,272.00	.0
50-39-19 DUE FROM DEBT SERVICE FUND 65	.00	.00	17,313.00	17,313.00	.0
50-39-26 CHARGES FOR SERVICES G/F	.00	.00	72,060.00	72,060.00	.0
TOTAL CAPITAL REVENUES	.00	.00	227,257.00	227,257.00	.0
TOTAL FUND REVENUE	.00	.00	1,592,757.00	1,592,757.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

WATER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
50-70-21 MEMBERSHIPS, BOOKS, SUBSCRIPTI	.00	.00	1,768.00	1,768.00	.0
50-70-23 TRAVEL & TRAINING	.00	.00	1,515.00	1,515.00	.0
50-70-24 OFFICE SUPPLIES	.00	.00	827.00	827.00	.0
50-70-25 EQUIPMENT O & M	.00	.00	1,500.00	1,500.00	.0
50-70-27 UTILITIES	.00	.00	3,497.00	3,497.00	.0
50-70-28 FRANCHISE FEES	.00	.00	34,875.00	34,875.00	.0
50-70-30 UTILITY BILL PRINTING/MAILING	.00	.00	5,865.00	5,865.00	.0
50-70-31 PROFESSIONAL AND TECHNICAL	.00	.00	10,000.00	10,000.00	.0
50-70-32 WEBER BASIN WATER	.00	.00	183,924.00	183,924.00	.0
50-70-35 S/O WHEELING AGREEMENT	.00	.00	3,087.00	3,087.00	.0
50-70-45 SERVICES AND SUPPLIES	.00	.00	30,000.00	30,000.00	.0
50-70-50 IMPACT FEE PROJECTS	.00	.00	10,000.00	10,000.00	.0
50-70-71 CHARGES FOR SERVICES G/F	.00	.00	309,455.00	309,455.00	.0
TOTAL OPERATING EXPENSES	.00	.00	596,313.00	596,313.00	.0
 <u>CAPITAL PROJECTS</u>					
50-71-08 CW8 ADAMS AVE TANK #3	.00	.00	100,000.00	100,000.00	.0
50-71-80 PUBLIC WORKS FACILITY	.00	.00	140,986.00	140,986.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	240,986.00	240,986.00	.0
 <u>CAPITAL EQUIPMENT</u>					
50-73-01 ELECTRONIC METERS	.00	.00	438,000.00	438,000.00	.0
50-73-02 CAPITAL EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
50-73-03 FLEET REPLACEMENTS	.00	.00	40,000.00	40,000.00	.0
TOTAL CAPITAL EQUIPMENT	.00	.00	493,000.00	493,000.00	.0
 <u>DEBT SERVICE</u>					
50-74-05 BOND INTEREST SERIES 2010A	.00	.00	23,952.00	23,952.00	.0
50-74-10 BOND PRINCIPAL SERIES 2010A	.00	.00	98,700.00	98,700.00	.0
50-74-20 BOND SERIES 2010B PRINCIPAL	.00	.00	19,262.00	19,262.00	.0
50-74-25 BOND SERIES 2010B INTEREST	.00	.00	14,235.00	14,235.00	.0
50-74-26 BOND INTEREST SALES (SID)SER13	.00	.00	2,580.00	2,580.00	.0
50-74-27 BOND PRINCIPAL SALES(SID)SER13	.00	.00	14,733.00	14,733.00	.0
TOTAL DEBT SERVICE	.00	.00	173,462.00	173,462.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

WATER ENTERPRISE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONTRIBUTIONS & TRANSFERS</u>					
50-75-08 TRANSFER OUT G/F NONOPERATING	.00	.00	72,060.00	72,060.00	.0
50-75-09 DUE TO DSF 65 - SER2010B PRINC	.00	.00	8,441.00	8,441.00	.0
50-75-10 DUE TO DSF 65 - SER2010B INTER	.00	.00	6,238.00	6,238.00	.0
50-75-11 DUE TO STORM FUND 52- SER10B P	.00	.00	1,298.00	1,298.00	.0
50-75-12 DUE TO STORM FUND 52- SER10B I	.00	.00	959.00	959.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	<u>.00</u>	<u>.00</u>	<u>88,996.00</u>	<u>88,996.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>1,592,757.00</u>	<u>1,592,757.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u><u>.00</u></u>	<u><u>.00</u></u>	<u><u>.00</u></u>	<u><u>.00</u></u>	<u><u>.0</u></u>

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

SEWER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>INVESTING REVENUES</u>					
51-36-10 INTEREST EARNED	.00	.00	8,000.00	8,000.00	.0
51-36-40 DISPOSITION OF FIXED ASSETS	.00	.00	50,000.00	50,000.00	.0
TOTAL INVESTING REVENUES	.00	.00	58,000.00	58,000.00	.0
<u>OPERATING REVENUES</u>					
51-37-01 LATE FEES/ PENALTIES	.00	.00	11,000.00	11,000.00	.0
51-37-02 MISC. REVENUE	.00	.00	8,000.00	8,000.00	.0
51-37-30 SEWER SERVICE CHARGES	.00	.00	1,126,000.00	1,126,000.00	.0
51-37-40 SEWER CONNECTION FEES	.00	.00	3,000.00	3,000.00	.0
TOTAL OPERATING REVENUES	.00	.00	1,148,000.00	1,148,000.00	.0
<u>CAPITAL REVENUES</u>					
51-39-04 IRS BABS CREDIT PAYMENTS	.00	.00	4,854.00	4,854.00	.0
51-39-10 IMPACT FEES	.00	.00	9,000.00	9,000.00	.0
51-39-19 DUE FROM DEBT SERVICE FUND 65	.00	.00	15,981.00	15,981.00	.0
51-39-26 CHARGES FOR SERVICES G/F	.00	.00	1,621.00	1,621.00	.0
TOTAL CAPITAL REVENUES	.00	.00	31,456.00	31,456.00	.0
TOTAL FUND REVENUE	.00	.00	1,237,456.00	1,237,456.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

SEWER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
51-70-24 OFFICE SUPPLIES	.00	.00	809.00	809.00	.0
51-70-25 EQUIPMENT O & M	.00	.00	2,000.00	2,000.00	.0
51-70-28 FRANCHISE FEES	.00	.00	33,780.00	33,780.00	.0
51-70-30 UTILITY BILL PRINTING /MAILING	.00	.00	5,000.00	5,000.00	.0
51-70-31 PROFESSIONAL AND TECHNICAL	.00	.00	10,000.00	10,000.00	.0
51-70-33 CENTRAL WEBER SEWER	.00	.00	505,721.00	505,721.00	.0
51-70-46 SERVICES AND SUPPLIES	.00	.00	8,000.00	8,000.00	.0
51-70-50 IMPACT FEE PROJECTS	.00	.00	9,000.00	9,000.00	.0
51-70-52 FLEET INSURANCE	.00	.00	518.00	518.00	.0
51-70-71 CHARGES FOR SERVICES - GF	.00	.00	232,092.00	232,092.00	.0
TOTAL OPERATING EXPENSES	.00	.00	806,920.00	806,920.00	.0
<u>CAPITAL PROJECTS</u>					
51-72-97 CAPITAL PROJECTS	.00	.00	140,000.00	140,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	140,000.00	140,000.00	.0
<u>CAPITAL EQUIPMENT</u>					
51-73-02 CAPITAL EQUIPMENT	.00	.00	15,000.00	15,000.00	.0
51-73-03 FLEET REPLACEMENTS	.00	.00	65,000.00	65,000.00	.0
TOTAL CAPITAL EQUIPMENT	.00	.00	80,000.00	80,000.00	.0
<u>DEBT SERVICE</u>					
51-74-05 BOND INTEREST SERIES 2010A	.00	.00	16,817.00	16,817.00	.0
51-74-10 BOND PRINCIPAL SERIES 2010A	.00	.00	69,300.00	69,300.00	.0
51-74-12 BOND SERIES 2010C INTEREST	.00	.00	8,898.00	8,898.00	.0
51-74-14 BOND SERIES 2010C PRINCIPAL	.00	.00	18,277.00	18,277.00	.0
51-74-26 BOND INTEREST SALES (SID)SER13	.00	.00	2,381.00	2,381.00	.0
51-74-27 BOND PRINCIPAL SALES(SID)SER13	.00	.00	13,600.00	13,600.00	.0
TOTAL DEBT SERVICE	.00	.00	129,273.00	129,273.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

SEWER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CONTRIBUTIONS AND TRANSFERS</u>					
51-75-05 CHARGES FOR SERVICES WATER 50	.00	.00	53,272.00	53,272.00	.0
51-75-08 TRANSFER OUT G/F NONOPERATING	.00	.00	1,637.00	1,637.00	.0
51-75-09 DUE TO DSF 65 - SER2010C INTER	.00	.00	7,479.00	7,479.00	.0
51-75-10 DUE TO DSF 65 - SER10C PRINCIP	.00	.00	15,363.00	15,363.00	.0
51-75-11 DUE TO STORM FUND 52 -SER10C I	.00	.00	1,150.00	1,150.00	.0
51-75-12 DUE TO STORM FUND 52 -SER10C P	.00	.00	2,362.00	2,362.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	81,263.00	81,263.00	.0
TOTAL FUND EXPENDITURES	.00	.00	1,237,456.00	1,237,456.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

STORM WATER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING REVENUE</u>					
52-36-10 INTEREST EARNED	.00	.00	2,000.00	2,000.00	.0
52-36-20 STORM WATER SERVICE CHARGES	.00	.00	389,000.00	389,000.00	.0
TOTAL OPERATING REVENUE	.00	.00	391,000.00	391,000.00	.0
<u>REVENUE</u>					
52-37-01 LATE FEES/ PENALTIES	.00	.00	3,000.00	3,000.00	.0
TOTAL REVENUE	.00	.00	3,000.00	3,000.00	.0
<u>CAPITAL REVENUES</u>					
52-39-10 IMPACT FEES	.00	.00	5,000.00	5,000.00	.0
52-39-17 DUE FROM WATER FUND 50 -SER10B	.00	.00	2,257.00	2,257.00	.0
52-39-18 DUE FROM SEWER FUND 51	.00	.00	3,512.00	3,512.00	.0
52-39-19 DUE FROM DEBT SERVICE FUND 65	.00	.00	6,659.00	6,659.00	.0
52-39-26 CHARGES FOR SERIVCES G/F NONOP	.00	.00	15,298.00	15,298.00	.0
TOTAL CAPITAL REVENUES	.00	.00	32,726.00	32,726.00	.0
TOTAL FUND REVENUE	.00	.00	426,726.00	426,726.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

STORM WATER ENTERPRISE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OPERATING EXPENSES</u>					
52-70-21 MEMBERSHIPS, BOOKS, SUBSCRIPTS	.00	.00	1,800.00	1,800.00	.0
52-70-24 OFFICE SUPPLIES	.00	.00	850.00	850.00	.0
52-70-26 EQUIPMENT O&M	.00	.00	2,500.00	2,500.00	.0
52-70-28 FRANCHISE FEES	.00	.00	11,670.00	11,670.00	.0
52-70-30 UTILITY BILL PRINTING /MAILING	.00	.00	6,181.00	6,181.00	.0
52-70-31 PROFESSIONAL AND TECHNICAL	.00	.00	10,000.00	10,000.00	.0
52-70-46 SERVICES AND SUPPLIES	.00	.00	15,000.00	15,000.00	.0
52-70-50 IMPACT FEE PROJECTS	.00	.00	5,000.00	5,000.00	.0
52-70-52 FLEET INSURANCE	.00	.00	445.00	445.00	.0
52-70-71 CHARGES FOR SERVICES - GF	.00	.00	154,728.00	154,728.00	.0
TOTAL OPERATING EXPENSES	.00	.00	208,174.00	208,174.00	.0
<u>CAPITAL PROJECTS</u>					
52-71-18 SD18 RELIEF LINE 300 W -4800 S	.00	.00	2,344.00	2,344.00	.0
52-71-19 SD19 4300 S W/LAND DRAIN	.00	.00	75,000.00	75,000.00	.0
52-71-21 SD21 INTERSECTION IMPROVEMENTS	.00	.00	15,000.00	15,000.00	.0
TOTAL CAPITAL PROJECTS	.00	.00	92,344.00	92,344.00	.0
<u>CAPITAL EQUIPMENT</u>					
52-73-02 CAPITAL EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
52-73-03 FLEET REPLACEMENTS	.00	.00	10,000.00	10,000.00	.0
TOTAL CAPITAL EQUIPMENT	.00	.00	20,000.00	20,000.00	.0
<u>DEBT SERVICE</u>					
52-74-02 CAPITAL LEASE PRINCIPAL	.00	.00	9,270.00	9,270.00	.0
52-74-03 CAPITAL LEASE INTEREST	.00	.00	171.00	171.00	.0
52-74-05 BOND INTEREST SERIES 2010A	.00	.00	10,200.00	10,200.00	.0
52-74-10 BOND PRINCIPAL SERIES 2010A	.00	.00	42,000.00	42,000.00	.0
52-74-12 BOND INTEREST REV SER2010BC	.00	.00	2,109.00	2,109.00	.0
52-74-14 BOND PRINCIPAL REV SER2010BC	.00	.00	3,660.00	3,660.00	.0
52-74-26 BOND INTEREST SALES (SID)SER13	.00	.00	992.00	992.00	.0
52-74-27 BOND PRINCIPAL SALES(SID)SER13	.00	.00	5,667.00	5,667.00	.0
TOTAL DEBT SERVICE	.00	.00	74,069.00	74,069.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

STORM WATER ENTERPRISE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>CONTRIBUTIONS AND TRANSFERS</u>					
52-75-05 CHARGES FOR SERVICES WATER 50	.00	.00	16,841.00	16,841.00	.0
52-75-08 TRANSFER OUT G/F NONOPERATING	.00	.00	15,298.00	15,298.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	<u>.00</u>	<u>.00</u>	<u>32,139.00</u>	<u>32,139.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>426,726.00</u>	<u>426,726.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

PARKS C I P FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUES</u>					
53-35-05 IMPACT FEES	.00	.00	5,000.00	5,000.00	.0
53-35-10 GRANTS/DONATIONS	.00	.00	138,833.00	138,833.00	.0
TOTAL REVENUES	.00	.00	143,833.00	143,833.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>					
53-36-20 TRANSFER IN FROM GENERAL FUND	.00	.00	10,000.00	10,000.00	.0
53-36-25 TRANSFER IN FROM CIP FUND	.00	.00	104,167.00	104,167.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	114,167.00	114,167.00	.0
TOTAL FUND REVENUE	.00	.00	258,000.00	258,000.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

PARKS C I P FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>OTHER IMPROVEMENTS</u>					
53-70-50 IMPACT FEE PROJECTS	.00	.00	5,000.00	5,000.00	.0
TOTAL OTHER IMPROVEMENTS	.00	.00	5,000.00	5,000.00	.0
<u>ROHMER PARK IMPROVEMENTS</u>					
53-71-04 PARKING LOTS	.00	.00	10,000.00	10,000.00	.0
TOTAL ROHMER PARK IMPROVEMENTS	.00	.00	10,000.00	10,000.00	.0
<u>VANLIEUWEN PARK IMPROVEMENTS</u>					
53-74-13 PK13 VANLIEUWEN PARK IMPROVEME	.00	.00	11,500.00	11,500.00	.0
TOTAL VANLIEUWEN PARK IMPROVEMENTS	.00	.00	11,500.00	11,500.00	.0
<u>VICTORY PARK IMPROVEMENTS</u>					
53-76-07 PK7 VICTORY PARK IMPROVEMENTS	.00	.00	231,500.00	231,500.00	.0
TOTAL VICTORY PARK IMPROVEMENTS	.00	.00	231,500.00	231,500.00	.0
TOTAL FUND EXPENDITURES	.00	.00	258,000.00	258,000.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
55-38-11 DISPOSIT OF FIXED ASSETS -ROAD	.00	.00	30,000.00	30,000.00	.0
55-38-13 DISPOSITION OF FIXED ASSETS	.00	.00	56,000.00	56,000.00	.0
TOTAL REVENUE	.00	.00	86,000.00	86,000.00	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
55-39-25 TRANSFER IN FROM GF	.00	.00	251,530.00	251,530.00	.0
55-39-29 TRANSFER FROM GF - CLASS C	.00	.00	221,626.00	221,626.00	.0
55-39-44 USE OF FUND BALANCE - GENERAL	.00	.00	11,526.00	11,526.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	484,682.00	484,682.00	.0
TOTAL FUND REVENUE	.00	.00	570,682.00	570,682.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
55-40-41 CHARGES FOR SERVICES WATER 50	.00	.00	33,284.00	33,284.00	.0
55-40-42 TRANSFER TO DSF 65	.00	.00	85,605.00	85,605.00	.0
55-40-46 TRANSFER TO PARKS/FIRE CIP	.00	.00	104,167.00	104,167.00	.0
TOTAL EXPENDITURES	.00	.00	223,056.00	223,056.00	.0
<u>ROAD MAINTENANCE</u>					
55-41-02 RS2	.00	.00	211,626.00	211,626.00	.0
TOTAL ROAD MAINTENANCE	.00	.00	211,626.00	211,626.00	.0
<u>ROAD FLEET</u>					
55-42-01 RF1	.00	.00	40,000.00	40,000.00	.0
TOTAL ROAD FLEET	.00	.00	40,000.00	40,000.00	.0
<u>BUILDINGS</u>					
55-45-04 BM4	.00	.00	10,000.00	10,000.00	.0
TOTAL BUILDINGS	.00	.00	10,000.00	10,000.00	.0
<u>INFORMATION TECHNOLOGY</u>					
55-50-01 IT REPLACEMENTS/UPGRADES	.00	.00	10,000.00	10,000.00	.0
TOTAL INFORMATION TECHNOLOGY	.00	.00	10,000.00	10,000.00	.0
<u>NON-ROAD FLEET</u>					
55-60-01 FLEET REPLACEMENTS NON-STREETS	.00	.00	76,000.00	76,000.00	.0
TOTAL NON-ROAD FLEET	.00	.00	76,000.00	76,000.00	.0
TOTAL FUND EXPENDITURES	.00	.00	570,682.00	570,682.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

DEBT SERVICE FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUES</u>					
65-39-10 GO PROPERTY TAXES	.00	.00	392,426.00	392,426.00	.0
65-39-30 DUE FROM CPF 55	.00	.00	85,605.00	85,605.00	.0
65-39-31 DUE FROM SID 66	.00	.00	80,885.00	80,885.00	.0
65-39-32 DUE FROM WATER FUND 50	.00	.00	14,679.00	14,679.00	.0
65-39-33 DUE FROM SEWER FUND 51	.00	.00	22,842.00	22,842.00	.0
65-39-41 USE OF FUND BALANCE	.00	.00	1,750.00	1,750.00	.0
TOTAL REVENUES	.00	.00	598,187.00	598,187.00	.0
TOTAL FUND REVENUE	.00	.00	598,187.00	598,187.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
65-40-54 MUNI EQUIPMENT LEASE PRINCIPAL	.00	.00	42,147.00	42,147.00	.0
65-40-55 MUNI EQUIPMENT LEASE INTEREST	.00	.00	4,484.00	4,484.00	.0
65-40-56 BOND PRINCIPAL SALES TAX SER13	.00	.00	68,000.00	68,000.00	.0
65-40-57 BOND INTEREST SALES TAX SER13	.00	.00	11,906.00	11,906.00	.0
65-40-58 BOND PRINCIPAL WTR SWR SER10BC	.00	.00	23,804.00	23,804.00	.0
65-40-59 BOND INTEREST WTR SWR SER10BC	.00	.00	13,717.00	13,717.00	.0
65-40-60 SERIES 2005 GO BOND PRINCIPAL	.00	.00	315,000.00	315,000.00	.0
65-40-61 SERIES 2005 GO BOND INTEREST	.00	.00	77,426.00	77,426.00	.0
65-40-63 OTHER	.00	.00	1,750.00	1,750.00	.0
TOTAL EXPENDITURES	.00	.00	558,234.00	558,234.00	.0
<u>CONTRIBUTIONS & TRANSFERS</u>					
65-75-09 DUE TO WATER FUND 50	.00	.00	17,313.00	17,313.00	.0
65-75-10 DUE TO SEWER FUND 51	.00	.00	15,981.00	15,981.00	.0
65-75-11 DUE TO STORM FUND 52	.00	.00	6,659.00	6,659.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS	.00	.00	39,953.00	39,953.00	.0
TOTAL FUND EXPENDITURES	.00	.00	598,187.00	598,187.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

SID CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>REVENUE</u>					
66-39-10 OWNER ASSESSMENT COLLECTIONS	.00	.00	80,135.00	80,135.00	.0
66-39-41 USE OF BEGINNING FUND BALANCE	.00	.00	1,668.00	1,668.00	.0
TOTAL REVENUE	.00	.00	81,803.00	81,803.00	.0
TOTAL FUND REVENUE	.00	.00	81,803.00	81,803.00	.0

CITY OF WASHINGTON TERRACE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 1 MONTHS ENDING JULY 01, 2015

SID CAPITAL PROJECTS FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OPERATING EXPENDITURES</u>					
66-40-63 CHARGES FOR SERVICES G/F	.00	.00	918.00	918.00	.0
TOTAL OPERATING EXPENDITURES	.00	.00	918.00	918.00	.0
<u>OPERATING EXPENDITURES</u>					
66-55-02 TRANFER TO DSF 65	.00	.00	80,885.00	80,885.00	.0
TOTAL OPERATING EXPENDITURES	.00	.00	80,885.00	80,885.00	.0
TOTAL FUND EXPENDITURES	.00	.00	81,803.00	81,803.00	.0
NET REVENUE OVER EXPENDITURES	.00	.00	.00	.00	.0

CITY OF WASHINGTON TERRACE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

REDEVELOPMENT AGENCY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>TAX REVENUE</u>					
70-31-10 TAX INCREMENT - SOUTHEAST	.00	.00	433,000.00	433,000.00	.0
70-31-11 TAX INCREMENT - CENTRAL B/D	.00	.00	19,800.00	19,800.00	.0
TOTAL TAX REVENUE	.00	.00	452,800.00	452,800.00	.0
<u>TAX REVENUE</u>					
70-38-14 GRANT REVENUE	.00	.00	97,398.00	97,398.00	.0
TOTAL TAX REVENUE	.00	.00	97,398.00	97,398.00	.0
<u>CONTRIBUTIONS AND TRANSFERS</u>					
70-39-25 TRANSFER IN GENERAL FUND 10	.00	.00	122,200.00	122,200.00	.0
70-39-40 USE OF BEGINNING FUND BALANCE	.00	.00	442,931.00	442,931.00	.0
TOTAL CONTRIBUTIONS AND TRANSFERS	.00	.00	565,131.00	565,131.00	.0
TOTAL FUND REVENUE	.00	.00	1,115,329.00	1,115,329.00	.0

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

REDEVELOPMENT AGENCY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OPERATING EXPENDITURES</u>					
70-40-11 SALARIES AND WAGES	.00	.00	14,400.00	14,400.00	.0
70-40-13 BENEFITS	.00	.00	1,100.00	1,100.00	.0
70-40-23 TRAVEL AND TRAINING	.00	.00	4,000.00	4,000.00	.0
70-40-50 CHARGES FOR SERVICES G/F	.00	.00	53,624.00	53,624.00	.0
TOTAL OPERATING EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>73,124.00</u>	<u>73,124.00</u>	<u>.0</u>
<u>CAPITAL PROJECTS</u>					
70-45-46 ADAMS AVENUE RECONSTRUCTION	.00	.00	6,594.00	6,594.00	.0
70-45-47 RDA CAPITAL PROJECTS	.00	.00	1,035,611.00	1,035,611.00	.0
TOTAL CAPITAL PROJECTS	<u>.00</u>	<u>.00</u>	<u>1,042,205.00</u>	<u>1,042,205.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>1,115,329.00</u>	<u>1,115,329.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>

Report Criteria:

Account.Acct No = All
Account Detail

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
GENERAL FUND				
Tax Revenue				
10-31-10	Property Taxes - Real Estate	452,191	169	452,191
10-31-11	Cash Over & Short	0	0	0
10-31-12	Property Tax Increment Southea	116,710	116,710	116,710
10-31-13	Property Tax Increment CBD RDA	5,162	5,162	5,162
10-31-15	Property Taxes - Vehicles	90,304	0	90,304
10-31-20	Prior Taxes - Redemptions	20,000	0	20,000
10-31-25	Direct Charges	1,500	0	1,500
10-31-30	General Sales Tax	980,000	50,000	980,000
10-31-35	RAMP Tax	31,067	31,067	31,067
10-31-40	Franchise Tax	684,070	(30,000)	684,070
	Tax Revenue Totals:	2,381,004	173,108	2,381,004

Licenses & Permits

10-32-10	Business Licenses	120,500	5,000	120,500
10-32-21	Building Permits	25,000	0	25,000
10-32-22	Planning Fees	12,500	0	12,500
10-32-25	Animal Licenses & Fees	6,000	1,000	6,000
	Licenses & Permits Totals:	164,000	6,000	164,000

Intergovernmental Revenue

10-33-56	Class "C" Road Funds	255,000	0	255,000
10-33-58	State Liquor Funds (R)	6,700	0	6,700
10-33-61	Fire & Rescue Grants	0	0	0
10-33-62	Grant Revenue	8,800	1,800	8,800
10-33-63	Public Safety Grant - Police	0	0	0
10-33-65	Communities That Care	0	0	0
10-33-70	Service Contracts	6,900	2,400	6,900
	Intergovernmental Revenue Totals:	277,400	4,200	277,400

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
GENERAL FUND				
COURT FINES				
10-35-10	MS Fines	70,000	0	70,000
10-35-11	WTC Fines	75,000	0	75,000
10-35-13	Traffic School Registration	8,500	0	8,500
COURT FINES Totals:		153,500	0	153,500
OTHER REVENUE				
10-36-10	Interest Earned	8,000	0	8,000
10-36-12	Convenience Fees	15,938	0	15,938
10-36-15	Newsletter Advertisements	760	0	760
10-36-20	Public Facility Rentals	800	0	800
10-36-21	Telecom Site Leases	22,886	7,280	22,886
10-36-40	Disposition of Fixed Assets	0	0	0
10-36-60	Recycling Revenue	15 (230)	15
10-36-90	Miscellaneous Revenue	3,000 (1,428)	3,000
OTHER REVENUE Totals:		51,399	5,622	51,399
Contributions & Transfers				
10-39-37	Transfer in from CIP Fund	0	0	0
10-39-38	Charges for services SID	900	0	900
10-39-39	Charges for services RDA	51,070	0	51,070
10-39-40	Charges for services E/F	765,979	0	765,979
10-39-41	Transfer Other Financing Sourc	92,093	0	92,093
10-39-44	Use of Beginning Fund Balance	150,000	0	150,000
10-39-45	Use of Class C Fund Balance	0	0	0
Contributions & Transfers Totals:		1,060,042	0	1,060,042
Mayor & City Council				
10-41-11	Salaries and Wages	19,200	0	19,200
10-41-13	Employees Benefits	1,550	0	1,550
10-41-14	Special Benefits - Allowances	750	0	750
10-41-21	Memberships, Books, Subscripti	3,805	0	3,805
10-41-23	Travel & Training	7,285	0	7,285
10-41-24	Office Supplies	150	0	150
10-41-44	Public Relations	1,200	0	1,200
10-41-46	Services and Supplies	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>GENERAL FUND</u>				
<u>Mayor & City Council (Cont.)</u>				
10-41-48	Small equipment	0	0	0
	Mayor & City Council Totals:	33,940	0	33,940
<u>Justice Court</u>				
10-42-11	Salaries and Wages	89,080	0	89,080
10-42-13	Employee benefits	32,462	0	32,462
10-42-14	Special Benefits - Allowances	1,920	0	1,920
10-42-21	Memberships, Books, Subscripti	200	0	200
10-42-23	Travel and Training	800	0	800
10-42-24	Office Supplies and Expenses	1,500	0	1,500
10-42-25	Equipment O&M	0	0	0
10-42-29	Traffic Safety	1,800	0	1,800
10-42-31	Professional and Technical	11,500	0	11,500
10-42-32	Witness & Jury Fees	200	0	200
10-42-46	Services and Supplies	0	0	0
10-42-48	Small equipment	0	0	0
	Justice Court Totals:	139,462	0	139,462
<u>Administration</u>				
10-44-11	Salaries and Wages	183,373	0	183,373
10-44-13	Employees Benefits	94,604	0	94,604
10-44-14	Special Benefits - Allowances	10,380	0	10,380
10-44-21	Books, Subscriptions, Membersh	3,150	0	3,150
10-44-23	Travel and Training	9,000	0	9,000
10-44-24	Office Supplies and Expenses	700	0	700
10-44-25	Equip Suppries & Maintenance	0	0	0
10-44-31	Professional and Techical	17,252	0	17,252
10-44-40	Communities That Care Program	2,500	0	2,500
10-44-46	Services and Supplies	5,800	0	5,800
10-44-48	Small equipment	0	0	0
	Administration Totals:	326,759	0	326,759
<u>Treasurer/HR/Utility Billing</u>				
10-45-11	Salaries and Wages	125,018	0	125,018
10-45-13	Employees Benefits	53,949	0	53,949

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
GENERAL FUND				
Treasurer/HR/Utility Billing (Cont.)				
10-45-21	Memberships, Book, Subscriptio	600	0	600
10-45-22	Employment Notices	1,300	0	1,300
10-45-23	Travel and Training	2,000	0	2,000
10-45-24	Office Supplies	400	0	400
10-45-26	Bank Fees	12,200	0	12,200
10-45-31	Professional and Technical	1,000	0	1,000
10-45-41	Insurance	2,400	0	2,400
10-45-46	Services and Supplies	6,290	0	6,290
10-45-48	Small Equipment	0	0	0
	Treasurer/HR/Utility Billing Totals:	205,157	0	205,157
Recorder & Elections				
10-46-11	Salaries and Wages	51,750	0	51,750
10-46-13	Employees Benefits	20,970	0	20,970
10-46-21	Membership, Books, Subscriptio	600	0	600
10-46-22	Legal Notices	800	0	800
10-46-23	Travel and Training	4,400	0	4,400
10-46-24	Office Supplies	2,290	0	2,290
10-46-31	Professional and Technical	800	0	800
10-46-46	Services and Supplies	1,500	0	1,500
	Recorder & Elections Totals:	83,110	0	83,110
Leisure Services Dept				
10-47-11	Salaries and Wages	58,157	0	58,157
10-47-13	Employees Benefits	23,865	0	23,865
10-47-14	Special Benefits - Allowances	762	0	762
10-47-15	Overtime	0	0	0
10-47-21	Memberships, Books, Subscripts	0	0	0
10-47-23	Travel and Training	1,000	0	1,000
10-47-24	Office Supplies	250	0	250
10-47-31	Professional and Technical	0	0	0
10-47-45	Youth City Council	0	0	0
10-47-46	Services and Supplies	250	0	250
10-47-49	Other Programs	1,000	0	1,000
10-47-50	Vehicle Operations	1,300	0	1,300
10-47-51	Vehicle Repairs & Maintenance	400	0	400
10-47-52	Vehicle Insurance	400	0	400

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
GENERAL FUND				
Leisure Services Dept (Cont.)				
	Leisure Services Dept Totals:	87,384	0	87,384
Non-Departmental				
10-49-60	Contingency Account	10,000 (1,765)	10,000
10-49-73	Telephone System O&M	1,000	0	1,000
10-49-75	Caselle Technical Support	10,800	0	10,800
10-49-76	Copier/Postage Equipment O&M	2,000	0	2,000
10-49-77	IT System O&M	8,500	0	8,500
10-49-79	Emergency Prep/Operations Ctr	5,000	0	5,000
10-49-80	Code Enforcement	2,000	0	2,000
10-49-81	Insurance	88,500	0	88,500
	Non-Departmental Totals:	127,800 (1,765)	127,800
Transfers Out				
10-50-67	Transfer to Fire CIP Fund	0	0	0
10-50-69	Transfer to Capital Projects	348,374	75,823	348,374
10-50-71	Transfer to Recreation Fund	10,000	0	10,000
10-50-72	Transfer to Parks CIP Fund	23,000	13,000	23,000
10-50-75	Transfer to CIP - Class C	243,000	0	243,000
10-50-76	Transfer to RDA (tax increment	121,872	121,872	121,872
10-50-78	Transfer -Enterprise utility	92,093	0	92,093
10-50-80	Budgeted Increase Fund Balance	0	0	0
	Transfers Out Totals:	838,339	210,695	838,339
General Buildings				
10-51-25	Equipment O & M	5,900	0	5,900
10-51-26	Buildings & Grounds - O & M	28,550	0	28,550
10-51-27	Utilities	45,450	0	45,450
10-51-28	Telecommunications	19,650	0	19,650
10-51-31	Professional and Technical	25,750	0	25,750
10-51-46	Services and Supplies	0	0	0
10-51-48	Small equipment	0	0	0
10-51-54	Equipment	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>GENERAL FUND</u>				
<u>General Buildings (Cont.)</u>				
	General Buildings Totals:	125,300	0	125,300
<u>Police Expenditures</u>				
10-54-18	Crossing Gaurds	2,020	0	2,020
10-54-23	Travel and Training	0	0	0
10-54-30	Contracted Police Services	749,815	0	749,815
10-54-31	Professional and Technical	0	0	0
10-54-52	Bike Patrol	0	0	0
	Police Expenditures Totals:	751,835	0	751,835
<u>Fire Department</u>				
10-55-11	Salaries and Wages	145,049	0	145,049
10-55-13	Benefits	43,762	0	43,762
10-55-14	Clothing Allowance	3,000	0	3,000
10-55-21	Memberships, Books, Subscripts	360	0	360
10-55-23	Travel and Training	3,745	0	3,745
10-55-24	Office Supplies and Maintenanc	800	0	800
10-55-25	Equipment O&M	2,000	0	2,000
10-55-26	Building and Grounds O & M	600	0	600
10-55-27	Utilities	0	0	0
10-55-28	Telecommunications	6,350	0	6,350
10-55-31	Professional & Technical	0	0	0
10-55-42	Personal Protective Gear	5,500	0	5,500
10-55-46	Services and Supplies	8,800	0	8,800
10-55-47	Fire Prevention Education	500	0	500
10-55-48	Small Equipment	0	0	0
10-55-50	Vehicle Operations	7,700	0	7,700
10-55-51	Vehicle Repairs/Maintenance	15,000	0	15,000
10-55-52	Vehicle Insurance	3,000	0	3,000
	Fire Department Totals:	246,166	0	246,166
<u>Inspections and Planning</u>				
10-56-11	Salaries and Wages	68,936	0	68,936
10-56-13	Employee Benefits	33,476	0	33,476
10-56-14	Special Benefits - Allowances	1,082	0	1,082

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
GENERAL FUND				
Inspections and Planning (Cont.)				
10-56-21	Memberships, Books, Subscripts	1,000	0	1,000
10-56-23	Travel and Training	1,400	0	1,400
10-56-24	Office Expenses and Supplies	400	0	400
10-56-28	Telephone	0	0	0
10-56-31	Professional and Technical	6,000	0	6,000
10-56-46	Services and Supplies	600	0	600
10-56-50	Vehicle Operations	925	0	925
10-56-51	Vehicle Repairs/Maintenance	400	0	400
10-56-52	Vehicle Insurance	350	0	350
	Inspections and Planning Totals:	114,569	0	114,569
Animal Control Expenditures				
10-57-24	Office Supplies	910	0	910
10-57-30	Contract Services	32,481	0	32,481
10-57-31	Professional and Technical	250	0	250
10-57-32	Animal Sheltering Services	16,895	0	16,895
10-57-46	Services and Supplies	0	0	0
	Animal Control Expenditures Totals:	50,536	0	50,536
Public Works Expenditures				
10-60-11	Salaries and Wages	393,993	0	393,993
10-60-13	Employees Benefits	202,611 (20,000)	202,611
10-60-15	Overtime	7,000	0	7,000
10-60-21	Memberships, Books, Subscripts	450	0	450
10-60-23	Travel and Training	5,000	0	5,000
10-60-24	Office Supplies and Expenses	1,300	0	1,300
10-60-25	Equip Supplies and Maint	2,300	0	2,300
10-60-28	Telecommunications	6,120	0	6,120
10-60-31	Professional and Technical	3,000	0	3,000
10-60-46	Services and Supplies	11,000	0	11,000
10-60-47	Fire Hydrant O&M	2,500	0	2,500
10-60-48	Small Equipment	0	0	0
10-60-50	Vehicle Operations	21,210	0	21,210
10-60-51	Vehicle Repairs/Maintenance	7,000	0	7,000
10-60-52	Vehicle Insurance	5,500	0	5,500
	Public Works Expenditures Totals:	668,984 (20,000)	668,984

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
GENERAL FUND				
Streets Expenditures				
10-61-25	Equipment O&M	0	0	0
10-61-27	Utilities - Street Lights	53,040	0	53,040
10-61-45	Special Department Supplies	0	0	0
10-61-47	Class "C" Road Maintenance	60,000	0	60,000
	Streets Expenditures Totals:	113,040	0	113,040
Parks Expenditures				
10-64-25	Equipment O&M	250	0	250
10-64-26	Building and Grounds O&M	40,500	0	40,500
10-64-27	Utilities	4,080	0	4,080
10-64-31	Park Maintenance Contract	120,870	0	120,870
10-64-42	Secondary Water Fees	9,264	0	9,264
10-64-46	Services & Supplies	0	0	0
10-64-50	Park Improvements	0	0	0
10-64-53	Capital Outlay	0	0	0
	Parks Expenditures Totals:	174,964	0	174,964
	GENERAL FUND Revenue Totals:	4,087,345	8,174,690	4,087,345
	GENERAL FUND Expenditure Totals:	4,087,345	8,174,690	4,087,345
	GENERAL FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
RECREATION FUND				
Program Revenue				
12-30-20	Grant/Donation Revenue	0	0	0
12-30-30	Youth Basketball Revenue	6,400	0	6,400
12-30-31	Youth Baseball/Softball Revenue	11,000	3,800	11,000
12-30-33	Youth Football Revenue	13,520	0	13,520
12-30-34	Football Concessions/Merchandi	4,000	0	4,000
12-30-35	Terrace Days Donations	5,000	0	5,000
12-30-37	Soccer Program Revenue	3,500	0	3,500
12-30-38	Girls Softball Revenue	0	0	0
12-30-39	Summer Programs	500	0	500
12-30-40	Girls Volleyball	1,500	0	1,500
	Program Revenue Totals:	45,420	3,800	45,420
Contributions & Transfers				
12-31-40	Transfer in from General Fund	10,000	0	10,000
12-31-41	Use of Beginning Fund Balance	2,076	2,076	2,076
	Contributions & Transfers Totals:	12,076	2,076	12,076
Program Expenditures				
12-40-11	Salaries and Wages	3,300	0	3,300
12-40-13	Employees Benefits	331	0	331
12-40-40	Summer Programs	500	0	500
12-40-42	Girls Volleyball	1,500	0	1,500
12-40-45	Youth Baseball Program	8,900	3,800	8,900
12-40-47	Baseball Umpires	0	0	0
12-40-49	Youth Basketball Program	4,349	0	4,349
12-40-50	Basketball Referees	0	0	0
12-40-51	Basketball Coordinator Fees	1,500	0	1,500
12-40-52	Youth Football Program	16,540	0	16,540
12-40-53	Football Concessions	0	0	0
12-40-54	Football Officiating Crew	0	0	0
12-40-55	Football Coordinator Fees	0	0	0
12-40-57	Soccer Program Expenditures	3,500	0	3,500
12-40-58	Terrace Days	17,076	2,076	17,076
12-40-60	Budgeted Increase Fund Balance	0	0	0
	Program Expenditures Totals:	57,496	5,876	57,496

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>RECREATION FUND</u>				
	RECREATION FUND Revenue Totals:	57,496	114,992	57,496
	RECREATION FUND Expenditure Totals:	57,496	114,992	57,496
	RECREATION FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>REFUSE ENTERPRISE FUND</u>				
<u>INVESTING REVENUES</u>				
49-36-05	Interfund Loan Repayment EF	0	0	0
49-36-10	Interest Earned	4,000	0	4,000
49-36-40	Disposition of Fixed Assets	0	0	0
	INVESTING REVENUES Totals:	4,000	0	4,000
<u>OPERATING REVENUES</u>				
49-37-01	Late Fees/ Penalties	5,000	0	5,000
49-37-02	Misc. Revenue	0	0	0
49-37-50	Refuse Service Charges	450,000	0	450,000
49-37-60	Recycle Second	0	0	0
49-37-65	Green Waste	0	0	0
	OPERATING REVENUES Totals:	455,000	0	455,000
<u>CONTRIBUTIONS & TRANSFERS</u>				
49-39-26	Charges for services - G/F	3,668	0	3,668
49-39-30	Use of beginning fund balance	2,523	0	2,523
	CONTRIBUTIONS & TRANSFERS Totals:	6,191	0	6,191
<u>OPERATING EXPENSES</u>				
49-70-24	Office Supplies	850	0	850
49-70-28	Franchise Fee	13,500	0	13,500
49-70-30	Utility Bill Printing/Mailing	6,365	0	6,365
49-70-31	Professional and Technical	1,000	0	1,000
49-70-34	Waste Collection	257,500	0	257,500
49-70-35	Waste Disposal	100,710	0	100,710
49-70-46	Services and Supplies	0	0	0
49-70-47	Bad Debt	0	0	0
49-70-71	Charges for Services - GF 10	76,598	0	76,598
49-70-72	Charges for services- Water 50	5,000	0	5,000
49-70-95	Depreciation	0	0	0
	OPERATING EXPENSES Totals:	461,523	0	461,523

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>REFUSE ENTERPRISE FUND</u>				
<u>CAPITAL EQUIPMENT</u>				
49-73-03	Fleet Replacement	0	0	0
	CAPITAL EQUIPMENT Totals:	0	0	0
<u>CONTRIBUTIONS & TRANSFERS</u>				
49-75-01	Budgeted Increase Fund Balance	0	0	0
49-75-08	Transfer out G/F nonoperating	3,668	0	3,668
	CONTRIBUTIONS & TRANSFERS Totals:	3,668	0	3,668
	REFUSE ENTERPRISE FUND Revenue Totals:	465,191	930,382	465,191
	REFUSE ENTERPRISE FUND Expenditure Totals:	465,191	930,382	465,191
	REFUSE ENTERPRISE FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
WATER ENTERPRISE FUND				
NONCAPITAL FINANCING REVENUE				
50-33-10	Grants	0	0	0
50-33-70	Contract Services	51,326	0	51,326
NONCAPITAL FINANCING REVENUE Totals:		51,326	0	51,326
INVESTING REVENUES				
50-36-10	Interest Earned	13,000	0	13,000
50-36-40	Disposition of Fixed Assets	21,135	12,635	21,135
INVESTING REVENUES Totals:		34,135	12,635	34,135
OPERATING REVENUES				
50-37-01	Late Fees/ Penalties	11,000	0	11,000
50-37-02	Misc. Revenue	9,000	0	9,000
50-37-10	Water Service Charges	1,142,500 (20,000)	1,142,500
50-37-20	Water Connection Fees	5,000	0	5,000
OPERATING REVENUES Totals:		1,167,500 (20,000)	1,167,500
CAPITAL REVENUES				
50-39-03	Bond Proceeds	0	0	0
50-39-04	IRS BABs Credit Payments	7,277	1,378	7,277
50-39-05	Outside Revenue Sources	0	0	0
50-39-10	Impact Fees	10,000	0	10,000
50-39-11	Charges for Services - CPF 55	4,000	4,000	4,000
50-39-12	Charges for services - Refuse	5,000	0	5,000
50-39-16	Charges for Services -Storm 52	4,000	4,000	4,000
50-39-18	Charges for Services -Sewer 51	5,000	5,000	5,000
50-39-19	Due from Debt Service Fund 65	16,587	0	16,587
50-39-26	Charges for Services G/F	72,060	0	72,060
50-39-30	Use of Beginning Fund Balance	1,064,188 (96,378)	1,064,188
CAPITAL REVENUES Totals:		1,188,112 (82,000)	1,188,112

Acct No	Account Description	07/14-06/15		2014-15
		Cur YTD Budget	2014-2015 Budget Adj (+/-)	Adjusted Budget
WATER ENTERPRISE FUND				
OPERATING EXPENSES				
50-70-21	Memberships, books, subscrip	1,750	0	1,750
50-70-23	Travel & Training	1,745	1,745	1,745
50-70-24	Office Supplies	827	0	827
50-70-25	Equipment O & M	1,500	0	1,500
50-70-27	Utilities	3,395	0	3,395
50-70-28	Franchise fees	34,875	0	34,875
50-70-30	Utility Bill Printing/Mailing	5,750	0	5,750
50-70-31	Professional and Technical	10,000	(5,000)	10,000
50-70-32	Weber Basin Water	175,166	0	175,166
50-70-35	S/O Wheeling Agreement	2,940	(5,387)	2,940
50-70-45	Services and Supplies	33,673	(5,000)	33,673
50-70-47	Bad Debt	0	0	0
50-70-50	Impact Fee Projects	10,000	0	10,000
50-70-71	Charges for services G/F	306,392	0	306,392
50-70-95	Depreciation	0	0	0
OPERATING EXPENSES Totals:		588,013	(13,642)	588,013

CAPITAL PROJECTS

50-71-06	CW6 Tank #1 Rehabilitation	18,000	0	18,000
50-71-08	CW8 Adams Ave Tank #3	89,068	(100,000)	89,068
50-71-12	CW12 5050 S - 400 W to 500 W	29,973	0	29,973
50-71-17	CW17 300 E - 5050 S to 5100 S	25,000	0	25,000
50-71-22	CW22 4800 S - 350 E TO 500 W	0	0	0
50-71-28	CW28 5200 -5300 S & 400-500 W	61,987	0	61,987
50-71-36	CW36 Adams Ave line improvemen	0	0	0
50-71-37	CW37 Zone B Looping	170,000	0	170,000
50-71-46	CW46 waterline 10" 5050S 150W	100,000	0	100,000
50-71-47	CW47 5150S, 150-300E	100,000	0	100,000
50-71-48	CW48 meter/auto valve vault ta	200,000	0	200,000
50-71-49	CW49 8" line Ridgeline 5350S	25,000	0	25,000
50-71-51	CW51 Southpointe Dr. laterals	35,000	0	35,000
50-71-80	Public Works Facility	24,277	24,277	24,277
CAPITAL PROJECTS Totals:		878,305	(75,723)	878,305

CAPITAL EQUIPMENT

50-73-01	Electronic Meters	342,334	0	342,334
50-73-02	Capital Equipment	191,634	0	191,634
50-73-03	Fleet Replacements	177,084	0	177,084

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>WATER ENTERPRISE FUND</u>				
<u>CAPITAL EQUIPMENT (Cont.)</u>				
	CAPITAL EQUIPMENT Totals:	711,052	0	711,052
<u>DEBT SERVICE</u>				
50-74-05	Bond Interest Series 2010A	25,926	0	25,926
50-74-10	Bond Principal Series 2010A	98,700	0	98,700
50-74-15	Loan Repayment	0	0	0
50-74-20	Bond Series 2010B Principal	18,598	0	18,598
50-74-25	Bond Series 2010B Interest	14,897	0	14,897
50-74-26	Bond Interest Sales (SID)Ser13	2,831	0	2,831
50-74-27	Bond Principal Sales(SID)Ser13	13,756	0	13,756
50-74-28	Bond Interest RDA Ser 2003	0	0	0
	DEBT SERVICE Totals:	174,708	0	174,708
<u>CONTRIBUTIONS & TRANSFERS</u>				
50-75-01	Budgeted Increase Fund Balance	0	0	0
50-75-08	Transfer out G/F nonoperating	72,060	0	72,060
50-75-09	Due to DSF 65 - Ser2010B Princ	8,150	0	8,150
50-75-10	Due to DSF 65 - Ser2010B Inter	6,528	0	6,528
50-75-11	Due to Storm Fund 52- Ser10B P	1,253	0	1,253
50-75-12	Due to Storm Fund 52- Ser10B I	1,004	0	1,004
	CONTRIBUTIONS & TRANSFERS Totals:	88,995	0	88,995
	WATER ENTERPRISE FUND Revenue Totals:	2,441,073	4,882,146	2,441,073
	WATER ENTERPRISE FUND Expenditure Totals:	2,441,073	4,882,146	2,441,073
	WATER ENTERPRISE FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
SEWER ENTERPRISE FUND				
INVESTING REVENUES				
51-36-10	Interest Earned	8,000	0	8,000
51-36-30	STAG Grant	0	0	0
51-36-40	Disposition of fixed assets	32,510	32,510	32,510
INVESTING REVENUES Totals:		40,510	32,510	40,510
OPERATING REVENUES				
51-37-01	Late Fees/ Penalties	11,000	0	11,000
51-37-02	Misc. Revenue	8,000	0	8,000
51-37-30	Sewer Service Charges	1,111,000 (15,000)	1,111,000
51-37-40	Sewer Connection Fees	4,000	1,000	4,000
OPERATING REVENUES Totals:		1,134,000 (14,000)	1,134,000
CAPITAL REVENUES				
51-39-03	Bond Proceeds	0	0	0
51-39-04	IRS BABs Credit Payments	5,970	1,130	5,970
51-39-05	Outside Revenue Sources	0	0	0
51-39-10	Impact Fees	9,000	0	9,000
51-39-19	Due from Debt Service Fund 65	15,435	124	15,435
51-39-21	Transfer In - CIP Class C	0	0	0
51-39-25	Use of Beginning Fund Balance	419,021 (1,985)	419,021
51-39-26	Charges for Services G/F	1,621	0	1,621
CAPITAL REVENUES Totals:		451,047 (731)	451,047
OPERATING EXPENSES				
51-70-20	Memberships, Books, Subscripti	0	0	0
51-70-23	Travel and Training	0	0	0
51-70-24	Office Supplies	825	0	825
51-70-25	Equipment O & M	20,000	2,800	20,000
51-70-28	Franchise Fees	33,330 (450)	33,330
51-70-30	Utility Bill Printing /Mailing	5,000	0	5,000
51-70-31	Professional and Technical	10,000	0	10,000
51-70-33	Central Weber Sewer	503,629	0	503,629
51-70-46	Services and Supplies	5,000 (9,784)	5,000
51-70-47	Bad Debt	0	0	0
51-70-50	Impact Fee Projects	9,000	0	9,000

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget

SEWER ENTERPRISE FUNDOPERATING EXPENSES (Cont.)

51-70-52	Fleet Insurance	520 (405)	520
51-70-71	Charges for Services - GF	229,794	0	229,794
51-70-75	Budgeted Increase Fund Balance	0	0	0
51-70-95	Depreciation	0	0	0
OPERATING EXPENSES Totals:		817,098 (7,839)	817,098

CAPITAL PROJECTS

51-72-03	SS5 375 W - 5000 to 4800 S	0	0	0
51-72-07	SS7 4800 S - WASHGT TO 500 W	0	0	0
51-72-08	SS8 4850-4800 S Outfall line	85,000	0	85,000
51-72-12	SS12 5200-5300 S & 400-500 W	26,840 (12,016)	26,840
51-72-17	SS17 trenchless 12" line	75,000	0	75,000
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	75,000	0	75,000
51-72-19	SS19 Adams Ave line replacemen	0	0	0
51-72-20	SS20 Retaining Wall/Manholes	75,000	0	75,000
51-72-21	SS21 repair line under railroa	29,000	0	29,000
51-72-22	SS22 4750 S, 300-350 W	70,000	0	70,000
51-72-80	Public Works Facility	0	0	0
51-72-97	Capital Projects	0	0	0
CAPITAL PROJECTS Totals:		435,840 (12,016)	435,840

CAPITAL EQUIPMENT

51-73-02	Capital Equipment	119,381	0	119,381
51-73-03	Fleet Replacements	90,276	32,510	90,276
CAPITAL EQUIPMENT Totals:		209,657	32,510	209,657

DEBT SERVICE

51-74-05	Bond Interest Series 2010A	18,203	0	18,203
51-74-10	Bond Principal Series 2010A	69,300	0	69,300
51-74-12	Bond Series 2010C Interest	9,342	0	9,342
51-74-14	Bond Series 2010C Principal	17,769	0	17,769
51-74-25	Loan Payment	0	0	0
51-74-26	Bond Interest Sales (SID)Ser13	2,635	21	2,635
51-74-27	Bond Principal Sales(SID)Ser13	12,800	103	12,800
51-74-28	Bond Interest RDA Ser 2003	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>SEWER ENTERPRISE FUND</u>				
<u>DEBT SERVICE (Cont.)</u>				
	DEBT SERVICE Totals:	130,049	124	130,049
<u>CONTRIBUTIONS AND TRANSFERS</u>				
51-75-01	Budgeted Increase Fund Balance	0	0	0
51-75-05	Charges for Services Water 50	5,000	5,000	5,000
51-75-08	Transfer out G/F nonoperating	1,621	0	1,621
51-75-09	Due to DSF 65 - Ser2010C Inter	7,852	0	7,852
51-75-10	Due to DSF 65 - Ser10C Princip	14,936	0	14,936
51-75-11	Due to Storm Fund 52 -Ser10C I	1,208	0	1,208
51-75-12	Due to Storm Fund 52 -Ser10C P	2,296	0	2,296
	CONTRIBUTIONS AND TRANSFERS Totals:	32,913	5,000	32,913
	SEWER ENTERPRISE FUND Revenue Totals:	1,625,557	3,251,114	1,625,557
	SEWER ENTERPRISE FUND Expenditure Totals:	1,625,557	3,251,114	1,625,557
	SEWER ENTERPRISE FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>STORM WATER ENTERPRISE FUND</u>				
<u>REVENUE</u>				
52-33-10	Grant Revenue	0	0	0
	REVENUE Totals:	0	0	0
<u>OPERATING REVENUE</u>				
52-36-10	Interest Earned	2,500	0	2,500
52-36-20	Storm Water Service Charges	375,000	0	375,000
52-36-30	Miscellaneous Revenue	0	0	0
52-36-40	Disposition of fixed assets	12,400	0	12,400
	OPERATING REVENUE Totals:	389,900	0	389,900
<u>REVENUE</u>				
52-37-01	Late Fees/ Penalties	3,000	0	3,000
52-37-02	Misc. Revenue	0	0	0
	REVENUE Totals:	3,000	0	3,000
<u>CAPITAL REVENUES</u>				
52-39-03	Bond Proceeds	0	0	0
52-39-05	Outside Revenue Sources	0	0	0
52-39-10	Impact Fees	5,000	0	5,000
52-39-17	Due from Water Fund 50 -Ser10B	2,257	0	2,257
52-39-18	Due from Sewer Fund 51	3,504	0	3,504
52-39-19	Due from Debt Service Fund 65	6,431	51	6,431
52-39-26	Charges for Serivces G/F nonop	14,744	0	14,744
52-39-30	Use of Beginning Fund Balance	179,604	0	179,604
	CAPITAL REVENUES Totals:	211,540	51	211,540
<u>OPERATING EXPENSES</u>				
52-70-21	Memberships, Books, Subscripts	1,765	0	1,765
52-70-24	Office Supplies	850	0	850
52-70-26	Equipment O&M	2,000	0	2,000
52-70-28	Franchise Fees	11,250	0	11,250
52-70-30	Utility Bill Printing /Mailing	6,120	0	6,120

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
STORM WATER ENTERPRISE FUND				
OPERATING EXPENSES (Cont.)				
52-70-31	Professional and Technical	10,000	0	10,000
52-70-46	Services and Supplies	26,301 (4,445)	26,301
52-70-47	Bad Debt	0	0	0
52-70-50	Impact Fee Projects	5,000	0	5,000
52-70-52	Fleet Insurance	445	445	445
52-70-71	Charges for Services - GF	153,196	0	153,196
52-70-95	Depreciation	0	0	0
OPERATING EXPENSES Totals:		216,927 (4,000)	216,927

CAPITAL PROJECTS

52-71-02	4800 S - 350 E to 500 W	0	0	0
52-71-03	SD 5200 S. UTILITY DEDICATION	0	0	0
52-71-06	RR-6F 5000 S-Washing to 500 W	0	0	0
52-71-08	SD 450 West Project	6,635	0	6,635
52-71-16	SD16 Relief Line 4850 S-300 W	110,000	0	110,000
52-71-18	SD18 Relief line 300 W -4800 S	27,656	0	27,656
52-71-19	SD19 4300 S w/land drain	0	0	0
52-71-20	SD20 Detention Basin Park Outl	0	0	0
52-71-21	SD21 Intersection Improvements	0	0	0
52-71-50	300 W Ridgeline Storm Drain	0	0	0
52-71-60	Pressure Wash Station	0	0	0
52-71-80	Public Works Facility	0	0	0
CAPITAL PROJECTS Totals:		144,291	0	144,291

CAPITAL EQUIPMENT

52-73-02	Capital Equipment	48,000	0	48,000
52-73-03	Fleet Replacements	92,369	0	92,369
52-73-05	CAPITAL LEASE INTEREST	0	0	0
CAPITAL EQUIPMENT Totals:		140,369	0	140,369

DEBT SERVICE

52-74-02	CAPITAL LEASE PRINCIPAL	18,039	0	18,039
52-74-03	CAPITAL LEASE INTEREST	843	0	843
52-74-05	Bond Interest Series 2010A	11,035	0	11,035
52-74-10	Bond Principal Series 2010A	42,000	0	42,000

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>STORM WATER ENTERPRISE FUND</u>				
<u>DEBT SERVICE (Cont.)</u>				
52-74-12	Bond Interest Rev Ser2010BC	2,212	0	2,212
52-74-14	Bond Principal Rev Ser2010BC	3,549	0	3,549
52-74-15	Interfund Loan Payment Refuse	0	0	0
52-74-26	Bond Interest Sales (SID)Ser13	1,098	9	1,098
52-74-27	Bond Principal Sales(SID)Ser13	5,333	42	5,333
52-74-28	Bond Interest RDA Ser 2003	0	0	0
52-74-29	Bond Princial Wtr Swr Ser10BC	0	0	0
52-74-30	Bond Interest Wtr Swr Ser10BC	0	0	0
DEBT SERVICE Totals:		84,109	51	84,109
<u>CONTRIBUTIONS AND TRANSFERS</u>				
52-75-01	Budgeted Increase Fund Balance	0	0	0
52-75-05	Charges for Services Water 50	4,000	4,000	4,000
52-75-08	Transfer out G/F nonoperating	14,744	0	14,744
CONTRIBUTIONS AND TRANSFERS Totals:		18,744	4,000	18,744
TORM WATER ENTERPRISE FUND Revenue Totals:		604,440	1,208,880	604,440
IRM WATER ENTERPRISE FUND Expenditure Totals:		604,440	1,208,880	604,440
STORM WATER ENTERPRISE FUND Totals:		0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>PARKS C I P FUND</u>				
<u>Revenues</u>				
53-35-05	Impact Fees	5,000	0	5,000
53-35-10	Grants/Donations	0	0	0
	Revenues Totals:	5,000	0	5,000
<u>Contributions & Transfers</u>				
53-36-20	Transfer in from General Fund	23,000	13,000	23,000
53-36-25	Transfer in from CIP Fund	0	0	0
53-36-90	Use of beginning fund balance	0	0	0
	Contributions & Transfers Totals:	23,000	13,000	23,000
<u>Other Improvements</u>				
53-70-28	Capital Facilities Plan	0	0	0
53-70-50	Impact Fee Projects	5,000	0	5,000
53-70-65	Budgeted Increase Fund Balance	4,800	(1,500)	4,800
	Other Improvements Totals:	9,800	(1,500)	9,800
<u>Rohmer Park Improvements</u>				
53-71-01	PK16 Little Rohmer Restroom	3,700	0	3,700
53-71-02	Little Rohmer Park	0	0	0
53-71-04	Parking Lots	0	0	0
53-71-15	PK15 Rohmer Park Improvements	0	0	0
53-71-30	PK30 Rohmer upper road/parking	0	0	0
	Rohmer Park Improvements Totals:	3,700	0	3,700
<u>Lions Park Improvements</u>				
53-73-01	PK10 Lions Park Improvements	13,000	13,000	13,000
	Lions Park Improvements Totals:	13,000	13,000	13,000

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>PARKS C I P FUND</u>				
<u>VanLeeuwen Park Improvements</u>				
53-74-13	PK13 VanLeeuwen Park Improve	0	0	0
	VanLeeuwen Park Improvements Totals:	0	0	0
<u>Open Space Improvements</u>				
53-75-05	Library Open Space	0	0	0
53-75-11	PK11 CIVIC CENTER PARK	0	0	0
53-75-22	PK22 Fire Station Park	0	0	0
	Open Space Improvements Totals:	0	0	0
<u>Victory Park Improvements</u>				
53-76-07	PK7 Vicotry Park Improvements	1,500	1,500	1,500
	Victory Park Improvements Totals:	1,500	1,500	1,500
	PARKS C I P FUND Revenue Totals:	28,000	56,000	28,000
	PARKS C I P FUND Expenditure Totals:	28,000	56,000	28,000
	PARKS C I P FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Fire C I P Fund</u>				
<u>Contributions & Transfers</u>				
54-36-20	Transfer in from General Fund	0	0	0
54-36-30	Impact Fees	0	0	0
54-36-31	Impact Fees - Interest Earned	0	0	0
54-36-90	Use of Beginning Fund Balance	53,104	0	53,104
Contributions & Transfers Totals:		53,104	0	53,104
<u>Expenditures</u>				
54-70-27	Other Projects	0	0	0
54-70-29	Fire Impact Fee Projects	0	0	0
54-70-70	Transfer to CFF-Impact Fees	0	0	0
54-70-71	Transfer to CPF55	53,104	0	53,104
Expenditures Totals:		53,104	0	53,104
Fire C I P Fund				
Revenue Revenue Totals:		53,104	106,208	53,104
Fire C I P Fund				
Revenue Expenditure Totals:		53,104	106,208	53,104
Fire C I P Fund				
Revenue Totals:		0	0	0

Acct No	Account Description	07/14-06/15		2014-15
		Cur YTD Budget	2014-2015 Budget Adj (+/-)	Adjusted Budget
<u>Capital Projects Fund</u>				
<u>Revenue</u>				
55-38-05	Impact Fees - Police	0	0	0
55-38-06	Impact Fees - Fire	5,000	0	5,000
55-38-10	Other Financing Sources	220,380	(79,620)	220,380
55-38-11	Disposit of fixed assets -road	24,850	13,000	24,850
55-38-13	Disposition of Fixed Assets	19,000	0	19,000
55-38-14	Grant Revenue	0	0	0
	Revenue Totals:	269,230	(66,620)	269,230
<u>Contributions and Transfers</u>				
55-39-05	Outside Revenue Sources	0	0	0
55-39-25	Transfer in from GF	348,374	75,823	348,374
55-39-26	Loan Payment Enterprise Funds	0	0	0
55-39-27	Transfer in CFF 57	205,584	0	205,584
55-39-28	Transfer in FCP 54	53,104	0	53,104
55-39-29	Transfer from GF - Class C	243,000	0	243,000
55-39-40	Other Financing Sources	0	0	0
55-39-43	Use of Fund Balance - Class C	419,775	(13,000)	419,775
55-39-44	Use of Fund Balance - General	0	0	0
	Contributions and Transfers Totals:	1,269,837	62,823	1,269,837
<u>Expenditures</u>				
55-40-40	Other Financing Uses	0	0	0
55-40-41	Charges for Services Water 50	4,000	4,000	4,000
55-40-42	Transfer to DSF 65	33,657	928	33,657
55-40-43	Transfer to General Fund	0	0	0
55-40-44	Transfer to Capital Facilities	0	0	0
55-40-46	Transfer to Parks/Fire CIP	0	0	0
55-40-60	Budgeted Increase Fund Balance	386,339	(8,725)	386,339
	Expenditures Totals:	423,996	(3,797)	423,996
<u>Road Maintenance</u>				
55-41-02	RS2	554,266	0	554,266
	Road Maintenance Totals:	554,266	0	554,266

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Capital Projects Fund</u>				
<u>Road Fleet</u>				
55-42-01	RF1	127,359	0	127,359
	Road Fleet Totals:	127,359	0	127,359
<u>Road Reconstruction Projects</u>				
55-43-02	RR-2F 4800 S Wash. Blvd-500 W	0	0	0
55-43-04	5700 South Road Improvements	0	0	0
55-43-06	RR-6F 5000 S-Wash Blvd - 500 W	0	0	0
55-43-09	RR9 450 West Pjct	6,000	0	6,000
55-43-10	300 West Riverdale Project	0	0	0
55-43-25	Adams Ave reconstruct	0	0	0
	Road Reconstruction Projects Totals:	6,000	0	6,000
<u>Buildings</u>				
55-45-04	BM4	54,145	0	54,145
55-45-05	Fire/Senior Center Complex	0	0	0
55-45-10	Impact Fee Projects	0	0	0
55-45-80	Public Works Facility	0	0	0
	Buildings Totals:	54,145	0	54,145
<u>Information Technology</u>				
55-50-01	IT Replacements/Upgrades	29,711	0	29,711
	Information Technology Totals:	29,711	0	29,711
<u>Non-Road Fleet</u>				
55-60-01	Fleet Replacements Non-Streets	43,590	0	43,590
55-60-02	Equipment Non-Streets	300,000	0	300,000
	Non-Road Fleet Totals:	343,590	0	343,590

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Capital Projects Fund</u>				
	Capital Projects Fund Revenue Totals:	1,539,067	3,078,134	1,539,067
	Capital Projects Fund Expenditure Totals:	1,539,067	3,078,134	1,539,067
	Capital Projects Fund Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	2014-2015 Budget Adj (+/-)	Adjusted Budget
<u>CAPITAL FACILITIES FUND</u>				
<u>Revenues</u>				
57-36-10	Other Financing Source - Bonds	0	0	0
57-36-20	Grant Revenue	0	0	0
57-36-24	Transfer in from CIP Fund	0	0	0
57-36-25	Transfer in SID	0	0	0
57-36-30	Interest Earned	0	0	0
	Revenues Totals:	0	0	0
<u>Contributions & Transfers</u>				
57-39-22	Transfer in Fire CIP-Impact Fe	0	0	0
57-39-41	Use of Beginning Fund Balance	205,584	0	205,584
	Contributions & Transfers Totals:	205,584	0	205,584
<u>Capital Expenditures</u>				
57-40-31	Professional and Technical	0	0	0
57-40-35	Equipment	0	0	0
57-40-40	Building Construction Costs	0	0	0
57-40-45	Fire Station /Demo- CDBG	0	0	0
57-40-50	Landscaping	0	0	0
	Capital Expenditures Totals:	0	0	0
<u>Other Financing Uses</u>				
57-45-05	Other Financing Use	0	0	0
57-45-10	Bond Issuance Costs	0	0	0
	Other Financing Uses Totals:	0	0	0
<u>Debt Service</u>				
57-50-79	Sales Tax Bond 2009 Principal	0	0	0
57-50-80	Sales Tax Bond 2009 Interest	0	0	0
57-50-81	Sales Tax Bond 2013 Principal	0	0	0
57-50-82	Sales Tax Bond 2013 Interest	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>CAPITAL FACILITIES FUND</u>				
<u>Debt Service (Cont.)</u>				
	Debt Service Totals:	0	0	0
<u>Department 57-51</u>				
57-51-01	Transfer to CPF 55	205,584	0	205,584
	Department 57-51 Totals:	205,584	0	205,584
<u>Contributions & Transfers</u>				
57-70-65	Budgeted Increase Fund Balance	0	0	0
	Contributions & Transfers Totals:	0	0	0
	CAPITAL FACILITIES FUND Revenue Totals:	205,584	411,168	205,584
	CAPITAL FACILITIES FUND Expenditure Totals:	205,584	411,168	205,584
	CAPITAL FACILITIES FUND Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Debt Service Fund</u>				
<u>Source 65-36</u>				
65-36-10	Interest Earned	0	0	0
	Source 65-36 Totals:	0	0	0
 <u>REVENUES</u>				
65-39-10	GO Property Taxes	394,209	0	394,209
65-39-15	General Obligation Int Earnings	0	0	0
65-39-30	Due from CPF 55	33,657	928	33,657
65-39-31	Due from SID 66	82,104	0	82,104
65-39-32	Due from Water Fund 50	14,678	0	14,678
65-39-33	Due from Sewer Fund 51	22,788	0	22,788
65-39-41	Use of fund balance	1,750	0	1,750
	REVENUES Totals:	549,186	928	549,186
 <u>EXPENDITURES</u>				
65-40-54	Muni Equipment Lease Principal	0	0	0
65-40-55	Muni Equipment Lease Interest	0	0	0
65-40-56	Bond Principal Sales Tax Ser13	64,000	513	64,000
65-40-57	Bond Interest Sales Tax Ser13	13,174	106	13,174
65-40-58	Bond Princial Wtr Swr Ser10BC	23,086	0	23,086
65-40-59	Bond Interest Wtr Swr Ser10BC	14,380	0	14,380
65-40-60	Series 2005 GO bond principal	305,000	0	305,000
65-40-61	Series 2005 GO bond interest	89,209	0	89,209
65-40-63	Other	1,750	0	1,750
	EXPENDITURES Totals:	510,599	619	510,599
 <u>CONTRIBUTIONS & TRANSFERS</u>				
65-75-09	Due to Water Fund 50	16,721	134	16,721
65-75-10	Due to Sewer Fund 51	15,435	124	15,435
65-75-11	Due to Storm Fund 52	6,431	51	6,431
	CONTRIBUTIONS & TRANSFERS Totals:	38,587	309	38,587

Acct No	Account Description	07/14-06/15 Cur YTD Budget	2014-2015 Budget Adj (+/-)	2014-15 Adjusted Budget
<u>Debt Service Fund</u>				
	Debt Service Fund Revenue Totals:	549,186	1,098,372	549,186
	Debt Service Fund Expenditure Totals:	549,186	1,098,372	549,186
	Debt Service Fund Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>SID Capital Projects Fund</u>				
<u>Revenue</u>				
66-39-10	Owner Assessment Collections	81,354	0	81,354
66-39-11	Late fees and penalties	0	0	0
66-39-15	Interest Earnings	0	0	0
66-39-40	Other Financing Sources	0	0	0
66-39-41	Use of Beginning Fund Balance	2,400	0	2,400
	Revenue Totals:	83,754	0	83,754
<u>Operating Expenditures</u>				
66-40-40	Other Financing Uses	0	0	0
66-40-62	Professional and Technical	750	0	750
66-40-63	Charges for services G/F	900	0	900
	Operating Expenditures Totals:	1,650	0	1,650
<u>Debt Service</u>				
66-50-60	Retirement of Bonds	0	0	0
66-50-61	Interest on Bonds	0	0	0
	Debt Service Totals:	0	0	0
<u>Department 66-55</u>				
66-55-01	Transfer to CFF 57	0	0	0
66-55-02	Transfer to DSF 65	82,104	0	82,104
	Department 66-55 Totals:	82,104	0	82,104
	SID Capital Projects Fund Revenue Totals:	83,754	167,508	83,754
	SID Capital Projects Fund Expenditure Totals:	83,754	167,508	83,754
	SID Capital Projects Fund Totals:	0	0	0

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Redevelopment Agency Fund</u>				
<u>Tax Revenue</u>				
70-31-10	Tax Increment - Southeast	533,290	(116,710)	533,290
70-31-11	Tax Increment - Central B/D	19,838	(5,162)	19,838
70-31-12	Tax Increment - Del - S/E	0	0	0
70-31-13	Tax Increment - Del - CBD	0	0	0
	Tax Revenue Totals:	553,128	(121,872)	553,128
<u>Other Financing Sources</u>				
70-36-09	RDA Bond Interest Earnings	0	0	0
70-36-10	Interest Income	0	0	0
	Other Financing Sources Totals:	0	0	0
<u>Source 70-38</u>				
70-38-14	Grant Revenue	3,037,011	0	3,037,011
	Source 70-38 Totals:	3,037,011	0	3,037,011
<u>Contributions and Transfers</u>				
70-39-25	Transfer in General Fund 10	121,872	121,872	121,872
70-39-40	Use of Beginning Fund Balance	125,847	28,427	125,847
	Contributions and Transfers Totals:	247,719	150,299	247,719
<u>Operating Expenditures</u>				
70-40-11	Salaries and Wages	14,400	0	14,400
70-40-13	Benefits	1,102	0	1,102
70-40-21	Memberships, Books, Subscripti	0	0	0
70-40-23	Travel and Training	4,000	0	4,000
70-40-31	Professional and Technical	10,000	0	10,000
70-40-46	Misc. Services and Supplies	100	0	100
70-40-48	RDA Increment Incentive	0	0	0
70-40-50	Charges for services G/F	51,070	0	51,070
	Operating Expenditures Totals:	80,672	0	80,672

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Redevelopment Agency Fund</u>				
<u>Capital Projects</u>				
70-45-46	Adams Avenue Reconstruction	3,437,011	0	3,437,011
70-45-47	RDA Capital Projects	50,000	0	50,000
	Capital Projects Totals:	3,487,011	0	3,487,011
<u>Debt Service</u>				
70-50-79	Series 2003 bond principal	258,047	28,427	258,047
70-50-80	Series 2003 bond interest	12,128	0	12,128
	Debt Service Totals:	270,175	28,427	270,175
	Redevelopment Agency Fund Misc. Revenue Revenue Totals:	3,837,858	7,675,716	3,837,858
	Redevelopment Agency Fund Misc. Revenue Expenditure Totals:	3,837,858	7,675,716	3,837,858
	Redevelopment Agency Fund Misc. Revenue Totals:	0	0	0
	Grand Totals:	0	0	0

Report Criteria:

Account.Acct No = All
Account Detail

FEE SCHEDULE

Administration	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Candidate Filing Fee	25.00	25.00	25.00	25.00	25.00
City Zoning Maps					
11"x17"	1.00	1.00	1.00	1.00	1.00
17"x24"	4.00	4.00	4.00	4.00	4.00
Copies/reproduction	0.50	0.50	0.50	0.50	0.50
Credit Card/EFT Convenience Fee (1)	2.50/ trans	1.90/trans (2)	1.90/trans (2)	1.90/trans (2)	1.90/trans (2)
Return Check	27.00	27.00	27.00	27.00	27.00
GRAMA Records Request	\$0.50/page	\$0.50/page	\$0.50/page	\$0.50/page	\$0.50/page
Payroll deductions (non-city sponsored)	\$5/deduction/	\$5 /deduction/	\$5 /deduction/	\$5 /deduction/ pay	\$5 /deduction/ pay
Newsletter Advertisements					
3"x5" Business Card Size	60.00	60.00	60.00	60.00	60.00
1/3rd page	80.00	80.00	80.00	80.00	80.00
Insert	100.00	100.00	100.00	100.00	100.00

(1) Effective FY 2012, Credit card convenience fee for in-house transactions over \$300 is 3%

Animal Control					
Reclaim/Transport					
after hours impound		75.00	75.00	75.00	75.00
transportation		50.00	50.00	50.00	50.00
temp holding kennel		23.00	23.00	23.00	23.00
trapped animal transport		20.00	20.00	20.00	20.00
Trap Rental					
per week		15.00	15.00	15.00	15.00
Licensing					
altered		10.00	10.00	10.00	10.00
unaltered		25.00	25.00	25.00	25.00
senior citizen (over 65)					
altered		5.00	5.00	5.00	5.00
unaltered		10.00	10.00	10.00	10.00
duplicate tag		5.00	5.00	5.00	5.00
late fee		20.00	20.00	20.00	20.00
Microchipping		15.00	15.00	15.00	15.00

Building Permits & Planning Fees					
Building Permits					
See the building permit fee schedule in the current building code					
65% Plan review fee on commercial permits					
25% Plan review fee on single/multiple family permits					
Plannings Fees (3)					
planning commission review	250.00	250.00	250.00	250.00	250.00
conditional use permit	100.00	100.00	100.00	100.00	100.00
subdivision & engineer review	60.00/lot	60.00/lot	60.00/lot	60.00/lot	60.00/lot
zoning amendment or rezone request	250.00	250.00	250.00	250.00	250.00
apartment complex	60.00/unit	60.00/unit	60.00/unit	60.00/unit	60.00/unit
commercial engineering review	500.00	500.00	500.00	500.00	500.00
subdivision off-site improvmt inspection	Actual cost				
board of adjustments request	250.00	250.00	250.00	250.00	250.00
excavation permit (bond or deposit*)	47.47	47.47	47.47	47.47	47.47
annexation fee	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00

(3) Plus additional review costs in excess of minimum

FEE SCHEDULE

Impact Fees	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Culinary Water Facilities (Per ERU)	1,618.00	1,618.00	1,618.00	1,618.00	1,618.00
Sanitary Sewer Facilities (Per ERU)	533.00	533.00	533.00	533.00	533.00
Storm Drain Facilities (Per ERU)	536.00	536.00	536.00	536.00	536.00
Park Facilities (Per ERU)	1,826.00	1,826.00	1,826.00	1,826.00	1,826.00
Public Safety Facilities - Police (Per ERU)	26.00	26.00	26.00	26.00	26.00
Public Safety Facilities- Fire (Per ERU)	47.00	47.00	47.00	47.00	47.00
Water Meter (4)					
3/4"	275.00	275.00	275.00	275.00	275.00
1"	300.00	300.00	300.00	300.00	300.00
1.5"	450.00	450.00	450.00	450.00	450.00
2"	600.00	600.00	600.00	600.00	600.00
3"	1,900.00	1,900.00	1,900.00	1,900.00	1,900.00
6"	4,300.00	4,300.00	4,300.00	4,300.00	4,300.00

(4) Water meter fees reflect estimated cost, actual cost will be charged.

Facility Rentals

Rohmer Park Pavilion (per time frame)	50.00	50.00	50.00	50.00	50.00
deposit	50.00	50.00	50.00	50.00	50.00
Recreational Fun Pack (RFP)	10.00	10.00	10.00	10.00	10.00
deposit (refundable)	25.00	25.00	25.00	25.00	25.00
Civic-Senior Center (5)					
first hour	45.00	45.00	45.00	45.00	45.00
each subsequent hour	45.00	45.00	45.00	45.00	45.00
kitchen	50.00	50.00	50.00	50.00	50.00
non-resident Fee	250.00	250.00	250.00	250.00	250.00
cleaning deposit (refundable)	250.00	250.00	250.00	250.00	250.00
Field Use					
per hour	2.00	2.00	2.00	2.00	2.00
contract agreement	100.00	100.00	100.00	100.00	100.00
deposit (refundable)	250.00	250.00	250.00	250.00	250.00

(5) Beginning January 2010, Civic-Senior Center rentals are available only to non-for-profits. Facility rentals are free Tuesday & Thursdays 4-8 pm. All other reservation times are subject to the above fee schedule.

Recreation (6)

Youth Soccer	35.00	35.00	40.00	40.00	40.00
T-Ball	35.00	35.00	40.00	40.00	40.00
Coach Pitch	35.00	35.00	40.00	40.00	40.00
Youth Baseball	45.00	45.00	45.00	45.00	45.00
Youth Softball	45.00	45.00	45.00	45.00	45.00
Football Camp	40.00	40.00	40.00	20.00	20.00
Youth Tackle Football	100.00	100.00	100.00	100.00	100.00
Youth Basketball	35.00	35.00	40.00	40.00	40.00
Boys Basketball	45.00	45.00	45.00	45.00	45.00
Girls Basketball	45.00	45.00	45.00	45.00	45.00
Girls Volleyball				45.00	45.00
Kids Summer Camp	na	na	45.00	45.00	45.00

(6) Estimated fees. May be subject to change, as necessary, during fiscal year.

FEE SCHEDULE

Business Licenses

	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Professional/Business Services					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	4.00	4.00	4.00	4.00	4.00
General Services					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	64.00	64.00	64.00	64.00	64.00
Contracted Services					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	40.00	40.00	40.00	40.00	40.00
Personal Services					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	4.00	4.00	4.00	4.00	4.00
Entertainment					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	201.00	201.00	201.00	201.00	201.00
Automotive					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	74.00	74.00	74.00	74.00	74.00
Sales					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	8.00	8.00	8.00	8.00	8.00
Convenience Stores					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	1,113.00	1,113.00	1,113.00	1,113.00	1,113.00
Family Services					
Basic	175.00	175.00	175.00	175.00	175.00
Disproportionate	32.00	32.00	32.00	32.00	32.00
Storage					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	64.00	64.00	64.00	64.00	64.00
Group Homes					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	275.00	275.00	275.00	275.00	275.00
Nursing Home / room					
Basic	175.00	175.00	175.00	175.00	175.00
Disproportionate	118.00	118.00	118.00	118.00	118.00
Hospital / room					
Basic	175.00	175.00	175.00	175.00	175.00
Disproportionate	11.00	11.00	11.00	11.00	11.00
Apartment / unit					
Basic	100.00	100.00	100.00	100.00	100.00
Disproportionate	111.00	111.00	111.00	111.00	111.00

FEE SCHEDULE

Utility Services (billed monthly)	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Set-up Fee (Non-refundable)	40.00	40.00	40.00	40.00	40.00
Shut Off Deposit	100.00	100.00	100.00	100.00	100.00
Late Fee	10.00	10.00	10.00	10.00	15.00
Water Turn-On Fee	30.00	30.00	30.00	30.00	30.00
Weekend turn-on fee	60.00	60.00	60.00	60.00	60.00
Utility Billing History Report	3.00	3.00	3.00	3.00	3.00
Data Log Reproduction	5.00	5.00	5.00	5.00	5.00
Water Meter Re-read	na	na	na	na	na
Meter Accuracy Test	na	na	na	na	na
Meter Check Fee	25.00	25.00	25.00	25.00	25.00
Meter rental deposit (7)				955.00	955.00
Meter Tampering Fee (8)					
Storm Drain (per ERU)	5.25	5.75	6.25	6.65	6.90
Temporary Disconnect	30.00	30.00	30.00	30.00	30.00
Water Tank Fee					

(7) Fire hydrant meter rentals will be charged at a 1 1/2" commercial water rate. Charges will begin, unprorated, the month the meter is issued through the month the meter is returned. Overage rates will apply if actual usage exceeds the cumulative monthly base gallons.

(8) Refer to the Washington Terrace Municipal Code 13.08.090, "Meter Tampering Prohibited"

Residential Water

Single-Family (\$/gallons)	16.80/4,000	17.24/4,000	17.65/4,000	17.80 / 4,000	17.80 / 4,000
Single-Family gallons over (\$/gallons)	4.20/1,000	4.46/1,000	5.05/1,000	5.10 / 1,000	5.10 / 1,000
Duplex (\$/gallons)	33.60/8,000	34.48/8,000	35.28/8,000	35.60 / 8,000	35.60 / 8,000
Duplex gallons over (\$/gallons)	4.20/1,000	4.46/1,000	5.05/1,000	5.10 / 1,000	5.10 / 1,000
Tri-Plex (\$/gallons)	50.40/12,000	51.72/12,000	52.92/12,000	53.40 / 12,000	53.40 / 12,000
Tri-Plex gallons over (\$/gallons)	4.20/1,000	4.46/1,000	5.05/1,000	5.10 / 1,000	5.10 / 1,000

Residential Sewer

Single-Family (\$/gallons)	14.60/4,000	15.72/4,000	17.16/4,000	17.56 / 4,000	17.56 / 4,000
Single-Family gallons over (\$/gallons)	3.65/1,000	4.75/1,000	4.91/1,000	5.03 / 1,000	5.03 / 1,000
Duplex (\$/gallons)	29.20/8,000	31.44/8,000	34.32/8,000	35.10 / 8,000	35.10 / 8,000
Duplex gallons over (\$/gallons)	3.65/1,000	4.75/1,000	4.91/1,000	5.03 / 1,000	5.03 / 1,000
Triplex (\$/gallons)	43.80/12,000	47.16/12,000	51.48/12,000	52.65 / 12,000	52.65 / 12,000
Triplex gallons over (\$/gallons)	3.65/1000	4.75/1,000	4.91/1,000	5.03 / 1,000	5.03 / 1,000

Refuse

Refuse First & Recycle Can	14.88	14.35	13.00	13.00	13.70
Refuse Second Can	14.88	14.35	13.00	13.00	13.70
Second Recycle Can	2.50	2.50	2.50	2.50	2.65

Commercial Water

3/4" meter (\$/gallons)	18.80/4,000	19.28/4,000	19.75/4,000	20.00 / 4,000	20.00 / 4,000
3/4" meter gallons over (\$/gallons)	4.70/1,000	5.19/1,000	5.66/1,000	5.71 / 1,000	5.71 / 1,000
1" meter (\$/gallons)	35.25/7,500	36.15/7,500	37.05/7,500	37.50 / 7,500	37.50 / 7,500
1" meter gallons over (\$/gallons)	4.70/1,000	5.19/1,000	5.66/1,000	5.71 / 1,000	5.71 / 1,000
1 1/2" meter (\$/gallons)	70.45/15,000	72.30/15,000	74.10/15,000	75.00 / 15,000	75.00 / 15,000
1 1/2" meter gallons over (\$/gallons)	4.70/1,000	5.19/1,000	5.66/1,000	5.71 / 1,000	5.71 / 1,000
2" meter (\$/gallons)	105.65/22,500	108.45/22,500	111.15/22,500	112.50 / 22,500	112.50 / 22,500
2" meter gallons over (\$/gallons)	4.70/1,000	5.19/1,000	5.66/1,000	5.71 / 1,000	5.71 / 1,000
3" meter (\$/gallons)	176.40/37,500	180.75/37,500	185.25/37,500	187.50 / 37,500	187.50 / 37,500
3" meter gallons over (\$/gallons)	4.70/1,000	5.19/1,000	5.66/1,000	5.71 / 1,000	5.71 / 1,000
4" meter (\$/gallons)	352.85/75,000	361.50/75,000	370.45/75,000	375.00 / 75,000	375.00 / 75,000
4" meter gallons over (\$/gallons)	4.70/1,000	5.19/1,000	5.66/1,000	5.71 / 1,000	5.71 / 1,000
6" meter (\$/gallons)	2,875 /1,000,000	3,280 /1,000,000	/1,000,000	3,500 / 1,000,000	3,500 / 1,000,000
6" meter gallons over (\$/gallons)	2.88/1,000	3.53/1,000	3.96/1,000	4.01 / 1,000	4.01 / 1,000

Commercial Sewer

3/4" meter (\$/gallons)	16.80/4,000	18.08/4,000	19.25/4,000	19.67 / 4,000	19.67 / 4,000
3/4" meter gallons over (\$/gallons)	4.20/1,000	5.47/1,000	5.50/1,000	5.63 / 1,000	5.63 / 1,000
1" meter (\$/gallons)	31.50/7,500	33.90/7,500	36.05/7,500	37.50 / 7,500	37.50 / 7,500
1" meter gallons over (\$/gallons)	4.20/1,000	5.47/1,000	5.50/1,000	5.63 / 1,000	5.63 / 1,000
1 1/2" meter (\$/gallons)	62.95/15,000	67.80/15,000	72.10/15,000	73.75 / 15,000	73.75 / 15,000
1 1/2" meter gallons over (\$/gallons)	4.20/1,000	5.47/1,000	5.50/1,000	5.63 / 1,000	5.63 / 1,000
2" meter (\$/gallons)	94.40/22,500	101.70/22,500	108.15/22,500	110.63 / 22,500	110.63 / 22,500
2" meter gallons over (\$/gallons)	4.20/1,000	5.47/1,000	5.50/1,000	5.63 / 1,000	5.63 / 1,000
3" meter (\$/gallons)	157.35/37,500	169.50/37,500	180.20/37,500	184.38 / 37,500	184.38 / 37,500
3" meter gallons over (\$/gallons)	4.20/1,000	5.47/1,000	5.50/1,000	5.63 / 1,000	5.63 / 1,000
4" meter (\$/gallons)	314.65/75,000	339.00/75,000	360.35/75,000	368.76 / 75,000	368.76 / 75,000
4" meter gallons over (\$/gallons)	4.20/1,000	5.47/1,000	5.50/1,000	5.63 / 1,000	5.63 / 1,000
6" meter (\$/gallons)	2,875 /1,000,000	3,080 /1,000,000	/1,000,000	441.76 / 1,000,000	441.76 / 1,000,000
6" meter gallons over (\$/gallons)	2.85/1,000	3.72/1,000	3.85/1,000	3.94 / 1,000	3.94 / 1,000

FINANCIAL POLICIES AND OBJECTIVES

This section of the Budget outlines the City's Policies and Objectives as they relate to the municipal budget. The City of Washington Terrace recognizes its duty to its citizens and other interested parties to vigilantly account for public funds and resources. The Policies and Objectives hereinafter are set forth to establish guidelines for fiscal accountability, full disclosure, and planning. These financial management policies provide a basic framework for the overall fiscal management of the city. The policies represent a foundation to address changing circumstances and conditions and to assist in the decision making process. These policies represent guidelines for evaluating both current and future activities.

The financial policies represent long-standing principles and practices that have enabled the City to maintain financial stability. The policies are reviewed annually to represent current public policy decisions. These policies are adopted annually by the Council as part of the budget process.

BUDGET ORGANIZATION

- A. Through its financial plan (Budget), the City is committed do the following:
1. Identify citizens' needs for essential services.
 2. Organize programs to provide essential services.
 3. Establish program policies and goals that define the type and level of program services required.
 4. List suitable activities for delivering program services.
 5. Propose objectives for improving the delivery of program services.
 6. Identify available resources and appropriate the resources needed to conduct program activities and accomplish program objectives.
 7. Set standards to measure and evaluate the following:
 - a. the output of program activities
 - b. the accomplishment of program objectives
 - c. the expenditure of program appropriations

FINANCIAL POLICIES AND OBJECTIVES

- B. All requests for increased funding or enhanced levels of service should be considered together during the budget process, rather than in isolation.
- C. The City Council will review and amend appropriations, if necessary, during the fiscal year.
- D. The City will use a multi-year format to give a longer-range focus to its financial planning.
 - 1. The emphasis of the budget process in the first year is on establishing expected levels of services, within designated funding levels with the focus on the budget.
 - 2. The emphasis in the second year are reviewing necessary changes in the previous fiscal plan and developing long term goals and objectives to be used during the next budget process. The focus is on the financial plan. In the second year, operational budgets will be adjusted to reflect unexpended balances from the first year and create the subsequent year's budget plan.
- E. Through its financial plan, the City will strive to maintain structural balance; ensuring basic service levels are predictable and cost effective. A balance should be maintained between the services provided and the local economy's ability to pay.
- F. The City will work to improve their Program Service Levels and Expenditures by insuring:
 - 1. New/growth related service levels: The provision of new/growth related services should be offset with new or growth related revenues or a corresponding reduction in service costs in other areas.
 - 2. Fee Dependent Services: If fees do not cover the services provided, Council should consider which of the following actions to take: 1) reduce services; 2) increase fees; or 3) determine the appropriate subsidy level of the General Fund.

FINANCIAL POLICIES AND OBJECTIVES

3. Consider all requests at once: Council should consider requests for service level enhancements or increases as part of the budget process, rather than in isolation.
 4. Consider ongoing costs associated with one-time purchases/expenditures: Ongoing operating and maintenance costs should be determined and considered before capital and program decisions are made.
 5. Re-evaluate decisions: Political, economic, and legal changes necessitate reevaluation to ensure Council goals are being met. Staff and Council should use the budget process to review programs.
 6. New service implementation: Prior to implementing a new service, the City Council should consider a full assessment of resource requirements.
 7. Benchmarking and performance measurement: The City will strive to measure its output and performance.
- G. The City will strive to improve productivity, though not by the single-minded pursuit of cost savings. The concept of productivity should emphasize the importance of *quality* and *quantity* of output as well as *quantity* of resource input.

FINANCIAL POLICIES AND OBJECTIVES

GENERAL REVENUE MANAGEMENT

- A. The City will seek to maintain a diversified and stable revenue base to protect it from short-term fluctuations in any one-revenue source.
- B. The City will make all current expenditures with current revenues, avoiding procedures that balance current budgets by postponing needed expenditures, accruing future revenues, or rolling over short-term debt.

USER FEE COST RECOVERY GOALS

A. **User Fee Cost Recovery Levels.** In establishing user fees and cost recovery levels, the following factors will be considered:

1. **Community-Wide versus Special Benefit.** The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general purpose revenues is appropriate for community-wide services, while user fees are appropriate for special benefit purposes to easily identified individuals or groups.
2. **Service Recipient versus Service Driver.** After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts; the community is the primary beneficiary. However, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.
3. **Effect of Pricing on the Demand for Services.** The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that

FINANCIAL POLICIES AND OBJECTIVES

the City is providing services for which there is genuinely a market that is not overly stimulated by artificially low prices. Conversely, high levels of cost recovery will negatively impact on the delivery of services to lower income groups. This negative feature is especially pronounced and works against public policy, if the services are specifically targeted to low income groups.

4. Feasibility of Collection and Recovery. Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

5. Factors Favoring Low Cost Recovery Levels. Low cost recovery levels are appropriate under the follow circumstances:

- a. There is no intended relationship between the amount paid and the benefit received. Almost all “social service” programs fall into this category as it is expected that one group will subsidize another.
- b. Collecting fees is not cost-effective or will significantly impact the efficient delivery of the service.
- c. There is no intent to limit the use of (or entitlement to) the service. Again, most "social service" programs fit into this category as well as public safety (police and fire) emergency response services. Historically, access to neighborhood and community parks would also fit into this category.
- d. The service is non-recurring, generally delivered on a "peak demand" or emergency basis, cannot reasonably be planned for on an individual basis, and is not readily available from a private sector source. Many public safety services also fall into this category.
- e. Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would

FINANCIAL POLICIES AND OBJECTIVES

not be readily detected by the City. Many small-scale licenses and permits might fall into this category.

6. Factors Favoring High Cost Recovery Levels. The use of service charges as a major source of funding service levels is especially appropriate under the following circumstances:

- a. The service is similar to services provided through the private sector.
- b. Other private or public sector alternatives could or do exist for the delivery of the service.
- c. For equity or demand management purposes, it is intended that there be a direct relationship between the amount paid and the level and cost of the service received.
- d. The use of the service is specifically discouraged. Police responses to disturbances or false alarms might fall into this category.
- e. The service is regulatory in nature and voluntary compliance is not expected to be the primary method of detecting failure to meet regulatory requirements. Building permit, plan checks, and subdivision review fees for large projects would fall into this category.

7. General Concepts Regarding the Use of Service Charges. The following general concepts will be used in developing and implementing service charges:

- a. Revenues should not exceed the reasonable cost of providing the service.
- b. Cost recovery goals should be based on the total cost of delivering the service, including direct and indirect costs-- services, equipment, supplies, departmental administration costs, and organization-wide support costs such as accounting, personnel, data processing, vehicle maintenance, and insurance.
- c. The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.

FINANCIAL POLICIES AND OBJECTIVES

- d. Rate structures should be sensitive to the "market" for similar services as well as to smaller, infrequent users of the service.
- e. A unified approach should be used in determining cost recovery levels for various programs based on the factors discussed above.

8. Low Cost-Recovery Services. Based on the criteria discussed above, the following types of services should have very low cost recovery goals. In selected circumstances, there may be specific activities within the broad scope of services provided that should have user charges associated with them. However, the primary source of funding for the operation as a whole should be general purpose revenues, not user fees.

- a. Delivering public safety emergency response services such as police and fire services.
- b. Maintaining and developing public facilities that are provided on a uniform, communitywide basis such as streets, parks, and general purpose buildings.
- c. Providing social service programs and economic development activities.

9. Recreation Programs. The following cost recovery policies apply to the City's recreation programs:

- a. Cost recovery for activities directed to adults should be relatively high.
- b. Cost recovery for activities should; cover, at a minimum, the direct program costs. In those circumstances where services are similar to those provided in the private sector, cost recovery levels should be higher. Although ability to pay may not be a concern for all youth and senior participants, these are desired program activities, and the cost of determining need may be greater than the cost of providing a uniform service fee structure to all participants. Further, there is a community-wide benefit in encouraging high-levels of participation in youth and senior recreation activities regardless of financial status.

FINANCIAL POLICIES AND OBJECTIVES

c. Cost recovery goals for specific recreation activities are set as follows:

High-Range Cost Recovery Activities (80% to 100%)

1. Classes (Adult & Youth)
2. Adult athletics (volleyball, basketball, softball, baseball)
3. Facility rentals

Mid-Range Cost Recovery Activities (50% to 80%)

4. Special events (5k run, other City-sponsored special events)
5. Minor league baseball
6. Youth basketball

Low-Range Cost Recovery Activities up to 50%)

7. Youth services
8. Senior services

e. Charges will be assessed for use of ball fields, special-use areas, and recreation equipment for activities not sponsored or co-sponsored by the City. Such charges will generally conform to the fee guidelines described above.

f. A vendor charge of at least 10 percent of gross income will be assessed from individuals or organizations using City facilities for money-making activities.

g. The Parks & Recreation Department will consider waiving fees only when the City Manager determines in writing that an undue hardship exists.

10. Development Review Programs. The following cost recovery policies apply to the development review programs:

FINANCIAL POLICIES AND OBJECTIVES

- a. Services provided under this category include:
 1. Planning (planned development permits, tentative tract and parcel maps, rezoning, general plan amendments, variances, use permits).
 2. Building and safety (building permits, structural plan checks, inspections).
 3. Engineering (public improvement plan checks, inspections, subdivision requirements, encroachments).
 4. Fire plan check.

- b. Cost recovery for these services should generally be very high. The City's cost recovery goal shall be 100%.

- c. However, in charging high cost recovery levels, the City shall clearly establish and articulate standards for its performance in reviewing developer applications to ensure that there is "value for cost".

11. Comparability With Other Communities. In setting user fees, the City should consider fees charged by other agencies in accordance with the following criteria:

- a. Surveying the comparability of the City's fees to other communities provides useful background information in setting fees for several reasons:
 1. They reflect the "market" for these fees and can assist in assessing the reasonableness of the City's fees.
 2. If prudently analyzed, they can serve as a benchmark for how cost-effectively the City provides its services.

- b. However, fee surveys should never be the sole or primary criteria in setting City fees as there are many factors that affect how and why other communities have set their fees at their levels. For example:
 1. What level of cost recovery is their fee intended to achieve compared with our cost recovery objectives?

FINANCIAL POLICIES AND OBJECTIVES

2. What costs have been considered in computing the fees?
3. When was the last time that their fees were comprehensively evaluated?
4. What level of service do they provide compared with our service or performance standards?
5. Is their rate structure significantly different than ours and what is it intended to achieve?

These can be very difficult questions to address in fairly evaluating fees among different communities. As such, the comparability of our fees to other communities should be one factor among many that is considered in setting City fees.

FINANCIAL POLICIES AND OBJECTIVES

ENTERPRISE FUND FEES AND RATES

A. **Fees and Rates.** The City will set fees and rates at levels which fully cover the total direct and indirect costs—including operations, capital outlay, and debt service of the following enterprise programs: water, sewer, refuse, and storm drain.

B. **Franchise and In-Lieu Fees.** The City will treat the enterprise funds in the same manner as if they were privately owned and operated. In addition to setting rates at levels necessary to fully cover the cost of providing water and sewer service, this means assessing reasonable franchise and property tax in-lieu fees. Franchise fees for water, sewer, garbage, and storm drain service are based on the state-wide standard for public utilities like electricity and gas: 3 percent of gross revenues from operations for the use of City streets.

C. **Ongoing Rate Review.** The City will review and update fees and rate structures at least annually to ensure that they remain appropriate and equitable based on factors such as the impacts of inflation, other cost increases, the adequacy of the coverage of costs, and current competitive rates.

FINANCIAL POLICIES AND OBJECTIVES

VENTURE

The City Council has encouraged innovation and to realize opportunities not anticipated in the regular program budgets. The City Manager is authorized to administer the awarding of money to programs or projects within the municipal structure (the money is not to be made available to outside groups or agencies). Generally, employees are to propose expenditures that could save the City money or improve the delivery of services. The City Manager will evaluate the proposal based on the likelihood of a positive return on the “investment,” the availability of matching money from the department, and the advantage of immediate action. Employees may receive up to 10 percent or up to \$500 of the savings or revenue brought in from the proposal on a one-time basis.

FINANCIAL POLICIES AND OBJECTIVES

CAPITAL FINANCING AND DEBT MANAGEMENT

Purpose of this debt policy is to integrate the issuance of debt and other financing sources with the City's long-term planning and objectives and provide guidance on acceptable levels of indebtedness. These policies should remain flexible to permit City to take advantage of market opportunities or to respond to changing conditions without jeopardizing essential public services.

Capital Financing

A. The City will consider the use of debt financing only for one-time, capital improvement projects and only under the following circumstances:

1. When the project's useful life will exceed the term of the financing.
2. When project revenues or specific resources will be sufficient to service the long term debt.

B. Debt financing will not be considered appropriate for any recurring purpose such as current operating and maintenance expenditures. The issuance of short-term instruments such as revenue, tax, or bond anticipation notes is excluded from this limitation.

C. Capital improvements will be financed primarily through user fees, service charges, assessments, taxes, or developer agreements when benefits can be specifically attributed to users of the facility.

D. The City will weigh, on a case by case basis, several criteria in considering the use of debt financing to evaluate pay-as-you-go versus long-term financing for capital improvement funding:

Factors That Favor Pay-As-You-Go

1. When current resources and fund balances are adequate and available
2. When debt levels are high/adversely affect the City's credit rating
3. When market conditions are unfavorable
4. Ongoing capital maintenance is needed

FINANCIAL POLICIES AND OBJECTIVES

Factors That Favor Long-Term Financing

1. When long-term revenues are adequate to support debt service costs
2. When the project will support an investment-grade credit rating
3. When market conditions are favorable
4. When a project is mandated by state or federal requirements and current available resources are insufficient
5. When the project is immediately high-priority improvement needed to address capacity
6. When the life of the project/asset is 10 years or longer
7. Spread the cost of the project/asset to those who benefit from it now and in the future
8. Acquire assets as needed rather than wait for sufficient cash has built up

Factors That Favor Short-Term Financing

1. To meet interim financing needs of construction projects if the full cost of the project is not yet known.
2. Borrow short-term and refinance with long-term debt once a project is completed. Used when issue believes that market conditions favor delaying issuance of long-term bonds is more advantageous, i.e. falling long-term rates.

Debt Management

- A. The City will not obligate the General Fund to secure long-term financing except when marketability can be significantly enhanced.
- B. Direct debt will not exceed 4 percent of assessed valuation.
- C. An internal feasibility analysis will be prepared for each long-term financing activity that analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.

FINANCIAL POLICIES AND OBJECTIVES

D. The City will generally conduct financing on a competitive basis. However, a negotiated sale may be used if it makes more sense.

E. The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and credit enhancements, such as letters of credit or insurance, when necessary for marketing purposes, availability, and cost-effectiveness.

F. The City will annually monitor all forms of debt, coincident with the City's budget preparation and review process, and report concerns and remedies, if needed, to the Council.

G. The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.

H. The City will maintain good communications with bond rating agencies regarding its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus.

FINANCIAL POLICIES AND OBJECTIVES

FUND BALANCE AND RESERVES

General Fund. Section 10-6-116 of the Utah Code limits the accumulated balance or reserves that may be retained in the General Fund. The use of the balance is restricted as well. General Fund balance retained cannot exceed 25 percent of total, estimated, ensuing year's budgeted fund revenues and may be used for the following purposes only:

- A. To provide working capital to finance expenditures from the beginning of the budget year until other revenue sources are collected;
- B. To provide resources to meet emergency expenditures in the event of fire, flood, earthquake, etc.; and
- C. To cover a pending year-end excess of expenditures over revenues from unavoidable shortfalls in revenues.

Utah Code further limits the minimum General Fund balance to be maintained at 5 percent of the total, estimated, ensuing years budgeted revenues. No appropriations may be made against the 5 percent mandated minimum.

The General Fund balance reserve is an important factor in the City's ability to respond to cash flow requirements, unforeseen and unavoidable emergencies, contingencies for unforeseen operating requirements, and revenue shortfalls. Alternative uses of excess fund balance must be carefully weighed. The City will strive to maintain a General Fund balance at the legal maximum of 25 percent. The City Council may appropriate fund balance as needed to balance the budget for the current fiscal year as in compliance with State Law. Provision will be made to transfer any remaining General Fund balance to the City's Capital Improvement Projects Fund to be designated for projects included in the City's Capital Facilities Plan. The City Council authorizes the Finance Director to make said transfer at the close of each fiscal year when the amount to be transferred can be determined.

FINANCIAL POLICIES AND OBJECTIVES

In the General Fund, any fund balance in excess of projected balance at year end will be appropriated to the current year budget as necessary. The money will be allocated to building the reserve for capital expenditures, including funding equipment replacement reserves and other capital projects determined to be in the best long-term interest of the City.

Capital Improvement Funds

The City may, in any budget year, appropriate from estimated revenues or fund balances to a reserve for capital improvements, for the purpose of financing future specific capital improvements under a formal long-range capital plan adopted by the governing body.

A. The City will establish and maintain an Equipment Replacement Program to provide for timely replacement of vehicles and equipment. The amount added to this fund, by annual appropriation, will be the amount required to maintain the fund at the approved level.

B. The City will establish and maintain a computer replacement program to provide for timely replacement of computer equipment. The amount added to this fund, by annual appropriation will be the amount required to maintain the fund at the approved level.

C. The City may accumulate funds, as it deems appropriate for capital and equipment replacement costs.

D. The City will, prior to making capital project appropriations, determine and consider any and all operational and maintenance costs associated with said project to determine fiscal impacts on current and future budgets.

Enterprise Funds

The City will maintain a balance in the Enterprise Funds equal to at least the minimum debt reserve requirements identified in its bond obligations.

A. Working capital levels should be set to consider the minimum levels necessary to maintain the City's credit worthiness and to adequately provide and respond to the following:

FINANCIAL POLICIES AND OBJECTIVES

1. Debt reserve requirements
2. Economic uncertainties resulting in revenue shortfalls or additional expenses
3. Emergencies due to local disasters
4. Contingencies for unforeseen operating or capital requirements
5. Cash flow requirements

B. In addition to the designations noted above, fund balance levels will be sufficient to meet the following:

1. funding requirements for projects approved in prior years that are carried forward into the new year;
2. debt service reserve requirements;
3. reserves for encumbrances; and
4. other reserves or designations required by contractual obligations or generally accepted accounting principles.

FINANCIAL POLICIES AND OBJECTIVES

RECESSION / REVENUE SHORTFALL PLAN

A. The City intends to establish a plan, including definitions, policies, and procedures to address financial conditions that could result in a net shortfall of revenues and resources as compared to requirements. The Plan is divided into the following three components:

Indicators. Serve as warnings that potential budgetary impacts are increasing in probability. The City will monitor major revenue sources that include sales and franchise tax, property tax, and building permits, as well as inflation factors and national and state trends. A set of standard indicators will be developed.

Phases. Serve to classify and communicate the severity of the situation, as well as identify the actions to be taken at the given phase.

Actions. Preplanned steps to be taken in order to prudently address and counteract the anticipated shortfall.

B. The recession plan and classification of the severity of the economic downturn will be used in conjunction with the City's policy regarding the importance of maintaining reserves to address economic uncertainties. As any recessionary impact reduces the City's reserves, corrective action will increase proportionately. Following is a summary of the phase classifications and the corresponding actions that may be taken.

1. **ALERT: A reduction in total budgeted revenues of 1%.** The actions associated with this phase would best be described as delaying expenditures where reasonably possible, while maintaining the "Same Level" of service. Each department will be responsible for monitoring its individual budgets to ensure only essential expenditures are made.

2. **MINOR: A reduction in total budgeted revenues of 2%.** The objective at this level is still to maintain "Same Level" of service where possible. Actions associated with

FINANCIAL POLICIES AND OBJECTIVES

this level would be as follows:

- a. Implementing the previously determined “Same Level” Budget.
 - b. Intensifying the review process for large items such as contract services, consulting services, and capital expenditures, including capital improvements.
 - c. Closely scrutinizing hiring for vacant positions, delaying the recruitment process, and using temporary help to fill in where possible.
3. **MODERATE: A reduction in total budgeted revenues of 3 to 4%.** Initiating cuts of service levels by doing the following:
- a. Requiring greater justification for large expenditures.
 - b. Deferring capital expenditures.
 - c. Reducing CIP appropriations from the affected fund.
 - d. Hiring to fill vacant positions only with special justification and authorization.
 - e. Closely monitoring and reducing operating and capital expenditures.
4. **MAJOR: A reduction in total budgeted revenues of 5% or more.** Implementation of major service cuts.
- a. Instituting a hiring freeze.
 - b. Reducing the temporary work force.
 - c. Deferring wage increases.
 - d. Further reducing operating and capital expenditures.
 - e. Preparing a strategy for reduction in force.
5. **CRISIS: Reserves must be used to cover operating expenses**
- a. Implementing reduction in force or other personnel cost-reduction strategies.
 - b. Eliminate programs/services.
 - c. Eliminate/defer capital improvements.

FINANCIAL POLICIES AND OBJECTIVES

C. If an economic uncertainty is expected to last for consecutive years, the cumulative effect of the projected reduction in reserves will be used for determining the appropriate phase and corresponding actions.

CAPITAL IMPROVEMENT MANAGEMENT

A. The public Capital Improvement Plan (CIP) will include the following:

1. Public improvement projects that cost more than \$10,000.
4. Any project that is to be funded from building-related impact fees.
5. Alteration, ordinary repair, or maintenance necessary to preserve a public improvement (other than vehicles or equipment) that cost more than \$25,000.

B. The purpose of the CIP is to systematically plan, schedule, and finance capital projects to ensure cost-effectiveness, as well as conformance with established policies. The CIP plan, reflecting a balance between capital replacement projects that repair, replace, or enhance existing facilities, equipment or infrastructure and capital facility projects that significantly expand or add to the City's existing fixed assets or infrastructure.

C. The Impact Fees Act requires that a city or district serving a population of 5,000 or greater have a Capital Facilities Plan prepared in coordination and compliance with its General Plan that identifies the demands that will be placed upon the existing and future facilities by new development and the means that the City will use to accommodate the additional demand. A Capital Facilities Plan, completed in compliance with Utah State legislation, has been prepared and will be adopted in conjunction with the Impact Fee Ordinance and Impact Fee Analysis.

The written impact fee analysis is required under the Impact Fees Act and must identify the impacts placed on the facilities by development activity and how these impacts are reasonably related to the new development. The written impact fee analysis must include a proportionate share analysis, as described below, and clearly detail all cost components and the methodology used to calculate each impact fee.

FINANCIAL POLICIES AND OBJECTIVES

The Impact Fees Act requires that the written analysis include a Proportionate Share Analysis which is intended to equitably divide the capacity and costs of each facility identified in the Capital Facilities Plan between future and existing users relative to the benefit each group will receive from the improvement.

The City has imposed impact fees since February 2001. The City's imposes Impact Fees for Fire, Parks and Recreation, Culinary Water, Police, Storm Drain, and Waste Water. The City's Capital Facilities Plan, Budget, and Fee Schedule are proposed to reflect the findings of the impact fee studies. During the budget process, adjustments to impact fee related projects may need to be made. Fees are collected to pay for capital facilities owned and operated by the City (including land and water rights) and to address impacts of new development on the following service areas: water, streets, public safety, recreation, and open space/parks. The fees are not used for general operation or maintenance. The fees are established following a systematic assessment of the capital facilities required to serve new development. The city will account for these fees to ensure that they are spent within the statutory six year limitation and only for eligible capital facilities. In general, the fees first collected will be the first spent. During the budget review process, adjustments to impact fee related projects may need to be made.

FINANCIAL POLICIES AND OBJECTIVES

HUMAN RESOURCE MANAGEMENT

A. The City will manage the growth of the regular employee work force without reducing levels of service or augmenting ongoing regular programs with temporary employees, except as provided in sections E and F below.

B. The budget will fully appropriate the resources needed for authorized regular staffing and limit programs to the regular staffing authorized.

C. Staffing and contract service cost ceilings will limit total expenditures for regular employees, temporary employees, and independent private contractors hired to provide operating and maintenance services.

D. Regular employees will be the core work force and the preferred means of staffing ongoing, year-round program activities that should be performed by City employees, rather than independent contractors. The City will strive to provide competitive compensation and benefit schedules for its authorized regular work force. Each regular employee will do the following:

1. Fill an authorized regular position.
2. Receive salary and benefits consistent with the compensation plan, state compensation laws and federal laws.

E. To manage the growth of the regular work force and overall staffing costs, the City will follow these procedures:

1. The City Council will authorize all regular positions.
2. The Human Resources Department will coordinate the hiring of all regular and temporary employees. The City Manager will approve the hiring of the final candidate.

FINANCIAL POLICIES AND OBJECTIVES

3. All requests for additional regular positions will include evaluations of the following:
 - a. The necessity, term, and expected results of the proposed activity.
 - b. Staffing and materials costs including salary, benefits, equipment, uniforms, clerical support, and facilities.
 - c. The ability of private industry to provide the proposed service.
 - d. Additional revenues or cost savings that may be realized.
 - e. Periodically, and prior to any request for additional regular positions, programs will be evaluated to determine if they can be accomplished with fewer regular employees.

F. Temporary employees will include all employees other than regular employees, elected officials, appointed officials and volunteers. Temporary employees will augment regular City staffing only as extra-help employees, seasonal employees, and work-study assistants. The City will encourage the use of temporary employees to meet peak workload requirements, fill interim vacancies, and accomplish tasks where less than regular, year-round staffing is required.

G. Contract employees will have written contracts and do not receive regular City employee benefits. Contract employees will occasionally be used to staff programs with unusual operational characteristics or certification requirements, such as recreation programs. The services of contract employees will be discontinued upon completion of the assigned project, program, or activity.

H. The hiring of temporary employees will not be used as an incremental method for expanding the City's regular work force.

I. Independent contractors will not be considered City employees. Independent contractors may be used in the following two situations:

1. Short-term, peak workload assignments to be accomplished through the use of

FINANCIAL POLICIES AND OBJECTIVES

personnel contracted through an outside temporary employment agency (OEA). In this situation, it is anticipated that City staff will closely monitor the work of OEA employees and minimal training will be required; however, they will always be considered the employees of the OEA, and not the City. All placements through an OEA will be coordinated through the Human Resources Department and subject to the approval of the City Manager.

2. Construction of public works projects and the provision of operating, maintenance, or specialized professional services not routinely performed by City employees. Such services will be provided without close supervision by City staff, and the required methods, skills, and equipment will generally be determined and provided by the contractor.

J. Department Heads will be responsible to:

1. Ensure that work is not performed by an independent contractor until:
 - a. A written contract between the City and the contractor has been entered into and signed by both parties.
 - b. The City Recorder has received the contract.
 - c. The signed written contract has been co-signed by the City Manager.

2. Each contract with an independent contractor should contain indemnity/hold harmless clauses, which provide that:
 - a. All contracts must contain indemnity and defense provisions in which the contractor assumes all liability arising out of work performed by the contractor or their officers, employees, agents, and volunteers.
 - b. All independent contractors must provide evidence that they have acquired and maintain comprehensive general liability coverage, including liability insurance covering the contract concerned, prior to the execution of the contract.

FINANCIAL POLICIES AND OBJECTIVES

c. The City and its officials, employees, agents and volunteers must be named as “additional insured” on the liability insurance policy.

3. Each contract with an independent contractor should contain provisions that ensure the contractor is carrying workers’ compensation insurance coverage. The City shall require evidence of Workers Compensation insurance (or evidence of qualified self-insurance) from all contractors.

FINANCIAL POLICIES AND OBJECTIVES

CONTRACTING AND PURCHASING POLICY

Purpose- These rules are intended to provide a systematic and uniform method of purchasing goods and services for the City. The purpose of these rules is to ensure that purchases made and services contracted are in the best interest of the public and acquired in a cost-effective manner. It is assumed, for this policy, that all amounts to be paid for purchases for goods or services have been approved as part of the budget.

Authority of City Manager or Designee - The City Manager or designate shall be responsible for the following:

1. Ensure all purchases for goods or services comply with these rules;
2. Review and approve all purchases of the City;
3. Establish and amend procedures for the efficient and economical management of the contracting and purchasing functions authorized by these rules. Such procedures shall be in writing and on file in the office of the manager as a public record;
4. Maintain accurate and sufficient records concerning all City purchases and contracts for services;
6. Make recommendations to the City Council concerning amendments to these rules.

General Policies. All City purchases for goods and services and contracts for goods and services shall be subject to the following:

1. No contract or purchase shall be so arranged, fragmented, or divided with the purpose or intent to circumvent these rules.
2. No purchase shall be contracted for, or made, unless sufficient funds have been budgeted in the year for which funds have been appropriated.
3. All purchases of capital assets and services in excess of \$25,000 must be awarded through a formal sealed bidding or request for proposals process, unless otherwise provided in this policy.

FINANCIAL POLICIES AND OBJECTIVES

4. When it is advantageous to the City, annual contracts for services and supplies regularly purchased should be initiated.
 - a. The City Attorney prior to entering into any such contract shall review all contracts for services.
5. The following items require City Council approval unless otherwise exempted in these following rules:
 - a. All contracts (as defined) over \$25,000.
 - b. All contracts and purchases awarded through the formal bidding or request for proposal process over \$25,000.
 - c. Accumulated “change orders” which would overall increase a previously approved contract by:
 - i. The lesser of 20% or \$25,000 for contracts of \$250,000 or less;
 - ii. More than 10% for contracts over \$250,000.
 - d. Exceptions
 - i. Purchases made in accordance with the City’s Fleet Management Plan.
Unless otherwise approved by the City Council for a designated project.
6. All purchases and contracts in excess of \$5,000 must be approved by the City Manager or designee. Amounts to be paid by the City of less than \$5,000, may be approved and authorized by the respective department heads consistent with the City procurement policies and procedures.
8. Acquisition for undertaking building improvement or public works projects shall adhere to the regulations prescribed by State law.
 - b. All uses of Class B and C Road funds shall adhere to the regulations prescribed by State law.
 - c. Contracts for grading, clearing, demolition or construction undertaken by the Community Redevelopment Agency shall adhere to the procedures prescribed by State law.

FINANCIAL POLICIES AND OBJECTIVES

9. Amounts to be paid by the City of less than \$5,000 that are budgeted, may be approved and authorized by the respective department heads. Purchases under this policy must be allocated in the specific budget.

Exceptions- Certain contracts for goods and services shall be exempt from bidding provisions. The City Manager or designee shall determine whether or not a particular contract or purchase is exempt as set forth herein.

1. Emergency contracts which require prompt execution of the contract because of an imminent threat to the safety or welfare of the public, of public property, or of private property; circumstances which place the City or its officers and agents in a position of serious legal liability; or circumstances which are likely to cause the City to suffer financial harm or loss, the gravity of which clearly outweighs the benefits of competitive bidding in the usual manner. The City Council shall be notified of any emergency contract that would have normally required their approval as soon as reasonably possible. The City Council shall ratify any emergency contract at the earliest possible time.

2. Purchases made from grant funds must comply with all provisions of the grant.

3. Purchases made through the State of Utah Division of Purchasing and General Services.

General Rules

1. **Purchases of Materials, Supplies and Services** are those items regularly purchased and consumed by the City. These items include, but are not limited to, office supplies, janitorial supplies, and maintenance contracts for repairs to equipment, asphalt, printing services, postage, fertilizers, pipes, fittings, and uniforms. These items are normally budgeted within the operating budgets. Purchases of this type do not require “formal” competitive quotations or bids.

FINANCIAL POLICIES AND OBJECTIVES

2. **Purchases of Capital Assets** are “equipment type” items which would be included in a fixed asset accounting system having a material life of three years or more and costing in excess of \$5,000. These items are normally budgeted within the operating budgets. Purchases of this type do not require “formal” bids. Attempt shall be made to obtain at least three written quotations on all purchases of this type.

3. **Contracts for Professional Services** are usually contracts for services performed by an independent contractor in a professional capacity that produces a service predominately of an intangible nature. These include, but are not limited to, the services of an attorney, physician, engineer, accountant, architectural consultant, technical analyst, dentist, artist, appraiser or photographer.

Professional service contracts are exempt from competitive bidding. The selection of professional service contracts shall be based on an evaluation of the services needed, the abilities of the contractors, the uniqueness of the service, and the general performance of the contractor. The lowest quote need not necessarily be the successful contractor. Usually, emphasis will be placed on quality, with cost being the deciding factor when everything else is equal. The manager shall determine which contracts are professional service contracts and may bid professional services as approved. Major professional service contracts (\$25,000 and over) must be approved by the City Council.

4. **Conflicts of Interest:** All contracts or transactions for goods or services, in which the contracting or transaction party is an employee or related to an employee of the City, must be competitively bid.

5. **Contracts for Public Improvements** are usually those contracts for the construction or major repair of roads, highways, parks, water lines and systems (i.e. Public Works Projects); and buildings and building additions (i.e. Building Improvements). Where a question arises as to whether or not a contract is for public improvement, the City Manager shall make the determination.

FINANCIAL POLICIES AND OBJECTIVES

6. **Minor public improvements (less than the amount specified by state code.):** The department shall make an attempt to obtain at least three written competitive quotations. A written record of the source and the amount of the quotations must be kept. The City Manager may require formal bidding if it is deemed to be in the best interest of the City.

7. **Major public improvements (greater than or equal to the amount specified by state code):** Unless otherwise exempted, all contracts of this type require competitive bidding.

Bidding Provisions

1. **Bid Specifications.** Specifications for public contracts shall not expressly or implicitly require any product by any brand name or make, nor the product of any particular manufacturer or seller, unless the product is exempt by these regulations or the City Council.

2. **Advertising Requirements.** An advertisement for bids is to be published at least once in a newspaper of general circulation and in as many additional issues, publications, and locations as the manager may determine, at least five days prior to the opening of bids. Advertising for bids relating to Class B and C road improvement projects shall be published in a newspaper of general circulation in the county at least once a week for three consecutive weeks.

All advertisements for bids shall state the following:

- a. The date and time after which bids will not be accepted;
- b. The date that pre-qualification applications must be filed, and the class or classes of work for which bidders must be pre-qualified if pre-qualification is a requirement;
- c. The character of the work to be done or the materials or things to be purchased;
- d. The office where the specifications for the work, material or things may be seen;
- e. The name and title of the person designated for receipt of bids;
- f. The type and amount of bid security if required;
- g. The date, time, and place that the bids will be publicly opened.
- h. The City retains the right to accept/reject/modify all or a portion of all bids.

FINANCIAL POLICIES AND OBJECTIVES

- i. The City will not reimburse bidders for bid related expenses.
- j. The City reserves the right to accept or reject all or a portion of any bid as the City determines to be in its best interest.

Requirements for Bids. All bids made to the city shall comply with the following requirements:

- a. In writing;
 - b. Filed with the City Manager or designee;
 - c. Opened publicly by the City Manager or designee at the time designated in the advertisement and filed for public inspection;
 - d. Have the appropriate bid security attached, if required.
 - e. “Sealed” bids does not preclude acceptance of electronically sealed and submitted bids or proposals in addition to bids or proposals manually sealed and submitted.
- 4. Award of Contract.** After bids are opened and a determination made that a contract be awarded, the award shall be made to the lowest responsive responsible bidder or the bid as stipulated in the published RFP.

The successful bidder shall promptly execute a formal contract and, if required, deliver a bond, cashier’s check, or certified check to the Treasurer in a sum equal to the contract price, together with proof of appropriate insurance. Upon execution of the contract, bond, and insurance, the bid security shall be returned. Contractors have no more than seven (7) business days to execute a formal contract with the City. Failure to execute the contract, bond, or insurance shall result in forfeit of the bid security.

5. Rejection of Bids. The City Manager or the City Council may reject any bid not in compliance with all prescribed requirements. The City also reserves the right to reject all or a portion of any and all bids if it is determined to be in the best interest of the City.

FINANCIAL POLICIES AND OBJECTIVES

6. Disqualification of Bidders. The manager, upon investigation, may disqualify a bidder if he or she does not comply with any of the following:

- a. The bidder does not have sufficient financial ability to perform the contract;
- b. The bidder does not have equipment available to perform the contract;
- c. The bidder does not have key personnel available, of sufficient experience, to perform the contract;
- d. The person has repeatedly breached contractual obligations with public and private agencies;
- e. The bidder fails to comply with the requests of an investigation by the City Manager or designee.

7. Pre-qualification of Bidders. The City may require pre-qualification of bidders.

Upon establishment of the applicant's qualifications, the manager shall issue a qualification statement. The statement shall inform the applicant of the project for which the qualification is valid, as well as any other conditions that may be imposed on the qualification. It shall advise the applicant to notify the manager promptly if there has been any substantial change of conditions or circumstances, which would make any statement contained in the pre-qualification application no longer applicable or untrue.

If the manager does not qualify an applicant, written notice to the applicant is required, stating the reasons the pre-qualification was denied, and informing the applicant of his right to appeal the decision within five business days after receipt of the notice. Appeals shall be made to the City Council. The manager may, upon discovering that a pre-qualified person is no longer qualified, revoke pre-qualification by sending notification to the person. The notice shall state the reason for revocation and inform the person that revocation will be effective immediately.

8. Pre-Qualification Process. When the City determines it is in its best interest to pre-qualify bidders for a project the City shall:

- a. Identify the information required for prequalification as part of the bid

FINANCIAL POLICIES AND OBJECTIVES

announcement including submission time, date, and information that must be submitted for pre-qualification.

b. Identify in the bid documents a reasonable time whereby a prospective bidder shall be informed of their pre-qualification status. The City Manager or designee shall investigate information provided by prospective bidders in a timely manner. In most cases two (2) weeks prior to bid opening.

c. Information requested from bidders shall be used to determine the qualifications and abilities of the prospective bidder. Information requested might include but not be limited to any information that may be necessary to determine the ability of a prospective bidder to complete the project. Examples of information that may be requested are demonstrated below.

- i. Demonstrated financial ability to complete contract.
- ii. Information on prior and pending litigation.
 - a. List of all lawsuits and arbitration to which the bidder has been a party in the 5 years preceding the bid opening date.
 - b. Name or Title of the litigation
 - c. Civil Number
 - d. Status and or result of the case
 - e. County in which the litigation was filed
 - f. Amount in question
- iii. Equipment and materials available to complete project.
- iv. Qualifications, work history, and references for critical personnel assigned to project.
- v. Referrals from past clients (5 years).
- vi. Work History for projects with comparable scope and financial implications.
- vii. History of change order requests from prospective bidder.

FINANCIAL POLICIES AND OBJECTIVES

- viii. Demonstrated history of successfully completing governmental projects.
 - ix. These examples are not intended to be an exhaustive list. The City reserves the right to identify any pre-qualification items that it may find useful in its bid processes.
- d. Failure to provide or producing inaccurate information may lead to the rejection of a bidder and termination of contact with associated penalties on the part of the negligent bidder. Prospective bidders have the ability to appeal their rejected pre-qualification to the Council as outlined in the appeals section of this policy.
- 9. Appeals Procedure.** Any supplier, vendor, or contractor who determines that the City, in violation of these regulations, has made a decision adversely to them, may appeal that decision to the City Council.

The complainant contractor shall promptly file a written appeal letter with the City Manager or designee, within five (5) working days from the time the alleged incident occurred. The letter of appeal shall state all relevant facts of the matter and the remedy sought. Upon receipt of the notice of appeal, the manager shall forward the appeal notice, his investigation of the matter, and any other relevant information to the City Council.

The City Council may conduct a hearing on the matter. A written decision shall be sent to the complainant at the conclusion of the hearing.

FINANCIAL POLICIES AND OBJECTIVES

INVESTMENTS

1. **Mission Statement.** It is the policy of the City and its appointed Treasurer to invest public funds in a manner that ensures maximum security provides adequate liquidity to meet all operating requirements, and achieve the highest possible investment return consistent with the primary objectives of security and liquidity. The investment program shall be operated in conformance with federal, state, and other legal requirements, including the State Money Management Act, the rules of the State Money Management Council and rules of pertinent bond resolutions or indentures, or other pertinent legal restrictions.

2. **Scope.** This investment policy applies to the investment of all funds held in City accounts for the purpose of providing City services, excluding the investment of employees' retirement funds. Employee retirement funds are held and invested by the Utah State Retirement System. This Policy applies to the City's governmental funds and proprietary funds. The City does not maintain fiduciary funds. Funds shall be invested in the State of Utah Public Treasurer's Investment Pool.

3. **Prudence.** Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment considering the probable safety of their capital and the probable income to be derived.

The standard of prudence to be used by the Treasurer shall be applied in the context of managing an overall portfolio. The Treasurer, acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided derivations from expectations are reported in a timely fashion and appropriate action is taken to control adverse developments.

4. **General Objective.** The primary objectives, in priority order, of investment activities shall be safety, liquidity, and yield.

FINANCIAL POLICIES AND OBJECTIVES

A. Safety. Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.

1. Credit Risk

The City will minimize credit risk or the risk of loss due to failure of the security issuer or backer, by:

- Limiting investments to the types of securities listed in Section VII of this Investment Policy
 - Pre-qualify the financial institutions. Broker/dealers, intermediaries, and advisers with which the City will do business in accordance with Section V
- Diversify the investment portfolio so that the impact of potential losses from any one type of security or from any one individual issuer will be minimized.

2. Interest Rate Risk

The City will minimize interest rate risk or the risk that the market value of securities in the portfolio will fall due to changes in the market interest rate, by:

- Structuring the investment portfolio so that securities mature to meet cash requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity
- Investing operating funds primarily in shorter-term securities, money market mutual funds, or similar investment pools and limiting the average maturity of the portfolio in accordance with this Policy.

B. Liquidity. The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated. This will be accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands (static liquidity). Furthermore, since all possible cash demands cannot be anticipated, the portfolio should consist largely of securities with active secondary or resale markets (dynamic liquidity). Alternatively, a

FINANCIAL POLICIES AND OBJECTIVES

portion of the portfolio may be placed in money market mutual funds or local government investment pools with offer same-day liquidity for short-term funds.

C. **Yield.** The investment portfolio shall be designed with the objective of attaining a rate of return throughout budgetary and economic cycles, commensurating with the City's investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above. The core of investments are limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed. Securities shall be generally held until maturity with the following exceptions: A security with declining credit may be sold early to minimize the loss of principal.

- A security swap would improve the quality, yield, or target duration in the portfolio.
- Liquidity needs of the portfolio require that the security be sold.

5. Standards of Care

A. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviation from expectations are reported in a timely fashion and the liquidity and the sale of securities are carried out in accordance with the terms of this policy.

The "prudent person" standard states that, "investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

FINANCIAL POLICIES AND OBJECTIVES

B. Ethics and Conflicts of Interest. The officers and employees involved in the investment process are expected to conduct themselves in a professional manner and within ethical guidelines as established by City and State laws and professional standards. The investment officers and employees shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City.

6. Delegation of Authority. Authority to manage the investment program is granted to the City Treasurer. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Treasurer. The Treasurer shall be responsible for all transaction undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

A. Investment Procedures. The Treasurer shall establish a separate written investment procedures manual for the operation of the investment program consistent with this policy. The procedures should include reference to: safekeeping, PSA repurchase agreements, wire transfer agreements, banking service contracts, cash flow forecasting, and collateral/depository agreements. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the City Treasurer.

7. Authorized Financial Broker/Dealers, Institutions, and Depositories. Investments shall be made only with certified dealers. "Certified dealer" means a primary dealer recognized by the Federal Reserve Bank of New York who is certified by the Utah Money Management Council as having met the applicable criteria of council rule; or a broker-dealer as defined by Section 51-7-3 of the Utah Money Management Act.

FINANCIAL POLICIES AND OBJECTIVES

8. Authorized and Suitable Investments. Authorized deposits or investments made by the City may be invested only in accordance with the Utah Money Management Act (Section 51-7-11) as follows:

The Public Treasurer's Investment Fund (PTIF)

Collateralized repurchase agreements

Reverse Repurchase agreements

First Tier Commercial Paper

Banker Acceptances

Fixed Rate negotiable deposits issued by qualified depositories

United States Treasury Bills, notes and bonds

Obligations other than mortgage pools and other mortgage derivative products issued by the following agencies or instrumentalities of the United States in which a market is made by a primary reporting government securities dealer:

Federal Farm Credit Banks

Federal Home Loan Banks

Federal National Mortgage Association

Student Loan Marketing Association

Federal Home Loan Mortgage Corporation

Federal Agriculture Mortgage Corporation

Tennessee Valley Authority

9. Investment Pools. A thorough investigation of the Utah Public Treasurer's Investment Fund (PTIF) is required on a continual basis. The City Treasurer shall have the following questions and issues addressed annually by the PTIF:

- A description of eligible investment securities, and a written statement of investment policy and objectives
- A description of interest calculations, how it is distributed, and how gains and losses are treated.

FINANCIAL POLICIES AND OBJECTIVES

- A description of how the securities are safeguarded (including the settlement process), and how often are the securities priced and the program audited.
- A description of who may invest in the program, how often and what size deposit and withdrawal.
- A schedule for receiving statements and portfolio listings
- Are reserves, retained earnings, etc. utilized by the pool/fund?
- A fee schedule, and when and how is it assessed.
- Is the pool/fund eligible for bond proceeds and/or will it except such proceeds?

10. Safekeeping and Custody.

- **Delivery vs. Payment.** All trades of marketable securities shall be conducted on a delivery versus payment basis to ensure that securities are deposited in an eligible financial institution prior to the release of funds. The bank custodian shall have custody of all securities purchased and the Treasurer shall hold all evidence of deposits and investments of public funds.
- **Safekeeping.** Securities will be held by a independent third-party custodian selected by the entity as evidenced by safekeeping receipts in the City's name.
- **Internal Controls.** The Treasurer is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft, or misuse. Details of the internal control system shall be documented in an investment procedure manual and shall be reviewed/updated annually. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived and (2) the valuation of costs and benefits requires estimates and judgments by management.

FINANCIAL POLICIES AND OBJECTIVES

The internal controls structure shall address the following points:

- Control of collusion
- Separation of transaction authority from accounting and recordkeeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation of transactions for investments and wire transfers
- Dual authorization of wire transfers
- Development of a wire transfer agreement with the lead bank and third-party custodian

11. Investment Parameters

A. Diversification. The City will diversify its investments by:

- Limiting investments to avoid over-concentrating in securities from a specific issuer or business sector (excluding U.S. Treasury securities and authorized pools). No more than 50% of the City total investment portfolio will be invested in a single security type.
- Limiting investments in securities that have higher credit risks
- Investing in securities with varying maturities
- Continuously investing a portion of the portfolio in a readily available funds such as local government investment pools, money market funds, or overnight purchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

B. Maximum Maturities. The term of investments executed by the Treasurer may not exceed the period of availability of the funds to be invested. The maximum maturity of any security shall not exceed five (5) years. The City's investment strategy shall be active and monitored monthly by the Treasurer and reported quarterly to the City

FINANCIAL POLICIES AND OBJECTIVES

Council. The investment strategy will satisfy the City's investment objectives.

Reserve funds and other funds with longer-term investment horizons may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of funds. The intent to invest in securities with longer maturities shall be disclosed to the legislative body.

C. Competitive Bids. The Treasurer shall obtain competitive bids from at least two brokers or financial institutions on all purchase of investment instruments purchased on the secondary market.

12. Investment Policy Adoption: As part of the annual budget process, the governing body shall adopt the investment policy.

FINANCIAL POLICIES AND OBJECTIVES

FIXED ASSET AND INVENTORY POLICY

Criteria for Fixed Asset Capitalization and Control. The City will maintain fixed asset lists for financial reporting and physical control purposes. Individual fixed assets with useful lives in excess of one year and valued or costing at or above \$5,000 will be maintained on the fixed asset list for financial reporting purposes. Individual fixed assets with useful lives in excess of one year and valued or costing at below \$5,000 will be maintained on fixed asset lists for physical control purposes; however, if the individual fixed asset(s) is a critical part of the system as a whole, the asset(s) will be maintained on the fixed asset list for financial reporting purposes.

Inventory. Inventory consists of many items with nominal costs that are used as needed by departments. Inventory counts are not a control feature for the safeguard of the items but merely a summarization for the financial statements. Due to the relatively small amounts invested in the inventory and the modest changes in value from year-to-year, the City will eliminate reporting inventory on the financial statements but will continue to track and monitor inventory for internal purposes only.

Criteria for Fixed Asset Depreciation. Assets appearing on the financial reporting fixed asset list are subject to depreciation. The City employs the straight-line depreciation method on all depreciable fixed assets unless the finance department and the appropriate department head deem another depreciation method more appropriate and accurate for a particular asset. The City utilizes reasonable estimated useful lives established by the finance department and the appropriate department head with consultation from other professionals and outside publications.

FINANCIAL POLICIES AND OBJECTIVES

SALVAGE POLICY

This policy establishes specific procedures and instructions for the disposition of surplus property, not to include the sale/disposal of real property. The sale of real property will strictly follow the specific procedures and instructions as governed by State law.

Personal Property of the City is a fixed asset. It is important that accurate accounting of fixed assets is current. Personal property, as defined by this policy will include, but not limited to: rolling stock, machinery and equipment, furniture and fixtures, tools, and electronics. This property has been purchased with public money. It is important that the funds derived from the sale be accounted for and disposed properly.

Responsibility for Property Inventory Control. It is the responsibilities of the Department Director to maintain an inventory of all department property. The departments shall be responsible for reporting to the Finance Department an updated inventory log of all changes of department inventory at least annually. The Finance Director will assist in the disposition of all personal property.

Disposition of an Asset. Department heads shall identify surplus property within the possession of their departments and report such property to the Finance Director for disposition consideration. The department head shall clearly identify age, value, comprehensive description, condition and location. For property valued at \$5,000 or greater, the Finance Director shall present to the City Council a listing of property to be declared surplus. The Finance Director shall, after approval by the City Council, provide to the City Recorder a listing of all items to be disposed of and the method of disposition. The City Recorder shall notify other City departments of the availability of such property and advertise for the sale of the property according to this policy and State law, when applicable. The City Recorder shall, after the disposal of surplus property, notify the City's insurance liability carrier to ensure that all items disposed of are removed from the City's liability coverage.

FINANCIAL POLICIES AND OBJECTIVES

Conveyance for Value. Conveyance of property shall be based upon the highest and best economic return to the City. City-owned surplus property may be offered preferentially to units of government and non-profit. The highest and best economic return to the city shall be estimated by one or more of the following methods:

1. Public auction
2. Sealed competitive bids
3. Evaluation by qualified and disinterested consultant
4. Professional publications and valuation services
5. Informal market survey by the Finance Manager in case of items of personal property possessing readily, discernable market value.

Sales of City personal property shall be based, whenever possible, upon competitive sealed bids. The Finance Manager may, however waive this requirement when the value of the property has been estimated by an alternative method specified as follows:

1. The value of the property is considered negligible in relation to the cost of sale by bid or public auction.
2. Sale by bidding process or public auction is deemed unlikely to produce a competitive bid.
3. Circumstances indicate that bidding or sale at public auction will not be in the best interest of the City.
4. The fair market value of the property is less than \$500.

In all cases the City retains the right to accept, reject, or modify all or a portion of all bids.

Revenues. All monies derived from the sale of personal property shall be credited to the general fund of the City, unless the property was purchased with money derived from an enterprise fund, or an internal service fund, in which case, the money shall be deposited in the general revenue account of the enterprise or internal service fund that made the original purchase.

FINANCIAL POLICIES AND OBJECTIVES

Advertised Sealed Bids. A notice of such public auction or invitation for sealed bids shall be published at least once in a newspaper of general circulation or the City newsletter and shall be posted at the public information bulletin board at City Hall. The notice shall describe the property to be sold, the terms of the sale, and the place and time of the auction or bid opening.

Employee Participation: City employees and their direct family members are not eligible to participate in the disposal of surplus property unless;

1. Property is offered at public auction or public sealed bids;
2. If sealed bids are required and no bids are received from general public, a re-bidding may occur with employee participation.

Compliance. Failure to comply with any part of this policy may result in disciplinary action.

FINANCIAL POLICIES AND OBJECTIVES

SPECIAL EVENT SERVICES

Current existing special events within the City are: Easter Egg Hunt and Terrace Day. For these special events and others that will be developed in the future the City may be required to provide:

- Park Services (Field maintenance, ground maintenance, trash pick-up)
- Parking Services (Parking enforcement)
- Special Events and Facilities Services

These services can be provided without incremental cost or loss of revenues. In the event special event services do have an impact on departmental budgets, the procedures for amending departmental budgets is in line with the City-Wide procedures for amending departmental budgets.

Events Managed Under Multi-Year Contracts. Currently, the Leisure Services Department carries one multi-year contract for special events. The contract for the fireworks display for Terrace Days is a multi-year contract. The procedure for this type of special contract is as follows: the department will request budget adjustments during the first budget process following the agreement signing. These budget adjustments will be based upon the level of services outlined in the special event contract and will remain in the budget for the term of the contract.

Year-to-Year or One Time Events. For those events for which long term agreements do not exist the costs for providing services shall be estimated and included within Council's or the City Manager's review of the proposal.

Special Event Funding. Special events may be funded in the following manners: vendor fees, corporate donations, general fund transfer, and special event participant fees.

FINANCIAL POLICIES AND OBJECTIVES

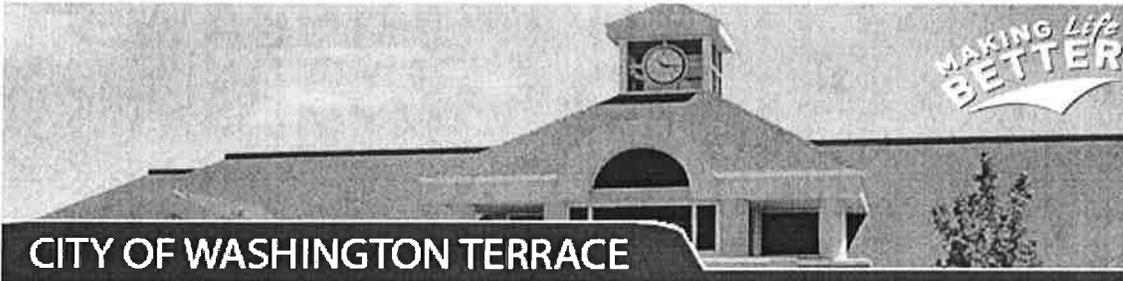
Vendor Fees. Any vendor wishing to sell products or provide services at any special event must pay a vendor fee. Vendor fees will be set based upon type of event, number of expected vendors and any cost incurred by the City associated with hosting vendors.

Corporate Donations. The City Manager or designee may solicit corporate donations from businesses. Any corporate donation will directly pay for any cost incurred by the City for the special event.

General Fund Transfer. A general fund transfer may occur provided that during the budget process for the current fiscal year, the City Council approves such a transfer. The transfer may vary from year to year-based on Council's decisions regarding the budget.

Special Event Participant Fees. Any special event may have programs that require a participant fee. The participant fees will directly pay for any incurred costs associated with the special event program. The fee will vary from program to program depending on total cost of the program.

**WEBER COUNTY SHERIFF'S OFFICE
WASHINGTON TERRACE
MONTHLY STATISTICS**



MAY 2015

Calls for Service that generated a police report

REPORTS GENERATED FOR WASHINGTON TERRACE FOR THE MONTH OF MAY 2015

ASLT-FREE TEXT	1
ASLT-INTIM/THREATS/TELEPHONIC	1
ASLT-SIMPLE ASSAULT	3
BURG ALARM FALSE-ACT OF NATURE	1
BURG ALARM FALSE-USER ERROR	1
BURG-AGG INJURY OR WEAPONS	1
BURG-ALARM CAUSE UNKN	5
BURG-FREE TEXT	1
BURG-NO FORCE ENTRY RESIDENCE	1
CRIM MISCHIE-GRAFFITI	1
CRIM MISCHIE-PRIVATE	3
DRUG-MARIJUANA POSSESS	1
DRUG-MARIJUANA SOLICITATION	1
ESCAPE-WARRANT (FELONY)	1
ESCAPE-WARRANT (MISDEMEANOR)	2
FAM OFF-CRUELTY TO CHILD/ABUSE	2
FAM OFF-DOM VIOL NON CRIMINAL	8
FAM OFF-DOMESTIC CRIMINAL NATU	1
FAM OFF-DOMESTIC VIOL ALARM	2
FAM OFF-NEGLECT CHILD/NON SUPP	1
FAM OFF-VIOLA PROTECTIVE ORDER	1
JUV OFFENDERS-FREE TEXT	1
JUV OFFENDERS-RUNAWAY	1
JUV OFFENDERS-UNGOVERNABLE JUV.	3
LARC-BICYCLE	1
LARC-FREE TEXT	2
OBST JUD-FAIL TO APPEAR/PERJUR	3
PRIV-TRESPASS	1
PUB ORD - CITY ORDINANCE VIOL	1
PUB ORD-CITIZEN ASSIST	15
PUB ORD-CIVIL CASES/DISPUTES	6
PUB ORD-DEATH ATTENDED	2
PUB ORD-FOUND PROPERTY	2
PUB ORD-MISSING JUVENILE	1
PUB ORD-MISSING PERSON/ADULT	1
PUB ORD-POLICE ASSISTANCE	3
PUB ORD-SUICIDE	1
PUB ORD-SUICIDE THREATENED	3
PUB PEACE-ANIMAL PROBLEMS	1
PUB PEACE-BARKING DOG	1
PUB PEACE-DAMAGE PROPERTY ONLY	2
PUB PEACE-DISORDERLY CONDUCT	3
PUB PEACE-DIST THE PEACE	8
PUB PEACE-FALSE FIRE ALARM	1
PUB PEACE-FREE TXT	1
PUB PEACE-HARASSING COMMUNICAT	4
PUB PEACE-LOUD PARTY	3

PUB PEACE-MENTAL PSYCHO	3
PUB PEACE-PROWLER	1
PUB PEACE-SEX OFFENDER HOME CK	2
PUB PEACE-SUSP ACTIVITY	21
PUB RELA - BUSINESS SECU CHECK	3
PUB RELA - COMMUNITY POLICING	7
PUB RELA - LECTURES	1
SERVICE-911 CALL - UNKNOWN	5
SERVICE-ASST FIRE DEPT	1
SERVICE-EXTRA PATROL	3
SERVICE-KEEP THE PEACE	7
SERVICE-MEDICAL ASSIST	13
SERVICE-WELFARE CHECK	5
SEX ASLT-FREE TEXT	1
SEX OFF-FREE TEXT CHILD	1
TOBACCO-POSS TOBACCO UNDER 19	1
TRAF OFF-ABANDONED VEHICLE	2
TRAF OFFENSE-NO PROOF OF INS	1
TRAF OFF-FAILED/YIELD R OF W	1
TRAF OFF-RECKLES/CARELES DRIVI	1
TRAF OFF-REGISTRATION VIOL	1
TRAF OFF-REVOKED/SUSPENDED LIC	1
TRAF-DUI CLASS B	1
TRAF-DUI FELONY	1
TRAF-REPORTABLE ACCIDENT	2
WEAP-FIREWORKS	1
TOTAL	197

WASHINGTON TERRACE

CRIME CALENDAR

2015



ASSAULT One occurred every 6.2 days

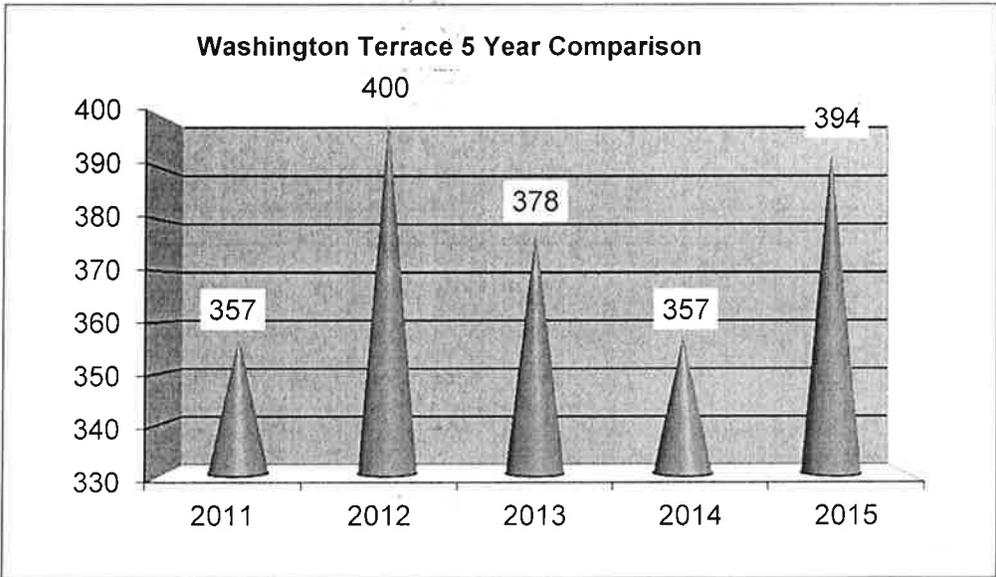
THEFT One occurred every 10.3 days

BURGLARY One occurred every 10.3 days

WASHINGTON TERRACE *CALLS FOR SERVICE FOR THE MONTH OF MAY 2015

*Calls that were received at our dispatch center and officers were dispatched on

357	400	378	357	394
2011	2012	2013	2014	2015



Self Initiated Agency Assists	
ROPD	1
Total	1

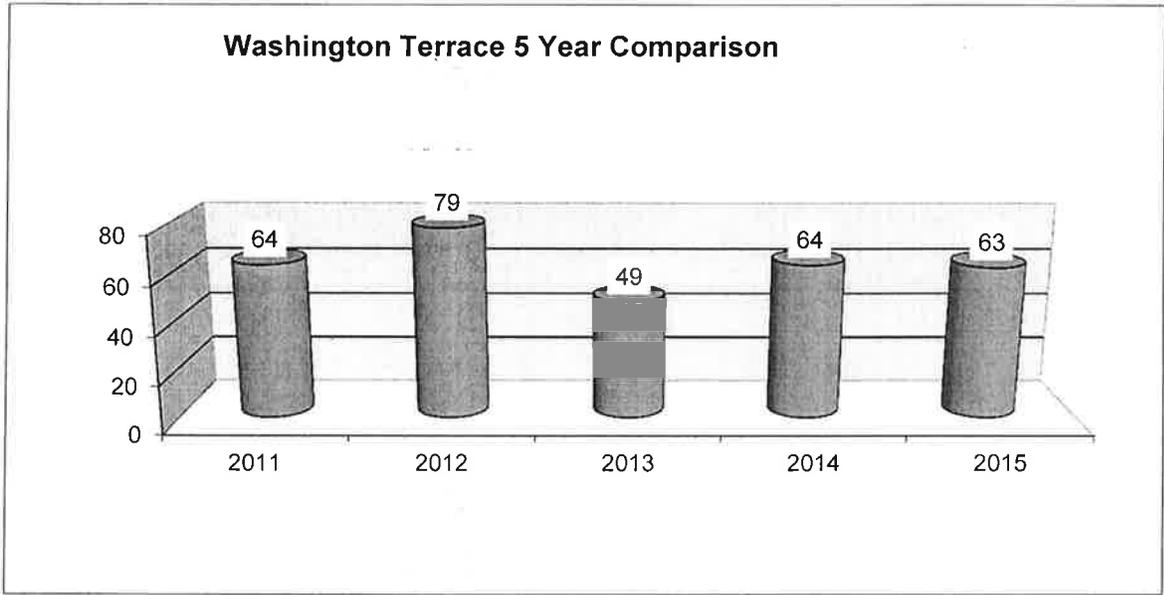
Agency Assists	
ROYPD	0
OJ	9
SF	2
RIVPD	0
NOPD	0
MCSO	0
HRPD	1
OPD	3
SOPD	6
UHP	3
PVPD	0
Total	24

REPORTS PER DEPUTY FOR WASHINGTON TERRACE FOR THE MONTH OF MAY 2015
--

Deputy	Total	Assign.
Adams Craig	2	Days
Adams Nealy	1	Days
Allen Andrew	8	Days
Allen Chad	3	SRO
Chatelain Mike	1	SRO
Christensen Todd	2	Det
Endsley Sean	33	Days
Freestone Alisha	1	Days
Green Joel	3	Nights
Greenhalgh Tyler	6	SRO
Horton Mark	2	Days
Jacobs Brian	3	Days
Jensen Matthew	3	Days
Johnson Jakob	24	Nights
LacQuay James	8	Nights
Logerquist Kevin	4	Days
Malan Sherida	8	Days
Millaway John	5	Nights
Ney Douglas	17	Nights
Ortgiesen Jared	1	SRO
Phillips Matthew	5	Days
Rock Jeremy	7	Nights
Ryan Cortney	2	Det
Smith Wayne	7	Nights
Tatton Stephanie	4	Days
Ulm Matthew	2	Nights
Vandenberg Jason	22	Days
Wiese Jacob	1	Days
Zisumbo Daniel	12	Days
Total	197	

WASHINGTON TERRACE CITATION 5 YEAR COMPARISON FOR THE MONTH OF MAY 2015

64	79	49	64	63
2011	2012	2013	2014	2015



**CITY OF WASHINGTON TERRACE
PROCLAMATION 15-02
In Support of Local First Utah's Independents Week**

Whereas, Independents Week provides a time to celebrate the independence of the members of the community of Washington Terrace and the entrepreneurial spirit represented by our core of local independent businesses; and

Whereas, the individual decisions every community member makes today affect the future of Washington Terrace; and

Whereas, Washington Terrace's local independent businesses help preserve the uniqueness of the community and give us a sense of place; and

Whereas, Washington Terrace's core of independently-owned businesses give back to this community in goods, services, time and talent; and

Whereas, the health of Washington Terrace's economy depends on our support of businesses owned by our friends and neighbors; and

Whereas, Washington Terrace's independent business owners and employees enrich community members' shopping experiences with their knowledge & passion;

Therefore, as we celebrate Independents Week 2015, we acknowledge that the ability to choose the direction of Washington Terrace lies within each of us.

NOW, THEREFORE, I, Mark C. Allen, Mayor of the city of Washington Terrace, do hereby proclaim the week of July 1-7 2015, as: "Independents Week" and salute our community members and locally owned independent businesses who are integral to the unique flavor of Washington Terrace and honor their efforts to make Washington Terrace the place we want to live and work.

IN WITNESS WHEREOF, I hereunto set my hand and cause the seal of Washington Terrace to be affixed this _____ day of _____, 2015.

Mark Allen, Mayor of Washington Terrace



**City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, June 16, 2015
Immediately following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City**

1. ROLL CALL

2. INTRODUCTION OF GUESTS

3. CONSENT ITEMS

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 APPROVAL OF AGENDA

3.2 APPROVAL OF MEETING MINUTES FROM MAY 19, 2015

4. NEW BUSINESS

**4.1 MOTION/ RESOLUTION 15-10: AMEND FISCAL YEAR 2015 BUDGET,
ADOPT FISCAL YAR 2016 FINAL BUDGET, AND FISCAL YEAR 2017-2020
BUDGET PLAN**

5. COMMENTS CONSIDERED

6. ADJOURNMENT OF MEETING: CHAIR ALLEN

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

1
2 **City of Washington Terrace**

3 **Minutes of a Redevelopment Agency Meeting Held on Tuesday, May 19, 2015**
4 **at City Hall, 5249 South 400 East, Washington Terrace City,**
5 **County of Weber, State of Utah**
6

7 **CHAIR, BOARD, AND STAFF MEMBERS PRESENT**

8 Chair Mark C. Allen
9 Board Member Blair Brown
10 Board Member Mary Johnston- excused
11 Board Member Robert Jensen
12 Board Member Scott Monsen
13 Vice-Chair Val Shupe
14 Public Works Director Steve Harris
15 City Manager Tom Hanson
16 Finance Director Shari' Garrett
17

18 **OTHERS PRESENT**

19 Jeff Tilly, Cheryl Tilly, Dell Kraaima, Ulis Gardiner, Charles Allen, Reba Allen, Wallace
20 Reynolds, Derek Hartzell

21 **1. ROLL CALL**

22
23 **2. INTRODUCTION OF GUESTS**

24
25 **3. CONSENT ITEMS**

26
27 **3.1 APPROVAL OF AGENDA**

28 Hanson stated that item 5.1 is not necessary on the agenda.

29 **3.2 APPROVAL OF MEETING MINUTES FROM MAY 5, 2015**

30 Items 3.1 and 3.2 were approved by General Consent.
31

32 **4. SPECIAL ORDER**

33 Special orders will proceed as follows: Chair introduction of item, staff/applicant
34 presentation, questions by Board, Chair opens public hearing, citizen input; Chair closes
35 public hearing, then Board final discussion.
36

37 **4.1 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2015**
38 **AMENDED BUDGET, FISCAL YEAR 2016 TENTATIVE BUDGER, AND**
39 **FISCAL YEAR 2017-2020 BUDGET PLAN**

40 Hanson stated that the uses for the RDA is to help promote business growth in the
41 business area. He stated that goal is to receive a good tax base.
42

43 **Chair Allen opened the Public Hearing at 7:48 p.m.**

44 There were no citizen comments.

45 **Chair Allen closed the Public Hearing at 7:49 p.m.**
46

47 **5. NEW BUSINESS**
48 **5.1 PRESENTATION:FISCAL YEAR 2015 AMENDED BUDGET, FISCAL**
49 **YEAR 2016 TENTATIVE BUDGET, AND FISCAL YEAR 2017-2020**
50 **BUDGET PLAN**

51 The item has been taken off of the agenda.

52

53 **6. COMMENTS CONSIDERED**

54 There were no comments considered.

55

56 **7. ADJOURNMENT OF MEETING: CHAIR ALLEN**

57 Chair Allen adjourned the meeting at 7:49 p.m.

58

59

60

61

62

63 _____
Date Approved

City Recorder

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 15-10

**A RESOLUTION FOR THE
WASHINGTON TERRACE COMMUNITY DEVELOPMENT AND
RENEWAL AGENCY (A.K.A. REDEVELOPMENT AGENCY) AMENDING THE
FISCAL YEAR 2015 BUDGET, ADOPTING THE FISCAL YEAR 2016 BUDGET, AND
THE FISCAL YEAR 2017-2020 BUDGET PLAN**

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and prior to June 22 of each year the Council shall by resolution adopt a budget for the ensuing year; and

WHEREAS, the City Manager and Finance Director on the 5th day of May 2015, presented to the board an amended budget for fiscal year 2015, a tentative budget for fiscal year 2016, and a budget plan for fiscal years 2017 - 2020; and

WHEREAS, the governing body has reviewed and considered the amended budget for fiscal year 2015, tentative budget for fiscal year 2016, and budget plan for fiscal years 2017-2020 during a series of public meetings; and

WHEREAS, the governing body, during their regularly scheduled meetings, held public hearings on Tuesday, May 19, 2015, at City Hall to receive public comment on amending the fiscal year 2015 budget, the tentative fiscal year 2016 budget, and the 2017 – 2020 budget plan prior to its final adoption on June 16, 2015.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Washington Terrace Redevelopment Agency, County of Weber, State of Utah that the fiscal year 2016 budget be adopted as presented and *attached*.

EFFECTIVE DATE. This Resolution shall take effect July 1, 2015, for the fiscal year ending June 30, 2016 and immediate for amending the fiscal year 2015 budget.

PASSED AND ADOPTED this 16th day of June 2015.

WASHINGTON TERRACE REDEVELOPMENT AGENCY

Chair Mark C. Allen

Attest:

City Recorder

Acct No	Account Description	07/14-06/15	2014-2015	2014-15
		Cur YTD Budget	Budget Adj (+/-)	Adjusted Budget
<u>Redevelopment Agency Fund</u>				
<u>Capital Projects</u>				
70-45-46	Adams Avenue Reconstruction	3,437,011	0	3,437,011
70-45-47	RDA Capital Projects	50,000	0	50,000
	Capital Projects Totals:	3,487,011	0	3,487,011
<u>Debt Service</u>				
70-50-79	Series 2003 bond principal	258,047	28,427	258,047
70-50-80	Series 2003 bond interest	12,128	0	12,128
	Debt Service Totals:	270,175	28,427	270,175
	Redevelopment Agency Fund Misc. Revenue Revenue Totals:	3,837,858	7,675,716	3,837,858
	Redevelopment Agency Fund Misc. Revenue Expenditure Totals:	3,837,858	7,675,716	3,837,858
	Redevelopment Agency Fund Misc. Revenue Totals:	0	0	0
	Grand Totals:	0	0	0

Report Criteria:
Account.Acct No = All
Account Detail

CITY OF WASHINGTON TERRACE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 1 MONTHS ENDING JULY 01, 2015

REDEVELOPMENT AGENCY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>UNEXPENDED</u>	<u>PCNT</u>
<u>OPERATING EXPENDITURES</u>					
70-40-11 SALARIES AND WAGES	.00	.00	14,400.00	14,400.00	.0
70-40-13 BENEFITS	.00	.00	1,100.00	1,100.00	.0
70-40-23 TRAVEL AND TRAINING	.00	.00	4,000.00	4,000.00	.0
70-40-50 CHARGES FOR SERVICES G/F	.00	.00	53,624.00	53,624.00	.0
TOTAL OPERATING EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>73,124.00</u>	<u>73,124.00</u>	<u>.0</u>
<u>CAPITAL PROJECTS</u>					
70-45-46 ADAMS AVENUE RECONSTRUCTION	.00	.00	6,594.00	6,594.00	.0
70-45-47 RDA CAPITAL PROJECTS	.00	.00	1,035,611.00	1,035,611.00	.0
TOTAL CAPITAL PROJECTS	<u>.00</u>	<u>.00</u>	<u>1,042,205.00</u>	<u>1,042,205.00</u>	<u>.0</u>
TOTAL FUND EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>1,115,329.00</u>	<u>1,115,329.00</u>	<u>.0</u>
NET REVENUE OVER EXPENDITURES	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>