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2 **City of Washington Terrace**  
3

4 **Minutes of a Regular City Council meeting**  
5 **held on January 7, 2014**  
6 **City Hall, 5249 South 400 East, Washington Terrace City,**  
7 **County of Weber, State of Utah**  
8

9 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

10 Mayor Mark C. Allen  
11 Council Member Mary Johnston  
12 Council Member Blair Brown  
13 Council Member Robert Jensen  
14 Council Member Scott Monsen  
15 Council Member Val Shupe  
16 City Manager Tom Hanson  
17 City Recorder Amy Rodriguez  
18 Public Works Director Steve Harris  
19 Finance Director Shari' Garrett  
20 Building Official Jeff Monroe  
21 Fire Chief Kasey Bush  
22 Human Resources Director Laura Gamon  
23

24 **Others Present**

25 Charles and Reba Allen  
26  
27

28 **1. OATH OF OFFICE: THE OATH OF OFFICE WILL BE ADMINISTERED TO**  
29 **THE NEWLY ELECTED OFFICIALS 5:30 P.M.**

30  
31 City Recorder Amy Rodriguez administered the Oath of Office to Mayor Allen, Council Member  
32 Jensen, and Council Member Shupe.  
33

34 **2. ROLL CALL 6:00 P.M**

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36 **3. PLEDGE OF ALLEGIANCE**

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38 **4. WELCOME**

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40 **5. CONSENT ITEMS**

41  
42 **5.1 APPROVAL OF AGENDA**

43 **5.2 APPROVAL OF DECEMBER 3, 2013 MEETING MINUTES**

44 Items 5.1 and 5.2 approved by General Consent  
45

46 **6. CITIZEN COMMENTS**

47 There were no citizen comments.

48

49 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**  
50 **COMMENTS**

51 Due to lack of citizen comments in item 6, item 7 is unnecessary.

52

53 **8. NEW BUSINESS**

54

55 **8.1 MOTION: NOMINATION AND ELECTION OF MAYOR PRO TEMPORE**

56 It has been the practice of Council to nominate and elect a Mayor Pro-Tempe the January  
57 meeting following an election.

58

59 **Motion by Council Member Jensen**  
60 **Seconded by Council Member Brown**  
61 **To nominate Council Member Val Shupe**  
62 **To Serve as Mayor Pro-Tempore**  
63 **Motion by Council Member Brown**  
64 **Seconded by Council Member Monsen**  
65 **To elect Council Member Val Shupe**  
66 **To serve as Mayor Pro-Tempore**  
67 **Approved unanimously (5-0)**

68

69

70 **8.2 RESOLUTION 14-01: DESIGNATION OF JANUARY 7, 2014 AS “WEBER**  
71 **STATE UNIVERSITY DAY” IN THE CITY OF WASHINGTON TERRACE**

72 Hanson stated that the school is an important part of the community and the city would like to  
73 honor their 125<sup>th</sup> anniversary. Hanson encourages the residents to continue their support of the  
74 University.

75 Mayor Allen stated that there was an article in the Standard-Examiner today highlighting  
76 interesting facts about the University

77 Mayor Allen read the resolution designating January 7, 2014 as “Weber State University Day” in  
78 the City of Washington Terrace in honor of their 125<sup>th</sup> anniversary.

79

80 **Motion by Council Member Johnston**  
81 **Seconded by Council Member Jensen**  
82 **To approve Resolution 14-01 and Designate January 7, 2014 as**  
83 **“Weber State University Day” In the City Of Washington Terrace**  
84 **Approved unanimously (5-0)**  
85 **Roll Call Vote**

86

87 **9. COUNCIL COMMUNICATION WITH STAFF**

88 \* Council Member Jensen stated his appreciation of staff and their efforts with the  
89 snow removal on the city streets. Hanson noted that the Public Works staff is down 2  
90 employees.

91

92 \* Mayor Allen stated that he attended a Community that Cares meeting and

93 handed out the minutes from the meeting. He stated that they approved a key  
94 action plan. Mayor Allen also stated his appreciation of the ice and snow removal.

95  
96 **10. ADMINISTRATION REPORTS**

97 \* Hanson stated that the budget process has begun and major budget items should  
98 be given to Council at the ULCT spring meeting.

99  
100 \*Hanson stated that the Development Review Team held a meeting this morning to  
101 discuss Golden West Credit Union moving into the old store location. He also stated  
102 that the Team also discussed an assisted living center that will be moving into the area.

103  
104 \*Hanson stated that the Adams Ave. Project is moving along and moving forward.

105  
106 **11. UPCOMING EVENTS**

107 **January 20<sup>TH</sup>: City Offices closed in honor of Martin Luther King Jr. Day**

108 **January 21<sup>st</sup>: City Council Meeting 6:00 p.m.**

109 **January 30<sup>th</sup>: Planning Commission Meeting 6:00 p.m.**

110 **February 4<sup>th</sup>: City Council Meeting 6:00 p.m.**

111  
112 **12. ADJOURN THE MEETING: MAYOR ALLEN**

113 Mayor Allen adjourned the meeting at 6:24 p.m.

114  
115  
116 **13. WORK SESSION: COUNCIL GOAL SETTING AND BUDGET POLICY**  
117 **STATEMENTS**

118 The Work Session will begin immediately following the regular scheduled meeting.

119 Time: 6:25 p.m.

120  
121 Hanson discussed the importance of Council goals and priorities.

122 Council Member Shupe asked about the condition of fire apparatus and equipment, asking Chief  
123 Bush if they need to be updated. Chief Bush stated that the equipment is tested and is doing well  
124 for the age of the equipment. He noted that he will be putting in a grant application for new  
125 breathing apparatus. Chief Bush stated that there are some issues with the ladder on the ladder  
126 truck. Council Member Shupe inquired if the city should be looking at aerial apparatus to  
127 accommodate growth. Chief Bush stated that the city should be looking at replacing the ladder  
128 truck and has applied for several grants. He stated that the department relies heavily on Riverdale  
129 and South Ogden for use of their aerial apparatus. Chief Bush stated that 100 foot ladder would be  
130 sufficient to cover fires at the hospital, which is our highest building. Hanson stated that Chief  
131 Bush is doing a great job working with the grant boards and applying for several grants. Mayor  
132 Allen asked about the EMS services that are available to assisted living centers and what can be  
133 done about the stress on our resources. Hanson explained that the ambulance service available in  
134 the city is different than the first responders EMS service. Hanson noted that the business license  
135 study showed the disproportionate rate for businesses and may be evaluated again shortly.

136  
137 Fiscal Responsibility: Council Member Shupe stated that he is concerned with the Sheriff  
138 contract and that the city needs to be aware of any meetings or negotiations that the county is

139 having. Council Member Shupe stated that the Sheriff cannot be cutting deals with other cities.  
140 He stated that the city would be fiscally irresponsible if we continue paying the current rate while  
141 other cities are getting a deal. Council Member Brown stated that the citizens will not allow an  
142 increase for law enforcement. Council Member Jensen stated that the city set a template with the  
143 county and was promised that the same template would be followed by the other cities and that  
144 has not been the case. Council Member Monsen stated that he feels that the city is paying too  
145 much in comparison to other cities. Council Member Monsen stated that he does not believe that  
146 we can have our own police force for the price that we are paying the Sheriff's office. Council  
147 Member Shupe stated that residents do not understand that the city has been paying the full  
148 amount all along. Mayor Allen stated that he will stay on top of the situation and listen to what  
149 other mayors are discussing.

150  
151 Open Responsive Government: Hanson stated that state requirements are being met. He stated  
152 that he has met with the state auditor on better ways for the city to remain in compliance with  
153 new laws. Council Member Shupe stated that the number one complaint from citizens is code  
154 enforcement. He stated that he would like to look into the budget to find supplemental help in the  
155 code enforcement department. Council Member Shupe stated that with all the responsibilities  
156 that are placed on Monroe, it is hard to stay on top of all the enforcement. Council Member  
157 Brown stated that the issue is how to enforce. Council Member Shupe stated that the issue is  
158 mainly with the courts because they do not take a stand. Council Member Jensen agreed that the  
159 number one concern was code enforcement issues. Monroe stated that he looks for the most cost  
160 effective method to deal with the issues without spending tax payer dollars; however these  
161 efforts sometimes get in the way of progress. Monroe stated that he has to make sure that proper  
162 due process is given. Monroe stated that our ordinance allows for repeat offenders to be brought  
163 back before the judge. Hanson stated that he has a goal of reviewing the code enforcement  
164 process and capacity and bring recommendations back to Council. Council Member Johnston  
165 stated that Monroe is doing a good job; however the hang up is with the courts and repeat  
166 offenders.

167  
168 Economic Development: Hanson stated that the city has been able to use his training and make  
169 strides in the city. Council Member Shupe stated that a concentration should be made to get a  
170 viable food venue in the area to help support the school, hospital, and the new credit union.  
171 Hanson stated that he has a contact with someone who places restaurants within the region.  
172 Council Member Jensen asked if the city could meet with Golden West and co-plan the  
173 landscaping of the area. Hanson stated that they have been receptive to the ideas of the city.  
174 Hanson stated that there is little money for the development of "Old Town" central business  
175 district, and noted that the funding numbers are in the retreat packet.  
176 Council Member Jensen stated that a high concern is a dedicated walking path.

177  
178 Family-Oriented Community: Mayor Allen stated that the city does well with getting out timely  
179 newsletters, however some months are lagging. Gamon stated that the goal is to have the bills out  
180 by the 5<sup>th</sup>; however holidays and weekends sometime skew the dates. Mayor Allen stated that it  
181 has been proposed that recycling incentives may be increased; however tipping fees may also be  
182 increased. He shared some statistics on our recycling and regular tonnage. Council Member  
183 Monsen suggested that there be a re-education plan on recycling because the efforts have gone  
184 stale.

185  
186 Maintain Infrastructure: Hanson stated that there is a 20 year plan and a 5 year plan on  
187 infrastructure. He noted that the city will be applying for a grant to renovate the bathroom at  
188 Little Rohmer Park. He stated that the city would have to match funds. Council agreed that the  
189 restrooms need renovating. Hanson stated that the parking lot is a concern on long term plans.  
190 Mayor Allen asked if a new public works facility is possible within the next 4 years. Hanson  
191 stated that Council should do a walk-through of the public works structure. Council agreed that a  
192 new facility is needed; however finding a location may be difficult.

193  
194 Sustainable Growth: Mayor Allen stated that he would like to look at re-zoning issues. He noted  
195 that it may be difficult to spot zone, but stated that some of the infill in the city may allow for  
196 multi-unit housing. Council Member Monsen stated that the city needs a diverse zoning plan that  
197 would allow for different types of zoning. He stated that some of the buildings are an  
198 enhancement to the city. He stated that he is not opposed to re-zoning if it makes sense.  
199 Council Member Monsen stated that the city needs to reach out to developers and land owners  
200 and get them more involved in the vision.

201  
202 Emergency Management and Planning: Hanson stated that he realizes that the city could do a  
203 better job reaching out to others in the community to work together on the plan.  
204 Council Member Shupe stated that he feels that Council and staff need to get back to FEMA  
205 training. Hanson stated that he will look at some dates and classes. Council Member Brown  
206 stated that the limitations and realities of the city during an emergency should be stated in the  
207 newsletter so people will know what to expect.

208  
209 Recreation Program and Facilities: Council Member Johnston stated that there are more kids  
210 participating and more programs available. Council Member Shupe stated that the basketball  
211 practice facility is lacking.

212  
213 Regional Cooperation: Mayor Allen stated that he has just been appointed to the Wasatch Front  
214 Regional Council.

215  
216 Community Celebration: Council Member Monsen stated that he likes the way that Terrace Days  
217 is run with the half day event, but feels that it could be made better during the time frame that it  
218 is presented.

219  
220 Park, Trails, and Open Space: Monroe stated that there will be a path put in from Riverdale  
221 under the bridge and through South Weber. Council Member Johnston suggested speaking with  
222 the Hospital concerning creating a walking path. Harris stated that he has seen expansion plans  
223 for the hospital but it may be possible.

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The Work Session adjourned at 8:26 p.m.