

1 **City of Washington Terrace**

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3 Minutes of a Regular City Council meeting  
4 held on February 19, 2013  
5 City Hall, 5249 South 400 East, Washington Terrace City,  
6 County of Weber, State of Utah  
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9 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

- 10 Mayor Mark C. Allen  
11 Council Member Mary Johnston  
12 Council Member Blair Brown  
13 Council Member Robert Jensen  
14 Council Member Scott Monsen  
15 Council Member Val Shupe- excused  
16 Fire Chief Kasey Bush  
17 Public Works Director Steve Harris  
18 City Manager Tom Hanson  
19 City Recorder Amy Rodriguez  
20 Lt. Kevin Burns, Weber County Sheriff Office  
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22 **Others Present**

23 Charles and Reba Allen, Randi Weston, Ulis Gardiner  
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25 **1. ROLL CALL 7:00 P.M**

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27 **2. PLEDGE OF ALLEGIANCE**

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29 **3. WELCOME**

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31 **4. CONSENT ITEMS**

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33 **4.1 APPROVAL OF AGENDA**

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35 **4.2 APPROVAL OF FEBRUARY 5, 2013 MEETING MINUTES**

36 Items 4.1 and 4.2 were approved by general consent.  
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38 **5. SPECIAL ORDER**

39 **5.1 PUBLIC HEARING: TO HEAR COMMENT ON AMENDING THE FISCAL**  
40 **YEAR 2012- 2013 BUDGET**

41 Hanson stated that the adjustments are very streamlined with a few “housekeeping” items within  
42 the budget. He stated that the Capital Projects adjustments are funds being rolled over from last  
43 year balancing out the timing of projects.  
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45 **Mayor Allen opened the public hearing at 7:05 p.m.**

46 There were no citizen comments.

47 **Mayor Allen closed the public hearing at 7:06 p.m.**  
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50 **6. CITIZEN COMMENTS**

51 There were no citizen comments.  
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53 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**  
54 **COMMENTS**

55 Due to lack of citizen comments in item 6, item 7 is unnecessary.  
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57 **8. NEW BUSINESS**

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59 **8.1 MOTION: RE-APPOINTMENT OF PLANNING COMMISSIONER**  
60 **T.R. MORGAN TO SERVE A 4- YEAR TERM ON THE PLANNING**  
61 **COMMISSION**

62 Mayor Allen recommended that T.R. Morgan be re-appointed as Commissioner to the Planning  
63 Commission.

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**Motion by Council Member Johnston**  
**Seconded by Council Member Monsen**  
**To approve the re-appointment of**  
**Commissioner T.R.Morgan to serve**  
**On the Planning Commission**  
**Approved Unanimously (4-0)**

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71 **8.2 MOTION/RESOLUTION 13-02: AMEND THE FISCAL YEAR 2012-2013**  
72 **BUDGET**

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**Motion by Council Member Monsen**  
**Seconded by Council Member Johnston**  
**To approve Resolution 13-02 to**  
**Amend the Fiscal Year 2013-2013 Budget**  
**Approved unanimously (4-0)**  
**Roll Call Vote**

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81 **8.3 PRESENTATION: SHERIFF'S OFFICE MONTHLY REPORT**

82 Lt. Burns noted that the calls for service have increased since last year at this time. He stated that  
83 many were answered without the need to generate a report. Mayor Allen noted that the citations  
84 have also increased. Council Member Monsen asked if deputies respond to all medical calls. Lt.  
85 Burns stated that the officers respond depending on the type and immediacy of the medical call.  
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87 **8.4 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

88 Chief Bush reported that calls have remained consistent with the numbers from last year, noting  
89 that there was a decrease in calls in October and November. He stated that he expects to hear on  
90 the outcome of the ladder grant within a few months.  
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92 **8.5 MOTION/RESOLUTION 13-03: A RESOLUTION GRANTING A**

93 **TEMPORARY CONSTRUCTION EASEMENT TO WEBER BASIN**  
94 **WATER CONSERVANCY DISTRICT FOR VARIOUS IMPROVEMENTS**  
95 **ON WELL #3**  
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97 Hanson stated that the easement allows Weber Basin to gain access to the well to begin  
98 construction and improvements. Harris stated that Weber Basin will begin pumping water this  
99 summer and the city will receive the credit at the end of this year. Harris stated that the easement  
100 will cover approximately half the site.

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102 **Motion by Commissioner Jensen**  
103 **Seconded by Commissioner Brown**  
104 **To approve Resolution 13-03**  
105 **Granting a temporary construction easement to**  
106 **Weber Basin Conservancy District for**  
107 **Various Improvements on Well #3**  
108 **Approved unanimously (4-0)**  
109 **Roll Call Vote taken**  
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111 **9. OLD BUSINESS**  
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113 **9.1 MOTION: MOTION OF SUPPORT FOR THE NORTHERN COMMUNITY**  
114 **COVENANT PROGRAM**

115 Hanson stated that the Covenant Program is created to show support for military personnel  
116 through outreach programs and networking. Hanson stated that there are no financial obligations,  
117 but rather community support.

118 He stated that there will be a signing of the document of signing on March 6, 2013 at 11:00 a.m.  
119 for those who are able to attend.

120  
121 **Motion by Council Member Johnston**  
122 **Seconded by Council Member Monsen**  
123 **To support the Northern Community Covenant Program**  
124 **Approved unanimously (4-0)**  
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126 **10. COUNCIL COMMUNICATION WITH STAFF**

127 \* Council Member Johnston expressed her thanks to Hanson and the staff  
128 for their accomplishments in receiving the RAMP grants for the Rohmer  
129 Road and Civic/Senior Center tennis court improvements.

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131 \* Council Member Brown stated that the staff did a great job in procuring two  
132 grants this past week. Hanson stated that the process has not been completed, but  
133 stated that the first steps have been taken and the RAMP Board has approved  
134 \$294,000 for the Rohmer Park parking lot and road improvements and \$24,000 for the  
135 tennis courts and pickle ball court renovations at the Civic/Senior Center.

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137 \* Council Member Jensen voiced his appreciation to the entire staff on their  
138 efficiency, especially to the snow removal crew on their efforts this year. He

139 stated that he has heard only good comments concerning the crew.

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141 \* Council Member Monsen inquired if the ceremony for the Covenant Program  
142 was open to the public. Hanson replied that it was.

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144 \* Mayor Allen stated that the one percent of one penny in sales tax is  
145 contributed to the RAMP grants, and therefore all the communities  
146 pay into the grant and are able to enjoy the outcomes. Council Member Johnston  
147 stated that staff has done a great job managing our finances in order to keep  
148 the city able to contribute the match to the grants.

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151 **11. ADMINISTRATION REPORTS**

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153 Hanson stated that staff is working on the budget and it should be available around the first  
154 Council meeting in April.

155 Harris stated that there will be an Interlocal Agreement brought before Council between Weber  
156 County communities and the County to help fulfill requirements for the storm water regulations.  
157 He stated that the coalition is modeled after Davis and Salt Lake Counties coalitions. He stated  
158 that this will allow the City to receive training and educational materials as a countywide  
159 partnership. The city may not have been able to accomplish this on our own. He stated that the  
160 cost of the Program will be around \$45,000 a year. Harris stated that the cost to the city will be  
161 \$1,760.00 He stated that working together as a coalition will save the city a lot of money and  
162 help with countywide mapping. He stated that it will also help keep codes for contractors in the  
163 county consistent between the cities. He stated that the training will help fulfill several  
164 requirements of the Storm Water Program. Hanson stated that this is a great opportunity to  
165 maximize our ability to fund training for our storm water permit requirements.

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168 **12. UPCOMING EVENTS**

169 **February 28<sup>th</sup>: Planning Commission 7:00 p.m.**

170 **March 5<sup>th</sup>: Terrace Days Planning Meeting 6:00 p.m.**

171 **March 5<sup>th</sup>: City Council Meeting 7:00 p.m.**

172 **March 19<sup>th</sup>: City Council Meeting 7:00 p.m.**

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174 **13. ADJOURN THE MEETING: MAYOR ALLEN**

175 Mayor Allen adjourned the meeting at 7:44 p.m.

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**Date Approved**

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**City Recorder**