



## Regular City Council Meeting

Tuesday, February 4, 2020

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

[www.washingtonterracecity.com](http://www.washingtonterracecity.com)

1. **WORK SESSION** **5:00 P.M.**  
**Topics to include, but are not limited to:**  
**Electronic Payment Services**  
Staff will present and discuss the current challenges and solutions to accepting electronic payment.  
**Staffing Update**  
Staff will update Council on recent developments concerning staffing of the Building Official position.
2. **ROLL CALL** **6:00 P.M.**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME**
5. **CONSENT ITEMS**  
  
**5.1 APPROVAL OF AGENDA**  
Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.  
  
**5.2 APPROVAL OF JANUARY 21, 2020 MEETING MINUTES**
6. **CITIZEN COMMENTS**  
This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.
7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**  
Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.
8. **NEW BUSINESS**

For more information on these agenda items, please visit our website at [www.washingtonterracecity.com](http://www.washingtonterracecity.com)

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In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

#### CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

**8.1 PRESENTATION- FINANCE DEPARTMENT QUARTERLY REPORT**

Presentation on the activities occurring within the City from October-December 2019.

**8.2 PRESENTATION- FIRE DEPARTMENT QUARTERLY REPORT**

Presentation on the activities occurring within the City from October-December 2019.

**8.3 PRESENTATION- SHERIFF'S OFFICE QUARTERLY REPORT**

Presentation on the activities occurring within the City from October-December 2019.

**8.4 PRESENTATION- ANIMAL CONTROL QUARTERLY REPORT**

Presentation on the activities occurring within the City from October-December 2019.

**8.5 MOTION/RESOLUTION 20-02: AMENDMENT TO THE CITY  
POLICY AND PROCEDURES MANUAL**

An addition to the City Policy and Procedures Manual to add a cell phone policy, which will set the guidelines and expectations if an approved employee chooses to use their personal phone for City business.

**9. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

**10. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

**11. UPCOMING EVENTS**

February 17<sup>th</sup>: City Offices closed for President's day

February 18<sup>th</sup>: Council Work Session 5:00 p.m. (TENTATIVE)

February 18<sup>th</sup>: Council Meeting 6:00 p.m.

February 28<sup>th</sup>: Planning Commission (TENTATIVE)

**12. ADJOURN THE MEETING: MAYOR ALLEN**

**13. ADJOURN INTO RDA MEETING ( RDA meeting to immediately follow regular meeting)**

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