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3 **City of Washington Terrace**  
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5 Minutes of a Regular City Council meeting  
6 Held on July 1, 2014  
7 City Hall, 5249 South 400 East, Washington Terrace City,  
8 County of Weber, State of  
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10 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

11 Mayor Mark C. Allen  
12 Council Member Mary Johnston  
13 Council Member Blair Brown- excused  
14 Council Member Robert Jensen  
15 Council Member Scott Monsen  
16 Council Member Val Shupe  
17 City Manager Tom Hanson  
18 Public Works Director Steve Harris  
19 City Recorder Amy Rodriguez  
20

21 **OTHERS PRESENT**

22 Charles and Reba Allen, John D. Kraaima, Aubrey Allen, Travis Thyfault, Jacob Jensen, Jacob  
23 Marburger, Ryker, Jennifer Clause, Colt Clause  
24

25 **1. ROLL CALL**

**6:00 p.m.**

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27 **2. PLEDGE OF ALLEGIANCE**

28 Colt Clause from Troop 287 let the Pledge of Allegiance. Mayor Allen also welcomed some troops from  
29 Troop 277.  
30

31 **3. WELCOME**

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33 **4. CONSENT ITEMS**

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35 **4.1 APPROVAL OF AGENDA**

36 **4.2 APPROVAL OF JUNE 17, 2014, MEETING MINUTES**

37 Items 4.1 and 4.2 were approved by general consent.  
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39 **5. CITIZEN COMMENTS**

40 There were no citizen comments.  
41

42 **6. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**  
43 **COMMENTS**

44 Due to lack of citizen comments in item 5, item 6 is unnecessary.  
45

46 **7. NEW BUSINESS**  
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48 **7.1 PRESENTATION: OGDEN WEBER COMMUNITY ACTION PARTNERSHIP**

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50 Aubrey Allen is the city’s representation on the OWCAP Board. She stated that the Board runs several  
51 programs including the Head Start Program. She stated that the new website contains information on all  
52 the available programs. The website is OWCAP.Org. She stated that there are 2 elementary schools in the  
53 city that are title 1 schools. At least half the students are below the poverty level. She stated that the  
54 community can utilize OWCAP for services for disadvantaged residents. She explained that there are  
55 adult ESL classes, tax services, and Head Start Programs. She stated that the registrations from  
56 Washington Terrace residents are low and asked Council for suggestions on where to place flyers to  
57 inform residents. Allen stated that the deadline for registration is the end of August.  
58

59 **7.2 DISCUSSION: BACKYARD CHICKENS PERMISSION**

60 Hanson asked for direction from Council as to whether they would like staff to research the subject  
61 further. Council Member Jensen stated that he has considered the subject further and stated that  
62 he feels that the yards are too close to each other and too small to contain the noise factor and other  
63 issues that are associated with backyard chickens. Council Member Shupe stated that he agrees  
64 with Council Member Jensen, stating that he too feels that the yards are too close and having  
65 chickens puts an extra effort of staff to maintain licensing and compliance. Council Member  
66 Johnston stated that she has spoken with residents and also feels that the yards are too small to  
67 care for chickens. Council Member Monsen stated that he is also against pursuing the topic. Mayor  
68 Allen stated that the residents that he spoke with are not against chickens in the Terrace, however,  
69 none wanted chickens in their neighborhood.  
70 Hanson thanked Thyfault for his participation in the community.  
71

72 **7.3 MOTION: APPROVAL OF THE LEASE AGREEMENT WITH AT&T TO**  
73 **CO-LOCATE AT THE WATER TOWER LOCATED NEAR 5400 SOUTH**

74 Hanson stated that this location has a Cricket cell tower on it currently, and AT&T has asked to  
75 Co-locate on the site. Hanson stated that the agreement and option period has been leased for \$700  
76 a month. This will be increased to \$1900.00 a month once the power is turned on. Hanson stated  
77 that staff has worked with AT&T on the design standards. Hanson stated that there may be room for  
78 another set of antennae for bandwidth in the future. Hanson stated that the contract is the city’s  
79 boilerplate and has been written by our attorney. Hanson stated that the language is standard.  
80

81 **Motion by Council Member Monsen**  
82 **Seconded by Council Member Shupe**  
83 **To approve the lease agreement with AT&T**  
84 **To co-locate at the water tower located**  
85 **near 5400 South**  
86 **Approved unanimously (4-0)**  
87

88 **7.4 MOTION: APPROVAL OF A CHANGE IN THE MEETING SCHEDULE**

89 Hanson stated that staff would like to cancel the July 15<sup>th</sup> meeting due to lack of agenda.  
90

91 **Motion by Council Member Jensen**  
92 **Seconded by Council Member Johnston**  
93 **To approve the change in the meeting schedule to cancel**  
94 **July 15, 2014 meeting**  
95 **Approved unanimously (4-0)**

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**7.5 DISCUSSION/PRESENTATION: ADAMS AVENUE PROJECT**

Hanson stated that the city is already approved to move forward with the project, noting that the bids will be opened next week. Harris updated Council on the project. He stated that the land acquisition process has put the project a little behind schedule. He stated that the bids will be opened on July 8<sup>th</sup>. Harris stated that he did not want to prejudice the bid by speaking about numbers, but noted that he feels that it will be a competitive bid. Harris noted that it should be a straight forward project. He stated that there is a public management firm informing residents and businesses that will be effected of the progress of the project. Harris stated that he will supply a quick summation of the bid and outcome to Council next week. Harris stated that the city is fortunate to have received these funds. Hanson stated that if the city had waited on the project until 2015, there may not have been funding to complete the project.

**8. COUNCIL COMMUNICATION WITH STAFF**

Council member Johnston wondered if the Veteran’s Monument rock could be engraved with the Washington Terrace logo on the blank side of the rock that faces the street. Mayor Allen stated that he will check with the Lion’s Club to see if they would be in favor of letting the city engrave on the monument.

**9. ADMINISTRATION REPORTS**

- \* A new waterline for the restrooms for Little Rohmer Park was installed today.
- \* Hanson stated that the city is looking into finding a firm that could do an evaluation audit utility billing process. He stated that the firm does not cost anything unless they find an increase in something that the city is missing.
- \* Hanson stated that the Fleet Management Program is working and several vehicles have been sold and purchased. He stated that the staff has done a great job in managing the vehicles and they are in great shape. Hanson stated that the vehicles were initially put on an auction site. He stated that the city has chosen to sell the vehicles without bids and try to sell for a moderate retail price.

**10. UPCOMING EVENTS**

- July 4<sup>th</sup>: City offices closed for Independence Day
- July 24<sup>th</sup>: City offices closed for Pioneer Day
- July 31<sup>st</sup>: Planning Commission Meeting 6:00 p.m.
- August 5<sup>th</sup>: City Council Meeting 6:00 p.m.

**11. ADJOURN THE MEETING: MAYOR ALLEN**

Mayor Allen adjourned the meeting at 6:56 p.m.

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Date Approved

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City Recorder