



## Regular City Council Meeting

Tuesday, March 3, 2020

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

[www.washingtonterracecity.com](http://www.washingtonterracecity.com)

1. **WORK SESSION** **5:00 P.M.**  
**Topics to include, but are not limited to:**  
**Law Enforcement Services Contract**  
Council will meet and discuss the upcoming fiscal year impacts concerning law enforcement with Sheriff Arbon.
  
2. **ROLL CALL** **6:00 P.M.**
  
3. **PLEDGE OF ALLEGIANCE**
  
4. **WELCOME**
  
5. **CONSENT ITEMS**  
  
**5.1 APPROVAL OF AGENDA**  
Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.  
  
**5.2 APPROVAL OF FEBRUARY 18, 2020 MEETING MINUTES**
  
6. **CITIZEN COMMENTS**  
This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.
  
7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**  
Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.
  
8. **NEW BUSINESS**  
  
**8.1 DISCUSSION/ACTION: LAW ENFORCEMENT SERVICES CONTRACT**  
A continuation of the work session discussion concerning contracting with Weber County Sheriff Office for law enforcement services. Council may give direction to staff.

For more information on these agenda items, please visit our website at [www.washingtonterracecity.com](http://www.washingtonterracecity.com)

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In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

#### CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

**8.2 DISCUSSION/MOTION: APPROVAL OF CITY COUNCIL DONATION TO BONNEVILLE HIGH SCHOOL**

Bonneville High School PTSA has asked for a donation for the Class of 2020 graduation party.

**8.3 MOTION: MOTION TO CANCEL THE APRIL 21, 2020 COUNCIL MEETING**

Mayor and Council will be attending the annual Utah League of Cities and Towns Conference.

**9. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

**10. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

**11. UPCOMING EVENTS**

March 17<sup>th</sup>: City Council Work Session 5:00 p.m.

March 17<sup>th</sup>: City Council Meeting 6:00 p.m.

March 26<sup>th</sup>: Planning Commission Meeting (Tentative)

April 7<sup>th</sup>: City Council Work Session 5:00 p.m.

April 7<sup>th</sup>: City Council Meeting 6:00 p.m.

April 21<sup>st</sup>: City Council Meeting Cancelled

April 22-25<sup>th</sup>: ULCT Annual Conference

**12. ADJOURN THE MEETING: MAYOR ALLEN**

**13. MOTION: ADJOURN INTO CLOSED SESSION**

- To discuss the character, professional competence, or physical or mental health of an individual.
- Strategy session to discuss pending or reasonably imminent litigation
- Discussion regarding deployment of security personnel, devices, or systems
- Strategy sessions to discuss the purchase, exchange, or lease of real property when public discussion of the transaction would disclose the appraisal or estimate value of the property under consideration or prevent the public body from completing the transaction on the best possible terms.

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# City of Washington Terrace

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Minutes of a Regular City Council meeting  
Held on February 18, 2020  
City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of Utah

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**MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION**

- 11 Mayor Mark C. Allen  
12 Council Member F. Carey Seal  
13 Council Member Blair Brown  
14 Council Member Larry Weir  
15 Council Member Scott Barker  
16 Council Member Jeff West  
17 Operations Supervisor Denzil Remington III  
18 City Recorder Amy Rodriguez  
19 City Manager Tom Hanson  
20 Lt. Butler, Weber County Sheriff

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**Others Present**

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None

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**1. WORK SESSION 5:00 P.M.**  
**Topics to include, but are not limited to:**  
**Compensation Review**

29 Rodriguez presented each department’s total compensation value (TCV) to Council, explaining that the  
30 TCV encompasses wages, retirement, FICA, and insurance. She stated that the Compensation Committee  
31 met in January to review the numbers and process. She noted that there are 3 new positions in the Public  
32 Works Department (Assistant Public Works Director, Foreman, and a Building Maintenance Custodian).  
33 She stated that one position has been deleted from the Department. Rodriguez stated that the increases in  
34 insurance is only an estimate, but will receive the actual amounts next month.

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**Truth in Taxation**

37 Hanson explained the OTIS II funding. He stated that a GO bond funded the first OTIS project. Hanson  
38 stated that the bond is set to go away this year. Hanson stated that we are trying to keep our tax level so  
39 that the burden to the residents will be the same. We will have an advertisement for the Truth and  
40 Taxation so that we can capture the funding for operations to keep level of service, while keeping the tax  
41 burden to the residents the same. Hanson stated that there will be the same process as last year, while  
42 leaving the burden flat.  
43 Hanson stated that we need to get the information out to residents soon. He wanted to make sure that this  
44 is the direction that Council approves. Hanson stated that a lot of the money with the truth and taxation  
45 will be used for OTIS II. He stated that we are seeing pressure in the General Fund for operational  
46 expenses (sheriff contract, maintenance General Fund Obligations). Hanson stated that he wants it to be  
47 clear that the truth and taxation is not for compensation. Council Member Barker stated that if we are  
48 hiring new employees and increasing wages, there will be a problem among residents accepting this. He

49 stated that if the funds are going back into infrastructure, then residents will be more accepting. He wants  
50 to make sure that OTIS II will be finished to completion. Hanson stated that it is not a full remove and  
51 replacement as OTIS I because we would not be able to afford it. Hanson stated that we are trying to  
52 manage it in a way that keeps us in a high level of accountability, conceding that there will always be  
53 more work to be done down the road. Mayor Allen stated that we would like to keep our position in the  
54 tax area, and possibly lowering it in the future.  
55 Hanson anticipates that some type of bond will be needed.  
56 Council Member Barker stated that the hard part is that this is going to be considered a tax, even though  
57 the amount will stay the same for the resident. Hanson stated that a key point is replacing one with the  
58 other so it is basically a wash. Hanson stated that if we do not do the tax increase, the OTIS II project will  
59 show up in a utility rate increase.

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61 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

62 Mayor Mark C. Allen  
63 Council Member F. Carey Seal  
64 Council Member Blair Brown  
65 Council Member Larry Weir  
66 Council Member Scott Barker  
67 Council Member Jeff West  
68 Public Works Supervisor Denzil Remington  
69 Storm Water Manager Kuyler Thompson  
70 City Recorder Amy Rodriguez  
71 City Manager Tom Hanson  
72 Lt. Butler, Weber County Sheriff

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74 **Others Present**

75 Amy Miller, Ulis Gardiner

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77 **2. ROLL CALL**

**6:00 P.M.**

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79 **3. PLEDGE OF ALLEGIANCE**

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81 **4. WELCOME**

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83 **5. CONSENT ITEMS**

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85 **5.1 APPROVAL OF AGENDA**

86 **5.2 APPROVAL OF FEBRUARY 4, 2020 MEETING MINUTES**

87 Items 5.1 and 5.2 were approved by general consent.

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89 **6. CITIZEN COMMENTS**

90 There were no citizen comments.

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92 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**  
93 **COMMENTS**

94 Hanson stated that he has some comments for Jeff Montague concerning the citizen comments from the  
95 last meeting concerning renewable energy.

96 He stated that he will continue to deliver information to the Mayor, Council, and staff that affects the City  
97 operations. Hanson stated that Staff and council will and does consider items as they are presented. Some  
98 items are of a nature that need follow-up and consideration while others do not. Generally, items brought  
99 to the council are of a question and answer nature or clarification item and need no further input. Other  
100 items like renewable energy are of the nature that require research to determine the best decision for the  
101 residents. In this case, and in virtually all “opt-out” programs presented in the past -- the city has voted to  
102 decline such an offer because of the invasive nature of opt-out programs.

103 Hanson outlines several initiatives that the City uses including Alternative energy,  
104 Active Transportation, Dust and air pollution, Clean Water Regulations, Water Conservation:  
105 Irrigation Water Conservation: The city will continue to require water meters to be installed on all new  
106 construction projects. The requirement for secondary water metering has become a state requirement at  
107 this time.

108 Hanson stated that rushing legislation is a bad idea. Council Member West stated that the resolution was  
109 only driven because Rocky Mountain Power was starting to take away incentives.

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111 Council Member Seal asked if the curb and concrete replacement program has started and would like a  
112 monthly update as to where it is done, and what is scheduled. Hanson stated that 100 percent of the  
113 \$20,000 has been completed. The next capacity will not be able to be started until next fiscal year  
114 (20-21). Hanson stated that the worst of the replace and cut has been taken care of and we can easily be  
115 sent out in a GIS report. Council Member Brown stated that we did all we could do based on weather. He  
116 stated that the list has been prioritized and it will start out back again when able. Hanson stated that we  
117 used all our budget capacity.

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## 119 **8. NEW BUSINESS**

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### 121 **8.1 MOTION/ORDINANCE 20-03: AMENDING CHAPTERS 19.22, 19.23, AND 19.24** 122 **“STORM WATER RE-ENACTED”**

123 Hanson introduced Kuyler Thompson, our storm water manager, to Council. Thompson stated that the  
124 ordinance is prompted by a new requirement called Low Impact Developments (LID). He stated that the  
125 storm water ordinance was repealed and re-written by our engineers. He stated that the City can require  
126 contractors to use any of the five methods to implement the LID’s. He stated that the more we can keep  
127 storm water close to where the rain falls, the better water quality we will have. Thompson stated that the  
128 contractors must calculate how much storm water they can retain on site. This is a new sentence added to  
129 the ordinance. Thompson stated that we must approve the ordinance to be in compliance. Thompson  
130 stated that the EPA is allowing Utah to govern this law as long as they stay in EPA requirements.  
131 Council Member Brown asked if there is consideration for type of soil. Thompson stated that it would  
132 depend on feasibility. He and the engineers will develop a standard as to what type of soil will be under  
133 the ground.

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**Motion by Council Member Barker**  
**Seconded by Council Member Weir**  
**To approve Ordinance 20-03**  
**Amending chapters 19.22, 19.23, and 19.24**  
**‘Storm Water Re-Enacted’**  
**Approved unanimously (5-0)**  
**Roll Call Vote**

### **8.2 MOTION/ORDINANCE 20-01: AMENDING CHAPTER 17.10 REGARDING**

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**IN-FILL DEVELOPMENT REGULATIONS**

Hanson stated that this ordinance will fill in gaps on details needed to take place for infill developments. Some of the changes include snow removal, and escrow information. He stated that it received the Planning Commission recommendation for approval.

**Motion by Council Member West  
Seconded by Council Member Brown  
To approve Ordinance 20-001  
Amending Chapter 17.10  
Regarding In-Fill Development Regulations  
Approved unanimously (5-0)  
Roll Call Vote**

**8.3 MOTION/ORDINANCE 20-02: LAND USE ADMINISTRATION AND SIGN AMENDED.**

Hanson stated that the ordinance was written solely for real estate businesses. The Planning Commission stated that they would like it to apply to all aspects to signage for all businesses, and not specifically just for real estate signs. Hanson stated that he agrees, stating that it should be addressed in our current ordinance to include a more broad based approach.

Hanson stated that staff is not recommending the passage of this ordinance at this time. Council Member Brown stated that we are not against real estate agents, and would like it to apply to all signs.

**Motion by Council Member Weir  
Seconded by Council Member Barker  
To deny the ordinance at this time and  
Bring it back re-worked into a new ordinance  
Approved unanimously (5-0)  
Roll Call Vote**

**9. COUNCIL COMMUNICATION WITH STAFF**

Council Member Barker asked how the infill properties are coming along. Hanson stated that they are moving along, with growth within the City. Hanson stated that Meibos will be taking care of inspections, with some help from Riverdale and Marriott-Slaterville.

Council Member West stated that he heard from a South Ogden Council Member as to how impressed she is with all the new development in the City.

**10. ADMINISTRATION REPORTS**

Hanson stated that he is filling in for code enforcement until we can find a replacement for Monroe. Hanson asked for a count for the Extreme Home Makeover viewing party. All Council Members would like to attend. Hanson reminded Council to have their email addresses set up. Hanson stated that staff is working on budgets this week. Hanson stated that he and the Mayor have been working with the Library to clear up ground ownership and discuss the snow plowing at the parking lot. Hanson stated that they also discussed the sewer line. Hanson stated that the service line warranty is fully functional.

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**11. UPCOMING EVENTS**

- February 17<sup>th</sup>: City Offices closed for President's day
- February 18<sup>th</sup>: Council Work Session 5:00 p.m. (TENTATIVE)
- February 18<sup>th</sup>: Council Meeting 6:00 p.m.
- February 28<sup>th</sup>: Planning Commission (TENTATIVE)

**12. ADJOURN THE MEETING: MAYOR ALLEN**

Mayor Allen adjourned the meeting at 7:12 p.m.

**13. WALKING TOUR: COUNCIL WILL TAKE A WALK-THROUGH TOUR OF THE PUBLIC WORKS FACILITY AND FLEET LOCATED AT 575 EAST 5600 SOUTH**

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**Date Approved**

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**City Recorder**

<b>TENTATIVE Cost 2020</b>	<b>\$9,980,278.58</b>	<i>Includes 6 Proactive Patrol Deputies</i>
<b>General Fund</b>	39.7%	\$3,962,170.60
<b>TENTATIVE Contract City Cost Burden</b>	<b>60.3%</b>	<b>\$6,018,107.98</b>
<b># Deputies</b>	78	
<b>Avg. Adjusted FTE Cost</b>	\$127,952.29	

Contract Cities	2018 Calls /Service	2018 Calls/ Service %	2018 Population	2018 Population %
Farr West	3412	9.82%	7206	10.77%
Hooper	2809	8.08%	8938	13.36%
Huntsville	580	1.67%	638	0.95%
MSL	2788	8.02%	1847	2.76%
Plain City	2216	6.38%	7120	10.64%
Uintah	868	2.50%	1342	2.01%
Washington Terrace	6128	17.63%	9187	13.73%
West Haven	8249	23.73%	15239	22.78%
Unincorporated	7709	22.18%	15374	22.98%
<b>TOTALS</b>	<b>34759</b>	<b>100.00%</b>	<b>66891</b>	<b>100.00%</b>

	2019/20 Cost
Farr West	\$ 531,073
Hooper	\$ 554,112
Huntsville	\$ 69,001
MSL	\$ 279,255
Plain City	\$ 429,491
Uintah	\$ 120,103
Washington Terrace	\$ 838,687
West Haven	\$ 1,111,845
Unincorporated	\$ 1,192,628
	\$ 5,126,196

Contract Cities	50% Calls/Svc	50% Population	2020 Cost 50/50	% Change	\$ Change
Farr West	\$295,373.64	\$324,157.85	<b>\$619,531.49</b>	16.66%	\$ 88,458
Hooper	\$243,172.49	\$402,070.90	<b>\$645,243.39</b>	16.45%	\$ 91,131
Huntsville	\$50,210.06	\$28,700.07	<b>\$78,910.13</b>	14.36%	\$ 9,909
MSL	\$241,354.54	\$83,086.26	<b>\$324,440.80</b>	16.18%	\$ 45,185
Plain City	\$191,837.04	\$320,289.19	<b>\$512,126.23</b>	19.24%	\$ 82,636
Uintah	\$75,141.94	\$60,369.11	<b>\$135,511.06</b>	12.83%	\$ 15,408
Washington Terrace	\$530,495.21	\$413,272.02	<b>\$943,767.23</b>	12.53%	\$ 105,081
West Haven	\$714,108.18	\$685,517.84	<b>\$1,399,626.02</b>	25.88%	\$ 287,781
Unincorporated	\$667,360.89	\$691,590.74	<b>\$1,358,951.63</b>	13.95%	\$ 166,324
<b>TOTALS</b>	<b>\$3,009,053.99</b>	<b>\$3,009,053.99</b>	<b>\$6,018,107.98</b>		



# Bonneville High School

251 East Laker Way  
Ogden, Utah 84405  
Phone: (801) 452-4050  
Fax: (801) 476-1837

**Principal**  
Brock Mitchell

**Assistant Principals**  
Teri Spiers  
Sherry Patton  
Jake Shulz

Dear Mr. Mayor and City Council,

On behalf of Bonneville High School we thank you for the tremendous assistance you have given us in the past with the end of year graduation party. Our PTSA does a wonderful job with the money you generously donate and they thank you as well. On behalf of the PTSA we, the 2020 Senior class officers, come petitioning for a place in your budget for graduation party money. We hold great appreciation for in years past, when you have budgeted money for us. If we may speak for Bonneville High School Administration, PTSA, Clubs, and students we hold you in our hearts with great respect and thank you for your generosity and the outstanding service you men and women render to our city.

*Father [unclear]*

Sincerely,

*Bob Mason*  
*Bowthorpe*

*Aspen [unclear]*

*[unclear]*

*Nathan Williams*