



## Regular City Council Meeting

Tuesday, March 6, 2018

City Hall Council Chambers

5249 South 400 East, Washington Terrace City

801-393-8681

[www.washingtonterracecity.com](http://www.washingtonterracecity.com)

### 1. WORK SESSION: REVIEW OF THE CAPITAL PLAN PRIORITIZATION AND GOAL SET

Topics to include, but are not limited to: discussion of the Capital Plan, project possibilities, and organizational goals.

### 2. ROLL CALL

6:00 P.M.

### 3. PLEDGE OF ALLEGIANCE

### 4. WELCOME

### 5. CONSENT ITEMS

#### 5.1 APPROVAL OF AGENDA

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

#### 5.2 APPROVAL OF FEBRUARY 20, 2018, MEETING MINUTES AND THE FEBRUARY 27, 2018, WORK SESSION MINUTES

### 6. CITIZEN COMMENTS

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

### 7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

### 8. RECURRING BUSINESS

#### 8.1 DISCUSSION/MOTION ORDINANCE 18-01:AMENDING THE OFF-STREET PARKING REGULATIONS SET FORTH IN CHAPTER 17.52.030 OF THE MUNICIPAL CODE

The ordinance amends code regarding off-street parking in relation to Garage/Auto Service Shops.

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**8.2 DISCUSSION/MOTION ORDINANCE 18-02: AMENDING THE VARIOUS PARKING REGULATIONS SET FORTH IN SECTION 1.12.040 AND SECTION 1.12.040 OF THE MUNICIPAL CODE**

The ordinance amends code regarding parking regulations commercial vehicles, with changes to the tow truck parking regulations.

**9. NEW BUSINESS**

**9.1 DISCUSSION/MOTION: APPROVAL OF CITY COUNCIL DONATION TO BONNEVILLE HIGH SCHOOL**

Bonneville High School PTSA has asked for a donation for the Class of 2018 graduation party

**10. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

**11. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

**12. UPCOMING EVENTS**

March 20<sup>th</sup>: Terrace Days Planning Meeting 5:00 p.m.

Mar 20<sup>th</sup> : City Council Work Session 5:30p.m.

Mar 20<sup>th</sup>: City Council Meeting 6:00 p.m.

Mar 29<sup>th</sup>: Planning Commission 6:00 p.m.

**13. ADJOURN THE MEETING: MAYOR ALLEN**

**14. ADJOURN INTO RDA MEETING (RDA Meeting will begin immediately following the regular meeting)**

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# City of Washington Terrace

Minutes of a Regular City Council meeting

Held on February 20, 2018

City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of Utah

## **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION**

Mayor Mark C. Allen

Council Member Scott Monsen

Council Member Blair Brown

Council Member Larry Weir

Council Member Scott Barker

Council Member Jeff West

City Manager Tom Hanson

Finance Director Shari' Garrett

Public Works Director Steve Harris

### **1. WORK SESSION: PERSONNEL COMPENSATION PLAN**

Hanson explained the pay plan philosophy, stating that the city uses benchmarking practices to come up with market prices for positions. The rate is then taken down to -10% of the average compensation. He stated that the biggest component is recruitment and retention. He stated that the reduction is taken to work within our ability to pay. It is a consistent measure we use throughout all of the systems. Hanson stated that we match the job descriptions as best we can with the benchmark groups.

Hanson stated that we use the average range of the position as well as the actual wage. The pay plan analysis comes along with some budget changes. The changes are determined by the market. Hanson detailed the proposed changes in the administration group. Hanson stated that the Building position market has been flat for several years, however, this year there is a change due to a few changes in his job position. Hanson stated that internal equity and job load are used for the Recreation Director position.

Hanson then moved on to the other departments (court, utility billing, recorder, public works, etc), detailing any proposed changes. Hanson stated that Department Manager decides when an employee will receive any pay increases throughout their process. Hanson stated that the potential is there for the employee to move through the range throughout the year. Hanson stated that the organization is growing into a streamlined organization.

Hanson stated that the crossing guard position has been very hard to fill. Hanson stated that he proposed that the pay be increased by .50 as a good gesture to the employees.

Hanson stated that the construction sector has zero unemployment in Utah right now. He stated that Public Works falls into that sector and historically has been hard to recruit. He stated that at 10 percent, there is not a change for the employees. Hanson stated that by adjusting the baseline to 5% for this sector this year, it would help retain the valuable employees that we have now. He stated that the language could be changed in policy that allows for this adjustment to any sector of our employee force that has

49 the same parameters. He stated that Council could allow the City Manager to change the parameters with  
50 certain triggers. He stated that that the Service Workers III positions are fully certified. He stated that this  
51 would give them an increase in their range.

52 Hanson explained that the Service Worker I position would not see a change in range this year because  
53 these positions are usually filled by new workers who test out of the position and therefore into a higher  
54 range of compensation. Hanson stated that it was likely that two employees may test out of the SWI  
55 position.

56  
57 Council Member Brown stated that he is not advocating, but noted that Council pay increases are never  
58 talked about. Hanson stated that he asks Council each year if they would like to change compensation.  
59 Hanson stated that the Mayor has several boards that he works on. Hanson asked that it be considered to  
60 raise the Mayor's pay a hundred each month to cover phone expenses and incidentals for his travel and  
61 work on the Boards. Council Member West asked if it would be a reimbursable expense or part of his  
62 taxable wage. Hanson stated that it would be more streamline to have it as a taxable wage. The Mayor  
63 stated that he tries to tax the city Equinox whenever possible and encourages Council to do the same for  
64 city business. Garrett stated that we do not offer an accountability plan where expenses would be  
65 reconciled each month.

66  
67 Council Member Brown stated that there is little time for discussion at the work sessions. He stated that  
68 he is bothered by the procedure for pay compensation. He stated that the Building Department has not  
69 increased as rapidly as other Department Heads. Council Member Brown stated that the city has a median  
70 income of \$47,000.

71 Council Member Brown stated that Monroe has been mistreated with this procedure and he feels that he  
72 has been taken advantage of. Council Member Brown stated that the cost of living increase is at zero. He  
73 stated that he would like to talk to the compensation committee of the Mayor and Council Member  
74 Monsen. He stated that the city is not growing, however, we keep trying to match cities with twice the  
75 budget of our own. He stated that he is not in favor of summarily giving increases. He would like to see  
76 things tweaked in the procedure. Council Member Brown stated that he is not in the agreement with the  
77 cities we compare against.

78 Hanson stated that he takes the blame for not getting the committee together and welcomes an off  
79 Tuesday work session to speak about the issues. Council Member Monsen stated that he agrees that we  
80 are limited on funds, but there is also a standard that we have to pay to get good people, as in the case in  
81 public works.

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97 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

98 Mayor Mark C. Allen  
99 Council Member Scott Monsen  
100 Council Member Blair Brown  
101 Council Member Larry Weir  
102 Council Member Scott Barker  
103 Council Member Jeff West  
104 City Manager Tom Hanson  
105 Finance Director Shari' Garrett  
106 Public Works Director Steve Harris

107  
108 **Others Present**

109 Charles and Reba Allen, Trevor Morris, Hayden Morris, Zach Morris, Bob Seele

110  
111 **2. ROLL CALL 6:00 P.M.**

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113 **3. PLEDGE OF ALLEGIANCE**

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115 **4. WELCOME**

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117 **5. CONSENT ITEMS**

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119 **5.1 APPROVAL OF AGENDA**

120 **5.2 APPROVAL OF FEBRUARY 6, 2018, MEETING MINUTES**

121 Items 5.1 and 5.2 were approved by general consent.

122  
123 **6. CITIZEN COMMENTS**

124 Resident Bob Seele-5151 S 600 W- asked why the City Council does not make people clean up their  
125 yards because parts of the City is starting to look like a slum.

126  
127 Resident Kathy McKay- 109 W 5150 S- stated that people are not cleaning up after their dogs at TH Bell  
128 and stated that people are not controlling their dogs with leashes, noting that she and her family have  
129 been bitten by dogs in the area behind TH Bell. She also noted that many of the dogs are not licensed.

130  
131 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**  
132 **COMMENTS**

133  
134 Hanson stated that there are some code enforcement challenges, noting that the process is cumbersome.  
135 He stated that we are restricted to only the front of the houses by code. He stated that he will have the  
136 Code Enforcement officer will follow through with Mr. Seele. Hanson stated that we are proactive with  
137 code enforcement. Hanson stated that he is working with Monroe on timeline challenges.

138  
139 Hanson stated that he will address the dog issue in the next newsletter. He is working on an article on  
140 leash laws. Hanson stated that dispatch should be called when someone sees a dog off leash. Hanson  
141 stated that animal control spends a lot of time in parks. Hanson stated that we do not have any parks or  
142 off leash environments, other than private property.

143 Mayor Allen suggested a work session with the Animal Control officers. Hanson stated that it would be  
144 arranged.

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**8. NEW BUSINESS**

**8.1 MOTION: RE-APPOINTMENT OF PLANNING COMMISSIONERS  
WALLACE REYNOLDS AND DAN JOHNSON**

Mayor Allen re-appointed Wally Reynolds and Dan Johnson to serve as Planning Commissioners With Council Consent.

**Motion by Council Member West  
Seconded by Council Member Weir  
To approve the Re-appointment of Planning Commissioners  
Reynolds and Johnson  
Approved unanimously (4-0)**

**8.2 MOTION: APPOINTMENT OF NEW PLANNING COMMISSIONER**

Mayor Allen recommended the appointment of Dwight Henderson to serve on the Planning Commission in Council Member Weir's place. Council Member Monsen stated that he was excited to see his application and feels he will be an outstanding addition to the Commission.

**Motion by Council Member Brown  
Seconded by Council Member Monsen  
To approve the appointment of Dwight Henderson to serve  
As Planning Commissioner  
Approved unanimously (4-0)**

**8.3 MOTION/RESOLUTION 18-02: A RESOLUTION ADOPTING AN AMENDED  
CIVIC CENTER/SENIOR CENTER FACILITY USAGE POLICY**

Hanson stated that some changes were made to the policy. He stated that someone would be able to use the Civic Center only if they have direct benefit to the City. He stated that due to past damage, the facility will not be rented to the general public. Council Member Monsen stated that it is a public building and would like to make it a little more accessible to the public. Hanson stated that the goal is to protect it for public use.

**Motion by Council Member Monsen  
Seconded by Council Member Weir  
To adopt Resolution 18-02 to amend the  
Civic Center/Senior Center Facility Usage Policy  
Approved Unanimously (4-0)  
Roll Call Vote**

**9. COUNCIL COMMUNICATION WITH STAFF**

Council Member Brown stated that he is very impressed with Gina in the front office.

Council Member Weir stated that he noticed some lights out on 300 West and 4900. Harris stated that he is working on a newsletter article concerning lighting issues and response.

194 Mayor Allen thanked the Sheriff's Office for their work in the City. He stated that they held a lock down  
195 drill at Bonneville last week and two more are scheduled this week. He stated that he also appreciated  
196 their work on the winter parking ordinance.

197 Mayor Allen stated that the street lights in front of City Hall are pretty dark at night. Harris stated that  
198 they are solar and have been a problem. He stated that they are looking to change to LCD lights.

199 Mayor Allen announced that the City has ranked number one in the CDBG grant funding process. We  
200 will receive our full funding for the tank upgrade.

201

202 **10. ADMINISTRATION REPORTS**

203 Hanson stated that there will be a work session on Tuesday, February 27<sup>th</sup> to discuss pay compensation.

204

205 **11. UPCOMING EVENTS**

206 Feb 22<sup>nd</sup>: Planning Commission Meeting 6:00 p.m.

207 Mar 6<sup>th</sup> : City Council Work Session 5:00 p.m.

208 Mar 6<sup>th</sup>: City Council Meeting 6:00 p.m.

209 Mar 20<sup>th</sup> : City Council Work Session 5:00p.m.

210 Mar 20<sup>th</sup>: City Council Meeting 6:00 p.m.

211 Mar 29<sup>th</sup>: Planning Commission 6:00 p.m.

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213 **12. ADJOURN THE MEETING: MAYOR ALLEN**

214 Mayor Allen adjourned the meeting at 6:49 p.m.

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**Date approved**

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**City Recorder**

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# City of Washington Terrace

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Minutes of a City Council Work Session  
Held on February 27, 2018  
City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of Utah

11 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION**

12 Mayor Mark C. Allen  
13 Council Member Scott Monsen  
14 Council Member Blair Brown  
15 Council Member Larry Weir  
16 Council Member Scott Barker  
17 Council Member Jeff West  
18 City Manager Tom Hanson  
19 Finance Director Shari' Garrett  
20 City Recorder Amy Rodriguez  
21 Public Works Director Steve Harris

22  
23 **Others Present**

24 None

25  
26 **1. WORK SESSION: PERSONNEL COMPENSATION PLAN POLICY REVIEW AND**  
27 **DISCUSSION** **5:00 P.M.**

28  
29 Hanson stated that the work session is a continuation of the work session held on February 20, 2018,  
30 pertaining to the compensation plan. Hanson stated that we have the same obligations to provide services  
31 as any city on the Wasatch Front. He stated that we have certain statutory requirements that we have to  
32 follow. Hanson stated that staff is a resource, just as equipment would be. Hanson stated that staff is  
33 available to work with Council on affordable solutions. Hanson commented that we have a 61 percent  
34 LMI in the city. Hanson stated that we have a balance between services we want to pay and the ability  
35 that we have to pay.

36  
37 Hanson stated that our pay plan dictates that we take the average of the range of pay and the actual pay  
38 for a position that has the best job description match and stay below by 10 percent. Hanson stated that he  
39 realizes that there is a cap to capacity. Hanson stated that almost every employee wears multiple hats.  
40 Hanson stated that the team that we have are not entry level employees. He noted that we have to have  
41 employees with certain certifications. He stated that we have to balance the ability to pay along with  
42 retention so that we can maintain a high level of service.

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43 Hanson showed a comparative slide of the cities in the benchmark group. Council Member Brown listed  
44 the cities on the list along with their population and income levels. He asked why are we comparing  
45 ourselves to these cities when their capacity to pay is a lot higher than ours. He gave a new list of cities  
46 based on capacity to pay. He stated that it is smarter to compare to cities that are comparable to us. He  
47 stated that it is not a good comparison list based on capacity to pay. Hanson stated that we are 60 percent  
48 LMI. He noted that Riverdale has a large revenue coming in. Hanson stated that the list was made out of  
49 ability to recruit and retain. Hanson stated that Council is providing him with tools (personnel) to respond  
50 to Council needs.

51  
52 Council Member Monsen stated that we need to keep some of the cities on the formula because region is  
53 a big part of the process. Hanson stated that he believes that there needs to be a pretty broad base that  
54 needs to be covered. Hanson stated that aside from fuel, every sector of what we do has gone up in cross,  
55 and employees are one of the biggest costs. He stated that he needs this tool to recruit quality employees.

56  
57 Mayor Allen stated there are different ways to look at the comparison cities. Hanson stated that the cities  
58 are all located in the formula. Mayor Allen stated that if we have talented people who are looking for a  
59 larger organization or more opportunity, we want to be competitive with the cities that they may go to.  
60 Mayor Allen stated that it does not matter what the median income is for the city, our people deserve the  
61 best service that can be offered. Mayor Allen stated that Garrett and Hanson know the circumstances in  
62 the city and what the city can afford. Mayor Allen stated that we have to play by the rules that cities  
63 play by. Mayor Allen stated that he does not want to take the chance on losing anyone.

64  
65 Council Member Barker stated that he realizes that staff is very competent, but we are nearing a point  
66 where we will be increasing salaries and hitting the citizens with the cost. Council Member Brown asked  
67 what we could do to bring in money that is in our control. Mayor Allen stated that we still have buildable  
68 area in the city. He stated that the Redevelopment Areas can be utilized to receive property taxes. Council  
69 Member Brown stated that he agrees that we have top-notch people, however, he stated that he is  
70 concerned that the increases will hit the residents. He stated that he believes the cities chosen is not a  
71 good way to accomplish the pay plan. Hanson asked how do you balance the ability to pay and the  
72 service level you want.

73  
74 Council Member Monsen stated that the questions that need to be looked at are: what are we paying and  
75 do we have the capacity to pay? He stated that he believes we have the best staff, however, he cannot  
76 justify giving anyone a raise just for the purpose of keeping them here. Council Member Brown stated  
77 that he is bothered that the cost of living is zero, while employees are receiving raises “just to keep up  
78 with the Jones’s”. Council Member Brown stated that he feels that 15 cities is too many. He stated that he  
79 does not feel that we should cut back anyone on their pay. Council Member Brown stated that he did a lot  
80 of research on grants. He stated that he researched RAMP grants. He stated that we have lost grants  
81 because others had greater needs. He stated that he researched CDBG grants and that the purpose is to  
82 help low to moderate income cities. Council Member Brown stated that grants are dealt out on the need  
83 of the people.

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85 due to staff, infrastructure issues, or different Programs. Mayor Allen stated that our residents deserve the  
86 best for what we can afford. Council Member Barker asked if we compare to different cities, wont it  
87 bring the numbers down. He stated that it may show that we would be overpaying employees. Council  
88 Member Brown stated that the needs of other cities are not much different than ours. He stated that if we  
89 let the raises continue it would be put on the backs of the people. Council Member Brown stated that he  
90 is concerned about how we spend the money of the cities. He feels that the mil-levy or water rates are the  
91 only way to increase revenue and that will fall on the back of the residents.

92  
93 Hanson stated that two subdivisions have just been approved for infill development. Council Member  
94 Brown stated that he tried to build several units a few years back, however it was declined by the  
95 Council. Hanson stated that he would like a Redevelopment Agency Meeting for next week to discuss  
96 growing our tax base.

97  
98 Hanson stated that he does not disagree with Council Member Brown, stating that we struggle in years  
99 3,4,5 of the multi -year budget plan to make it work. Council Member West asked if we have statistics  
100 showing if we are undercharging residents for services. He asked if our budget is too high or too low.  
101 Council Member Weir stated that he does not want to dumb down the numbers and then lose people to  
102 other cities. Hanson stated that whatever system we use has to be measurable and consistent.  
103 Council Member Brown stated that our procedures did not work for Jeff Monroe, as he feels that he has  
104 been overlooked. Council Member Monsen stated that he spoke with Monroe this week and he is happy  
105 here. He stated that he feels that we need to determine what our ability to pay is in each position,  
106 recognizing that it has to be enough that we get quality people that we need. Council Member Monsen  
107 stated that he does not feel that we are overpaying staff, however, he does not feel that we need to raise  
108 incomes.

109  
110 Garrett stated that the challenges are only going to get harder for the city, even with the growth. She  
111 stated that there are challenges in sustainable operating costs. She stated that “affordability” has different  
112 meanings for everyone. She stated that she does not know what the impact of the pay plan will have for  
113 this year. She stated that we have been fortunate in taking advantage of one time opportunities.

114 Council Member Monsen stated that he feels that we may be looking too hard on comparisons, and that  
115 we should focus on what we can pay. Council Member Monsen suggested freezing salaries for the next  
116 few years. Council Member Brown stated that he trusts the Mayor to meet with key people and negotiate  
117 with them as to what would it take to keep them here. He would like to know peoples five year plan. He  
118 stated that he trusts the Mayor and another designee to negotiate with key people.

119 Hanson stated that he is concerned with not just key people, but the “boots on the ground”, such as Public  
120 Works Crew. He stated that he proposed taking the 10 percent mark to 5 percent below so that they do  
121 not go below the competitive range and leave for another city. He stated that they hold the licenses that  
122 we need to run the city. Hanson stated that there are some positions with a no change, slight change, or a  
123 moderate change. Hanson stated that those are the employees that know the city and knows the situation.  
124 Hanson stated that we spend thousands of dollars on the crew and we lose more than money when one  
125 leaves. He stated that we would continue to get further and further behind.

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127 Garrett stated that freezing is not a good option because you are masking a problem and it will blow up  
128 and balloon somewhere. She stated that it works on a rare occasion, but generally is not a good idea.  
129 Council Member Brown stated that there is natural turn over with employees. Hanson stated that there is  
130 not an easy answer. Council Member West stated that Council should rely on Hanson to let us know what  
131 is needed to keep the “boots on the ground”. He agrees with the negotiation practices suggested by  
132 Council Member Brown.

133  
134 Hanson stated that we are trying to have a consistent understanding as to how we compare in the market.  
135 Hanson stated that we run into challenges when we run into a lack of consistency. Hanson stated that  
136 sometimes internal equity is used when descriptions and job capacity do not align.  
137 Hanson stated that he cannot stress enough that we understand the challenges going forward, not only for  
138 compensation, but for other services. Council Member Brown stated that we are putting more and more  
139 pressure on the average citizen. He stated that every decision is a component of our ability to pay.  
140 Council Member Monsen stated that that is when you determine the need. It is not only dollars and cents,  
141 but spending what you have to spend to provide the services needed.

142  
143 Hanson stated that our call volume for fire is the same, per capita, as Riverdale and South Ogden.  
144 Council Member Brown proposed that we negotiate with key people and take direction from Tom on the  
145 other people. He stated that we need to negotiate and keep our people. Council Member Barker stated  
146 that we still need to be able to compare with other cities. Council Member Monsen stated that there needs  
147 to be some kind of ratio as to what we can pay. He is not concerned about what everyone else is paying,  
148 but what is what we can pay.

149  
150 Council Member Monsen stated that we would have to look at what the impact would be if we lost an  
151 employee. Hanson stated that we currently have a system that they can depend on. He stated that at what  
152 level do you negotiate and at what level do you use a system. Council Member West stated that there are  
153 stepping grades. He stated that there has to be a formula basis in government. We need a comparative  
154 basis to even negotiate. He stated that it is all public knowledge.

155 The Mayor stated that he is not opposed to sitting down with every employee, but does not want to call it  
156 a negotiation. Council Member Barker stated that it is the manager’s job to talk to the employees.

157  
158 Hanson stated that one of his goals is to have conversations with every employee as to what their goals  
159 are and how we can help accomplish these goals.

160  
161 Mayor Allen stated that we do need to compare so that we have guidelines. Mayor Allen would like to  
162 tweak the cities that are used in the comparisons. Mayor Allen will meet with Council Member West and  
163 review the cities on the benchmark group.

164 They will also discuss the discussions with the employees.

165  
166 Mayor Allen stated that the winter parking ordinance will need to be looked at soon if we want to change  
167 fee schedule.

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169 The work session was adjourned at 7:05 p.m.

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173 \_\_\_\_\_ -  
Date Approved City Recorder

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## City Council Staff Report

Building & Planning

**Author:** Planning Department  
**Subject:** AMMENDING TITLE 17.52.030 & .050 “OFF STREET PARKING SPACE REQUIREMENTS” & “PARKING LOT LOCATION AND STANDARDS”  
**Date:** MARCH 6, 2018  
**Type of Item:** MOTION

**Summary Recommendations:** Based on direction from Council to review the parking regulations, the Planning Commission has recommended to amend Chapter 17.52.030 – “Off Street Parking Space Requirements” & 17.52.050-“Parking lot location and Standards”

### Description:

#### A. Topic:

To amend and make changes to Chapter 17.52 section 030, parking requirements for Vehicle Repair and Service shops, and amend by adding to section 050, parking lot location and standards.

**B. Background:** the Planning Commission has held a public hearing and there was no public comment. The City Council has discussed this item in the meetings on February 6, 2018 and asked that staff revise the amendment to allow for more parking for Auto repair Shop and service garage/shops. Items that were recommended are as follow:

- a. fix the square foot for gross building footage to allow more parking
- b. allow for a tow truck to be parked on site.
- c. employee parking does not go against the fixed parking.
- d. 17.52.050, add a part 3 &4 to describe parking layout and striping standards.

The City’s current ordinance does not allow any tow trucks to be parked on site for repair /service garages/shops.

#### 17.52.030 Off-street Parking Regulations.

Off street parking spaces shall be in accordance with this Section for the uses specified herein according to the calculation of seating capacity, floor areas, or otherwise as follows:

1. Off-street Parking Generally. Off-street parking shall be provided for each ‘USE’ based upon the calculations for the applicable ‘USE’: review the attached ordinance 17.52.

- **Department Review:** Building & Planning department gives a favorable review.

### Alternatives:

- A. **Approve the Request:** Council may amend the Ordinance
- B. **Deny the Request:** Council may deny the request.
- C. **Continue the Item:** The Council may table the request to a later meeting, subject to suggesting additional information, or requiring changes to the ordinance prior to making a decision.

**CITY OF WASHINGTON TERRACE  
WEBER COUNTY, UTAH**

**ORDINANCE NO. 18-01**

**AMENDED PARKING REGULATIONS**

**AN ORDINANCE OF THE CITY OF WASHINGTON TERRACE AMENDING THE OFF-STREET PARKING REGULATIONS SET FORTH IN CHAPTER 17.52 OF THE MUNICIPAL CODE; SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Washington Terrace (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, *Utah Code Annotated* §§ 10-8-84 and 10-8-60 allow municipalities in the State of Utah to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

**WHEREAS**, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables municipalities to regulate land use and development;

**WHEREAS**, the City finds it necessary to update its municipal code in order to protect public health, safety, and welfare;

**WHEREAS**, after publication of the required notice the Planning Commission held its public hearing on October 26, 2017, to take public comment on this proposed Ordinance;

**WHEREAS**, the Planning Commission held a public meeting on November 30, 2017, after which the Planning Commission gave its recommendation to approve this Ordinance;

**WHEREAS**, the City Council received the recommendation from the Planning Commission and held its public meeting on \_\_\_\_\_;

**NOW, THEREFORE BE IT ORDAINED** by the Washington Terrace City Council as follows:

**Section 1:**     **Repealer.** Any ordinance or portion of the municipal code inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

**Section 2:**     **Amendment.** Section 17.52.030 of the Washington Terrace Municipal Code is hereby amended to read as follows:

**17.52.030     Off-street Parking Space Requirements.**

Off street parking spaces shall be in accordance with this Section for the uses specified herein according to the calculation of seating capacity, floor areas, or otherwise as follows:

- 1) Financial Institutions. Any bank, credit union, check cashing, or any other financial institution is require one (1) space for every three hundred (300) square feet of gross floor area.
- 2) Public Assembly. Any church, lodge, library and any similar use that is designed for public assembly shall have one (1) space for every three (3) fixed seats, or for every three (3) persons allowed under the maximum capacity established by the occupancy load where there are no fixed seats in the main place of assembly or when the number of employees cannot be determined, one space for every three hundred (300) square feet of gross floor area.
- 3) Shops and Stations. Any shop, convenience store, fueling station, garage, vehicle repair, or service business shall have one (1) space for every three hundred (300) square feet of gross floor area. Spaces inside any garage may be counted toward meeting the requirement.
  - a) Special Regulations for Garages and Vehicle Repair Shops
  - b) Maximum Parking Calculation. One (1) space per one hundred twenty-five (125) square feet of gross floor area, with a minimum of four (4) spaces regardless of size of gross floor area. When calculating, any fractional spaces shall require an additional space. The number of handicap parking stalls shall comply with the governing building code.
  - c) The Owner of a garage/repair shop may request to expand his parking by using the Conditional Use permit process and The maximum number of vehicles shall be determined by the planning commission during approval of a conditional use permit based upon this Section and any other governing regulations.
  - d) Spaces within any garage or vehicle repair shops the Bays do not count against the off-street parking spaces.
  - e) Employee parking shall not count against the off-street parking spaces which include (2) two spaces per bay and (1) one space for the office/reception area. Employee parking does not count against the off- street parking spaces required in this Section.
  - f) A maximum of one (1) tow truck is permitted as an accessory use in the commercial zone for any garage or vehicle repair use.
  - g) This Section shall not be interpreted to allow for any storing of vehicles not actively being repaired, nor allow for any salvage use, impound lot, or similar use. The garage/vehicle repair shall not allow garages to be sold on site. Unless the business has obtained a Conditional Use permit.
- 4) Hospitals: Hospitals require one and one-half (1 1/2) spaces for each bed.
- 5) Manufacturing or Assembly Plants and Wholesale Warehouses or Industrial Facilities: Manufacturing or assembly plants and wholesale warehouses require one space for each employee on a maximum shift plus three (3) additional spaces, or, when the number of employees cannot be determined, one space for every three hundred (300) square feet of gross floor area.
- 6) Mobile Home Parks: Mobile home parks require two (2) spaces for each mobile home space plus one recreational vehicle parking space for every five (5) mobile homes in parks where recreational vehicles or boats are allowed. These spaces can be constructed in tandem.
- 7) Mortuaries: Mortuaries require one space for every five (5) seats, or one space for every thirty five (35) square feet in assembly rooms where seating is not fixed.
- 8) Motels and Hotels: Motels and hotels require one space for each sleeping room or dwelling unit, plus one per every five hundred (500) square feet of common area.
- 9) Office Buildings:
  - a. General business and professional offices, one space for every three hundred (300) square feet of gross floor area;

- b. Medical-dental offices and clinics, one space per doctor and each employee, plus one space per individual examining room or one space for every one hundred (100) square feet of gross floor area where the number of examining rooms is unknown.
- 10) Recreational Uses and Facilities: Recreational uses and facilities require:
  - a) Bowling alleys, five (5) spaces per lane.
  - b) Amusement centers, twenty five (25) spaces per one thousand (1,000) square feet of gross floor area.
  - c) Golf courses, ten (10) spaces per hole plus one space per thirty five (35) square feet of public assembly areas and one space per two hundred fifty (250) square feet gross floor area for related uses.
  - d) Health clubs, one space per every one hundred (100) gross square feet.
  - e) Stadiums, one space for every three (3) seats.
  - f) Public swimming pools, one space per one hundred (100) gross square feet.
- 11) Rest or Nursing Homes: Rest or nursing homes require one space for each employee on a maximum shift, plus one space for every eight (8) beds or one space for every one hundred (100) square feet of gross floor area where the number of rooms is unknown.
- 12) Restaurants and Bars: Restaurants and bars require one space for every four (4) seats or four (4) persons allowed under the maximum capacity established by the occupancy load where the seating capacity is not fixed or one space for every one hundred (100) square feet of gross floor area where the number of seats is unknown.
- 13) Retail Stores and Service Establishments: Retail stores and service establishments require one space for every two hundred (200) square feet of gross floor area.
- 14) Schools:
  - (a) Elementary, two (2) spaces for each classroom and one space per faculty member.
  - (b) High schools and trade schools, one space for every five (5) seats and one space per faculty member.
  - (c) Colleges, one space for every three (3) seats and one space per faculty member.
- 15) Shopping Centers and Flea Markets:
  - a. Neighborhood shopping centers, six (6) spaces per one thousand (1,000) square feet of gross floor area.
  - b. Community and regional shopping centers, eight (8) spaces per one thousand (1,000) square feet of gross floor area.
  - c. Flea markets, eight (8) spaces per one thousand (1,000) square feet of indoor or outdoor sales area.
- 16) Theaters: Theaters require one space for every three (3) seats.
- 17) Combined Uses: Where there is a combination of uses on a lot, the required number of parking spaces shall be the sum of that found for each use.
- 18) Uses Not Specified: All other uses not set forth in this chapter shall be determined by the planning commission based on the intensity of use by motor vehicles.
- 19) Vehicle Sales: Vehicle sales establishments require one space for each employee on a maximum shift, plus one customer parking space per every ten (10) vehicles for sale.
- 20) Daycares And Preschools: Daycares and preschools require two (2) available on site parking spaces (provided for drop off and pick up) when caring for one to six (6) children. When caring for seven (7) to twelve (12) children there must be an additional two (2) parking spaces "side by side". The caregiver and employee vehicles cannot be parked on the street. The location of the parking must be approved by staff. When the amount of children exceeds twelve (12) the number of parking spaces shall comply with subsection N, "Schools", of this section.

### **17.52.040 Computation of Parking Requirements**

When measurements determining number of required parking spaces result in a fractional space, any fraction up to one-half (1/2) shall be disregarded, and fractions including one-half (1/2) and over shall require one parking space.

### **17.52.050 Parking Lot Location and Standards**

- 1) Parking Lot Location: Parking spaces as required in this chapter shall be on the same lot with the main building or, in the case of buildings other than dwellings, may be located no farther than five hundred feet (500') therefrom.
- 2) Public Parking Lot Standards:
  - a. Every parcel of land hereafter used as a public parking area shall be paved with an asphalt or concrete surface and shall have appropriate bumper guards or curbs where needed, as determined by the City Building Official, Public Works Supervisor or agents, to protect adjacent property owners or persons using a sidewalk.
  - b. Catch basins and drains shall be provided to collect surface drainage of all paved areas, at a minimum rate of one inch (1") an hour rainfall. Surface drainage is not allowable across pedestrian walkways.
  - c. The parking layout should provide continuous flow of traffic through the lot. • The design should allow safe movement of pedestrians from parking to buildings. Parking dimensions, All parking spaces, exclusive of access drives or aisles, shall consist of a rectangular area not less than eight and one-half (8½) feet wide by eighteen (18) feet in length, except that parallel parking stalls shall be ten (10) feet by twenty (20) feet. Parking strips. A line or strip shall be straight and equal 4 inches wide by 15 to 20 feet long.
  - d. Paint, there are two (2) types, Alykd i.e. oil based (for restriping and new layouts, and Latex, is used for resurfaced lots.
- 3) Maximum Yard Area To Be Used For Parking And Vehicle Access: For all uses permitted in a residential zone, none of the front yard area required by the respective zones shall be used for parking, but shall be left in open green space, except that access across and over the required front yard is allowed to the side or rear yards. In the case of multiple-family dwellings and nonresidential uses in a residential zone, not more than fifty percent (50%) of the required side and rear yards shall be used for parking or vehicular access lanes. In such cases where it is deemed necessary to utilize more than fifty percent (50%) of the required side and rear yards, any said yard area used in excess of said limits shall be provided in an equivalent amount of land area elsewhere on the same lot as the building as open green space, patios, play areas or courts.
- 4) Additional Provisions: The design of off street parking facilities shall be subject to the following provisions:
  - a) Each parking space shall encompass not less than one hundred eighty (180) square feet of net area. Each parking space shall be not less than nine feet (9') wide, the width being measured at a right angle from the side line of the parking space.
  - b) Adequate automobile access to and from parking areas for interior block developments shall be provided. Minimum size of the access right of way shall be as follows, based on the number of units to be served:
    - i) Up to and including four (4) dwelling units, twenty feet (20');

- ii) Five (5) or more dwelling units, one 24-foot, two-way access right of way;
- iii) A greater size of access right of way may be required as deemed necessary by the planning commission, especially in cases where access right of way will create corner lots from otherwise interior lots.
- c) All commercial or multi-family off street parking spaces and associated access lanes shall be effectively screened on any side adjoining any property in a residential zone by a masonry wall or screened fence not less than five feet (5') or more than six feet (6') high. Front yard and corner lot fences or planting shall maintain height restrictions as provided in section 17.44.130 of this title.
- d) Parking requirements for dwellings will be located on the same lot with the dwelling.
- e) All parking stalls shall be striped. Exception: A private garage or parking area for the exclusive use of a single-family dwelling.
- f) The maximum slope of any driveway or ramp shall not exceed twenty percent (20%). Transition slopes in driveways and ramps shall be provided in accordance with the standards set by the code official and the jurisdiction's engineer.
- g) Each required parking stall shall be individually and easily accessed. No automobile shall be required to back onto any public street or sidewalk to leave any parking stall when such stall serves more than two (2) dwelling units or other than residential uses. All portions of a public lot or garage shall be accessible to other portions thereof without requiring the use of any public street.

#### **17.52.060 Off Street Truck Loading Space**

On the same premises with every building for distribution by vehicles of materials or merchandise, there shall be provided and maintained on the lot adequate space for standing, loading or unloading services in order to avoid undue interference with public use of streets or alleys. Such space, unless otherwise adequately provided, shall include a twelve foot by twenty five foot (12' x 25') loading space, with fourteen foot (14') height clearance, for every twenty thousand (20,000) square feet or fraction thereof in excess of three thousand (3,000) square feet of land use for the above mentioned purposes.

#### **17.52.070 Businesses Requiring Automobile Access**

Service stations, roadside stands, public parking lots, and all other businesses requiring motor vehicle access shall meet the following requirements:

1. Access to the station or other structure or parking lot shall be by not more than one 36-foot wide roadway for each one hundred feet (100') or fraction thereof of frontage on any street; no two (2) such roadways shall be less than thirty four feet (34') and no such roadway shall be closer than forty feet (40') to the point of intersection of any street corner or not closer than the required side yard setback for the zone in which it is located.
2. Gasoline pumps shall be set back at least twenty feet (20') from any property line bordering a street, provided that a pump island parallel to an adjoining street may be located not less than fifteen feet (15') from the property line bordering such street.

#### **17.52.080 Vehicular Traffic to Commercial or Manufacturing Zones**

Privately owned land within an area zoned for residential purposes shall not be used as a regular means of vehicular passage to and from property in commercial or manufacturing zones.

**Section 3: Severability.** If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or





## City Council Staff Report

Building & Planning

**Author:** Planning Department  
**Subject:** AMMENDING TITLE 10.12 “PARKING REGULATIONS”  
**Date:** February 6, 2018  
**Type of Item:** MOTION

**Summary Recommendations:** Based on direction from Council to review the parking regulations, the Planning Commission has given recommendation to the City Council to amend Chapter 10.12 – “Parking Regulations”.

### Description:

#### A. Topic:

To amend and make changes to Chapter 10.12, regarding parking requirements for Vehicles for sale and Parking of commercial Vehicles.

**B. Background:** The City Council has given direction to review the ordinance concerning parking of commercial vehicles, particularly tow trucks. The Planning Commission held a public hearing and there was no public comment. The City Council discussed the topic over the February 6, 2018 meeting and asked that staff revise the amended code section for 10.12 Parking regulations Section 2, Commercial Vehicles, provides the requirements for commercial and residential parking. Items that were recommended are as follow:

- a. unlawful to park any type of vehicle of any kind for the sole purpose of selling on public or private property without the permission of the owner.
- b. no semi-truck or trailer allowed to park in the city of Washington Terrace.
- c. no vehicle parked in the residential zone that is rated over 14,000 pounds
- d. Commercial vehicle parking regulations, in a residential zone and the requirements for parking.
- e. definition of what class of vehicle can be parked in the allowable class and weight limits for a residential zones and some Commercial zones

see the attached ordinance: Chapter 10.12

1. Individual parked while conducting business unrelated to the selling of the item parked or other merchandise advertised on the same.

### 10.12.050 Parking Trucks.

1. Semi-Truck. No semi-truck and/or trailer with a rated capacity licensed for more than 14,000 (fourteen thousand) gross vehicle weight shall be parked on the public road for a period in excess of two (2) hours, except while actively loading or unloading personal property or merchandise.
  - a. In no event shall a truck or trailer remain parked for longer that eight (8) hours or in the manner that obstructs traffic.
- **Department Review:** Building & Planning department gives a favorable review.

### Alternatives:

- A. Approve the Request:** The Council may adopt the ordinance
- B. Deny the Request:** The City Council can deny the request.
- C. Continue the Item:** The City Council may table the request to a later meeting, subject to suggesting additional information, or requiring changes to the ordinance prior to making a decision.

**CITY OF WASHINGTON TERRACE  
WEBER COUNTY, UTAH**

**ORDINANCE NO. 18-02**

**AMENDED PARKING REGULATIONS**

**AN ORDINANCE OF THE CITY OF WASHINGTON TERRACE AMENDING THE VARIOUS PARKING REGULATIONS SET FORTH IN CHAPTER 10.12 OF THE MUNICIPAL CODE; SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City of Washington Terrace (hereafter “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

**WHEREAS**, *Utah Code Annotated* §§ 10-8-84 and 10-8-60 allow municipalities in the State of Utah to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

**WHEREAS**, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables municipalities to regulate land use and development;

**WHEREAS**, the City finds it necessary to update its municipal code in order to protect public health, safety, and welfare;

**WHEREAS**, after publication of the required notice the Planning Commission held its public hearing on October 26, 2017, to take public comment on this proposed Ordinance;

**WHEREAS**, the Planning Commission held a public meeting on November 30, 2017, after which the Planning Commission gave its recommendation to approve this Ordinance;

**WHEREAS**, the City Council received the recommendation from the Planning Commission and held its public meeting on \_\_\_\_\_;

**NOW, THEREFORE BE IT ORDAINED** by the Washington Terrace City Council as follows:

**Section 1: Repealer.** Any ordinance or portion of the municipal code inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

**Section 2: Amendment.** Various sections of the Washington Terrace Municipal Code are hereby amended to read as follows:

**10.12.40**

**Vehicles ~~for Sale or Merchandise or Used Merchandise for Sale.~~**

4. ~~Streets.~~ It is unlawful to park any motor vehicle, recreational vehicle, any type of trailer, or any other vehicle of any kind on any street, road, or highway for the purpose of displaying it for sale. ~~Neither shall any motor vehicle, recreational vehicle, any type of trailer, or any other vehicle of any kind be parked on any street or for the purpose of~~

advertising or for the selling of any merchandise. It is unlawful to advertise or sell merchandise on any street, road, or highway within the City of Washington Terrace.

2. Parking Area for the Sale of vehicles and other merchandise.
  - a. It is also unlawful to park any motor vehicle, recreational vehicle, any type of trailer, or any other vehicle of any kind for the sole purpose of selling or advertising on any public or private parking area without the permission of the owner and approval granted by the City under a " Conditional Use" in accordance with municipal code 17.68
  - b. This part does not apply to any residential individually owned vehicle or merchandise parked on residential owned property.
  - c. Any individual conducting business unrelated to the selling of the item parked or other merchandise on the same lot are exempt from this section of code.

#### **10.12.050 Parking of Trucks on Public Roads and Commercial Vehicles**

1. Semi-Truck. No semi-truck and/or trailer with a rated capacity licensed for more than Fourteen thousand (14,000) pounds gross vehicle weight shall be parked on the public road for a period in excess of two (2) hours, except while actively loading or unloading personal property or merchandise.
  - a. In no event shall a truck or trailer remain parked for longer that eight (8) hours or in the manner that obstructs traffic.
  - b. In no event shall a Semi-Truck or Semi-Trailer be parked within the commercial or residential zones, unless actively engaged in loading and/or unloading.
  - c. Notwithstanding this section, in no circumstances shall a semi-truck and/or trailer be parked on any public road closer that is thirty (30) feet to an intersection with a private driveway, Private Street, alley, or any other type of access.
  - d. For the purposes of this section a semi-truck and/or trailer shall be deemed parked, even though the motor is running, if the vehicle is left standing for any period in excess of three (3) minutes when the same in not attended by a driver lawfully authorized to drive the said vehicle.
2. Commercial Vehicles. ~~Tow Truck.~~ The following regulations apply:
  - a. No Commercial Vehicles and/or tow truck shall be parked on any street, road, or highway unless actively involved in the towing or commercial services of a vehicle and/or at the premises.
  - b. A maximum of one (1) tow truck shall be permitted as an accessory use in the applicable Commercial Zone for any automotive repair use.

#### **10.12.055. Commercial Vehicles and Trailers in the Residential zones**

##### 1. Purpose:

The purpose of this section is to regulate the parking of trucks, trailers and other similar vehicles and equipment of a certain size upon property and streets and roadways in the Residential Zones, and will negatively impact the aesthetics of the residential neighborhood. Whereas the following restrictions of the parking of vehicles upon residential properties in order to further protect the health, safety and general well-being of the residents of Washington Terrace City.

##### 2. Definition;

As used herein, a (14,001) ten thousand and one pound commercial vehicle and/or trailer, truck, trailer, bus, or similar like vehicles or equipment shall be considered as a heavy commercial vehicle.

Light Duty commercial vehicle allowable for residential use shall comply with the following description, comprise of Classes 1, 2 and 3. The class is determined by the GVWR of the vehicle.

- Class 1 – This class of truck or vehicle has a GVWR of 0 to 6,000 pounds (0 to 2,722kg).(ex. small pick-up-ex. Ranger/colardo)
- Class 2 – This class of truck or vehicle has a GVWR of 6,001 to 10,000 pounds (2,722 to 4,536 kg).(ex. 1500/150 Truck class)
- Class 3 – This class of truck or vehicle has a GVWR of 10,001 to 14,000 pounds (4,536 to 6,350 kg).(ex. 3500/350 Truck class, Utility vehicles, the largest SUVs, many "Dually" pickups, and some heavy duty vans)

3. a vehicle which that has a gross vehicle weight rating (GVWR) or gross combination weight rating of 14,001 or greater Shall not be parked in or on a residential property and follow items are prohibited:

- a). a vehicle that is designed to transport more than 15 passengers, including the driver,
- b). a vehicle that is used in the transportation of hazardous materials,
- c). a single, full or semi-trailer, used in commerce, with a manufacturer's gross vehicle weight rating over 10,000 lbs; or
- d). No Commercial Vehicles that exceeds Class 3 or fourteen thousand (14,000) pounds shall be parked on any Residential street, road, or highway unless actively involved in providing services at any premises within the City.

4. The following regulations apply to the type of vehicles and trailers that shall be allowed in a residential zone:

- a. motor vehicles which are not considered a commercial vehicle, a private passenger motor vehicle, antique motor car, motorcycle, house trailer, taxicab, ambulance, hearse, delivery vehicle, or school pupil transport vehicle under 15 passengers, and or a Pick-up truck under 14000 GVWR, (and/or with advertising, such as logo marking on the doors),
- b). any Class 3 vehicle under 14,000 pound gross weight rating, and/or have the appropriate signage for notification of service type businesses.

5. Commercial Vehicles and Trailers parking requirements and/or regulations in the Residential Zones

a. Residential Commercial Vehicle Parking requirements:

- i). Parking must be on an improved surface of concrete or asphalt.
- ii). The Commercial Vehicle shall be parked (3) three feet behind Sidewalk.
- iii). There will be no continuous operation of Commercial Vehicles engines or accessory generators or compressors and they shall not be left running
- iv). The Commercial Vehicle shall not take away or impact the required parking for the residential area or property, all vehicles, trailers or axle devices shall be parked on an approved asphalt or concrete parking area. No parking is allowed on any lawn, landscaping, or non-impervious surface area.
- v). No construction equipment shall be parked in a residential zone, unless actively engaged in providing an improvement or repair to the premises such as: site construction or landscaping equipment, including but not limited to, backhoe, trencher, bobcat, bulldozer, dump truck, construction trailers, utility equipment, and similar equipment.
- vi). Vehicles with hazardous or toxic materials or odors are not permitted in the residential areas, except sewer repair equipment servicing a residential use.

vii). no vehicle or axle device shall be parked on grass, or gravel, dirt or any type of soft surface.

b. commercial trailer is also going to be parked at the property in a residential zone.

i. No commercial trailer having a net total weight of greater than 10,000 pounds shall be parked on a residential property.

ii) a trailer is an unpowered vehicle towed by a powered vehicle. It is commonly used for the transport of goods and materials.

iii) no trailer larger than 7 feet wide and 30 feet long shall be parked in a residential zone.

iv) a commercial trailer can be parked within the residential zones, when actively engaged in loading and/or unloading or providing a service for the resident.

**Section 3: Severability.** If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.

**Section 4. Effective date.** This Ordinance takes effect immediately upon approval and posting.

PASSED AND ADOPTED by the City Council on this \_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Recorder

RECORDED this \_\_\_ day of \_\_\_\_\_, 2018.

PUBLISHED OR POSTED this \_\_\_ day of \_\_\_\_\_, 2018.

**CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING**

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the City Recorder of the City of Washington Terrace, Utah, hereby certify that foregoing Ordinance was duly passed and published or posted at: 1) \_\_\_\_\_, 2) \_\_\_\_\_, and 3) \_\_\_\_\_, on the above referenced dates.

\_\_\_\_\_  
DATE: \_\_\_\_\_



# Bonneville High School

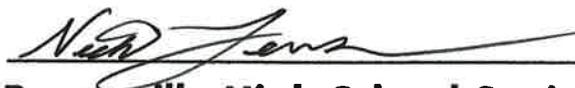
251 East Laker Way  
Ogden, Utah 84405  
Phone: (801) 452-4050  
Fax: (801) 476-1837

## To Whom It May Concern:

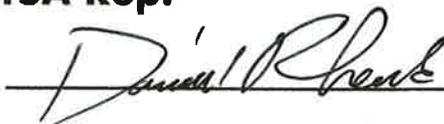
**On behalf of the student government and PTSA of Bonneville High School we would like to request a sum of \$500.00 which will go toward funding the class of 2018 graduation party held in May of 2018. Last year and in years past, Bonneville High School has seen the city councils of South Ogden, Riverdale, Uintah, and Washington Terrace all donate this sum of money and we would like to see that amount be matched for this year's graduation party.**

**The purpose of the party is to serve as a reward for those graduating students' hard work through the past years of their education. The graduation party offers a safe and fun environment for the students, and the reward is fitting for their achievement.**

**Nick Jenson – Bonneville High School S.B.O Vice President and PTSA Rep.**



**Daniel Rhead – Bonneville High School Senior Class Vice President and PTSA Rep.**





City of Washington Terrace  
Redevelopment Agency Meeting  
Tuesday, March 6, 2018  
following the Regular City Council Meeting  
City Hall Council Chambers  
5249 South 400 East, Washington Terrace City

1. **ROLL CALL**
2. **INTRODUCTION OF GUESTS**
3. **CONSENT ITEMS**  
*Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.*
  - 3.1 **APPROVAL OF AGENDA**
  - 3.2 **APPROVAL OF MEETING MINUTES FROM JULY 18, 2017**
4. **NEW BUSINESS**
  - 4.1 **DISCUSSION: STRATEGY SESSION FOR DEVELOPMENT OF LAND WITHIN THE RDA AREAS**
5. **COMMENTS CONSIDERED**
6. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

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# City of Washington Terrace

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Minutes of a Redevelopment meeting  
Held on July 18, 2017  
Immediately following the Regular City Council Meeting  
City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of

**CHAIR, BOARD, AND STAFF MEMBERS PRESENT**

Chair Allen  
Board Member Monsen  
Board Member Brown  
Board Member Jensen  
Board Member Barker  
Vice-Chair Shupe  
Public Works Director Steve Harris  
City Manager Tom Hanson  
Secretary Amy Rodriguez

**Others Present**

Charles and Reba Allen, Daniel Hubler, Rachel Hubler, Dell Kraaima, Ken Hawkes, Jeff West,  
Ulis Gardiner

**1. ROLL CALL**

**2. INTRODUCTION OF GUESTS**

**3. CONSENT ITEMS**

**3.1 APPROVAL OF AGENDA**

**3.2 APPROVAL OF MEETING MINUTES FROM JUNE 20, 2017**

Items 3.1 and 3.2 were approved by general consent.

**4. COMMENTS CONSIDERED**

There were no comments considered.

**5. ADJOURNMENT OF MEETING: CHAIR ALLEN**

Chair Allen adjourned the meeting at 7:18 p.m.

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Date Approved

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City Recorder