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3 **City of Washington Terrace**
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6 **Minutes of a Regular Planning Commission Meeting held on**
7 **Thursday, January 25, 2018**
8 **City Hall, 5249 South 400 East, Washington Terrace City,**
9 **County of Weber, State of Utah**
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13 **PLANNING COMMISSION AND STAFF MEMBERS PRESENT**

14 Chairman Wallace Reynolds
15 Commissioner Darren Williams
16 Commissioner Dan Johnson
17 Commissioner T.R. Morgan
18 Vice- Chair Scott Larsen
19 Commissioner Charles Allen
20 City Recorder Amy Rodriguez
21 Chief Building Inspector Jeff Monroe
22 City Attorney Bill Morris
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24 **Others Present**

25 Larry Weir
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27 **1. ROLL CALL 6:00 p.m.**

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29 **2. PLEDGE OF ALLEGIANCE**

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31 **3. WELCOME**

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33 **4. RECURRING BUSINESS**

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35 **4.1 MOTION: APPROVAL OF AGENDA**

36 **Motion by Commissioner Johnson**
37 **Seconded by Commissioner Morgan**
38 **To approve the agenda**
39 **Approved unanimously (6-0)**
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41 **4.2 MOTION: APPROVAL OF MINUTES FOR NOVEMBER 30, 2017**

42 **Motion by Commissioner Larsen**
43 **Seconded by Commissioner Allen**
44 **To approve the Minutes of November 30, 2017**
45 **Approved unanimously (6-0)**
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48 **5. NEW BUSINESS**

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50 **5.1 MOTION/ORDINANCE 18-01: RECOMMENDATION TO AMEND**
51 **CHAPTER 17.52.030 OF THE MUNICIPAL CODE RELATING TO**
52 **OFF-STREET PARKING REGULATIONS**

53 Morris stated that he and Monroe worked on the ordinance to ensure that it was not too loose to
54 be manipulated in court.

55 Commissioner Allen noted that the severability was not added. It would be added before it goes
56 before Council.

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58 **Motion by Commissioner Larsen**
59 **Seconded by Commissioner Allen**
60 **To recommend approving Ordinance 18-01**
61 **Amending chapter 17.52.030 relating to**
62 **Off-street parking regulations**
63 **Approved unanimously (6-0)**

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65 **5.2 MOTION/ORDINANCE 18-02: RECOMMENDATION TO AMEND**
66 **CHAPTER 10.12 OF THE MUNICIPAL CODE RELATING TO PARKING**
67 **REGULATIONS**

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69 Commissioner Allen asked how residents who do not have curb or gutter measure 20 feet back.
70 Monroe stated that they would measure from the property line. This will be added to the
71 ordinance. Monroe stated that the 20 feet will be towards the home on the property.

72 Commissioner Allen recommended adding several business vehicles to the list. Morris stated that
73 the most common were named, and an “including, but not limited to” clause is added.

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75 **Motion by Commissioner Johnson**
76 **Seconded by Commissioner Allen**
77 **To recommend approving Ordinance 18-02**
78 **Amending chapter 10.12 relating to parking regulations**
79 **Approved unanimously (6-0)**

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81 **5.3 MOTION: NOMINATION AND ELECTION OF CHAIRMAN AND VICE-**
82 **CHAIR**

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84 **Motion by Commissioner Morgan**
85 **Seconded by Commissioner Allen**
86 **To nominate and elect Commissioner Reynolds**
87 **To serve as Chairman**
88 **Motion by Commissioner Morgan**
89 **Seconded by Commissioner Reynolds**
90 **To nominate and elect**
91 **Commissioner Larsen**
92 **To serve as vice-chair**

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94 **Approved unanimously (6-0)**

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6. UPDATE COMMISSION ON CURRENT DEVELOPMENT PROJECTS AND ZONING ISSUES

Monroe stated that he has received the plans to proceed with the professional building. He stated that the demolition will be moving forward shortly.

Chairman Reynolds stated that there will be an open house on February 7th at the ACT. Monroe stated that they are still getting clearance on several items.

Monroe reminded the Commission that the dinner has been changed to 7:15 p.m.

Monroe stated that we have received 3 applications for the Planning Commissioner position.

7. MOTION: ADJOURN THE MEETING

**Motion by Commissioner Morgan
Seconded by Commissioner Allen
To adjourn the meeting
Approved unanimously (6-0)
Time: 6:18 p.m.**

Date Approved

City Recorder