

City of Washington Terrace

Minutes of a Regular City Council meeting
held on April 2, 2013
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT FOR WORK SESSION

Mayor Mark C. Allen
Council Member Mary Johnston
Council Member Blair Brown
Council Member Robert Jensen
Council Member Scott Monsen- arrived at 6:31 p.m.
Council Member Val Shupe
City Manager Tom Hanson
City Recorder Amy Rodriguez
Lt. Kevin Burns, Weber County Sheriff Office

Others Present

Sheriff Terry Thompson, Captain Clint Anderson, Stephanie Ebert

1. CITY COUNCIL WORK SESSION

6:00 P.M.

• DISCUSSION: LAW ENFORCEMENT SERVICES CONTRACT

Hanson stated that he asked the Sheriff to come to the meeting to discuss the contract. Ebert spoke on the history of the deputy costs. She stated that the weighted deputy cost this year is \$102,000 and the line level deputy is around \$95,000. She explained that the increases in retirement, health insurance, risk insurance, and secretarial staff contribute to the increase. Sheriff Thompson stated that the changes this year do not affect the city until the next year's contract negotiations. Cpt. Anderson spoke on current staffing levels, noting that 8 officers and 1 detective are currently assigned to Washington Terrace. He stated that the CRO officers are also used to back-fill when other officers are at training or on vacation. Cpt. Anderson stated that the goal is to maintain two bodies in the city. Cpt. Anderson stated that the current policy of the Sheriff's Office is that back up of neighboring cities is based on priority and area assignments. He stated that the area cars are to stay in their area as much as possible. He stated that the new daily activity reports are more accurate and help track where time is spent. Council Member Brown asked what the city can do to pressure the Commissioners to raise taxes for the unincorporated areas. Sheriff Thompson stated that his objective is to have the cities equitable for the 2014 year. Sheriff Thompson stated that the Sheriff's Office is focused on what is best for the residents and officers in the city. He stated that he does not feel comfortable bringing the FTE level down by one officer as requested by Council. He stated that he has heard from officers that they question their safety with the backup that is in the city. He stated that he will not put officers at unnecessary risk. He stated that the officers are also feeling uneasy because they sense that there is friction between the County and the City and are feeling the stress of an unsure future in the city. Sheriff Thompson state that for the safety and security of the residents and

47 officers, he is uncomfortable losing an officer. Council Member Shupe stated that the County
48 Commissioners will not come to the table and talk with the City. He also stated that the County
49 has backed off when other cities put the pressure on. Sheriff Thompson stated that there has been
50 significant progress. Council Member Jensen stated that there is still a disproportionate rate that
51 our residents pay compared to other cities. Sheriff Thompson stated that there is a difference in
52 the service areas being compared. He stated that the city is staffed differently than more rural
53 areas because there are more priority 1 and 2 calls in Washington Terrace. Cpt. Anderson stated
54 that the city is receiving a million dollars of County services for the \$700,000 that the city is
55 paying. He also agreed with the Sheriff that the current staffing level is the coverage that the city
56 needs to have. He stated that the city still uses the strike force and special assignment officers
57 occasionally even though they are not funded by the city anymore. Cpt. Anderson stated that
58 officers assigned to the city are to assist officers in other cities only on priority 1 or 2 (life
59 threatening or in-progress) calls. He noted that the officers are under orders to stay in their areas.
60 Council Member Brown stated that the Council has told the County that they would like one less
61 officer and wanted to know why, as sub-contractors for the city, they can say no to the city
62 request. Sheriff Thompson answered that they are not employees of the city, but rather partners
63 in a contract that is a two way agreement and the option is always there for either side to do
64 something else. He stated that the city is not at the level of service that he feels it should be. He
65 stated that it is his call to not put officers in unnecessary risk. Sheriff Thompson provided
66 Council with next year's contract amounts, with an FTE equivalent of 7.83. Council Member
67 Shupe noted that if the city goes up a body, the cost will go up. Council Member Johnston stated
68 that calls are responded appropriately and that the city appreciates the job that has been done by
69 the officers and the training that it takes to get them there. Council Member Monsen stated that
70 he realizes that the situation is not equitable but he stated that he does not care what other cities
71 are paying, only that the city is paying what is necessary to maintain safety for the residents and
72 officers. He stated that he feels that the city is paying a fair price. Mayor Allen stated that he has
73 never received a call from residents dissatisfied with the time response of the officers. He stated
74 that he has been very happy with the service and feels that the Sheriff is the expert as to what is
75 needed for the city as far as service and safety.

76
77

78 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

79

80 Mayor Mark C. Allen
81 Council Member Mary Johnston
82 Council Member Blair Brown
83 Council Member Robert Jensen
84 Council Member Scott Monsen
85 Council Member Val Shupe
86 Public Works Director Steve Harris
87 City Manager Tom Hanson
88 City Recorder Amy Rodriguez

89

90 **Others Present**

91 Charles and Reba Allen, Dell Kraaima

92

93 **2. ROLL CALL**

7:00 P.M

94
95
96
97
98
99
100
101
102
103
104
105
106
107
108
109
110
111
112
113
114
115
116
117
118
119
120
121
122
123
124
125
126
127
128
129
130
131
132
133
134
135
136
137
138
139

3. PLEDGE OF ALLEGIANCE

4. WELCOME

5. CONSENT ITEMS

5.1 APPROVAL OF AGENDA

5.2 APPROVAL OF MARCH 19, 2013 MEETING MINUTES

Items 5.1 and 5.2 approved by general consent.

6. CITIZEN COMMENTS

There were no citizen comments.

7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS

Due to lack of citizen comments, item 7 is unnecessary.

8. NEW BUSINESS

8.1 MOTION/ORDINANCE 13-03: WATER SERVICES AMENDMENTS

Hanson stated that the amendments cover two items. The ordinance will allow property owners who have no access to secondary water the opportunity to use culinary water for exterior use and have the sewer bill averaged during the summer watering season. He clarified that the customer will be billed for all the water used. The only discount will be on the sewer amount. Hanson stated that there are only around 5 areas that are affected.

The amendment will also allow for the one-time waiver of deposits by residents who have had their water shut off for the first time as directed by Council in previous work sessions.

Council Member Jensen asked if the deposit is administered to landlords or renters. Hanson stated that all amounts must be paid in full before the deposit waiver will take effect. He stated that this holds the owners accountable and will help with any transit population problems that may arise. Council Member Monsen suggested that there should be a qualifying process to allow for the waiver. Hanson stated that there will only be one warning and then the \$100.00 deposit will apply.

**Motion by Council Member Brown
Seconded by Council Member Johnston
To approve Ordinance 13-03 to
Amend Water Services
Approved unanimously (5-0)
Roll call vote**

140 **8.2 MOTION/RESOLUTION 13-04: A RESOLUTION ADOPTING AN**
141 **EQUAL EMPLOYMENT OPPORTUNITY STATEMENT**

142 Hanson stated that the new language will need to be adopted into our Policy and Procedures
143 manual to stay compliant with federal mandated code.

144 Council Member Monsen inquired as to why the City has to go through this process again.

145 Hanson stated that the city is already an equal opportunity employer; however, the law requires
146 that a resolution be adopted .

147
148 **Motion by Council Member Shupe**
149 **Seconded by Council Member Jensen**
150 **To approve Resolution 13-04 adopting**
151 **An Equal Employment Opportunity Statement**
152 **Approved unanimously (5-0)**
153 **Roll call vote**

154
155 **8.3 MOTION/RESOLUTION 13-05: A RESOLUTION ADOPTING AN**
156 **INTERLOCAL AGREEMENT WITH WEBER COUNTY FOR**
157 **2013 ELECTION SERVICES**

158
159 Rodriguez stated that the election will be held electronically this year and a contract with the
160 county is necessary for use of their equipment.

161
162 **Motion by Council Member Jensen**
163 **Seconded by Council Member Monsen**
164 **To approve Resolution 13-05 adopting an**
165 **Interlocal agreement with Weber County for**
166 **2013 election services**
167 **Approved unanimously (5-0)**
168 **Roll call vote**

169
170 **8.4 DISCUSSION/MOTION: CONSIDERATION OF REQUEST FOR**
171 **PROPOSAL FOR A BUILDING INSPECTOR FOR UINTAH CITY**

172 Hanson stated that the Mayor of Uintah asked him if the city would entertain the notion to be a
173 contract provider for building inspector services. Hanson stated that a rate schedule would be set
174 up. Hanson stated that if Council directs to respond to the RFP, he would like to put a caveat in
175 the agreement that the city can terminate the contract if problems arise. Hanson stated that
176 administrative fees and costs would be covered. He stated that Uintah City would be
177 indemnified. Mayor Allen stated that in times of slow growth, he does not see Inspector Monroe
178 having any trouble inspecting for both cities. Mayor Allen suggested that a clause be put in the
179 contract that the city can terminate the contract if there is growth and Monroe is unable to
180 allocate time to inspect both cities. Hanson stated that this could be an opportunity for the city to
181 help out Uintah city without subsidizing their building department. Council Member Monsen
182 agreed with the Mayor to have an open ended contract that could be evaluated every year. He
183 stated that he has spoken with Monroe and feels comfortable moving forward. Council Member
184 Jensen clarified that the contract should be reviewed by legal with a clause for easy termination
185 on either part.

186 Council Member Shupe asked if different fee schedules will cause a problem with Uintah
187 residents. Hanson stated that our fee schedule is already set and we will not change our fee
188 schedule to match theirs. Hanson stated that what Uintah charges their residents is up to them.
189 Hanson stated that Uintah will collect their fees and will be invoiced by Washington Terrace.
190 Council Member Johnston stated that it is a neighborly thing to do if we have the time and
191 resources. She stated that one of her concerns would be the process of how Uintah would request
192 inspections. Hanson stated that the process needs to be reviewed, but envisions that Uintah
193 would go directly through Monroe and the time would be logged and tracked for invoicing.

194

195

196

197

198

199

200

**Motion by Council Member Monsen
Seconded by Council Member Johnston
To respond to the RFP from Uintah City
For building inspection services
Approved unanimously (5-0)**

201

8.5 DISCUSSION/MOTION: TO CONSIDER CHANGING CITY COUNCIL MEETING STARTING TIME

202

203

204

205

206

207

208

209

210

211

212

213

214

215

216

217

218

219

220

221

222

223

224

225

226

227

228

229

230

231

**Motion by Council Member Shupe
Seconded by Council Member Jensen
To change the Council meeting times
To 6:00 p.m. with the flexibility of work sessions
to be either before or after a meeting**

**Motion amended by Council Member Shupe
Seconded by Council Member Jensen to add the
stipulation that the change will
become effective July 1, 2013
Approved unanimously (5-0)**

232 **9. COUNCIL COMMUNICATION WITH STAFF**

233
234 *Council Member Shupe stated that he recently saw Karen Disney and she had
235 mentioned that she is experiencing some problems with some aspects of our animal
236 control ordinance that were set when we were with the county that are not consistent
237 with South Ogden ordinance. Hanson stated that he will review our ordinance that
238 was adopted within the last year or so and will contact Disney.

239
240 *Mayor Allen stated that he received a request from a Commissioner at the
241 WACOG meeting to see if anyone from the city would like to be a contact for a
242 weed control specialist. Hanson stated that the city contract provider would be the
243 closest thing that we have for a weed specialist. Hanson stated that Recreation
244 Director Aaron Solomon may be able to help with this project. Mayor Allen stated
245 that he does not believe that the committee member has to be licensed in pesticides.
246

247 **10. ADMINISTRATION REPORTS**

248 Hanson stated that the Rohmer Park RAMP Project is in progress. Hanson stated that there will
249 be access from the north into the park. The south area is closed and is being patrolled.
250 Hanson stated that the city received trees from Tri City Trees at a really good price and they have
251 been planted. He stated that the city has been able to obtain some unscreened bark from the
252 mulch center that will help protect trees and control weeds.
253 Hanson stated that he has met with Weber Basin Water Conservancy District on water
254 forecasting and stated that only 50 percent of run-off water will be able to be received. He stated
255 that there is a big push for secondary water conservation.
256

257 **11. UPCOMING EVENTS**

- 258 **April 10-13th: ULCT Mid-Year Conference, St. George, UT**
- 259 **April 16th: City Council Budget Work Session (time TBD)**
- 260 **April 16th: City Council Meeting (time TBD)**
- 261 **April 25th: Planning Commission Meeting 7:00 p.m.**

262
263
264 **12. ADJOURN THE MEETING: MAYOR ALLEN**

265 Mayor Allen adjourned the meeting at 8:14 p.m.
266
267
268

269 _____
270 Date Approved

_____ City Recorder