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2 **City of Washington Terrace**

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5 Minutes of a Regular City Council meeting
6 held on September 17, 2013
7 City Hall, 5249 South 400 East, Washington Terrace City,
8 County of Weber, State of Utah

9 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

10 Mayor Mark C. Allen
11 Council Member Mary Johnston
12 Council Member Blair Brown
13 Council Member Robert Jensen
14 Council Member Scott Monsen - Excused
15 Council Member Val Shupe
16 City Manager Tom Hanson
17 City Recorder Amy Rodriguez
18 Lt. Kevin Burns, Weber County Sheriff's Office

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20 **Others Present**

21 Charles and Reba Allen, Karen Disney, Robyn Christensen, Susie Becker
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24 **1. ROLL CALL 6:00 P.M**

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26 **2. PLEDGE OF ALLEGIANCE**

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28 **3. WELCOME**

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30 **4. CONSENT ITEMS**

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32 **4.1 APPROVAL OF AGENDA**

33 Item 7.3 Training: Open Meetings Act and Non-Discrimination has been removed from the
34 agenda and will be on a future agenda.

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36 **4.2 APPROVAL OF SEPTEMBER 3, 2013, MEETING MINUTES**

37 Items 4.1 and 4.2 were approved by general consent.
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39 **5. CITIZEN COMMENTS**

40 There were no citizen comments.
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42 **6. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
43 **COMMENTS**

44 Due to lack of citizen comments in item 5, item 6 is unnecessary.
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46 **7. NEW BUSINESS**

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7.1 PRESENTATION: SHERIFF’S OFFICE MONTHLY REPORT

Lt. Burns presented the report to Council. He stated that there was a rash of vehicle burglaries around the 300-500 West area near Terrace Depot towards the end of the month. He stated that most of the vehicles were unlocked, with smaller items taken (iPods, change in cup holders). Lt. Burns stated that the school resource officers have remained busy with the start of school, noting that otherwise it was a pretty quiet month. Council Member Brown stated that he could not find an officer in the city this weekend, stating that his understanding was that we were to have 2 officers at all times. Lt. Burns stated that there are two officers on duty in the precinct at all times. Lt. Burns stated that there is a dispatch number that should be called when an officer is needed.

Lt. Burns stated that citations are down for August compared to last August. Hanson stated that a smaller call volume is good for the city.

Mayor Allen stated that he received a letter from a resident stating that there was a speeding problem in his area that concerned him. The Mayor brought the problem to the Sheriff’s Office attention and they responded very quickly. The residents were pleased that the problem has lessened within a short time.

Council Member Johnston stated that she has had residents also remark that the speeding in their area has decreased.

7.2 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT

Karen Disney presented the call comparisons spreadsheet to Council, stating that calls for service for the last 3 months remain the same, averaging around a call a day. She stated that citations are showing a little higher in August, noting that the officers spend a lot of time in the parks. She listed some of the accomplishments of the office. She highlighted park patrol increases, familiarity with city codes and court, a good working relationship with Weber County shelter, and response protocol. She stated that the department is working on doing safety presentations in the schools.

Council Member Shupe stated that he has had neighbors tell him that they are pleased with the enforcement of leash laws in their area.

7.3 TRAINING: OPEN MEETINGS ACT AND NON-DISCRIMINATION ANNUAL TRAINING

This item has been removed from the agenda. Please see item 4.1.

8. COUNCIL COMMUNICATION WITH STAFF

* Mayor Allen inquired if a street sweeper is sent out in the city. Hanson stated that the city does own a street sweeper that is on a cleaning schedule.

9. ADMINISTRATION REPORTS

- Hanson stated that Council attended the ULCT conference last week. He stated that he will be out of the office next week and will be available by phone.
- Hanson stated that some of the code enforcement properties have gone to citation and have appeared in court. He stated that he has met with Code Enforcement Officer Jeff Monroe concerning code enforcement policies along with what can be done to elicit a

94 better response from residents. Hanson read a letter from a resident who received a
95 violation from Jeff Monroe. The letter explained that the resident received a violation
96 notice and wanted to share his experience dealing with Monroe. The resident stated that
97 he felt that Monroe was very professional, helpful, courteous, and accessible for follow
98 up questions. He stated that the issue was resolved and he now has a better understanding
99 of city code. Council Member Brown agreed that Monroe is very helpful and patient and
100 often goes above the line to help get the situations resolved. He stated that he feels that he
101 does a great job.
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104 **10. UPCOMING EVENTS**

105 **September 26th: Planning Commission Meeting 6:00 p.m.**

106 **October 1st: City Council Meeting 6:00 p.m.**

107 **October 14th: City offices closed for Columbus Day Holiday**

108 **October 15th: City Council Meeting 6:00 p.m.**
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110 **11. ADJOURN THE MEETING: MAYOR ALLEN**

111 Mayor Allen adjourned the meeting at 6:32 p.m.
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113 **12. ADJOURN INTO RDA MEETING**
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Date Approved

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City Recorder

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