



**Regular City Council Meeting**  
**Tuesday, May 19, 2020**  
**City Hall Council Chambers**  
**5249 South 400 East, Washington Terrace City**  
**801-393-8681**  
[www.washingtonterracecity.com](http://www.washingtonterracecity.com)

**\* Note: Due to COVID19 restrictions, the meeting will be available for viewing and citizen comments through the City's Facebook live stream.**

**1. WORK SESSION 5:00 P.M.**

**Topics to include, but are not limited to:**

- City Response to the State declaration of "Yellow" risk response to COVID-19

**2. ROLL CALL 6:00 P.M.**

**3. PLEDGE OF ALLEGIANCE**

**4. WELCOME**

**5. CONSENT ITEMS**

**5.1 APPROVAL OF AGENDA**

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

**5.2 APPROVAL OF MAY 5, 2020 MEETING MINUTES**

**6. SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff/applicant presentation, questions by Council, Chair opens public hearing, citizen input; Chair closes public hearing, then Council final discussion.

**6.1 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR  
2020 AMENDED BUDGET**

**6.2 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2021  
TENTATIVE BUDGET**

**For more information on these agenda items, please visit our website at [www.washingtonterracecity.com](http://www.washingtonterracecity.com)**

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In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

**CERTIFICATE OF POSTING**

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

**6.3 PUBLIC HEARING: TO HEAR COMMENT ON UTILITY FUND TRANSFERS**

To receive and consider comment on the City’s practice of not charging itself for water, sewer, storm water, and refuse fees that will be used for the normal operations of City operations during the fiscal year 2021

**7. CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

**8. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

**9. NEW BUSINESS**

**9.1 MOTION/RESOLUTION 20-03: A RESOLUTION TO APPROVE THE FISCAL YEAR 2020 AMENDED BUDGET**

**9.2 PRESENTATION: SIDEWALK TRIP HAZARDS PLAN UPDATE**

Presentation on the Program to identify, prioritize, and repair trip hazards in the city.

**9.3 MOTION/RESOLUTION 20-05: INTERLOCAL AGREEMENT WITH WEBER COUNTY FOR RECREATION, ARTS, MUSEUM, AND PARK (R.A.M.P) FUNDING**

An Interlocal Agreement to receive funding from R.A.M.P to be used for the Rohmer Park Fencing Project.

**9.4 MOTION/RESOLUTION 20-06: INTERLOCAL AGREEMENT WITH WEBER COUNTY FOR RECREATION, ARTS, MUSEUM, AND PARK (R.A.M.P) FUNDING**

An Interlocal Agreement to receive funding from R.A.M.P to be used for the Lions Park Toddler Playground.

**9.5 DISCUSSION/ACTION: DISCUSSION ON GUIDELINES FOR THE RE-OPENING OF CITY HALL AND THE EXTENSION OF THE PROCLAMATION DECLARING A LOCAL EMERGENCY AND INVOKING EMERGENCY POWERS DUE TO THE COVID-19 PANDEMIC**

Discussion on how and when to open City offices to the public and guidelines on delivery of City Services.

**10. COUNCIL COMMUNICATION WITH STAFF**

This is a discussion item only. No final action will be taken.

**11. ADMINISTRATION REPORTS**

This is an opportunity for staff to address the Council pertaining to administrative items.

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**12. UPCOMING EVENTS**

May 28<sup>th</sup>: Planning Commission Meeting 6:00 p.m. (TENTATIVE)

June 2<sup>nd</sup>: City Council Work Session 5:00 p.m. (TENTATIVE)

June 2<sup>nd</sup>: City Council Meeting 6:00 p.m.

June 16<sup>th</sup>: City Council Meeting 6:00 p.m.

June 25<sup>th</sup>: Planning Commission Meeting 6:00 p.m. (TENTATIVE)

**13. ADJOURN THE MEETING: MAYOR ALLEN**

**14. REDEVELOPMENT AGENCY MEETING (The RDA meeting will begin immediately following the regular meeting)**

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# City of Washington Terrace

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Minutes of a Regular City Council meeting  
Held on May 5, 2020  
City Hall, 5249 South 400 East, Washington Terrace City,  
County of Weber, State of Utah

9 \* **Note: Due to COVID19 restrictions, the meeting was available for viewing and citizen comments through the City’s Facebook live stream.**

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13 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION**

- 14 Mayor Mark C. Allen  
15 Council Member F. Carey Seal  
16 Council Member Blair Brown - excused  
17 Council Member Larry Weir  
18 Council Member Scott Barker  
19 Council Member Jeff West  
20 Finance Director Shari Garret  
21 City Recorder Amy Rodriguez  
22 City Manager Tom Hanson

23  
24 **Others Present**

25 The meeting was held via zoom, live streamed on the Washington Terrace City facebook page.  
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28 **1. WORK SESSION 5:00 P.M.**

29  
30 Garrett stated that the budget document is being re-vamped to accomplish two things: 1. Condense it  
31 down, 2. Make it a smoother read. She stated that it is not the final document, stating that the final  
32 document will be completed. She stated that there is not a five year plan in the tentative budget due to the  
33 crisis that we are in. She stated that it will take time to prioritize for the five year plan. She stated that the  
34 figures will change before the final budget. She stated that sales tax numbers have not come in as of yet.  
35 Garrett stated that this year’s budget is unique because we have not faced this much uncertainty with the  
36 budget since the recession in 2009.  
37 Garrett stated that the Manager’s Message deals with revenue shortfalls due to the COVID 19 response.  
38 Garrett highlighted a few adjustments to the projections. She stated that our property tax revenue rate is  
39 the highest second rated in the county, due to our debt levy of the repayment of the General Obligation  
40 bond.  
41 Hanson stated that one of the important components is to take note of our resident’s and stakeholders. He  
42 stated that it is important to note that we will be capturing the GO funds moving forward. He stated that  
43 we are pulling back on fees and tax increases. He stated that he is working with Weber Basin Water to  
44 see if they could pull back on increases this year. He noted that the Sheriff’s Office is also working on  
45 putting off any increases this year. He stated that we have been very conservative during this time.  
46 Hanson noted that the City will be completing projects that are one time expenditures with restricted  
47 funds. He stated that we are trying to minimize General Fund expenditures.

48 Garrett stated that there are two more calendar years with the GO levy attached. She stated that we would  
49 be able to capture it in 2021. Council Member Barker cautioned not capturing the taxes when we can. He  
50 does not want taxes to be low once we lose the GO bond and then have to raise taxes again. Hanson  
51 stated that the plan is to capture the GO bond next year, stating that it is critical. He stated that the  
52 challenge we have in capturing it this year is that people will struggle with an increase during this crisis,  
53 even though it is a wash. Hanson stated that if Mayor and Council would like to have a truth and taxation  
54 this year, it is an option. Council Member Barker stated that he does not want to have to go back and  
55 capture the funds. Hanson stated that this year is minor compared to next year, noting it is critical to  
56 capture it next year.

57 Council Member Seal stated that he agrees that it is easier to maintain now instead of increasing to get  
58 the tax back up. Mayor Allen asked if we could do a Truth in Taxation. Hanson stated that it would give  
59 the impression that we do not care about the capacity of our stakeholders and how that is perceived  
60 during this time. He stated that there is some concern that it may go poorly.

61 Mayor Allen stated that he assumes that if things look up, it will be better to have the Truth in Taxation  
62 next year and be able to make that “catch up” without too much impact.

63 Council Member Barker stated that it is a gamble, and we are hoping that things get back to normal next  
64 year. Mayor Allen stated that he would like to give the residents a chance to catch up and give everyone  
65 the opportunity to become stable. Council Member Barker stated he knows that this crisis has affected  
66 people. He stated that he is happy to hold off this year, but will be visiting with residents to see what is  
67 happening out there.

68 Garrett stated that it is a \$70,000 difference if we do not capture the GO bond this year. She stated that it  
69 would be \$317,000 next year. Hanson stated that we can weather the impact this year, however, we  
70 would like to have a shortfall plan to come back around to capturing the bond.

71  
72 Council Member Seal would like to know what the increase would be per household. Garrett stated that  
73 she will send the information to Council. Mayor Allen stated that we do not know if the value of homes  
74 will decrease by the county’s valuations. Garrett stated that the final valuations come out at the end of  
75 June. Mayor Allen stated that the perception of holding a Truth in Taxation now will be tough.  
76 Hanson reiterated that we run really lean in the City.

77  
78 Garrett stated that a major budget item is FIRE/EMS. Hanson stated that we will be keeping that item  
79 flat. He stated that we have been extremely successful with the plan put in place with last year’s Truth in  
80 Taxation, noting that we have been able to work with our 3 person staffing levels and are just a few  
81 firefighters down from our goal of 30 firefighters.

82  
83 Hanson stated that infrastructure improvements will be utilizing one time restricted funds, such as  
84 grants and Class C Funds.

85  
86 Hanson stated that we have frozen all of the personnel wages going into next year. Hanson stated that we  
87 have hired a new Chief Building Official/Community Development Director.  
88 Hanson noted that we will not have a utility rate increase this year. Mayor Allen stated that there will be a  
89 slight increase on service fees from the Sewer District. He stated that they have decided not to hold a  
90 Truth in Taxation to raise sewer fees. He noted that the sewer fees will increase by less than a percent.  
91 Hanson stated that he has not heard back from the Water District on increases for this year. He stated that  
92 they are considering raising fees three percent this year, and 11 percent next year, as opposed to the  
93 projected increase of 11 percent this year.

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95 Garrett stated that all of the actions in the shortfall revenue plan will need a corrective action plan.

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**MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

Mayor Mark C. Allen  
Council Member F. Carey Seal  
Council Member Blair Brown - excused  
Council Member Larry Weir  
Council Member Scott Barker  
Council Member Jeff West  
Finance Director Shari Garret  
City Recorder Amy Rodriguez  
City Manager Tom Hanson

**Others Present**

The meeting was held via zoom, live streamed on the Washington Terrace City facebook page.

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**2. ROLL CALL**

**6:00 P.M.**

**3. PLEDGE OF ALLEGIANCE**

**4. WELCOME**

**5. CONSENT ITEMS**

**5.1 APPROVAL OF AGENDA**

**5.2 APPROVAL OF APRIL 21, 2020 MEETING MINUTES**

Items 5.1 and 5.2 are approved by general consent.

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**6. CITIZEN COMMENTS**

There was a written comment asking for control over speeding vehicles on 5000 South. The comment was written on facebook by Amy Compton.

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**7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Mayor Allen noted that 5000 South is a 30 mph road. Hanson stated that 5000 West is one of the faster speeding areas. Hanson noted that our Lt. is on the meeting. Lt. Butler stated that he has asked patrol to run some radar in that area to cut down on some of the speeders.

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**8. NEW BUSINESS**

**8.1 PRESENTATION: FY 2020 AMENDED BUDGET, FY 2021 TENTATIVE BUDGET, AND FY 2022-25 BUDGET PLAN**

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Hanson stated that we are designing our budget around the Revenue Shortfall Plan and holding Back. He stated that we are freezing wages, fees, and cutting back on projects. He stated that We have a very lean budget. He stated that the budget is centered around “Coping in Crisis”. Garrett stated that the details of the tentative budget will be available online in the Budget and Finance Section. Council Member Barker asked if staff or Council have received calls from residents on

144 Concerns on the actions that the City is taking. Hanson stated that he has not received feedback, however,  
145 he has heard from the Utility Billing staff that they have received feedback on notes of appreciation.  
146 Mayor Allen stated that he has not heard much feedback. He stated that we have done a good job  
147 In keeping services as normal as possible. Hanson stated that staff does a great job with the newsletter  
148 And getting the information out there to the public.

149  
150 **8.2 MOTION: TO TENTATIVELY APPROVE THE TENTATIVE BUDGET**

151 Garrett stated that this motion does not bind Council to the budget, it is state mandated that  
152 The Council receives the tentative budget by the first meeting in May. Garrett stated that if we do not  
153 hold a Truth in Taxation, the final budget will be approved in June.

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155 **Motion by Council Member West**  
156 **Seconded by Council Member Barker**  
157 **To tentatively approve the tentative budget**  
158 **Approved unanimously (4-0)**  
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161 **8.3 PRESENTATION: INTRODUCTION OF CHIEF BUILDING OFFICIAL/  
162 COMMUNITY DEVELOPMENT DIRECTOR**

163 Hanson introduced Tyler D. Seaman as the new Chief Building Official/Community Development  
164 Director. Hanson stated that he is fully certified in Inspection, and has a Code Enforcement background  
165 as well. Hanson stated that Seaman has hit the ground running.  
166 Seaman introduced himself to Council, noting that he appreciates the opportunity to work with the City.  
167 He stated that he has been a building official for six years and is excited to begin his opportunity  
168 to learn as a Community Development Director. He stated that he believes the skills that he brings  
169 from Clearfield will help further code enforcement and follow on Monroe's work.

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171 **8.4 MOTION/ORDINANCE 20-02: LAND USE ADMINISTRATION AND SIGN  
172 AMENDED TO REGULATE REAL ESTATE SIGNS AND VEHICULAR ADS**

173 Hanson stated that the City has challenges with people parking delivery trucks around the City  
174 that are used for advertising. He stated that there are residential areas with large signs.  
175 Seaman stated that safety is one of the major issues with this ordinance. He stated that  
176 this is a great way to introduce another level of safety to the City. He stated that this ordinance  
177 will not allow advertising on a vehicle unless it is a work truck. He stated that it will control the size  
178 and amount of signs on residential property for sale of the property.  
179 Seaman stated that as long as someone has a temporary sign permit they can post temporary signs  
180 for 14 days.  
181 Mayor Allen confirmed that the advertising on someone's personal work truck is not enforced.  
182 Mayor Allen asked if the generic "For Rent" sign is allowed. Seaman stated that City code allows  
183 for a maximum of four directional signs for open houses, with the stipulation that realtor or seller  
184 is present. Mayor Allen stated that someone can put up a "For Rent" sign in their yard, but not  
185 all over the city as a directional sign. Seaman stated that we can allow for those types of signs  
186 if they apply for a temporary sign permit.  
187 Hanson stated that the intent of the ordinance is to eliminate discrimination against any type of  
188 business. Hanson stated that the temporary sign permit is at no cost.  
189 Council Member Barker asked if the Planning Commission has reviewed this new ordinance.  
190 Hanson stated that their direction and change suggestions were incorporated into the ordinance.  
191

192 **Motion by Council Member Barker**  
193 **Seconded by Council Member Seal**  
194 **To approve Ordinance 20-02**  
195 **Land Use Administration and Signs Amended**  
196 **To regulate Real Estate Signs and Vehicular Ads**  
197 **Approved unanimously (4-0)**  
198 **Roll Call Vote**  
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201 **9. COUNCIL COMMUNICATION WITH STAFF**

202 Council Member Seal asked about the intersection issue on 5700 South. Hanson stated that the trees have  
203 been trimmed and he is following through with Golden West Credit Union concerning their real estate  
204 sign. Council Member Seal asked for the project plan on the sidewalk repairs in the City.  
205

206 Council Member Weir stated that there are two little signs on 300 West by the child care facility and  
207 would like them taken down, as the business has closed.

208 He stated that he has had complaints from residents concerning the speeding on 4200 South (south of the  
209 golf course). He stated that cars have been speeding at 40-50 miles an hour down the back road. He stated  
210 that there are children who play in that area. Hanson has made a note and will speak with Lt. Butler.

211 Council Member Weir stated that there are divets in the road that need to be filled at 5250 South between  
212 200 and 300 West. He stated that they look City projects.  
213

214 Council Member Barker inquired about a food pantry issue. Hanson stated that he has asked the owners  
215 to take the sign down. Hanson stated that this Friday is the last day for our janitorial contract. Hanson  
216 stated that we are using recreation capacity to fill in while there is some down time.  
217 Hanson stated that he reached out to legal concerning the pipe issue by the hospital. He noted that we are  
218 still pushing forward with that issue.  
219

220 Council Member West asked if we know if the Pine View Water break has been fixed. Hanson stated that  
221 we have had a few calls on Pine View and Weber Basin Water. He stated that we have been directing  
222 residents to speak to them directly. Council Member West asked for an update on the property south of  
223 the library. Hanson stated that he met with developers to work on a proposal so that we can sell the  
224 property and receive the best tax value and best product for the City.  
225

226 Mayor Allen stated that we received a RAMP E-Z grant for \$2000.00 for some items in the park.

227 Mayor Allen stated that he heard that Weber County has been approved by Weber Morgan Health to host  
228 their Adult Softball League. He stated that there are a lot of restrictions involved. Mayor Allen stated that  
229 we are not ready to open up our recreation programs at this time.  
230  
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232 **10. ADMINISTRATION REPORTS**

233 Hanson stated that he has been sending out week in reviews to Council. Council agreed that they have  
234 been helpful and provide good information.  
235

236 Hanson stated that the idea was brought to him that every member of our team has done a great job  
237 during this crisis in regards to maintaining levels of service. He stated that he would like to hold an  
238 appreciation lunch for the employees at a later date when the timing and health considerations are  
239 appropriate.

240 Mayor Allen stated that the staff has remained positive and upbeat while through the crisis and  
241 appreciates their hard work in maintaining health restrictions and taking care of the residents.  
242

243 **11. UPCOMING EVENTS**

244 May 19<sup>th</sup>: City Council Work Session 5:00 p.m.(tentative)

245 May 19<sup>th</sup>: City Council Meeting 6:00 p.m.

246 May 28<sup>th</sup>: Planning Commission Meeting 6:00 p.m.  
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249 **12. ADJOURN THE MEETING: MAYOR ALLEN**

250 **Motion by Council Member Weir**

251 **Seconded by Council Member West**

252 **To adjourn the meeting**

253 **Approved unanimously (4-0)**

254 **Time: 6:57 p.m.**  
255

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259 **Date Approved**

**City Recorder**

# City Council Staff Report



**Author:** Shari' Garrett  
**Subject:** Interfund Budget Transfer  
**Date:** May 19, 2020  
**Type of Item:** Public Hearing

**Summary Recommendations:** That the City Council receive and consider public comment on The City's practice of not charging itself for City operated utility services used in the normal operations of delivering City services.

## Description:

### A. Topic: Enterprise Fund Budget Transfers

### B. Background:

Utah state law requires the governing body notice its users and hold a public hearing to hear public comment on transferring up to all fees for services provided by the utility funds to City owned and operated facilities.

The City Council adopted Resolution 14-05 on May 20, 2014, that authorizes the waiving up to all fees imposed by or otherwise related to any utility fund so that such fees remain in the General Fund.

The proposed fiscal year 2021 budget includes the City's continued practice of not charging itself for utility services used in the normal operations of delivering City services. The value of the utility services consumed has been estimated and calculated at the same rates as other similar customers and connections in the system.

Any resources (cash, goods, services, etc.) that are transferred out of an enterprise fund without equivalent resources being given in return (cash or overhead allocations), requires the City to publish notice and hold a public hearing on said transfer. The public hearing for said transfer is scheduled for May 19, 2020, at 6 pm.

### C. Analysis:

A reasonable calculation or estimation is used to determine the amount of these services provided. The following is an *estimated* dollar amount of the non-charged services and the percentage of total fund expenses for which they represent:

From the Refuse Fund to the General Fund	\$3,887 or 0.6%
From the Water Fund to the General Fund	\$65,353 or 3%
From the Sewer Fund to the General Fund	\$1,721 or 0.1%
From the Storm Water Fund to the General Fund	\$19,211 or 3%

### D. Department Review By: Finance

**City of Washington Terrace**  
**County of Weber, State of Utah**

**RESOLUTION NO. 20-03**

**A RESOLUTION AMENDING THE CITY OF WASHINGTON TERRACE  
FISCAL YEAR 2019-2020 BUDGET**

**WHEREAS**, it is the desire of the City Council of the City of Washington Terrace to continue to function in an efficient and cost efficient manner in providing the citizens with a safe and healthy environment; and

**WHEREAS**, the Washington Terrace City Council deems it necessary to amend the Fiscal Year 2019-2020 Budget in the following funds: General 10, Recreation 12, Water Enterprise 50, Sewer Enterprise 51, Storm Enterprise 52, Parks CIP 53, General CIP 55, Special Improvement District 66 and Debt Service 65. See attached budget worksheet for details.

**NOW THEREFORE BE IT RESOLVED** by the City Council of Washington Terrace City to amend the Fiscal Year 2019-2020 budget as attached hereto.

**APPROVED** this 19<sup>th</sup> day of May, 2020

**City of Washington Terrace**

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**Mark C. Allen, Mayor**

**ATTEST:**

**(SEAL)**

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**Amy Rodriguez, City Recorder**

Roll Call Vote:

Council Member Brown

Council Member Barker

Council Member Seal

Council Member West

Council Member Weir

# Attachement Resolution 20-03

Report Criteria:

- Accounts to include: With balances
- Print Fund Titles
- Page and Total by Fund
- Print Source Titles
- Total by Source
- Print Department Titles
- Total by Department
- All Segments Tested for Total Breaks

Account Number	Account Title	07/19-04/20	2019-20		Budget Adj Justification
		Cur YTD Budget	2019 - 2020 Budget Adj (+/-)	Final Adjusted Budget	
<b>GENERAL FUND</b>					
<b>TAX REVENUE</b>					
10-31-10	Property Taxes	847,261	.00	847,261	
10-31-15	Property Taxes - Vehicles	90,000	.00	90,000	
10-31-20	Prior Taxes - Redemptions	20,000	.00	20,000	
10-31-25	Direct Charges	2,000	.00	2,000	Adj. to est. actual
10-31-30	General Sales Tax	1,130,232	23,232-	1,107,000	Report seperately from Franchise Tax
10-31-35	Municipal Energy Tax	.00	23,000	23,000	Report Muni Engery Tax seperately (see above).
10-31-40	Franchise Tax	696,260	46,260-	650,000	Adj to est. actual
Total TAX REVENUE:		2,785,753	46,492-	2,739,261	
<b>LICENSES &amp; PERMITS</b>					
10-32-10	Business Licenses	80,000	8,250	88,250	
10-32-21	Building Permits	114,500	25,000-	89,500	Adj. to est. actual
10-32-22	Planning Fees	34,350	5,000-	29,350	
10-32-25	Animal Licenses & Fees	5,500	.00	5,500	
Total LICENSES & PERMITS:		234,350	21,750-	212,600	
<b>INTERGOVERNMENTAL REVENUE</b>					
10-33-31	Local Hwy County Sales Tax	81,950	.00	81,950	
10-33-35	RAMP Tax	9,198	.00	9,198	
10-33-56	Class "C" Road Funds	345,380	.00	345,380	
10-33-58	State Liqour Funds (R)	7,000	.00	7,000	
10-33-61	Fire & Rescue Grants	2,885	.00	2,885	Contract services discontinued.
10-33-70	Service Contract - Uintah City	4,500	1,625-	2,875	Adj. to est. actual
10-33-71	Contract Services - MS City	70,000	20,000-	50,000	
Total INTERGOVERNMENTAL REVENUE:		520,913	21,625-	499,288	
<b>COURT FINES</b>					
10-35-11	WTC Fines	80,000	23,000-	57,000	Adj. to est. actual
10-35-13	Traffic School Registration	4,000	2,000-	2,000	
Total COURT FINES:		84,000	25,000-	59,000	
<b>OTHER REVENUE</b>					
10-36-10	Interest Earned	50,000	77,452	127,452	Adj. to est. actual
10-36-12	Convenience Fees	4,000	500-	3,500	
10-36-15	Newsletter Advertisements	800	560-	240	
10-36-20	Public Facility Rentals	60,500	.00	60,500	
10-36-21	Telecom Site Leases	19,383	.00	19,383	
10-36-90	Miscellaneous Revenue	23,500	21,800-	1,700	Reclass insurance expenses claim.

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
Total OTHER REVENUE:		158,183	54,592	212,775	
<b>CONTRIBUTIONS &amp; TRANFERS</b>					
10-39-36	Charges for Services -RDA 70	16,310	.00	16,310	
10-39-41	Transfer Other Financing Sourc	90,172	.00	90,172	
10-39-44	Use of Beginning Fund Balance	.00	200,000	200,000	Transfer of excess reserves to CIP Fund, if necessary. If necessary, amounts will be determined when fiscal year end has been closed and financials statements have been audited.
Total CONTRIBUTIONS & TRANFERS:		106,482	200,000	306,482	
<b>Mayor &amp; City Council</b>					
10-41-11	Salaries and Wages	20,400	.00	20,400	
10-41-13	Employees Benefits	2,000	.00	2,000	State law limits reserves held in the General Fund to 25% of total general fund revenues.
10-41-14	Special Benefits - Allowances	750	.00	750	
10-41-21	Memberships, Books, Subscripti	4,491	.00	4,491	
10-41-23	Travel & Training	8,325	.00	8,325	
10-41-24	Office Supplies	150	.00	150	
10-41-44	Public Relations	1,200	.00	1,200	
10-41-46	Services and Supplies	1,200	.00	1,200	
10-41-48	Small equipment	1,500	.00	1,500	
10-41-99	Charges for Services E/F	4,227-	.00	4,227-	
Total Mayor & City Council:		35,789	.00	35,789	
<b>Justice Court</b>					
10-42-11	Salaries and Wages	111,000	.00	111,000	
10-42-13	Employee benefits	42,500	.00	42,500	
10-42-14	Special Benefits - Allowances	1,920	.00	1,920	
10-42-21	Memberships, Books, Subscripti	200	.00	200	
10-42-23	Travel and Training	1,000	.00	1,000	
10-42-24	Office Supplies and Expenses	1,500	.00	1,500	
10-42-31	Professional and Technical	14,500	.00	14,500	
10-42-32	Witness & Jury Fees	500	.00	500	
10-42-48	Small equipment	250	.00	250	
10-42-99	Charges for Services E/F	2,261-	.00	2,261-	
Total Justice Court:		171,109	.00	171,109	
<b>Administration</b>					
10-44-11	Salaries and Wages	178,000	.00	178,000	
10-44-13	Employees Benefits	91,800	.00	91,800	
10-44-14	Special Benefits - Allowances	9,700	.00	9,700	
10-44-21	Books, Subscriptions, Membersh	2,000	.00	2,000	
10-44-22	Public Notices	5,900	.00	5,900	
10-44-23	Travel and Training	9,000	.00	9,000	
10-44-24	Office Supplies and Expenses	700	.00	700	
10-44-31	Professional and Technical	3,000	.00	3,000	
10-44-40	Communities That Care Program	2,500	.00	2,500	
10-44-46	Services and Supplies	17,700	.00	17,700	
10-44-98	Charges for Services - RDA	3,331-	.00	3,331-	
10-44-99	Charges for Services E/F	101,327-	.00	101,327-	
Total Administration :		215,642	.00	215,642	
<b>Finance</b>					
10-45-11	Salaries and Wages	228,000	.00	228,000	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
10-45-13	Employees Benefits	101,500	.00	101,500	
10-45-21	Memberships, Book, Subscriptio	700	.00	700	
10-45-23	Travel and Training	7,400	.00	7,400	
10-45-24	Office Supplies	1,450	.00	1,450	
10-45-26	Bank Fees	29,100	.00	29,100	
10-45-31	Professional and Techical	19,500	.00	19,500	
10-45-41	Insurance	1,600	.00	1,600	
10-45-46	Services and Supplies	4,066	.00	4,066	
10-45-48	Small Equipment	550	.00	550	
10-45-97	Charges for Services - SID	135-	.00	135-	
10-45-98	Charges for Services - RDA	3,330-	.00	3,330-	
10-45-99	Charges for Services E/F	226,523-	.00	226,523-	
Total Finance:		163,878	.00	163,878	
<b>Leisure Services Dept</b>					
10-47-11	Salaries and Wages	67,500	.00	67,500	
10-47-13	Employees Benefits	25,500	.00	25,500	
10-47-14	Special Benefits - Allowances	762	.00	762	
10-47-23	Travel and Training	1,000	.00	1,000	
10-47-24	Office Supplies	250	.00	250	
10-47-46	Services and Supplies	250	.00	250	
10-47-49	Other Programs	1,000	.00	1,000	
10-47-50	Vehicle Operations	662	.00	662	
10-47-51	Fleet Repairs & Maintenance	200	.00	200	
10-47-52	Vehicle Insurance	400	.00	400	
Total Leisure Services Dept:		97,524	.00	97,524	
<b>Non-Departmental</b>					
10-49-31	Professional and Technical	33,997	.00	33,997	
10-49-60	Contingency Account	26,500	16,500-	10,000	Adj. estimate
10-49-73	Telephone System O&M	1,000	.00	1,000	
10-49-75	Caselle Technical Support	9,881	.00	9,881	
10-49-76	Copier/Postage Equipment O&M	2,500	.00	2,500	
10-49-77	IT System O&M	10,500	.00	10,500	
10-49-79	Emergency Prep/Operations Ctr	3,000	.00	3,000	
10-49-80	Code Enforcement	2,000	.00	2,000	
10-49-81	Insurance	70,000	.00	70,000	
10-49-99	Charges for Services E/F	67,768-	.00	67,768-	
Total Non-Departmental:		91,610	16,500-	75,110	
<b>INTERFUND TRANSFERS &amp; CHARGES</b>					
10-50-51	Interfund Charges - Refuse 49	3,887	.00	3,887	
10-50-52	Interfund Charges - Water 50	65,353	.00	65,353	
10-50-53	Interfund Charges - Sewer 51	1,721	.00	1,721	
10-50-54	Interfund Charges - Storm 52	19,211	.00	19,211	
10-50-69	Transfer to Capital Projects	190,270	168,019	358,289	
10-50-71	Transfer to Recreation Fund	19,164	10,000-	9,164	
10-50-72	Transfer to Parks CIP Fund	15,000	.00	15,000	
10-50-75	Transfer to CIP - Road Funds	367,330	.00	367,330	
Total INTERFUND TRANSFERS & CHARGES:		681,936	158,019	839,955	

Adj. estimate

Transfer of excess reserves to CIP Fund, if necessary. If necessary, amounts will be determined when fiscal year end has been closed and financials statements have been audited.

State law limits reserves held in the General Fund to 25% of total general fund revenues.

Terrace Days 2020 cancellation.

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>General Buildings</b>					
10-51-25	Small Equipment O&M	7,600	.00	7,600	Adj. to est. actual
10-51-27	Utilities	59,879	6,879-	53,000	
10-51-28	Telecommunications	18,781	4,000-	14,781	
10-51-31	Professional and Technical	31,250	.00	31,250	
10-51-46	Services and Supplies	16,150	7,000	23,150	
10-51-99	Charges for Services E/F	37,294-	.00	37,294-	
Total General Buildings:		96,366	3,879-	92,487	
<b>Police Expenditures</b>					
10-54-30	Contracted Police Services	838,687	.00	838,687	
Total Police Expenditures:		838,687	.00	838,687	
<b>Fire Department</b>					
10-55-11	Salaries and Wages	435,000	.00	435,000	
10-55-13	Benefits	82,000	.00	82,000	
10-55-14	Uniform Allowance	3,000	.00	3,000	
10-55-21	Memberships, Books, Subscripts	300	.00	300	
10-55-23	Travel and Training	2,000	.00	2,000	
10-55-24	Office Supplies and Maintencanc	800	.00	800	
10-55-25	Small Equipment O&M	2,000	.00	2,000	
10-55-26	Building and Grounds O & M	600	.00	600	
10-55-42	Personal Protective Gear	7,928	.00	7,928	
10-55-46	Services and Supplies	17,300	.00	17,300	
10-55-47	Fire Prevention Education	500	.00	500	
10-55-48	Small Equipment	2,885	.00	2,885	
10-55-50	Vehicle Operations	6,534	.00	6,534	
10-55-51	Fleet Repairs & Maintenance	19,050	.00	19,050	
10-55-52	Vehicle Insurance	5,700	.00	5,700	
Total Fire Department:		585,597	.00	585,597	
<b>Inspections and Planning</b>					
10-56-11	Salaries and Wages	80,855	.00	80,855	Adj. to est. actual. Prof & Technical requirements are driven by legal and engineering costs associated with building, development, and planning activity.
10-56-13	Employee Benefits	39,918	.00	39,918	
10-56-14	Special Benefits - Allowances	582	.00	582	
10-56-21	Memberships, Books, Subscripts	600	.00	600	
10-56-23	Travel and Training	1,800	.00	1,800	
10-56-24	Office Expenses and Supplies	400	.00	400	
10-56-28	Telephone	720	.00	720	
10-56-31	Professional and Technical	6,500	5,500	12,000	
10-56-46	Services and Supplies	1,500	.00	1,500	
10-56-50	Vehicle Operations	926	.00	926	
10-56-51	Fleet Repairs & Maintenance	400	.00	400	
10-56-52	Vehicle Insurance	350	.00	350	
10-56-99	Charges for Services E/F	5,389-	.00	5,389-	
Total Inspections and Planning :		129,162	5,500	134,662	
<b>Animal Control Expenditures</b>					
10-57-24	Office Supplies	250	.00	250	
10-57-30	Contract Services	37,616	660	38,276	
10-57-31	Professional and Technical	250	250-	.00	
10-57-32	Animal Sheltering Services	18,901	.00	18,901	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
Total Animal Control Expenditures:		57,017	410	57,427	
<b>Public Works Expenditures</b>					
10-60-11	Salaries and Wages	511,000	.00	511,000	
10-60-13	Employees Benefits	284,500	.00	284,500	
10-60-14	Special Benefits - Allowances	.00	475	475	Newly adopted employee cellphone stipend policy.
10-60-15	Overtime	15,000	.00	15,000	
10-60-21	Memberships, Books, Subscripts	450	.00	450	
10-60-23	Travel and Training	3,500	.00	3,500	
10-60-24	Office Supplies and Expenses	1,300	.00	1,300	
10-60-25	Small Equipment O&M	2,300	.00	2,300	
10-60-28	Telecommunications	13,320	6,000-	7,320	Adj. to est. actual
10-60-31	Professional and Technical	3,000	2,000-	1,000	
10-60-46	Services and Supplies	11,900	2,000	13,900	
10-60-47	Fire Hydrant O&M	4,000	.00	4,000	
10-60-50	Vehicle Operations	17,770	.00	17,770	
10-60-51	Fleet Repairs & Maintenance	7,000	7,700	14,700	Unanticipated heavy equipment maintenance.
10-60-52	Vehicle Insurance	2,600	.00	2,600	
10-60-99	Charges for Services E/F	471,533-	.00	471,533-	
Total Public Works Expenditures:		406,107	2,175	408,282	
<b>Streets Expenditures</b>					
10-61-27	Utilities - Street Lights	54,170	4,000-	50,170	Adj. to est. actual
10-61-47	Class "C" Road Maintenance	60,000	.00	60,000	
Total Streets Expenditures:		114,170	4,000-	110,170	
<b>Parks &amp; Open Spaces</b>					
10-64-25	Equipment O&M	700	.00	700	
10-64-27	Utilities	4,888	.00	4,888	
10-64-31	Landscape Maintenance Contract	157,389	.00	157,389	
10-64-42	Secondary Water Fees	19,500	2,000-	17,500	Adj. to actual
10-64-46	Services & Supplies	30,480	.00	30,480	
10-64-99	Charges for Services - E/F	7,870-	.00	7,870-	
Total Parks & Open Spaces:		205,087	2,000-	203,087	
GENERAL FUND Revenue Total:		3,889,681	139,725	4,029,406	
GENERAL FUND Expenditure Total:		3,889,681	139,725	4,029,406	
Net Total GENERAL FUND:		.00	.00	.00	

Account Number	Account Title	07/19-04/20		2019-20	Budget Adj Justification
		Cur YTD Budget	2019 - 2020 Budget Adj (+/-)	Final Adjusted Budget	
<b>RECREATION FUND</b>					
<b>Program Revenue</b>					
12-30-30	Youth Basketball Revenue	7,200	729-	6,471	Adj. to actual
12-30-31	Youth Baseball/Softball Revenu	9,900	.00	9,900	
12-30-33	Youth Football Revenue	14,450	3,259-	11,191	Cancelled
12-30-35	Terrace Days Revenue	9,000	9,000-	.00	
12-30-37	Soccer Program Revenue	5,400	633-	4,767	
12-30-40	Girls Volleyball	1,800	585-	1,215	
Total Program Revenue:		47,750	14,206-	33,544	
<b>Contributions &amp; Transfers</b>					
12-31-40	Transfer in from General Fund	19,164	10,000-	9,164	General Fund contribution to cancelled Terrace Days.
12-31-41	Use of Beginning Fund Balance	3,252	3,252-	.00	
Total Contributions & Transfers:		22,416	13,252-	9,164	
<b>Program Expenditures</b>					
12-40-11	Salaries and Wages	3,300	1,500-	1,800	Adj. to est. and actual.
12-40-13	Employees Benefits	330	.00	330	
12-40-42	Volleyball Program	1,631	734-	897	
12-40-45	Baseball/Softball Program	12,555	.00	12,555	
12-40-49	Basketball Program	6,526	3,026-	3,500	
12-40-52	Football Program	16,678	1,234	17,912	Event Cancelled
12-40-57	Soccer Program	4,894	.00	4,894	
12-40-58	Terrace Days	24,252	23,432-	820	
Total Program Expenditures:		70,166	27,458-	42,708	
RECREATION FUND Revenue Total:		70,166	27,458-	42,708	
RECREATION FUND Expenditure Total:		70,166	27,458-	42,708	
Net Total RECREATION FUND:		.00	.00	.00	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>REFUSE ENTERPRISE FUND</b>					
<b>NONOPERATING REVENUES</b>					
49-36-10	Interest Earned	10,257	.00	10,257	
Total NONOPERATING REVENUES:		10,257	.00	10,257	
<b>OPERATING REVENUES</b>					
49-37-01	Late Fees/ Penalties	6,500	.00	6,500	
49-37-50	Refuse Service Charges	531,444	.00	531,444	
Total OPERATING REVENUES:		537,944	.00	537,944	
<b>CONTRIBUTIONS &amp; TRANSFERS</b>					
49-39-26	Charges for services - G/F	3,887	.00	3,887	
49-39-30	Use of beginning fund balance	18,000	.00	18,000	
Total CONTRIBUTIONS & TRANSFERS:		21,887	.00	21,887	
<b>OPERATING EXPENSES</b>					
49-70-24	Office Supplies	500	.00	500	
49-70-28	Franchise Fee	15,943	.00	15,943	
49-70-30	Utility Bill Printing/Mailing	6,060	.00	6,060	
49-70-31	Professional and Technical	250	.00	250	
49-70-34	Waste Collection	253,380	.00	253,380	
49-70-35	Waste Disposal	160,000	.00	160,000	
49-70-46	Services and Supplies	18,000	.00	18,000	
49-70-71	Charges for Services - GF 10	90,072	.00	90,072	
49-70-72	Charges for services- Water 50	21,996	.00	21,996	
Total OPERATING EXPENSES:		566,201	.00	566,201	
<b>CONTRIBUTIONS &amp; TRANSFERS</b>					
49-75-08	Transfer out G/F nonoperating	3,887	.00	3,887	
Total CONTRIBUTIONS & TRANSFERS:		3,887	.00	3,887	
REFUSE ENTERPRISE FUND Revenue Total:		570,088	.00	570,088	
REFUSE ENTERPRISE FUND Expenditure Total:		570,088	.00	570,088	
Net Total REFUSE ENTERPRISE FUND:		.00	.00	.00	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>WATER ENTERPRISE FUND</b>					
<b>NONOPERATING REVENUE - CAPITAL</b>					
50-33-20	CDBG Grant	225,000	.00	225,000	
Total NONOPERATING REVENUE - CAPITAL:		225,000	.00	225,000	
<b>NONOPERATING REVENUES</b>					
50-36-10	Interest Earned	50,000	25,000	75,000	Adj. to est. actual
Total NONOPERATING REVENUES:		50,000	25,000	75,000	
<b>OPERATING REVENUES</b>					
50-37-01	Late Fees/ Penalties	16,000	.00	16,000	
50-37-02	Misc. Revenue	5,000	.00	5,000	
50-37-10	Water Service Charges	1,210,690	.00	1,210,690	
50-37-20	Water Connection Fees	5,000	6,235	11,235	Adj. to est. actual
50-37-70	Contract Water Charges	36,864	.00	36,864	
Total OPERATING REVENUES:		1,273,554	6,235	1,279,789	
<b>CAPITAL CONTRIBUTIONS &amp; TRANSF</b>					
50-39-04	IRS BABs Interest Credit	5,567	.00	5,567	
50-39-10	Impact Fees	10,000	30,450	40,450	Adj. to est. actual
50-39-11	Charges for Services - CPF 55	50,989	.00	50,989	
50-39-12	Charges for services - Refuse	21,996	.00	21,996	
50-39-16	Charges for Services -Storm 52	50,989	.00	50,989	
50-39-17	Charges for services RDA Fd 70	.00	3,900	3,900	
50-39-18	Charges for Services -Sewer 51	101,978	.00	101,978	
50-39-19	Due from Debt Service Fund 65	17,140	.00	17,140	
50-39-26	Charges for Services G/F	65,353	.00	65,353	
50-39-30	Use of Beginning Fund Balance	1,857,073	19,752-	1,837,321	
Total CAPITAL CONTRIBUTIONS & TRANSF:		2,181,085	14,598	2,195,683	
<b>OPERATING EXPENSES</b>					
50-70-21	Memberships, books, subscripti	1,800	.00	1,800	
50-70-23	Travel & Training	1,900	.00	1,900	
50-70-24	Office Supplies	825	.00	825	
50-70-25	Small Equipment O&M	1,500	.00	1,500	
50-70-27	Utilities	3,720	.00	3,720	
50-70-28	Franchise fees	36,321	.00	36,321	
50-70-30	Utility Bill Printing/Mailing	6,660	.00	6,660	
50-70-31	Professional and Technical	10,000	.00	10,000	
50-70-32	Weber Basin Water	239,913	.00	239,913	
50-70-35	S/O Wheeling Agreement	3,022	.00	3,022	
50-70-42	Secondary Water Fees	2,000	.00	2,000	
50-70-45	Services and Supplies	25,000	12,000	37,000	
50-70-50	Impact Fee Projects	10,000	30,450	40,450	Adj. to est. actual
50-70-52	Fleet Insurance	1,300	625	1,925	
50-70-71	Charges for services G/F	353,342	.00	353,342	
Total OPERATING EXPENSES:		697,303	43,075	740,378	
<b>CAPITAL PROJECTS</b>					
50-71-04	CW4 Adams Ave line replacment	.00	135,000	135,000	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
50-71-05	CW5 - 500 West Waterline	253,112	.00	253,112	
50-71-06	CW6 Tank #1 Rehabilitation	295,726	.00	295,726	
50-71-07	CW7 WELL#1	82,000	82,000-	.00	
50-71-08	CW8 Adams Ave Tank #3	200,000	200,000-	.00	
50-71-14	CW 14 Install 10" replace line	.00	30,000	30,000	
50-71-17	CW17 300 E - 5050 S to 5100 S	65,000	65,000-	.00	
50-71-18	CW18	18,000	18,000-	.00	
50-71-30	CW30	28,598	169,000	197,598	
50-71-36	CW36 Adams Ave line improvemen	.00	3,900	3,900	Adj. Capital Projects and priorities according to the Capital Facilities Plan (Dec 19). Projects not meeting the criteria established in the COVID-19 response plan will be placed on hold until further action taken.
50-71-37	CW37 Zone B Looping	223,993	.00	223,993	
50-71-39	CW 39 500 W TANK LINE CTRL VL	152,062	.00	152,062	
50-71-46	CW46 waterline 10" 5050S 150W	100,000	100,000-	.00	
50-71-47	CW47 5150S, 150-300E	100,000	10,000	110,000	
50-71-51	CW51 Southpointe Dr. laterals	50,000	50,000-	.00	
50-71-52	5350 S. Waterline Boring Damag	2,500	.00	2,500	
50-71-53	CW53 Install 10" PVC Line	.00	38,000	38,000	
50-71-54	CW54 Water Valves	.00	133,000	133,000	
50-71-80	Public Works Facility	44,511	8,773-	35,738	
Total CAPITAL PROJECTS:		1,615,502	4,873-	1,610,629	
<b>CAPITAL EQUIPMENT</b>					
50-73-01	Electronic Meters	338,368	.00	338,368	
50-73-02	Capital Equipment	214,572	.00	214,572	
50-73-03	Fleet Replacements	118,380	.00	118,380	
Total CAPITAL EQUIPMENT:		671,320	.00	671,320	
<b>DEBT SERVICE</b>					
50-74-05	Bond Interest Series 2010A	10,669	.00	10,669	
50-74-10	Bond Principal Series 2010A	117,500	.00	117,500	
50-74-20	Bond Series 2010B Principal	21,919	.00	21,919	
50-74-25	Bond Series 2010B Interest	11,350	.00	11,350	
50-74-26	Bond Interest Sales (SID)Ser13	1,396	.00	1,396	
50-74-27	Bond Principal Sales(SID)Ser13	15,744	.00	15,744	
50-74-29	Bond Series 2017 Interest	154,925	.00	154,925	
50-74-30	Bond Series 2017 Principal	185,000	.00	185,000	
Total DEBT SERVICE:		518,503	.00	518,503	
<b>CONTRIBUTIONS &amp; TRANSFERS</b>					
50-75-05	Transfer to Capital Projects	144,836	7,631	152,467	Contribution of Utility Revenue Ser2017 bond proceeds for the completion of the old public works facility site restoration. Adj. includes surface treatments to newly installed asphalt.
50-75-08	Transfer out G/F nonoperating	65,353	.00	65,353	
50-75-09	Due to DSF 65 - Ser2010B Princ	9,606	.00	9,606	
50-75-10	Due to DSF 65 - Ser2010B Inter	4,974	.00	4,974	
50-75-11	Due to Storm Fund 52- Ser10B P	1,477	.00	1,477	
50-75-12	Due to Storm Fund 52- Ser10B I	765	.00	765	
Total CONTRIBUTIONS & TRANSFERS:		227,011	7,631	234,642	
WATER ENTERPRISE FUND Revenue Total:		3,729,639	45,833	3,775,472	
WATER ENTERPRISE FUND Expenditure Total:		3,729,639	45,833	3,775,472	
Net Total WATER ENTERPRISE FUND:		.00	.00	.00	

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Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	

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Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>SEWER ENTERPRISE FUND</b>					
<b>NONOPERATING REVENUES</b>					
51-36-10	Interest Earned	25,000	.00	25,000	
Total NONOPERATING REVENUES:		25,000	.00	25,000	
<b>OPERATING REVENUES</b>					
51-37-01	Late Fees/ Penalties	15,000	.00	15,000	
51-37-02	Misc. Revenue	5,000	.00	5,000	
51-37-30	Sewer Service Charges	1,188,962	.00	1,188,962	
51-37-40	Sewer Connection Fees	4,800	.00	4,800	
Total OPERATING REVENUES:		1,213,762	.00	1,213,762	
<b>CAPITAL CONTRIBUTIONS &amp; TRANSF</b>					
51-39-04	IRS BABs Interest Credit	4,489	.00	4,489	
51-39-10	Impact Fees	9,000	.00	9,000	
51-39-17	Charges for Services RDA70	.00	56,280	56,280	
51-39-19	Due from Debt Service Fund 65	15,821	.00	15,821	
51-39-25	Use of Beginning Fund Balance	813,709	.00	813,709	
51-39-26	Charges for Services G/F	1,721	.00	1,721	
Total CAPITAL CONTRIBUTIONS & TRANSF:		844,740	56,280	901,020	
<b>OPERATING EXPENSES</b>					
51-70-20	Memberships, Books, Subscripti	650	.00	650	
51-70-23	Travel and Training	250	.00	250	
51-70-24	Office Supplies	830	.00	830	
51-70-28	Franchise Fees	35,669	.00	35,669	
51-70-30	Utility Bill Printing /Mailing	6,060	.00	6,060	
51-70-31	Professional and Technical	10,000	.00	10,000	
51-70-33	Central Weber Sewer	520,000	.00	520,000	
51-70-46	Services and Supplies	10,000	.00	10,000	
51-70-50	Impact Fee Projects	9,000	.00	9,000	
51-70-51	Fleet Repairs & Maintenance	2,000	.00	2,000	
51-70-52	Fleet Insurance	1,300	.00	1,300	
51-70-71	Charges for Services - GF	261,493	.00	261,493	
Total OPERATING EXPENSES:		857,252	.00	857,252	
<b>CAPITAL PROJECTS</b>					
51-72-03	SS5 375 W - 5000 to 4800 S	37,000	37,000-	.00	
51-72-08	SS8 4850-4800 S Outfall line	85,000	85,000-	.00	
51-72-09	SS9 Install 10" PVC Pipe	.00	4,054	4,054	
51-72-16	SS16 Install 8" sewer main	.00	70,000	70,000	
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	62,584	62,584-	.00	
51-72-19	SS19 Adams Ave line	.00	56,280	56,280	
51-72-20	SS20 Retaining Wall/Manholes	210,000	.00	210,000	
51-72-21	SS21 repair line under railroa	39,000	39,000-	.00	
51-72-22	SS22 4750 S, 300-350 W	80,000	.00	80,000	
51-72-23	SS23	160,470	160,470-	.00	
51-72-27	SS27 Trenchless line	.00	310,000	310,000	
Total CAPITAL PROJECTS:		674,054	56,280	730,334	

RDA contribution to fund the installation of sewer infrastructure servicing City owned property located on Adams Avenue (5600 South).

Adj. Capital Projects and priorities according to the Capital Facilities Plan (Dec 19). Projects not meeting the criteria established in the COVID-19 response plan will be placed on hold until further action taken.

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>CAPITAL EQUIPMENT</b>					
51-73-02	Capital Equipment	179,625	.00	179,625	
51-73-03	Fleet Replacements	109,283	.00	109,283	
Total CAPITAL EQUIPMENT:		288,908	.00	288,908	
<b>DEBT SERVICE</b>					
51-74-05	Bond Interest Series 2010A	7,491	.00	7,491	
51-74-10	Bond Principal Series 2010A	82,500	.00	82,500	
51-74-12	Bond Series 2010C Interest	6,994	.00	6,994	
51-74-14	Bond Series 2010C Principal	20,308	.00	20,308	
51-74-26	Bond Interest Sales (SID)Ser13	1,288	.00	1,288	
51-74-27	Bond Principal Sales(SID)Ser13	14,533	.00	14,533	
Total DEBT SERVICE:		133,114	.00	133,114	
<b>CONTRIBUTIONS AND TRANSFERS</b>					
51-75-05	Charges for Services Water 50	101,978	.00	101,978	
51-75-08	Transfer out G/F nonoperating	1,721	.00	1,721	
51-75-09	Due to DSF 65 - Ser2010C Inter	5,878	.00	5,878	
51-75-10	Due to DSF 65 - Ser10C Princip	17,069	.00	17,069	
51-75-11	Due to Storm Fund 52 -Ser10C I	904	.00	904	
51-75-12	Due to Storm Fund 52 -Ser10C P	2,624	.00	2,624	
Total CONTRIBUTIONS AND TRANSFERS:		130,174	.00	130,174	
SEWER ENTERPRISE FUND Revenue Total:		2,083,502	56,280	2,139,782	
SEWER ENTERPRISE FUND Expenditure Total:		2,083,502	56,280	2,139,782	
Net Total SEWER ENTERPRISE FUND:		.00	.00	.00	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>STORM WATER ENTERPRISE FUND</b>					
<b>NONOPERATING REVENUES</b>					
52-36-10	Interest Earned	16,000	.00	16,000	
52-36-40	Disposition of fixed assets	31,125	.00	31,125	
Total NONOPERATING REVENUES:		47,125	.00	47,125	
<b>OPERATING REVENUES</b>					
52-37-01	Late Fees/ Penalties	5,000	.00	5,000	
52-37-10	Storm Water Service Charges	491,592	.00	491,592	
Total OPERATING REVENUES:		496,592	.00	496,592	
<b>CAPITAL CONTRIBUTIONS &amp; TRANSF</b>					
52-39-10	Impact Fees	5,000	.00	5,000	
52-39-17	Due from Water Fund 50 -Ser10B	2,242	.00	2,242	
52-39-18	Due from Sewer Fund 51	3,528	.00	3,528	
52-39-19	Due from Debt Service Fund 65	6,593	.00	6,593	
52-39-26	Charges for Services G/F nonop	19,211	.00	19,211	
52-39-30	Use of Beginning Fund Balance	685,887	244,070-	441,817	
Total CAPITAL CONTRIBUTIONS & TRANSF:		722,461	244,070-	478,391	
<b>OPERATING EXPENSES</b>					
52-70-21	Memberships, Books, Subscripts	2,500	.00	2,500	
52-70-23	Travel & Training	1,200	.00	1,200	
52-70-24	Office Supplies	500	.00	500	
52-70-28	Franchise Fees	14,748	.00	14,748	
52-70-30	Utility Bill Printing /Mailing	6,060	.00	6,060	
52-70-31	Professional and Technical	13,450	.00	13,450	
52-70-42	Secondary Water Fees	695	.00	695	
52-70-46	Services and Supplies	15,000	.00	15,000	
52-70-50	Impact Fee Projects	5,000	.00	5,000	
52-70-51	Fleet Repairs & Maintenance	2,500	.00	2,500	
52-70-52	Fleet Insurance	800	.00	800	
52-70-71	Charges for Services - GF	219,285	.00	219,285	
Total OPERATING EXPENSES:		281,738	.00	281,738	
<b>CAPITAL PROJECTS</b>					
52-71-05	SD6 3500 S \$ 100 E	227,924	227,924-	.00	
52-71-16	SD16 Relief Line 4850 S-300 W	110,000	.00	110,000	
52-71-18	SD18 Relief line 300 W -4800 S	30,000	30,000-	.00	
52-71-19	SD19 4300 S w/land drain	75,000	75,000-	.00	
52-71-21	SD21 Intersection Improvements	171,146	3,854	175,000	
52-71-26	SD26 Upsize to 42" line	.00	85,000	85,000	
Total CAPITAL PROJECTS:		614,070	244,070-	370,000	
<b>CAPITAL EQUIPMENT</b>					
52-73-02	Capital Equipment	118,000	.00	118,000	
52-73-03	Fleet Replacements	115,267	.00	115,267	
Total CAPITAL EQUIPMENT:		233,267	.00	233,267	

Adj. Capital Projects and priorities according to the Capital Facilities Plan (Dec 19). Projects not meeting the criteria established in the COVID-19 response plan will be placed on hold until further action taken.

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>DEBT SERVICE</b>					
52-74-05	Bond Interest Series 2010A	4,540	.00	4,540	
52-74-10	Bond Principal Series 2010A	50,000	.00	50,000	
52-74-12	Bond Interest Rev Ser2010BC	1,669	.00	1,669	
52-74-14	Bond Principal Rev Ser2010BC	4,101	.00	4,101	
52-74-26	Bond Interest Sales (SID)Ser13	537	.00	537	
52-74-27	Bond Principal Sales(SID)Ser13	6,056	.00	6,056	
Total DEBT SERVICE:		66,903	.00	66,903	
<b>CONTRIBUTIONS AND TRANSFERS</b>					
52-75-05	Charges for Services Water 50	50,989	.00	50,989	
52-75-08	Transfer out G/F nonoperating	19,211	.00	19,211	
Total CONTRIBUTIONS AND TRANSFERS:		70,200	.00	70,200	
STORM WATER ENTERPRISE FUND Revenue Total:					
		1,266,178	244,070-	1,022,108	
STORM WATER ENTERPRISE FUND Expenditure Total:					
		1,266,178	244,070-	1,022,108	
Net Total STORM WATER ENTERPRISE FUND:		.00	.00	.00	

Account Number	Account Title	07/19-04/20		2019-20	Budget Adj Justification
		Cur YTD Budget	2019 - 2020 Budget Adj (+/-)	Final Adjusted Budget	
<b>PARKS &amp; OPEN SPACES C I P FUND</b>					
<b>Revenues</b>					
53-35-05	Impact Fees	5,000	.00	5,000	
53-35-10	Contributions from Other Govts	245,185	26,955	272,140	Ramp funding
Total Revenues:		250,185	26,955	277,140	
<b>Contributions &amp; Transfers</b>					
53-36-20	Transfer in from General Fund	15,000	.00	15,000	
53-36-25	Transfer in from CIP Fund	15,000	.00	15,000	
53-36-26	Transfer in Water 50	144,836	7,631	152,467	
53-36-90	Use of beginning fund balance	113,087	609	113,696	
Total Contributions & Transfers:		287,923	8,240	296,163	Contribution of Utility Revenue Ser2017 bond proceeds for the completion of the old public works facility site restoration. Adj. includes surface treatments to newly installed asphalt.
<b>Other Improvements</b>					
53-70-50	Impact Fee Projects	5,000	.00	5,000	
Total Other Improvements:		5,000	.00	5,000	
<b>Rohmer Park Improvements</b>					
53-71-04	Parking Lot & Sidewalk O&M	51,500	.00	51,500	Adj to actual. \$-2,368
53-71-15	PK15 Rohmer Park Improvements	2,774	2,368-	406	
53-71-25	PK25 PARKING LOT & ACCESS ROAD	318,998	18,055	337,053	PK25 Ramp fencing project. \$18,055
53-71-26	PK25 Upper Road/Parking Lot	144,836	7,631	152,467	Parking lot surface treatments to newly installed asphalt. \$7,631
Total Rohmer Park Improvements:		518,108	23,318	541,426	
<b>Lions Park Improvements</b>					
53-73-01	PK10 Lions Park Improvements	.00	26,877	26,877	Ramp project.
Total Lions Park Improvements:		.00	26,877	26,877	
<b>Victory Park Improvements</b>					
53-76-07	PK7 Victory Park Improvements	15,000	15,000-	.00	Security camera system at Victory Park.
Total Victory Park Improvements:		15,000	15,000-	.00	
PARKS & OPEN SPACES C I P FUND Revenue Total:		538,108	35,195	573,303	
PARKS & OPEN SPACES C I P FUND Expenditure Total:		538,108	35,195	573,303	
Net Total PARKS & OPEN SPACES C I P FUND:		.00	.00	.00	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>Capital Projects Fund</b>					
<b>Revenue</b>					
55-38-12	CDBG Proceeds	30,000	.00	30,000	
55-38-13	Disposition of Fixed Assets	20,000	.00	20,000	
Total Revenue:		50,000	.00	50,000	
<b>Contributions and Transfers</b>					
55-39-05	Outside Revenue Sources	6,902	.00	6,902	
55-39-25	Transfer in from GF	190,270	168,019	358,289	
55-39-29	Transfer from GF - Road Funds	367,330	.00	367,330	
55-39-43	Use of Fund Balance - Roads	505,584	22,662-	482,922	
55-39-44	Use of Fund Balance - General	240,250	23,363	263,613	
Total Contributions and Transfers:		1,310,336	168,720	1,479,056	
<b>Expenditures</b>					
55-40-39	Charges for Services Water 50	33,992	.00	33,992	
55-40-41	Charges for Services Water 50	16,997	.00	16,997	
55-40-42	Transfer to DSF 65	83,588	60,348	149,936	
55-40-46	Transfer to Parks/Fire CIP	15,000	.00	15,000	
Total Expenditures:		149,577	60,348	209,925	
<b>Road Maintenance</b>					
55-41-02	Road Maintenance	506,686	.00	506,686	
Total Road Maintenance:		506,686	.00	506,686	
<b>Road Fleet</b>					
55-42-01	Road Fleet	99,927	.00	99,927	
55-42-02	Road Equipment	100,000	.00	100,000	
Total Road Fleet:		199,927	.00	199,927	
<b>Road (Re)construction Projects</b>					
55-43-08	300 West Road Project	118,639	.00	118,639	
55-43-20	Sidewalks & Pedestrian Ramps	25,000	25,000	50,000	
Total Road (Re)construction Projects:		143,639	25,000	168,639	
<b>Buildings</b>					
55-45-04	BM4	106,190	.00	106,190	
55-45-05	Fire/Senior Center Complex	14,100	.00	14,100	
Total Buildings:		120,290	.00	120,290	
<b>Information Technology</b>					
55-50-01	IT Replacements/Upgrades	50,800	.00	50,800	
Total Information Technology:		50,800	.00	50,800	
<b>Non-Road Fleet</b>					
55-60-01	Fleet Replacements Non-Streets	115,283	.00	115,283	
55-60-02	Equipment Non-Streets	74,134	.00	74,134	

Transfer of excess reserves to CIP Fund, if necessary. If necessary, amounts will be determined when fiscal year end has been closed and financials statements have been audited.  
 State law limits reserves held in the General Fund to 25% of total general fund revenues. \$168,019

Correction. Prior year transfer adjustment. Budgeted transfer to the Debt Service Fund 65 was incompleated.

City-wide sidewalk repair & replacement.

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
	Total Non-Road Fleet:	189,417	.00	189,417	
	Capital Projects Fund Revenue Total:	1,360,336	85,348	1,445,684	
	Capital Projects Fund Expenditure Total:	1,360,336	85,348	1,445,684	
	Net Total Capital Projects Fund:	.00	.00	.00	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>Debt Service Fund</b>					
<b>REVENUES</b>					
65-39-10	GO Property Taxes	387,238	.00	387,238	Correction. Prior year transfer adjustment. Budgeted transfer from the Capital Projects Fund 65 was incompleated.
65-39-30	Due from CPF 55	83,588	60,348	143,936	
65-39-31	Due from SID 66	81,706	1,976-	79,730	
65-39-32	Due from Water Fund 50	14,580	.00	14,580	
65-39-33	Due from Sewer Fund 51	22,947	.00	22,947	
65-39-41	Use of fund balance	1,750	1,750-	.00	
Total REVENUES:		591,809	56,622	648,431	
<b>EXPENDITURES</b>					
65-40-52	Bond Interest GO Ref Ser 2015	10,238	.00	10,238	
65-40-53	Bond Principal GO Ref Ser 2015	377,000	.00	377,000	
65-40-54	Muni Equipment Lease Principal	45,893	.00	45,893	
65-40-55	Muni Equipment Lease Interest	738	.00	738	
65-40-56	Bond Principal Sales Tax Ser13	72,667	.00	72,667	
65-40-57	Bond Interest Sales Tax Ser13	6,442	.00	6,442	
65-40-58	Bond Princial Wtr Swr Ser10BC	26,675	.00	26,675	
65-40-59	Bond Interest Wtr Swr Ser10BC	10,852	.00	10,852	
65-40-63	Other	1,750	.00	1,750	
65-40-65	Transfer/Retained Earnings	.00	56,622	56,622	
Total EXPENDITURES:		552,255	56,622	608,877	
<b>CONTRIBUTIONS &amp; TRANSFERS</b>					
65-75-09	Due to Water Fund 50	17,140	.00	17,140	
65-75-10	Due to Sewer Fund 51	15,821	.00	15,821	
65-75-11	Due to Storm Fund 52	6,593	.00	6,593	
Total CONTRIBUTIONS & TRANSFERS:		39,554	.00	39,554	
Debt Service Fund Revenue Total:		591,809	56,622	648,431	
Debt Service Fund Expenditure Total:		591,809	56,622	648,431	
Net Total Debt Service Fund:		.00	.00	.00	

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>SID Capital Projects Fund</b>					
<b>Revenue</b>					
66-39-10	Owner Assessment Collections	80,935	33,676-	47,259	
66-39-41	Use of Beginning Fund Balance	885	31,721	32,606	
	Total Revenue:	81,820	1,955-	79,865	
<b>Operating Expenditures</b>					
66-40-63	Charges for services G/F	135	.00	135	
	Total Operating Expenditures:	135	.00	135	
<b>Department: 55</b>					
66-55-02	Transfer to DSF 65	81,685	1,955-	79,730	
	Total Department: 55:	81,685	1,955-	79,730	
	SID Capital Projects Fund Revenue Total:	81,820	1,955-	79,865	
	SID Capital Projects Fund Expenditure Total:	81,820	1,955-	79,865	
	Net Total SID Capital Projects Fund:	.00	.00	.00	

Adj. to actual.  
 Special assessment reserves being held for the repayment of final debt service payments, will begin being applied in FY 2020. Applying these reserves will reduce the required owner assessments due.

FY 2021 will be the final debt payment that will be paid in full by assessment reserves.

Account Number	Account Title	07/19-04/20	2019 - 2020	2019-20	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
<b>REDEVELOPMENT AGENCY FUND</b>					
<b>INTERGOVERNMENTAL REVENUE</b>					
70-31-10	Tax Increment - Southeast	551,377	.00	551,377	
70-31-11	Tax Increment - Central B/D	26,473	.00	26,473	
70-31-14	Grants	324,523	.00	324,523	
Total INTERGOVERNMENTAL REVENUE:		902,373	.00	902,373	
<b>CONTRIBUTIONS &amp; TRANSFERS</b>					
70-39-40	Use of Beginning Fund Balance	2,453,151	232-	2,452,919	
Total CONTRIBUTIONS & TRANSFERS:		2,453,151	232-	2,452,919	
<b>OPERATING EXPENDITURES</b>					
70-40-11	Salaries and Wages	14,400	.00	14,400	
70-40-13	Benefits	1,400	.00	1,400	
70-40-21	Memberships, Books, Subscripti	2,800	.00	2,800	
70-40-23	Travel and Training	1,000	.00	1,000	
70-40-50	Charges for services GF 10	6,661	.00	6,661	
Total OPERATING EXPENDITURES:		26,261	.00	26,261	
<b>CENTRAL BUSINESS DISTRICT</b>					
70-44-48	Redevelopment Projects CBD	284,612	.00	284,612	
Total CENTRAL BUSINESS DISTRICT:		284,612	.00	284,612	
<b>SOUTHEAST PROJECT AREA</b>					
70-45-44	Land Develop Parcel 070370031	.00	7,000	7,000	City owned land development expenses (5600 S Adams Ave).
70-45-45	Project Area Lighting - SE	60,000	.00	60,000	
70-45-46	Adams Avenue Reconstruction	348,088	.00	348,088	RDA contribution to fund the installation of water and sewer infrastructure servicing City owned property located on Adams Avenue (5600 South).
70-45-48	Capital Projects - Southeast	2,620,253	67,412-	2,552,841	
70-45-50	Charges for services Water 50	.00	3,900	3,900	
70-45-51	Charges for Services Sewer51	.00	56,280	56,280	
70-45-70	Charges for Services GF 10	16,310	.00	16,310	
Total SOUTHEAST PROJECT AREA:		3,044,651	232-	3,044,419	
REDEVELOPMENT AGENCY FUND Revenue Total:		3,355,524	232-	3,355,292	
REDEVELOPMENT AGENCY FUND Expenditure Total:		3,355,524	232-	3,355,292	
Net Total REDEVELOPMENT AGENCY FUND:		.00	.00	.00	
Net Grand Totals:		.00	.00	.00	

# City Council Staff Report

**Author:** Jake Meibos

**Subject:** Sidewalk Trip Hazards

**Date:** 5/19/2020

**Type of Item:** Information/ Discussion



## **Summary Recommendation: Continue Sidewalk Trip Hazard repairs**

### **Description:**

- A. **Topic:** Staff has been actively identifying, prioritizing and eliminating sidewalk trip hazards throughout the City. Our main focus has been on sidewalks displaced 2” and greater. Staff has allocated \$50,000 to sidewalk trip hazard repairs this year. There is approx. \$15,000 remaining this year. I will be gathering information for one more project this year. I anticipate to include all of the remaining 2” and greater trip hazards. If there are areas of concern or that you would like me to focus on please let me know so it can be included in the last project for the year.

We have made great progress eliminating critical and major trip hazards throughout the City the last few months. Due to COVID-19 we have reprioritized our funding efforts in many areas. I have been asked to focus on critical projects and projects that can be funded by grants. The trip hazards that do not get addressed this year will continue to be a priority and will be addressed when funding becomes available.

- B. **Background:** We have recently repaired another 15 major sidewalk trip hazards in the month of April. That is a total of 26 major trip hazards that has been removed and replaced and 73 minor trip hazards have been repaired by horizontal grinding. A map has been illustrated identifying the location of each trip hazard and there status.

- C. **Analysis: Department Review:** Public Works

### **Alternatives:**

- A. **Approve the Request:** Staff recommends to continue addressing sidewalk trip hazards in the future when the funding becomes available.

**Legend**

**Trip Hazards**

- <1", Hazard
- 1-2", Hazard
- >2", Hazard
- <1", Fixed
- 1-2", Fixed
- >2", Fixed

**WTC Boundary**



Progress as of May 2020

Class	Fixed	Out of	% Fixed
> 2"	26	53	49%
1-2 "	41	253	16%
< 1"	32	977	3%
<b>Total</b>	<b>99</b>	<b>1283</b>	<b>8%</b>

Approx. 459 linear feet (1836 sq ft) removed and replaced



**City of Washington Terrace**  
County of Weber, State of Utah

**RESOLUTION NO. 20-05**

**A RESOLUTION AUTHORIZING AN INTERLOCAL COOPERATIVE AGREEMENT  
BETWEEN THE CITY OF WASHINGTON TERRACE (“CITY”) AND WEBER  
COUNTY RELATING TO RECREATION, ARTS, MUSEUM, AND PARKS (“RAMP”)  
FUNDING**

**WHEREAS**, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, of the Utah Code Annotated 1953 as amended, permits local governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

**WHEREAS**, Title 11, Chapter 13, Section 5 of the Utah Code Annotated, 1953 as amended, requires that governing bodies of governmental units adopt a resolution approving interlocal agreements before such agreements may become effective; and

**WHEREAS**, The County has imposed a local sales and use tax, pursuant to Utah Code Ann. 59-12-701,rt.seq., and has enacted an ordinance and policies governing distribution of the revenues collected by this tax; and

**WHEREAS**, the City has applied for and is qualified to receive a portion of the Funds pursuant to state statute, county ordinance, and RAMP policies; and

**WHEREAS**, the City agrees to utilize RAMP funds granted by the County in accordance with the state statutes, county ordinances and RAMP policies;

**NOW THEREFORE**, the City Council of Washington Terrace hereby resolves to enter into the *attached Interlocal Cooperative Agreement* with Weber County relating to Recreation, Arts, Museum, and Parks (“RAMP”) funding for the purposes authorized therein; the Interlocal Agreement is hereby approved and incorporated by this reference. The City Council authorizes and directs the Mayor to execute in Interlocal Agreement for and on behalf of the City of Washington Terrace

**PASSED AND ADOPTED** by the City Council of Washington Terrace this \_\_\_\_ day of \_\_\_\_\_ 2020.

**DATED** this \_\_\_\_ day of \_\_\_\_\_ 2020.

**CITY OF WASHINGTON TERRACE**

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**Mark C. Allen, Mayor**

**ATTEST:**

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**Amy Rodriguez , City Recorder**

**Roll Call Vote**

**Council Member Blair Brown**     \_\_\_  
**Council Member Larry Weir**     \_\_\_  
**Council Member Scott Barker**   \_\_\_  
**Council Member Carey Seal**     \_\_\_  
**Council Member Jeff West**     \_\_\_

**AN INTERLOCAL COOPERATION AGREEMENT BETWEEN  
WEBER COUNTY AND WASHINGTON TERRACE CITY FOR  
RECREATION, ARTS, MUSEUM AND PARKS ("RAMP") FUNDING**

**THIS AGREEMENT** is entered into and made effective the 3rd day of March, 2020, by and between WEBER COUNTY, a body corporate and politic of the State of Utah, hereinafter referred to as the "COUNTY," and WASHINGTON TERRACE CITY, a Utah Municipal Corporation, located at 5249 S 400 E., Washington Terrace, UT 84405, (referred to herein as "Recipient"), with both being referred to as "Parties.

**RECITALS**

**WHEREAS**, the COUNTY has imposed a local sales and use tax, pursuant to Utah Code Ann. § 59-12-701, et. seq., and has enacted an ordinance and policies governing distribution of the revenues collected by this tax, hereinafter referred to as "RAMP Tax" Title 34 Chapter 6, Weber County Ordinances, 2004; and

**WHEREAS**, RECIPIENT has applied for and is qualified to receive a portion of the Funds pursuant to state statute, county ordinance, and RAMP policies; and

**WHEREAS**, RECIPIENT hereby agrees to utilize RAMP funds granted to RECIPIENT by COUNTY in accordance with the state statutes, county ordinances, and RAMP policies;

**NOW THEREFORE**, in consideration of the mutual promises, covenants, terms and conditions contained in this Agreement, the Parties agree as follows:

**SECTION ONE  
SCOPE OF AGREEMENT**

- 1.1** In exchange for receipt of RAMP Funds (hereinafter "Funds"), RECIPIENT agrees to the following uses and limitations of uses for the Funds:
- A. Funds shall be expended within Weber County for the project(s) and program(s) of RECIPIENT as specified in the RECIPIENT'S application for RAMP funds and pursuant to Utah Code Ann. § 59-12-701, et. seq., Title 34 Chapter 6 Weber County Code of Ordinances and those policies, applications and standards as established by Weber County and the RAMP Board to administer the distribution of RAMP funds.
  - B. Funds may not be expended for non-qualifying expenditures as specified in state law and county ordinance.
  - C. RECIPIENT agrees to submit an Actual Use/Evaluation report detailing how the RAMP Funds were expended. This report will be due June 30, 2021. The report will be a comprehensive report of all expenditures of RAMP funds. If the project which is the subject of this funding agreement cannot be completed prior to June 30, 2021, RECIPIENT shall request an extension in writing to the Chair of the County Commission

*Spencing Project*

with a copy to the Chair of the RAMP Committee specifying the reasons for the delay and requesting an extension to this Agreement. After consulting with the Chair of the RAMP Committee, the County Commission shall either approve an extension to this Agreement or request that the funds be returned to the County in accordance with Section 2.2. Actual Use/Evaluation reports will be submitted every six months during any approved extension period.

- D. RECIPIENT agrees to acknowledge RAMP in writing, orally and by using the official RAMP logo on written materials. RECIPIENT will also use other acknowledgments including posting a County approved RAMP sign at RAMP project locations.
- E. RECIPIENT shall provide COUNTY with all copies of programs or other printed material acknowledging the COUNTY and the RAMP funding of the program.
- F. RECIPIENT agrees to provide COUNTY with press releases and other public relations material designed to promote the RECIPIENT'S programs and projects and crediting the RAMP Funding program.
- G. It is understood and agreed that no Funds or proceeds from Funds will be made available to any public officer or employee in violation of the Public Employees Ethics Act, Utah Code Ann. § 67-16-1, et. seq.
- H. RECIPIENT agrees to comply with the applicable provisions of the Utah Open and Public Meeting statute UCA § 52-4-1 et. seq., whenever discussing RAMP funding.

## **SECTION TWO USE OF FUNDS**

- 2.1** All expenditures of RAMP Funds must be for projects or items set out in the RECIPIENT'S application form(s) attached as Exhibit 1. If the full amount requested in the application form(s) was not granted by the COUNTY, the partial expenditures for items listed on the application form(s) must comply with any RAMP Board modifications outlined in Exhibit 1. At any time that it is discovered by COUNTY that Funds were used by the RECIPIENT for purposes other than those agreed upon within this Agreement, COUNTY will require a return of the entire amount of Funds disbursed to RECIPIENT under this Agreement. COUNTY may also terminate this Agreement and shall be entitled to all rights, claims, and/or causes of action available to COUNTY. Further,

COUNTY may disqualify the RECIPIENT from receiving any Funds from this tax revenue in the future as a result of RECIPIENT'S misuse of prior funds received.

- 2.2 If RECIPIENT determines for any reason not to use the RAMP funds specified in its funding application and as approved in this Agreement, during the contract period, RECIPIENT agrees to return such funds to Weber County, including any interest received thereon so that the funds may be reallocated to other projects/events. RECIPIENT shall return such funds (including interest) within fourteen (14) days of RECIPIENT'S determination to not move forward with the approved project/function.
- 2.3 If RECIPIENT fails to use its RAMP fund award in compliance with this Agreement within the contract period, RECIPIENT agrees to return such funds to Weber County, including any interest received thereon so that the funds may be reallocated to other projects/events. RECIPIENT shall return such funds (including interest) within fourteen (14) days of end of the contract period unless an extension has been granted as specified herein.

**SECTION THREE  
CONSIDERATION**

- 3.1 Payment of Funds to RECIPIENT and the amounts thereof have been determined, and will be paid, as set forth in Title 34 Chapter 6 of the Weber County Ordinances and according to the policies and procedures established by the RAMP Board. RECIPIENT has been approved for RAMP Funds as follows:

Rohmer Park Hillside Fencing Project . . . . . \$10,830

**SECTION FOUR  
EFFECTIVE DATE AND TERM**

- 4.1 This Agreement shall be for a term of fourteen months and shall not be renewable except as specified in Section 1.1C. It is understood that the Funds received by RECIPIENT under this Agreement will be expended and accounted for within one year of the date this Agreement is executed by Weber County.

**SECTION FIVE  
RECORDS AND AUDIT**

- 5.1 RECIPIENT agrees to maintain detailed and accurate records of the use of all funds that it receives under this Agreement. RECIPIENT further agrees to retain said records and make them available for review by the COUNTY during regular business hours upon the COUNTY'S request. Said records shall be

maintained by RECIPIENT for a period of five (5) years from the date of their creation. All records shall be maintained in a manner and form approved by the Weber County Auditor's Office. The parties hereby stipulate that ownership of all records that are the subject of this paragraph shall rest with RECIPIENT. However, to the extent that such records are deemed by competent legal authority to be records of the COUNTY, COUNTY agrees that its disclosure of said records shall be governed according to the COUNTY'S rights and responsibilities under the Utah Government Records Access and Management Act. UCA 63G-2-101 et. Seq., 1953 as amended. If said records disclose that RECIPIENT is in violation of this Agreement, the COUNTY may make such use and disclosure of said records as it deems appropriate to protect its rights under this Agreement and to protect the public's interest in the proper expenditure of public funds.

- 5.2** It is the intent of the COUNTY to complete audits of the use of all RAMP funds by RECIPIENT and RECIPIENT agrees to cooperate in that audit and account for the use of funds granted RECIPIENT under this Agreement. RECIPIENT shall work with the COUNTY to complete audits on a semi-annual and annual basis.

#### **SECTION SIX ASSIGNMENT AND TRANSFER OF FUNDS**

- 6.1** It is understood and agreed that RECIPIENT shall not assign or transfer its rights, interests or claims under this Agreement. The funds provided under this Agreement shall be used exclusively and solely by RECIPIENT for the purposes set forth in this Agreement.

#### **SECTION SEVEN INDEPENDENT AGENCY**

- 7.1** It is understood and agreed that RECIPIENT'S status in relation to COUNTY is that of an independent agent; and the RECIPIENT'S acts, made through any of RECIPIENT'S officers, agents or employees are made without any suggestion, direction, or management whatsoever by the COUNTY, the COUNTY'S Representatives, or any other of COUNTY'S officers, agents or employees. The Parties agree that the funds provided RECIPIENT under this Agreement do not give COUNTY any authority whatsoever over the manner and method by which RECIPIENT carries out its purposes. However, to the extent that any actions taken by RECIPIENT violate the understanding between the Parties, as expressed in RECIPIENT'S application for funds and in this Agreement, COUNTY shall have the rights provided it under this Agreement to withdraw funding and demand reimbursement of funds previously expended by RECIPIENT.

## SECTION EIGHT INDEMNIFICATION

- 8.1 RECIPIENT agrees to indemnify, defend and hold harmless the COUNTY, its officers, agents and employees, from and against any and all claims, damages, losses and expenses, including attorney's fees and legal costs, arising out of any and all of RECIPIENT'S officers', agents', or employees' negligent or wrongful acts or failures to act which occur at any time relating to projects undertaken or funds expended pursuant to this Agreement.
- 8.2 COUNTY agrees to indemnify, defend and save harmless the RECIPIENT, its officers, agents and employees from and against any and all claims, damages, losses and expenses, including attorney's fees and costs, arising out of the negligent or wrongful acts or failure to act by COUNTY, its officers, agents, or employees during COUNTY'S performance under this Agreement.
- 8.3 COUNTY, as a political subdivision of the State of Utah, and as a government entity as defined in the "Utah Governmental Immunity Act," Title 63G, Chapter 7, U.C.A., 1953 as amended, does not, by the provisions of this paragraph nor any other part of this Agreement, waive any of its rights and responsibilities as set forth in said Utah Governmental Immunity Act including damage caps and all other applicable law.

## SECTION NINE INSURANCE

- 9.1 RECIPIENT will purchase and maintain, during the life of this Agreement, insurance coverage that will satisfactorily insure RECIPIENT and COUNTY against claims and liabilities that could arise because of the execution of this Agreement. The insurance coverages required are as follows:
- A. **General Liability.** Comprehensive general liability insurance (including contractual liability coverage) protecting RECIPIENT and the COUNTY against any and all liability claims that may arise against either of the parties during the parties' relationship engendered by the grant of Funds under this Agreement. Such period of time shall be the term of this Agreement, or if the Funds provided to RECIPIENT under this Agreement have not been fully expended during that time, the period of time for which comprehensive general liability insurance shall be in force to protect the parties shall be extended until such time as all said Funds have been expended. Coverage to be provided under this paragraph shall be for all claims made arising out of either party's actions during the period of time described herein regardless of whether the claim is asserted against either party during said time period. The limits of bodily injury and property damage coverage for said policy or policies of insurance shall be not less than ONE MILLION (\$1,000,000) per

occurrence with a TWO MILLION (\$2,000,000) general policy aggregate. This policy shall be primary and non contributory to any other policy(ies) or coverage available to County, whether such coverage be primary, contributing, or excess.

- B. **Workers' Compensation.** Workers' compensation insurance covering RECIPIENT for any and all claims that may arise against RECIPIENT under the workers' compensation laws of the State of Utah.
- C. **Proof of Insurance.** RECIPIENT shall provide proof of all insurances to the COUNTY Representative prior to the execution of this Agreement.

## **SECTION TEN MISCELLANEOUS**

**10.1 Additional Documents.** The following documents shall be submitted by RECIPIENT to the COUNTY prior to any funds being disbursed to RECIPIENT by the COUNTY, and are incorporated into this Agreement by reference, being made part hereof as exhibits:

- A. RECIPIENT'S Application Form with attachments and modifications approved by the RAMP Board -(Exhibit 1)
- B. Certificate of Insurance as specified in Section Nine unless otherwise waived.

**10.2 Amendments.** This agreement may be amended in whole or in part at any time by the Parties by a written amendment approved and signed by all Parties in the manner provided by law.

**10.3 Authorization.** The individuals signing this agreement on behalf of the Parties confirm that they are the duly authorized representatives of the Parties and are lawfully enabled to sign this agreement on behalf of the Parties.

**10.4 Captions and Headings.** The captions and headings herein are for convenience of reference only and in no way define, limit or describe the scope or intent of any sections or provisions of this Agreement.

**10.5 Compliance with Laws.** During the time the RECIPIENT is expending the funds provided by this Agreement, RECIPIENT, its officers, agents and employees agree to comply with all laws, federal, state or local, which apply to its operations; including, but not limited to, laws requiring access to persons with disabilities and non-discrimination against protected groups in admission, hiring and operation.

- 10.6** **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one of the same instrument.
- 10.7** **County Representative.** COUNTY hereby appoints Shelly Halacy, or her designee, as the COUNTY Representative to assist in the administration of this Agreement and the Funding provided by this Agreement. Said Representative shall ensure performance of this Agreement by RECIPIENT and assist RECIPIENT in obtaining information and access to COUNTY or other government offices, if necessary, for RECIPIENT'S performance of this Agreement. Additionally, said Representative shall monitor and evaluate the performance of this Agreement by RECIPIENT, but shall not assume any supervisory or management role over RECIPIENT or any of RECIPIENT'S officers, agents or employees or in the RECIPIENT'S expenditure of funds provided by this Agreement, other than to enforce COUNTY'S rights and responsibilities under this Agreement.
- 10.8** **Documents on File.** Executed copies of this Interlocal Agreement shall be placed on file in the office of the Keeper of the Records of each of the Participants and shall remain on file for public inspection during the term of this Interlocal Agreement.
- 10.9** **Entire Agreement.** This Agreement contains the entire agreement between the Parties, and no statement, promises or inducements made by either party or agents for either party that are not contained in this written agreement shall be binding or valid and this Agreement may not be enlarged, modified or altered, except in writing, signed by the Parties.
- 10.10** **Governing Laws.** It is understood and agreed by the Parties hereto, that this Agreement shall be governed by the laws of the State of Utah and Weber County, both as to interpretation and performance.
- 10.11** **Interpretation.** The entire agreement among the Parties shall consist of this Agreement and the documents set forth herein. All documents are complementary, and that which is called for by one of them shall be as binding as if called for by all. In the event of an inconsistency between any of the provisions of said documents, the inconsistency shall be resolved by giving precedence first to this Agreement, and then to the other documents. Further, this Agreement shall be interpreted to be consistent with Title 59, Chapter 12, Part 7, U.C.A., 1953, as amended; and Title 34 Chapter 6, Weber County Ordinances, as amended.
- 10.12** **No Officer or Employee Interest.** It is understood and agreed that no officer or employee of the COUNTY has or shall have any pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof. No officer, employee or board member of RECIPIENT or any member of their families

shall serve on a COUNTY board or committee that authorizes funding or payments to RECIPIENT unless the position held is clearly disclosed to the committee or board and the person does not participate in the deliberation or the funding decision.

- 10.13 Review by Authorized Attorney.** In accordance with the provisions of Section 11-13-202.5(3), Utah Code, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement may take affect.
- 10.14 Termination.** The COUNTY may terminate this Agreement in whole or in part due to the failure of the RECIPIENT to fulfill its contract obligations. Unless otherwise stated in this Agreement, the COUNTY shall terminate by the COUNTY delivering to the RECIPIENT a Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the RECIPIENT shall immediately deliver to the COUNTY all unused funds previously paid to RECIPIENT under this Agreement. The rights and remedies of the COUNTY provided in this clause are in addition to any other rights and remedies provided by law or under this Agreement.
- 10.15 Warranties of Participants.** Each Participant hereby represents and warrants that:
- A. it is a public agency or public entity within the meaning of the Interlocal Act; and
  - B. it is duly authorized to execute and deliver this Interlocal Agreement; and
  - C. there is no litigation or legal or governmental action, proceeding, inquiry or investigation pending or threatened by governmental authorities or others or to which such Participant is a party or to which any of its property is subject which if determined adversely to such Participant would individually or in the aggregate a) effect the validity or enforceability of this Interlocal Agreement, or b) otherwise materially adversely effect the ability of such Participant to comply with its obligations hereunder or the transactions contemplated hereby.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year recited above.

BOARD OF COUNTY COMMISSIONERS  
OF WEBER COUNTY

By \_\_\_\_\_  
Gage Froerer, Chair

RAMP AGREEMENT  
WASHINGTON TERRACE CITY  
PAGE 9

Commissioner Froerer voted \_\_\_\_\_  
Commissioner Harvey voted \_\_\_\_\_  
Commissioner Jenkins voted \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ricky Hatch, CPA  
Weber County Clerk/Auditor

RECIPIENT

By: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

\_\_\_\_\_



# RAMP GRANT APPLICATION 2020

Please Check the Appropriate Type of Grant, Category, and Classification for This Request

See Filing Deadlines on the Back of This Application

**TYPE OF GRANT**

**Major**  
(\$200,000 and up)

**Regular**  
(\$2,001 to \$199,999)

**GRANT CATEGORY AND CLASSIFICATION**

**Parks & Recreation**  
 Recreational Facility

**Arts & Museums**  
 Cultural Facility  
 Cultural Organization

## ORGANIZATION INFORMATION

### Name of Government Entity or Nonprofit Organization

Washington Terrace City

Address		City	State	Zip Code
5249 s 400 e		WTC	UT	84015
Contact Person		Title or Position		
Aaron Solomon		Parks & Recreation Director		
Phone No.	Fax No.	Email Address		
801-395-8293	801-393-1921	aarons@washingtonterracecity.org		
Alternate Contact Person		Title or Position		
Tom Hanson		City Manager		
Phone No.	Fax No.	Email Address		
801-395-8282	801-393-1921	tom@washingtonterracecity.org		

Date of Incorporation: Dec 12th, 1958 Federal Tax ID Number: 87-6113226

Please indicate your organization's status.  Nonprofit  Government Agency  Educational Affiliate

If A Government Agency Applying Under Arts & Museums, Do You Have A Separate Cultural Council? Yes  No

**PROJECT NAME:** Rohmer Park Hillside Fencing Project Priority of This Project: 1  
(If you have multiple requests)

Funds Requested From RAMP: \$ 10,830.00 Total Cost of Project: \$ 18,050.00

You must attach a detailed budget for your project, including competitive bids / and/or cost comparisons or your grant may be declared ineligible.

Would You Accept Partial Funding? Yes  No  If An Event, What Is the Date: NA

Location of Project: Rohmer Park 5100 S 650 W. WTC UT 84405

**Brief Summary of This Project: (Do not exceed the space in this box)**

Washington Terrace City is in need of new fencing along the western hillside at Rohmer Park, located at 5100 South 650 West. Rohmer Park overlooks Riverdale at the top of the hillside in the Terrace. Our City has added many improvements to Rohmer Park over the last several years, and there are many more phases of construction planned in the future to complete the park. The next item of importance is the safety fencing along the hillside to protect members of the community from the steep incline. The fencing will be 6 foot tall and run approximately 1400 feet along the hillside of the Park.

This project is very important to complete for the City to begin the other construction phases planned for the park. The fencing line will protect the hillside of Little Rohmer Park, the bowery, restrooms, playground, volleyball pit, and picnic area. Rohmer Park is a very large Park that the entire Weber County Community uses throughout the year. The new fence line will be very beneficial for safety purposes for families of the community that use the Park.

This Rohmer Park hillside fencing line will establish a much needed safety update that will benefit the Park and members of its community for many years to come. The City of Washington Terrace thanks the Weber County R.A.M.P board for its careful consideration to grant funding for this project.

Please Provide the Organization's Official Mission Statement: (Must Comply with RAMP's Primary Purpose)  
To provide the City of Washington Terrace with essential and innovative services in a timely and cost efficient manner.

**Describe How Many People Will Be Affected By This Project and How:**

Rohmer Park is one of the most frequented parks in the Weber County community for all sorts of recreation purposes. It is the baseball host of Washington Terrace, South Ogden, Riverdale and Ogden Valley recreation. From the first day of spring to the last day of fall each field is being used for games and practices, the City also hosts all-star tournaments and competitive baseball leagues for the entire Wasatch Front. Rohmer Park is a home field of the WFFL tackle football league drawing teams from all around every Saturday during the season for competitive play. The parking lots are entirely full during these times and the Park is in much need of more parking and upgrades. It is also the host of the Jr. Bonneville Lacrosse league and hosts teams from all of Weber County year round. Soccer leagues, track practices, state wide horseshoe tournaments and 5K races are also held at the park. The Park also features a lengthy hillside and has become the most popular place around for families, church events and friends to go snow sledding. Rohmer Park has a big impact on the region due to its highly populated activity and recreational participation. The park is rented daily in the warmer months by community patrons for family, church and fundraising events. Along with its regional recreation activities listed above, the community events hosted at Rohmer Park include: Terrace Days (approx.. 2,500 attendees) and the annual community Easter Egg Hunt (approx.. 400 attendees).  
Estimated Annual Park Utilization: 40,024 visitors.

**Explain What Funding Resources Your Organization Has:**

Taxes & User Fees.

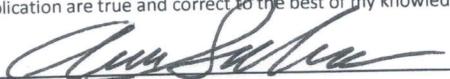
**Tell How You Plan To Show RAMP Sponsorship and or Signage For This Project:**

The City of Washington Terrace will provide multiple permanent R.A.M.P recognition signs throughout the Park including a main sign at the entrance way. The City will also recognize R.A.M.P in the City newsletter, City website and facebook Page. The City has also hosted a ribbon cutting event inviting the community and R.A.M.P board members to celebrate the success of each completed project and will continue this tradition.

RAMP applications will not be accepted after the filing deadline and any application that has not met the filing requirements will not be considered. Please make sure you have completed the following before submitting your application: (Check the box to the left of each line to make sure you have complied with each step)

- Read the information sheet for completing a RAMP application
- File timely (**Deadline for filing Major & Regular Grants – January 17, 2020. EZ Grants – March 27, 2020**)
- Complete all areas of the application
- Attach proof of nonprofit status
- Provide your organization's mission statement
- Attach detailed budget for entire project and an explanation of how the RAMP funds will be used  
(This would include any matching funds and/or letters of support)
- Attach competitive bids and/or cost comparisons – not applicable for EZ Grants**
- Sign and date the application
- Remove the information sheet and charts
- Submit fifteen (15) copies of the application and supporting documents

I hereby acknowledge that I have read the information sheet attached to this application and that all documents submitted to the RAMP Tax Committee for this application are true and correct to the best of my knowledge. I furthermore acknowledge that I have the authority to bind this organization to the project.

  
Signature

Parks & Recreation Director  
Title

01/02/20  
Date

**FILING DEADLINE FOR MAJOR GRANTS: January 17, 2020 5:00 pm**

**FILING DEADLINE FOR REGULAR GRANTS: January 17, 2020 5:00 pm**

**FILING DEADLINE FOR EZ GRANTS: March 27, 2020 5:00 pm**

Completed applications should be filed in the Weber County Commission Office by the date & time listed above.

RAMP Tax Advisory Board  
Weber County Commission  
2380 Washington Blvd., Suite 360  
Ogden, Utah 84401

For more information contact:  
Shelly Halacy 801 399-8406 shalacy@WeberCountyUtah.gov  
Stacy Sken 801 399-8403 ssken@WeberCountyUtah.gov

Rev 11/2019

# RAMP Project Grant Budget

(10/31/2018)

## Organization:

### INCOME

Program Service Revenue (admission, tuition, etc.)	NA
Other	

### Public Support

Federal	
State (not including this grant request)	
Local (county, city)	\$7,220.00
Other (please itemize)	

### Private Support

Business/Corporate	
Foundation	
Individual	
Fundraising Events	
Applicant Cash*	
Other (please itemize)	

### In-Kind Support

In-kind services (x number of hours @ \$20/hr)	
In kind goods (estimate at fair market value)	
<b>TOTAL INCOME</b>	<b>\$7,220.00 \$0</b>

### EXPENSES

Please itemize/Be clear which expenses will be paid by RAMP

\*See attached bids

R.A.M.P Match- Construction	\$10,830.00
Local Match- Construction	\$7,220.00

<b>TOTAL EXPENSES</b>	<b>\$18,050.00 \$0</b>
-----------------------	------------------------

# Proposal



Ace Fab & Fencing, Inc  
2468 S 1620 W  
Ogden, Utah 84401  
801-392-7391  
Fax: 801-392-7412  
acefabweld.com

## Submitted To

Washington Terrace City  
Romer Park 650 W 5100 S Washington Terrace  
Aaron 801-928-0540

1-9-20

[aaronsolomon@yahoo.com](mailto:aaronsolomon@yahoo.com)

## Itemized Estimate

<b>920' of 6' Tall Chainlink Fence</b> 1 7/8" X 8' sch 40 Line Posts 1 5/8" Top Rail 11 Gauge Chainlink Wire Bottom Tension Wire	\$12,880.00
<b>9ea. Terminal Posts</b> 2 3/8" X 8' sch40 Terminal Posts	\$270.00
<b>Tear Out</b>	\$2,300.00
	\$2,600.00
<b>Total</b>	<b>\$18,050.00</b>

**Proposal must be signed and returned to be placed on the schedule.**

## Signatures...

We propose, hereby furnish material and labor - complete in accordance with above specifications for the above sum.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**Acceptance of Proposal.** In authorizing the acceptance of this proposal the above prices, specifications and conditions are satisfactory and hereby accepted. Payment will be made as per Ace Fab & Welding, Mngt. Terms of **half down to be placed on schedule and balance due upon completion.** If terms are not met, Ace Fab & Welding, Mngt. has the right to remove all product from the property, installed or not, without damage to property. If for any reason Ace Fab & Welding, Mngt. is unable to remove the product from property, customer will be subject to a 2% per month, which is equivalent to a 24% ANNUAL RATE. Customer also agrees to pay all expenses, including collection costs, and reasonable attorney's fees incurred to collect this debt. By signing I agree to these terms. **Ace Fab & Welding is not responsible for property lines if not correctly marked. Ace Fab & Welding is not responsible for sprinkler lines or hauling off dirt. Ace Fab & Welding is not responsible for any damaged Landscaping due to installation of fence. Proposal good for 20 days. Price subject to change due to the increase of Vinyl / Steel prices and availability of the materials.**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Estimated By: Ladd Peterson



**Global Vinyl Fencing LLC**  
 241 W. 21st Street  
 Ogden, UT 84401  
 (801) 745-5574  
 gvfsecretary@gmail.com  
 www.globalvinyl.ws

Estimate

**ADDRESS**

Aaron  
 City of Washington Terrace  
 5249 S 400 E  
 Washington Terrace, UT  
 84405  
 United States

**ESTIMATE #** 9340

**DATE** 01/13/2020

**ACCOUNT MANAGER**

Clint

**JOB NAME / SITE**

5100 S. 650 W. - Rohmer Park

**Chain Link**

6' tall chain link fence with 1 7/8" X 8' Schedule 40 line posts with 1 5/8" top rails and 11 gauge chain link wire and bottom tension wire

920 14.75 13,570.00T

**Chain Link**

Terminal posts 2 3/8' X 8' schedule 40

9 40.00 360.00T

**758 REMOVAL**

Removal of the existing fence and disposal of materials. This includes cutting the fence post off at the base. This does not include the removal of existing concrete in old post holes.

1 2,450.00 2,450.00

1 3,000.00 3,000.00T

SUBTOTAL 19,380.00

TAX (0%) 0.00

**TOTAL \$19,380.00**

Accepted By

Accepted Date

Customer agrees they have counted and checked all the materials that have been loaded and they are accurate and correct. All unpaid invoices are subject to an interest rate of 2% per month, which is equivalent to a 24% ANNUAL INTEREST RATE. Customer also agrees to pay all expenses, including collection costs, reasonable attorney's fees incurred to collect this debt.

Dear Weber County R.A.M.P Board

I am writing about the fence along the west side of Rohmer Park, leading down to the playground. I spend countless hours volunteering in the Washington Terrace Recreation program. I have kids of all ages at the field with me as I help to paint, mow, maintain, and prepare the football field. I then spend each night, along with many parents, at football practice teaching the boys about teamwork, respect, discipline, integrity, and humility.

Last year, while many of the kids had their younger siblings and friends at the field, I noticed the children walking down to the playground. At first glance this seemed like a great idea for the kids to occupy their time while practice was taking place. However, when I went down to get my children, I noticed them playing over near a run down, rusted, barely standing, chain link fence. The kids were covered in rust from touching the fence. As I approached, I realized this fence was barely standing. It was clear it was unsafe, and needed replacing.

I am not one to write many letters, or voice many concerns. However, our parks are made for our children. This is a place for kids to be enjoying their time, and parents should feel confident and secure that they are not in danger. Looking at this fence, I didn't feel confident kids were safe. Please consider replacing this fence before the weather improves and kids are down playing there again. This is a great park, and we should have it safe, and beautiful.

Thank you,

Casey Koopmans

Ckoopmans@comcast.net

**City of Washington Terrace**  
County of Weber, State of Utah

**RESOLUTION NO. 20-06**

**A RESOLUTION AUTHORIZING AN INTERLOCAL COOPERATIVE AGREEMENT  
BETWEEN THE CITY OF WASHINGTON TERRACE (“CITY”) AND WEBER  
COUNTY RELATING TO RECREATION, ARTS, MUSEUM, AND PARKS (“RAMP”)  
FUNDING**

**WHEREAS**, the Utah Interlocal Cooperation Act, Title 11, Chapter 13, of the Utah Code Annotated 1953 as amended, permits local governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources; and

**WHEREAS**, Title 11, Chapter 13, Section 5 of the Utah Code Annotated, 1953 as amended, requires that governing bodies of governmental units adopt a resolution approving interlocal agreements before such agreements may become effective; and

**WHEREAS**, The County has imposed a local sales and use tax, pursuant to Utah Code Ann. 59-12-701,rt.seq., and has enacted an ordinance and policies governing distribution of the revenues collected by this tax; and

**WHEREAS**, the City has applied for and is qualified to receive a portion of the Funds pursuant to state statute, county ordinance, and RAMP policies; and

**WHEREAS**, the City agrees to utilize RAMP funds granted by the County in accordance with the state statutes, county ordinances and RAMP policies;

**NOW THEREFORE**, the City Council of Washington Terrace hereby resolves to enter into the *attached Interlocal Cooperative Agreement* with Weber County relating to Recreation, Arts, Museum, and Parks (“RAMP”) funding for the purposes authorized therein; the Interlocal Agreement is hereby approved and incorporated by this reference. The City Council authorizes and directs the Mayor to execute in Interlocal Agreement for and on behalf of the City of Washington Terrace

**PASSED AND ADOPTED** by the City Council of Washington Terrace this \_\_\_\_ day of \_\_\_\_\_ 2020.

**DATED** this \_\_\_\_ day of \_\_\_\_\_ 2020.

**CITY OF WASHINGTON TERRACE**

---

**Mark C. Allen, Mayor**

**ATTEST:**

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**Amy Rodriguez , City Recorder**

**Roll Call Vote**

**Council Member Blair Brown**     \_\_\_  
**Council Member Larry Weir**     \_\_\_  
**Council Member Scott Barker**   \_\_\_  
**Council Member Carey Seal**     \_\_\_  
**Council Member Jeff West**       \_\_\_

**AN INTERLOCAL COOPERATION AGREEMENT BETWEEN  
WEBER COUNTY AND WASHINGTON TERRACE CITY FOR  
RECREATION, ARTS, MUSEUM AND PARKS ("RAMP") FUNDING**

**THIS AGREEMENT** is entered into and made effective the 3<sup>rd</sup> day of March, 2020, by and between WEBER COUNTY, a body corporate and politic of the State of Utah, hereinafter referred to as the "COUNTY," and WASHINGTON TERRACE CITY, a Utah Municipal Corporation, located at 5249 S 400 E., Washington Terrace, UT 84405, (referred to herein as "Recipient"), with both being referred to as "Parties.

**RECITALS**

**WHEREAS**, the COUNTY has imposed a local sales and use tax, pursuant to Utah Code Ann. § 59-12-701, et. seq., and has enacted an ordinance and policies governing distribution of the revenues collected by this tax, hereinafter referred to as "RAMP Tax" Title 34 Chapter 6, Weber County Ordinances, 2004; and

**WHEREAS**, RECIPIENT has applied for and is qualified to receive a portion of the Funds pursuant to state statute, county ordinance, and RAMP policies; and

**WHEREAS**, RECIPIENT hereby agrees to utilize RAMP funds granted to RECIPIENT by COUNTY in accordance with the state statutes, county ordinances, and RAMP policies;

**NOW THEREFORE**, in consideration of the mutual promises, covenants, terms and conditions contained in this Agreement, the Parties agree as follows:

**SECTION ONE  
SCOPE OF AGREEMENT**

- 1.1** In exchange for receipt of RAMP Funds (hereinafter "Funds"), RECIPIENT agrees to the following uses and limitations of uses for the Funds:
- A. Funds shall be expended within Weber County for the project(s) and program(s) of RECIPIENT as specified in the RECIPIENT'S application for RAMP funds and pursuant to Utah Code Ann. § 59-12-701, et. seq., Title 34 Chapter 6 Weber County Code of Ordinances and those policies, applications and standards as established by Weber County and the RAMP Board to administer the distribution of RAMP funds.
  - B. Funds may not be expended for non-qualifying expenditures as specified in state law and county ordinance.
  - C. RECIPIENT agrees to submit an Actual Use/Evaluation report detailing how the RAMP Funds were expended. This report will be due June 30, 2021. The report will be a comprehensive report of all expenditures of RAMP funds. If the project which is the subject of this funding agreement cannot be completed prior to June 30, 2021, RECIPIENT shall request an extension in writing to the Chair of the County Commission

*Sodder Playground*

with a copy to the Chair of the RAMP Committee specifying the reasons for the delay and requesting an extension to this Agreement. After consulting with the Chair of the RAMP Committee, the County Commission shall either approve an extension to this Agreement or request that the funds be returned to the County in accordance with Section 2.2. Actual Use/Evaluation reports will be submitted every six months during any approved extension period.

- D. RECIPIENT agrees to acknowledge RAMP in writing, orally and by using the official RAMP logo on written materials. RECIPIENT will also use other acknowledgments including posting a County approved RAMP sign at RAMP project locations.
- E. RECIPIENT shall provide COUNTY with all copies of programs or other printed material acknowledging the COUNTY and the RAMP funding of the program.
- F. RECIPIENT agrees to provide COUNTY with press releases and other public relations material designed to promote the RECIPIENT'S programs and projects and crediting the RAMP Funding program.
- G. It is understood and agreed that no Funds or proceeds from Funds will be made available to any public officer or employee in violation of the Public Employees Ethics Act, Utah Code Ann. § 67-16-1, et. seq.
- H. RECIPIENT agrees to comply with the applicable provisions of the Utah Open and Public Meeting statute UCA § 52-4-1 et. seq., whenever discussing RAMP funding.

## **SECTION TWO USE OF FUNDS**

- 2.1** All expenditures of RAMP Funds must be for projects or items set out in the RECIPIENT'S application form(s) attached as Exhibit 1. If the full amount requested in the application form(s) was not granted by the COUNTY, the partial expenditures for items listed on the application form(s) must comply with any RAMP Board modifications outlined in Exhibit 1. At any time that it is discovered by COUNTY that Funds were used by the RECIPIENT for purposes other than those agreed upon within this Agreement, COUNTY will require a return of the entire amount of Funds disbursed to RECIPIENT under this Agreement. COUNTY may also terminate this Agreement and shall be entitled to all rights, claims, and/or causes of action available to COUNTY. Further,

COUNTY may disqualify the RECIPIENT from receiving any Funds from this tax revenue in the future as a result of RECIPIENT'S misuse of prior funds received.

- 2.2 If RECIPIENT determines for any reason not to use the RAMP funds specified in its funding application and as approved in this Agreement, during the contract period, RECIPIENT agrees to return such funds to Weber County, including any interest received thereon so that the funds may be reallocated to other projects/events. RECIPIENT shall return such funds (including interest) within fourteen (14) days of RECIPIENT'S determination to not move forward with the approved project/function.
- 2.3 If RECIPIENT fails to use its RAMP fund award in compliance with this Agreement within the contract period, RECIPIENT agrees to return such funds to Weber County, including any interest received thereon so that the funds may be reallocated to other projects/events. RECIPIENT shall return such funds (including interest) within fourteen (14) days of end of the contract period unless an extension has been granted as specified herein.

**SECTION THREE  
CONSIDERATION**

- 3.1 Payment of Funds to RECIPIENT and the amounts thereof have been determined, and will be paid, as set forth in Title 34 Chapter 6 of the Weber County Ordinances and according to the policies and procedures established by the RAMP Board. RECIPIENT has been approved for RAMP Funds as follows:

Lions Park Toddler Playground . . . . . \$16,125

**SECTION FOUR  
EFFECTIVE DATE AND TERM**

- 4.1 This Agreement shall be for a term of fourteen months and shall not be renewable except as specified in Section 1.1C. It is understood that the Funds received by RECIPIENT under this Agreement will be expended and accounted for within one year of the date this Agreement is executed by Weber County.

**SECTION FIVE  
RECORDS AND AUDIT**

- 5.1 RECIPIENT agrees to maintain detailed and accurate records of the use of all funds that it receives under this Agreement. RECIPIENT further agrees to retain said records and make them available for review by the COUNTY during regular business hours upon the COUNTY'S request. Said records shall be

maintained by RECIPIENT for a period of five (5) years from the date of their creation. All records shall be maintained in a manner and form approved by the Weber County Auditor's Office. The parties hereby stipulate that ownership of all records that are the subject of this paragraph shall rest with RECIPIENT. However, to the extent that such records are deemed by competent legal authority to be records of the COUNTY, COUNTY agrees that its disclosure of said records shall be governed according to the COUNTY'S rights and responsibilities under the Utah Government Records Access and Management Act. UCA 63G-2-101 et. Seq., 1953 as amended. If said records disclose that RECIPIENT is in violation of this Agreement, the COUNTY may make such use and disclosure of said records as it deems appropriate to protect its rights under this Agreement and to protect the public's interest in the proper expenditure of public funds.

- 5.2 It is the intent of the COUNTY to complete audits of the use of all RAMP funds by RECIPIENT and RECIPIENT agrees to cooperate in that audit and account for the use of funds granted RECIPIENT under this Agreement. RECIPIENT shall work with the COUNTY to complete audits on a semi-annual and annual basis.

#### **SECTION SIX ASSIGNMENT AND TRANSFER OF FUNDS**

- 6.1 It is understood and agreed that RECIPIENT shall not assign or transfer its rights, interests or claims under this Agreement. The funds provided under this Agreement shall be used exclusively and solely by RECIPIENT for the purposes set forth in this Agreement.

#### **SECTION SEVEN INDEPENDENT AGENCY**

- 7.1 It is understood and agreed that RECIPIENT'S status in relation to COUNTY is that of an independent agent; and the RECIPIENT'S acts, made through any of RECIPIENT'S officers, agents or employees are made without any suggestion, direction, or management whatsoever by the COUNTY, the COUNTY'S Representatives, or any other of COUNTY'S officers, agents or employees. The Parties agree that the funds provided RECIPIENT under this Agreement do not give COUNTY any authority whatsoever over the manner and method by which RECIPIENT carries out its purposes. However, to the extent that any actions taken by RECIPIENT violate the understanding between the Parties, as expressed in RECIPIENT'S application for funds and in this Agreement, COUNTY shall have the rights provided it under this Agreement to withdraw funding and demand reimbursement of funds previously expended by RECIPIENT.

**SECTION EIGHT  
INDEMNIFICATION**

- 8.1** RECIPIENT agrees to indemnify, defend and hold harmless the COUNTY, its officers, agents and employees, from and against any and all claims, damages, losses and expenses, including attorney's fees and legal costs, arising out of any and all of RECIPIENT'S officers', agents', or employees' negligent or wrongful acts or failures to act which occur at any time relating to projects undertaken or funds expended pursuant to this Agreement.
- 8.2** COUNTY agrees to indemnify, defend and save harmless the RECIPIENT, its officers, agents and employees from and against any and all claims, damages, losses and expenses, including attorney's fees and costs, arising out of the negligent or wrongful acts or failure to act by COUNTY, its officers, agents, or employees during COUNTY'S performance under this Agreement.
- 8.3** COUNTY, as a political subdivision of the State of Utah, and as a government entity as defined in the "Utah Governmental Immunity Act," Title 63G, Chapter 7, U.C.A., 1953 as amended, does not, by the provisions of this paragraph nor any other part of this Agreement, waive any of its rights and responsibilities as set forth in said Utah Governmental Immunity Act including damage caps and all other applicable law.

**SECTION NINE  
INSURANCE**

- 9.1** RECIPIENT will purchase and maintain, during the life of this Agreement, insurance coverage that will satisfactorily insure RECIPIENT and COUNTY against claims and liabilities that could arise because of the execution of this Agreement. The insurance coverages required are as follows:
- A. **General Liability.** Comprehensive general liability insurance (including contractual liability coverage) protecting RECIPIENT and the COUNTY against any and all liability claims that may arise against either of the parties during the parties' relationship engendered by the grant of Funds under this Agreement. Such period of time shall be the term of this Agreement, or if the Funds provided to RECIPIENT under this Agreement have not been fully expended during that time, the period of time for which comprehensive general liability insurance shall be in force to protect the parties shall be extended until such time as all said Funds have been expended. Coverage to be provided under this paragraph shall be for all claims made arising out of either party's actions during the period of time described herein regardless of whether the claim is asserted against either party during said time period. The limits of bodily injury and property damage coverage for said policy or policies of insurance shall be not less than ONE MILLION (\$1,000,000) per

occurrence with a TWO MILLION (\$2,000,000) general policy aggregate. This policy shall be primary and non contributory to any other policy(ies) or coverage available to County, whether such coverage be primary, contributing, or excess.

- B. **Workers' Compensation.** Workers' compensation insurance covering RECIPIENT for any and all claims that may arise against RECIPIENT under the workers' compensation laws of the State of Utah.
- C. **Proof of Insurance.** RECIPIENT shall provide proof of all insurances to the COUNTY Representative prior to the execution of this Agreement.

#### **SECTION TEN MISCELLANEOUS**

- 10.1 **Additional Documents.** The following documents shall be submitted by RECIPIENT to the COUNTY prior to any funds being disbursed to RECIPIENT by the COUNTY, and are incorporated into this Agreement by reference, being made part hereof as exhibits:
  - A. RECIPIENT'S Application Form with attachments and modifications approved by the RAMP Board -(Exhibit 1)
  - B. Certificate of Insurance as specified in Section Nine unless otherwise waived.
- 10.2 **Amendments.** This agreement may be amended in whole or in part at any time by the Parties by a written amendment approved and signed by all Parties in the manner provided by law.
- 10.3 **Authorization.** The individuals signing this agreement on behalf of the Parties confirm that they are the duly authorized representatives of the Parties and are lawfully enabled to sign this agreement on behalf of the Parties.
- 10.4 **Captions and Headings.** The captions and headings herein are for convenience of reference only and in no way define, limit or describe the scope or intent of any sections or provisions of this Agreement.
- 10.5 **Compliance with Laws.** During the time the RECIPIENT is expending the funds provided by this Agreement, RECIPIENT, its officers, agents and employees agree to comply with all laws, federal, state or local, which apply to its operations; including, but not limited to, laws requiring access to persons with disabilities and non-discrimination against protected groups in admission, hiring and operation.

- 10.6** **Counterparts.** This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one of the same instrument.
- 10.7** **County Representative.** COUNTY hereby appoints Shelly Halacy, or her designee, as the COUNTY Representative to assist in the administration of this Agreement and the Funding provided by this Agreement. Said Representative shall ensure performance of this Agreement by RECIPIENT and assist RECIPIENT in obtaining information and access to COUNTY or other government offices, if necessary, for RECIPIENT'S performance of this Agreement. Additionally, said Representative shall monitor and evaluate the performance of this Agreement by RECIPIENT, but shall not assume any supervisory or management role over RECIPIENT or any of RECIPIENT'S officers, agents or employees or in the RECIPIENT'S expenditure of funds provided by this Agreement, other than to enforce COUNTY'S rights and responsibilities under this Agreement.
- 10.8** **Documents on File.** Executed copies of this Interlocal Agreement shall be placed on file in the office of the Keeper of the Records of each of the Participants and shall remain on file for public inspection during the term of this Interlocal Agreement.
- 10.9** **Entire Agreement.** This Agreement contains the entire agreement between the Parties, and no statement, promises or inducements made by either party or agents for either party that are not contained in this written agreement shall be binding or valid and this Agreement may not be enlarged, modified or altered, except in writing, signed by the Parties.
- 10.10** **Governing Laws.** It is understood and agreed by the Parties hereto, that this Agreement shall be governed by the laws of the State of Utah and Weber County, both as to interpretation and performance.
- 10.11** **Interpretation.** The entire agreement among the Parties shall consist of this Agreement and the documents set forth herein. All documents are complementary, and that which is called for by one of them shall be as binding as if called for by all. In the event of an inconsistency between any of the provisions of said documents, the inconsistency shall be resolved by giving precedence first to this Agreement, and then to the other documents. Further, this Agreement shall be interpreted to be consistent with Title 59, Chapter 12, Part 7, U.C.A., 1953, as amended; and Title 34 Chapter 6, Weber County Ordinances, as amended.
- 10.12** **No Officer or Employee Interest.** It is understood and agreed that no officer or employee of the COUNTY has or shall have any pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof. No officer, employee or board member of RECIPIENT or any member of their families

shall serve on a COUNTY board or committee that authorizes funding or payments to RECIPIENT unless the position held is clearly disclosed to the committee or board and the person does not participate in the deliberation or the funding decision.

**10.13 Review by Authorized Attorney.** In accordance with the provisions of Section 11-13-202.5(3), Utah Code, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement may take affect.

**10.14 Termination.** The COUNTY may terminate this Agreement in whole or in part due to the failure of the RECIPIENT to fulfill its contract obligations. Unless otherwise stated in this Agreement, the COUNTY shall terminate by the COUNTY delivering to the RECIPIENT a Notice of Termination specifying the nature, extent and effective date of the termination. Upon receipt of the notice, the RECIPIENT shall immediately deliver to the COUNTY all unused funds previously paid to RECIPIENT under this Agreement. The rights and remedies of the COUNTY provided in this clause are in addition to any other rights and remedies provided by law or under this Agreement.

**10.15 Warranties of Participants.** Each Participant hereby represents and warrants that:

- A. it is a public agency or public entity within the meaning of the Interlocal Act; and
- B. it is duly authorized to execute and deliver this Interlocal Agreement; and
- C. there is no litigation or legal or governmental action, proceeding, inquiry or investigation pending or threatened by governmental authorities or others or to which such Participant is a party or to which any of its property is subject which if determined adversely to such Participant would individually or in the aggregate a) effect the validity or enforceability of this Interlocal Agreement, or b) otherwise materially adversely effect the ability of such Participant to comply with its obligations hereunder or the transactions contemplated hereby.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement on the day and year recited above.

BOARD OF COUNTY COMMISSIONERS  
OF WEBER COUNTY

By \_\_\_\_\_  
Gage Froerer, Chair

Commissioner Froerer voted \_\_\_\_\_  
Commissioner Harvey voted \_\_\_\_\_  
Commissioner Jenkins voted \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Ricky Hatch, CPA  
Weber County Clerk/Auditor

RECIPIENT

By: \_\_\_\_\_

Title: MAYOR, WASHINGTON TERRACE

ATTEST:

\_\_\_\_\_

STATE OF UTAH, County of \_\_\_\_\_,  
On the \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_, Personally  
appeared before me, \_\_\_\_\_, the signer  
of the foregoing instrument who duly acknowledged to me that  
they executed the same.  
Residing at: \_\_\_\_\_,  
My commission expires: \_\_\_\_\_

NOTARY PUBLIC  
(Seal)



# RAMP GRANT APPLICATION 2020

Please Check the Appropriate Type of Grant, Category, and Classification for This Request  
See Filing Deadlines on the Back of This Application

**TYPE OF GRANT**

**Major**  
(\$200,000 and up)

**Regular**  
(\$2,001 to \$199,999)

**GRANT CATEGORY AND CLASSIFICATION**

**Parks & Recreation**  
 Recreational Facility

**Arts & Museums**  
 Cultural Facility  
 Cultural Organization

## ORGANIZATION INFORMATION

**Name of Government Entity or Nonprofit Organization**  
Washington Terrace City

Address		City	State	Zip Code
5249 S 400 E		WTC	UT	84405
Contact Person		Title or Position		
Aaron Solomon		Parks & Recreation Director		
Phone No.	Fax No.	Email Address		
801-395-8293	801-393-1921	aarons@washingtonterracecity.org		
Alternate Contact Person		Title or Position		
Tom Hanson		City Manager		
Phone No.	Fax No.	Email Address		
801-395-8282	801-393-1921	tom@washingtonterracecity.org		

Date of Incorporation: Dec 12th, 1958

Federal Tax ID Number: 87-6113226

Please indicate your organization's status.  Nonprofit  Government Agency  Educational Affiliate

If A Government Agency Applying Under Arts & Museums, Do You Have A Separate Cultural Council? Yes  No

**PROJECT NAME:** Lions Park Toddler Playground Priority of This Project: 2  
(If you have multiple requests)

Funds Requested From RAMP: \$ 16,125.00

Total Cost of Project: \$ 26,877.00

You must attach a detailed budget for your project, including competitive bids / and/or cost comparisons or your grant may be declared ineligible.

Would You Accept Partial Funding? Yes  No

If An Event, What Is the Date: NA

Location of Project: Lion's Park 375 E 4700 S. WTC UT 84405

**Brief Summary of This Project: (Do not exceed the space in this box)**

Washington Terrace City is in need of a new small toddler playground at Lions Park located at 375 East 4700 south right off of Washington Boulevard. The Park is in a highly populated location in the City and is very accessible for members of the Weber County community. It contains a basketball court, swings, drinking fountains, benches, picnic tables, bowery and wide open spaces for many family activities. The playground project will consist of slides, climbing walls, monkey bars, bridges and other fun activities for toddlers to enjoy. It will display all of the current safety standards and provide many fun activities for all children throughout the community. The City has already teamed up with the Boy Scouts of America on a service project to prep the Park area for the new play structure. This Lions Park toddler playground will establish a much needed Park update that will benefit the members of its community for many years to come. The City of Washington Terrace thanks the Weber County R.A.M.P board for its careful consideration to grant funding for this project.

Please Provide the Organization's Official Mission Statement: (Must Comply with RAMP's Primary Purpose)  
To provide the City of Washington Terrace with essential and innovative services in a timely and cost efficient manner.

Describe How Many People Will Be Affected By This Project and How:  
Lions Park is one of the oldest parks in the Terrace, it is in very populated location right off of Washington Boulevard where everyone that is driving by can see the Park. The Park has a basketball court, drinking fountains, picnic tables and Bowery for families and members of the community to participate in leisure activities. This playground project will affect many people throughout the years in the Weber County community.

Explain What Funding Resources Your Organization Has:  
Taxes & User Fees.

Tell How You Plan To Show RAMP Sponsorship and or Signage For This Project:  
The City of Washington Terrace will provide multiple permanent R.A.M.P recognition signs throughout the Park including a main sign at the entrance way. The City will also recognize R.A.M.P in the City newsletter, City website and facebook Page. The City has also hosted a ribbon cutting event inviting the community and R.A.M.P board members to celebrate the success of each completed project and will continue this tradition.

RAMP applications will not be accepted after the filing deadline and any application that has not met the filing requirements will not be considered. Please make sure you have completed the following before submitting your application: (Check the box to the left of each line to make sure you have complied with each step)

- Read the information sheet for completing a RAMP application
- File timely **(Deadline for filing Major & Regular Grants – January 17, 2020. EZ Grants – March 27, 2020)**
- Complete all areas of the application
- Attach proof of nonprofit status
- Provide your organization's mission statement
- Attach detailed budget for entire project and an explanation of how the RAMP funds will be used  
(This would include any matching funds and/or letters of support)
- Attach competitive bids and/or cost comparisons – not applicable for EZ Grants**
- Sign and date the application
- Remove the information sheet and charts
- Submit fifteen (15) copies of the application and supporting documents

I hereby acknowledge that I have read the information sheet attached to this application and that all documents submitted to the RAMP Tax Committee for this application are true and correct to the best of my knowledge. I furthermore acknowledge that I have the authority to bind this organization to the project.

  
Signature

Parks & Recreation Director  
Title

01/02/20  
Date

**FILING DEADLINE FOR MAJOR GRANTS: January 17, 2020 5:00 pm**

**FILING DEADLINE FOR REGULAR GRANTS: January 17, 2020 5:00 pm**

**FILING DEADLINE FOR EZ GRANTS: March 27, 2020 5:00 pm**

Completed applications should be filed in the Weber County Commission Office by the date & time listed above.

RAMP Tax Advisory Board  
Weber County Commission  
2380 Washington Blvd., Suite 360  
Ogden, Utah 84401

For more information contact:  
Shelly Halacy 801 399-8406 shalacy@WeberCountyUtah.gov  
Stacy Skeen 801 399-8403 sskeen@WeberCountyUtah.gov

# RAMP Project Grant Budget

(10/31/2018)

## Organization:

### INCOME

Program Service Revenue (admission, tuition, etc.) NA  
Other

### Public Support

Federal  
State (not including this grant request)  
Local (county, city) \$10,752.00  
Other (please itemize)

### Private Support

Business/Corporate  
Foundation  
Individual  
Fundraising Events  
Applicant Cash\*  
Other (please itemize)

### In-Kind Support

In-kind services (x number of hours @ \$20/hr) 100 Boy Scout Hours  
In kind goods (estimate at fair market value) \$2,000.00

**TOTAL INCOME** \$12,752.00 \$0

### EXPENSES

Please itemize/Be clear which expenses will be paid by RAMP

R.A.M.P Match- Construction \$16,125.00  
Local Match- Construction \$10,752.00

**TOTAL EXPENSES** \$26,877.00 \$0



Big T Recreation  
 11618 S. State St #1602  
 Draper, UT 84020  
 801-572-0782  
 taft@bigtrec.com

QUOTE

Date	Quote #
01/15/2020	11192
Exp. Date	
	02/29/2020

**Shipping Address**  
 City of Washington Terrace  
 5249 S South Pointe Drive  
 Washington Terrace, UT 84405

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Playground Structure	Washington Terrace Playground - Option 2 Available for purchase via Utah State Contract MA2568  Model: 350-1520 Hop, Skip & Slide (Challengers) Ages 5-12 Space Required - 34' 6"x 26' 11"	1	19,677.00	19,677.00
Installation	Installation by Certified Crew	1	5,100.00	5,100.00
Freight	Freight (Combined with other Playground)	1	2,100.00	2,100.00
* Surfacing is NOT Included on this Quote*				
** Excavation and Removal of Existing Equipment is NOT Included **				
			SUBTOTAL	
			TAX	
			TOTAL	\$26,877.00

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

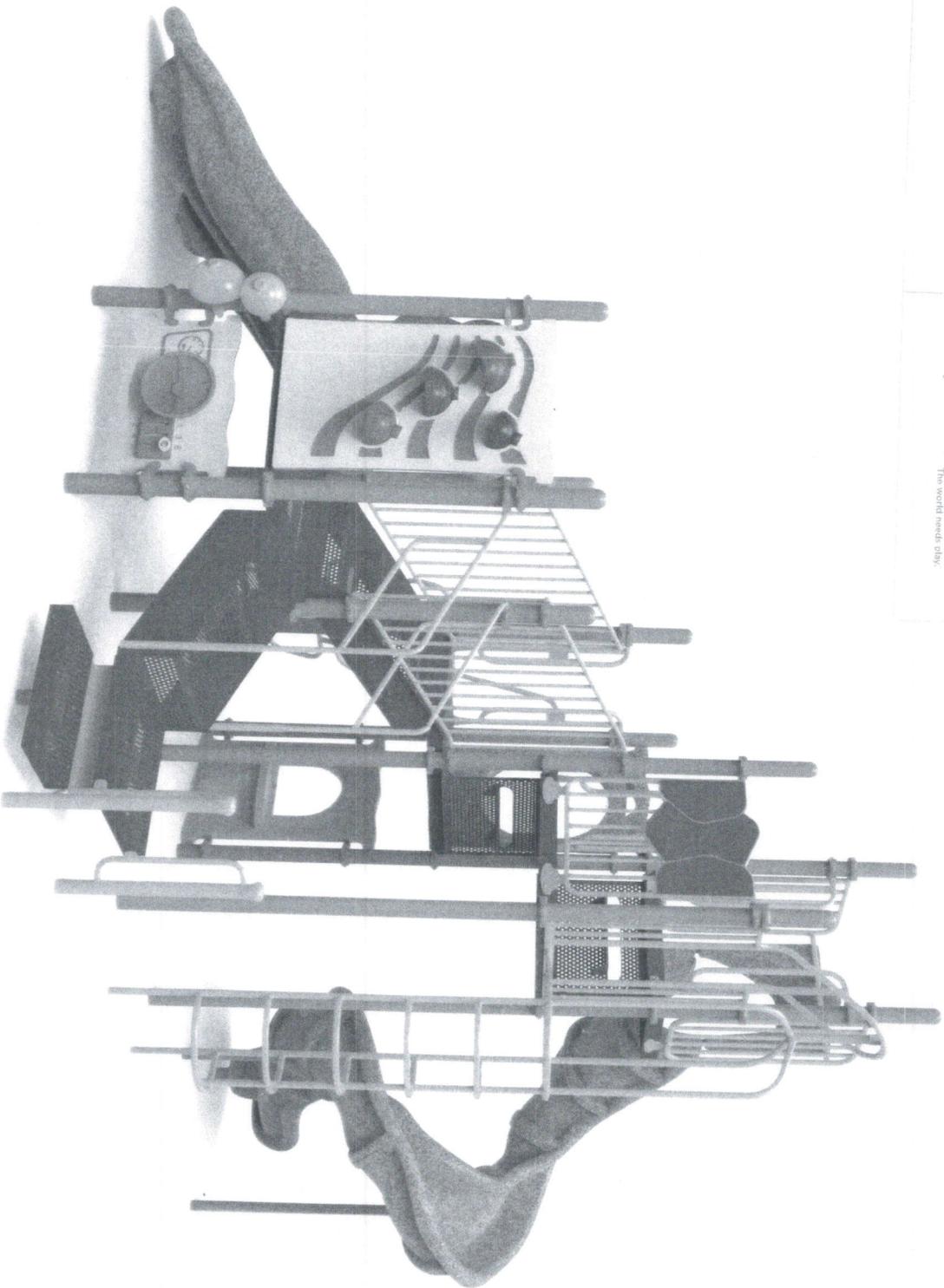
We thank you for your business.

# Hop, Skip & Slide

350-1520

Equipment Manufacturer

 **PLAYWORLD**  
The world finds play.

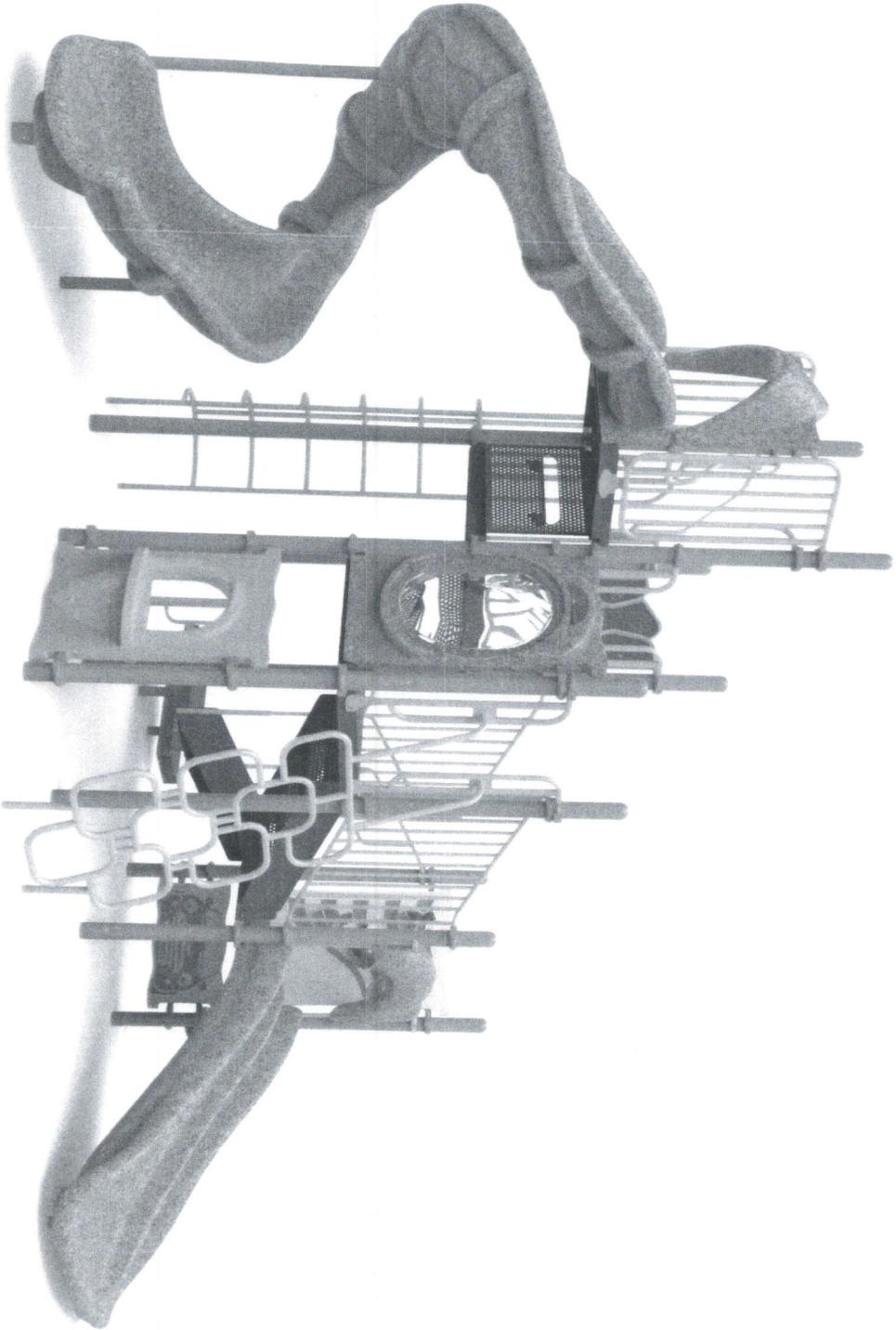


# Hop, Skip & Slide

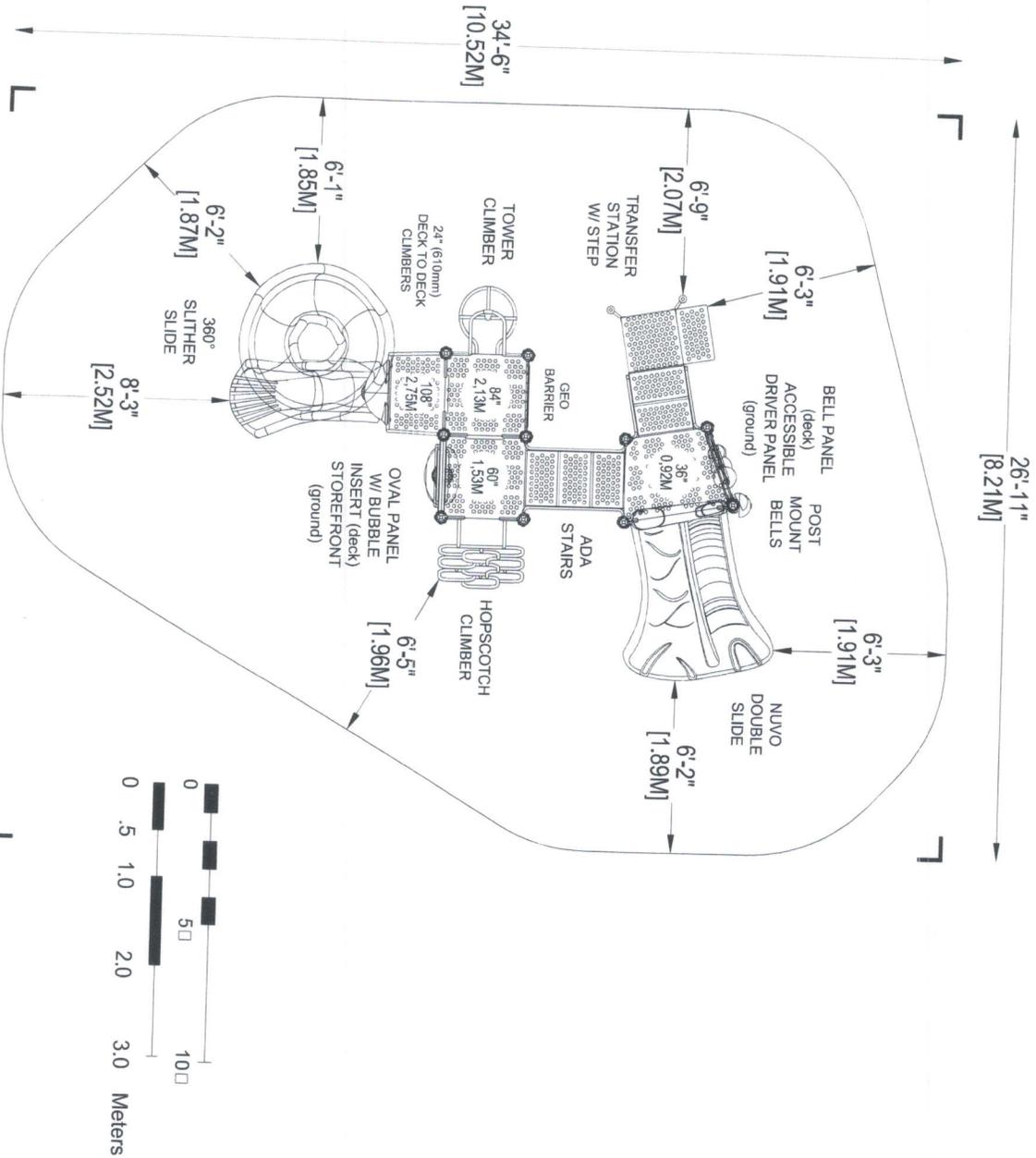
350-1520

Equipment Manufacturer

 **PLAYWORLD**  
The world needs play.



\*PLAYGROUND SUPERVISION REQUIRED



PLAYWORLD SYSTEMS, INC.  
 1000 Buffalo Road  
 Lewisburg, PA  
 17837-9795 USA

EQUIPMENT SIZE:

14'8" x 20'0" x 13'10"

4.47M x 6.1M x 4.22M

USE ZONE:

26'11" x 34'6"

10.52M x 8.21M

AREA:

730 SqFt.

67.82 SqM.

PERIMETER:

101 Ft.

30.78M

FALL HEIGHT:

9 Ft.

2.74M

USER CAPACITY:

32

AGE GROUP:

5-12

ADA SCHEDULE			
Required	Provided	Accessible Elevated Activities	Accessible Ground-Level Activities
4	4	2	2
4	4	4	3

- ✓ ASTM F1487-11
- ✓ CPSC #325



PROJECT NO: 350-15208  
 DRAWN BY: M. MERTZ  
 DATE: 07-OCT-16

SCALE: 1/4"=1'-0"  
 Paper Size: B

**HOP, SKIP & SLIDE**  
 CATALOG PRE-DESIGN



Big T Recreation  
 11618 S. State St #1602  
 Draper, UT 84020  
 801-572-0782  
 taft@bigtrec.com

QUOTE

Date	Quote #
01/02/2020	11119
Exp. Date	
	06/30/2020

Shipping Address
Big T Customer

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	Playworld 1st Half Promo - 350-2069 Turnkey Quote			
	INCLUDES: -Playground Equipment (delivered) -Installation of Playground Equipment -Supply and Install of Engineered Wood Fiber (safety surfacing)  DOES NOT INCLUDE: -Site Excavation/Preparation -Concrete Curbing			
Playground Structure	Playworld Design 350-2069 •Area needed: 37' x 33' (interior pit dimensions) •Rated for ages 2-12	1	16,155.00	16,155.00T
Freight	Freight - FREE •Must be ordered by June 30th, 2020	1	0.00	0.00
Installation	Installation of Playground Structure	1	6,250.00	6,250.00
Surfacing	60 Cubic Yards of Engineered Wood Fiber •Delivered and Installed •To cover area needed with 12" depth **Tax is estimated for Salt Lake City, UT 7.75%**	1	3,300.00	3,300.00T
SUBTOTAL				25,705.00
TAX				1,507.76
TOTAL				\$27,212.76

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

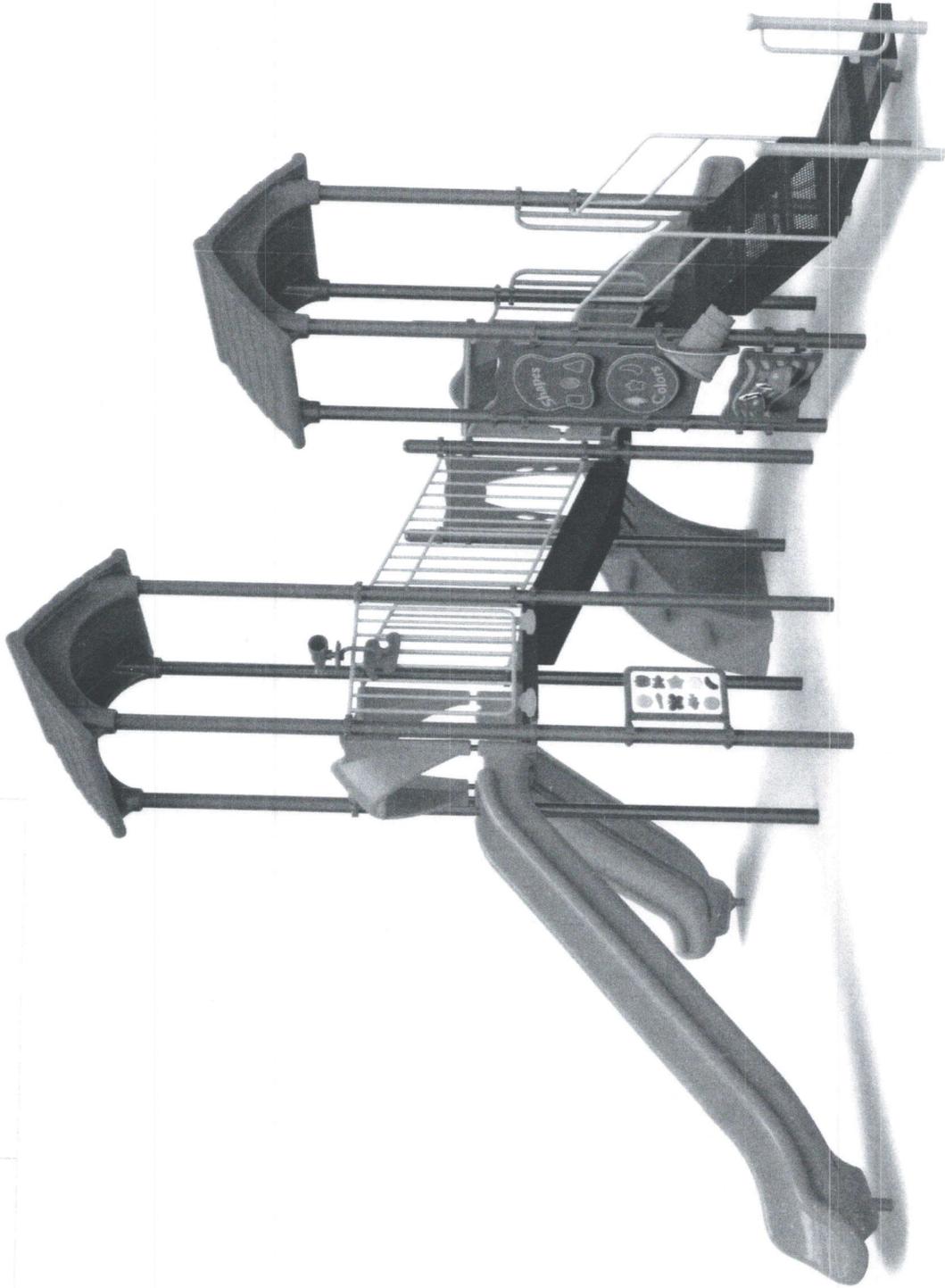
We thank you for your business.

350-2069

Equipment Manufacturer



350-2069



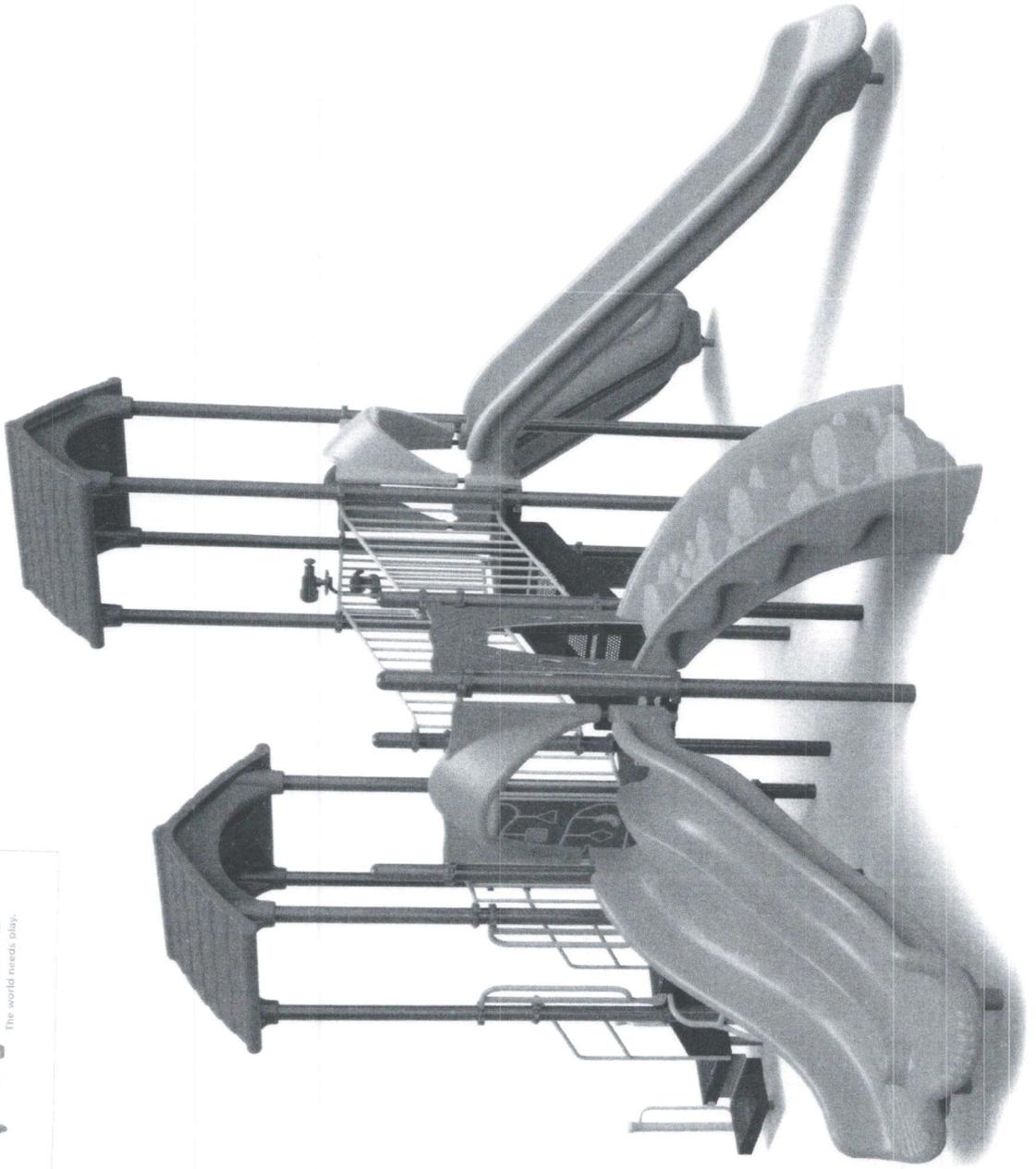
**350-2069**

Equipment Manufacturer



The world needs play.

350-2069





PLAYWORLD SYSTEMS, INC.  
 1000 Buffalo Road  
 Lewisburg, PA  
 17837-9795 USA

EQUIPMENT SIZE:  
**24'10" x 20'0" x 15'8"**  
 7.57M x 6.1M x 4.78M

USE ZONE:  
**370" x 32'2"**  
 11.29M x 9.81M

AREA:  
**866 SqFt.**  
 80.45 SqM.

PERIMETER:  
**107'10"**  
 32.87M

FALL HEIGHT:  
**6 Ft.**  
 1.83M

USER CAPACITY:  
**34**

AGE GROUP:  
**2-12**

350-2069  
 CATALOG PRE-DESIGN

Total Elevated Play Activities:		7
Total Ground-Level Play Activities:		3
Accessible Elevated Activities	Accessible Ground-Level Activities	2
Required	Provided	2
4	7	3
		2



✓ ASTM F1487-11  
 ✓ CPSC #325

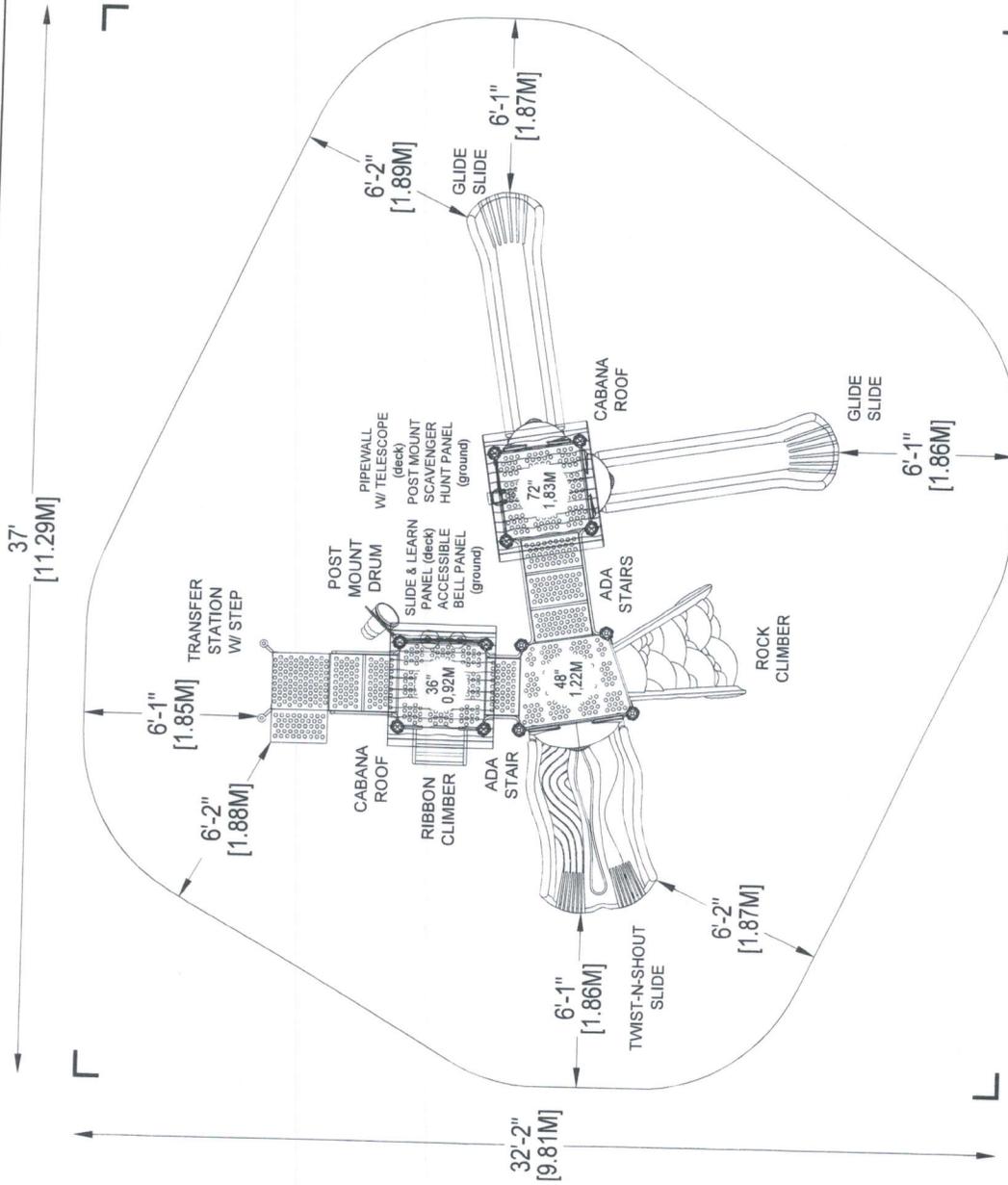
PROJECT NO:  
**350-2069**

SCALE:  
**1/4"=1'-0"**

DRAWN BY:  
**M. MERTZ**

Paper Size  
**B**

DATE:  
**02-DEC-19**



\*PLAYGROUND SUPERVISION REQUIRED

# QUOTE



Big T Recreation  
 11618 S. State St #1602  
 Draper, UT 84020  
 801-572-0782  
 taft@bigtrec.com

Date	Quote #
01/02/2020	11124
Exp. Date	
	06/30/2020

Shipping Address
Big T Customer

PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
	Playworld 1st Half Promo - 350-2074 Turnkey Quote			
	<b>INCLUDES:</b> -Playground Equipment (delivered) -Installation of Playground Equipment -Supply and Install of Engineered Wood Fiber (safety surfacing)  <b>DOES NOT INCLUDE:</b> -Site Excavation/Preparation -Concrete Curbing			
Playground Structure	Playworld Design 350-2074 •Area needed: 33' x 32' (interior pit dimensions) •Rated for ages 5-12	1	17,635.00	17,635.00T
Freight	Freight - FREE •Must be ordered by June 30th, 2020	1	0.00	0.00
Installation	Installation of Playground Structure	1	6,500.00	6,500.00
Surfacing	53 Cubic Yards of Engineered Wood Fiber •Delivered and Installed •To cover area needed with 12" depth  **Tax is estimated for Salt Lake City, UT 7.75%**	1	2,915.00	2,915.00T
			<b>SUBTOTAL</b>	<b>27,050.00</b>
			<b>TAX</b>	<b>1,592.63</b>
			<b>TOTAL</b>	<b>\$28,642.63</b>

Accepted By

Accepted Date

Acceptance of this quote agrees to the terms and conditions set by Big T Recreation. Please contact us with any questions or concerns P: 801.572.0782, F: 801.216.3077 or E: taft@bigTrec.com or merit@bigTrec.com.

We thank you for your business.

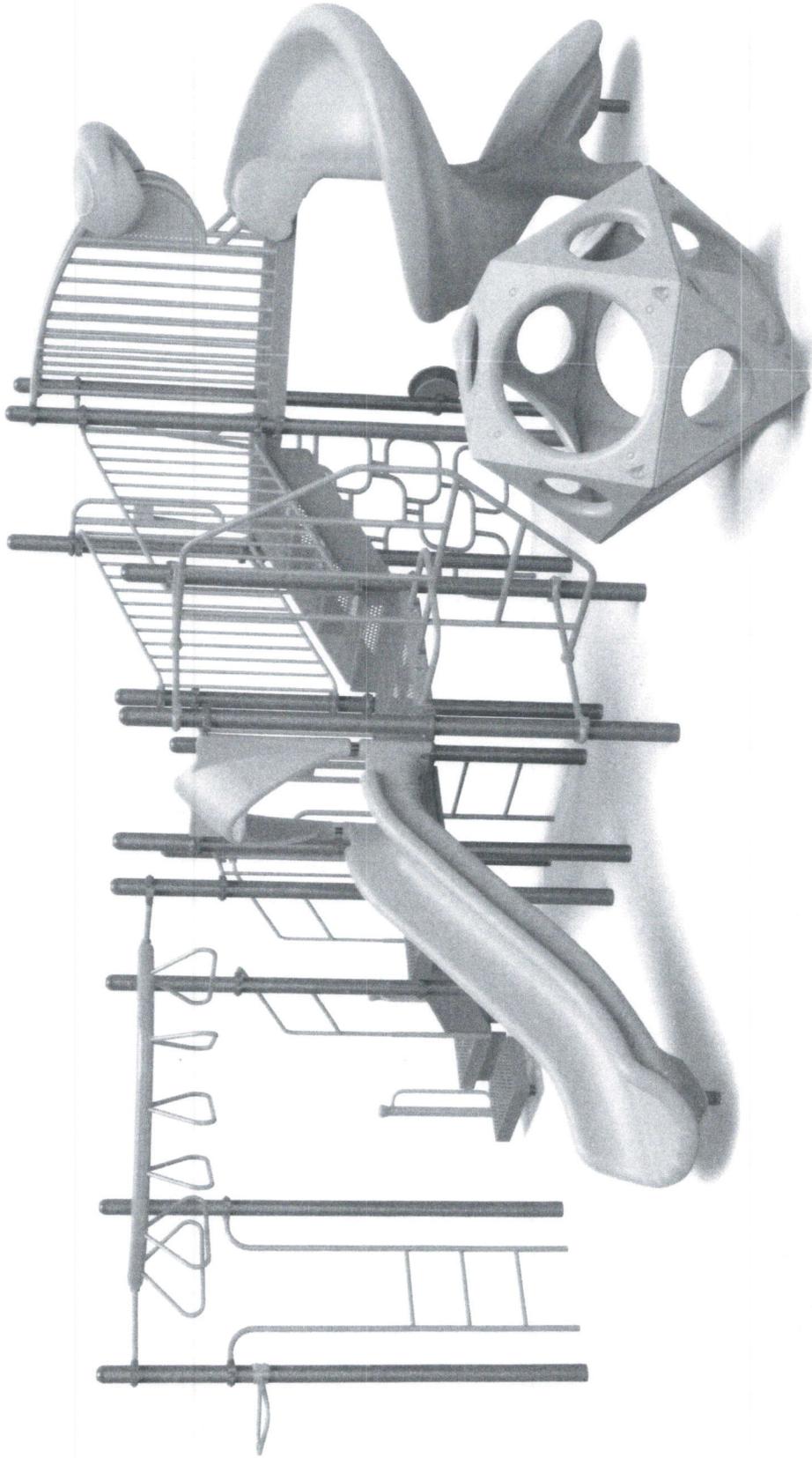
**350-2074**

Equipment Manufacturer



The world needs play.

350-2074



**350-2074**

Equipment Manufacturer



The world needs play.

350-2074





PLAYWORLD SYSTEMS, INC.  
1000 Buffalo Road  
Lewisburg, PA  
17837-9795 USA

EQUIPMENT SIZE:  
**170" x 153" x 10'6"**  
5.19M x 4.65M x 3.2M

USE ZONE:  
**X' x Y'**  
XM x XM

AREA:  
**819 SqFt.**  
76.09 SqM.

PERIMETER:  
**103'11"**  
31.67M

FALL HEIGHT:  
**8 FL.**  
2.44M

USER CAPACITY:  
**31**

AGE GROUP:  
**5-12**

350-2074  
CATALOG PRE-DESIGN

ADA SCHEDULE	
Required	3
Provided	6
Accessible Elevated Activities	2
Accessible Ground-Level Activities	2
Accessible Ground-Level Play Types	2
Total Elevated Play Activities	6
Total Ground-Level Play Activities	2



✓ ASTM F1487-11  
✓ CPSC #325

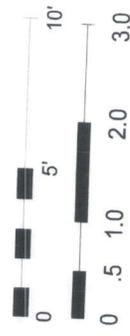
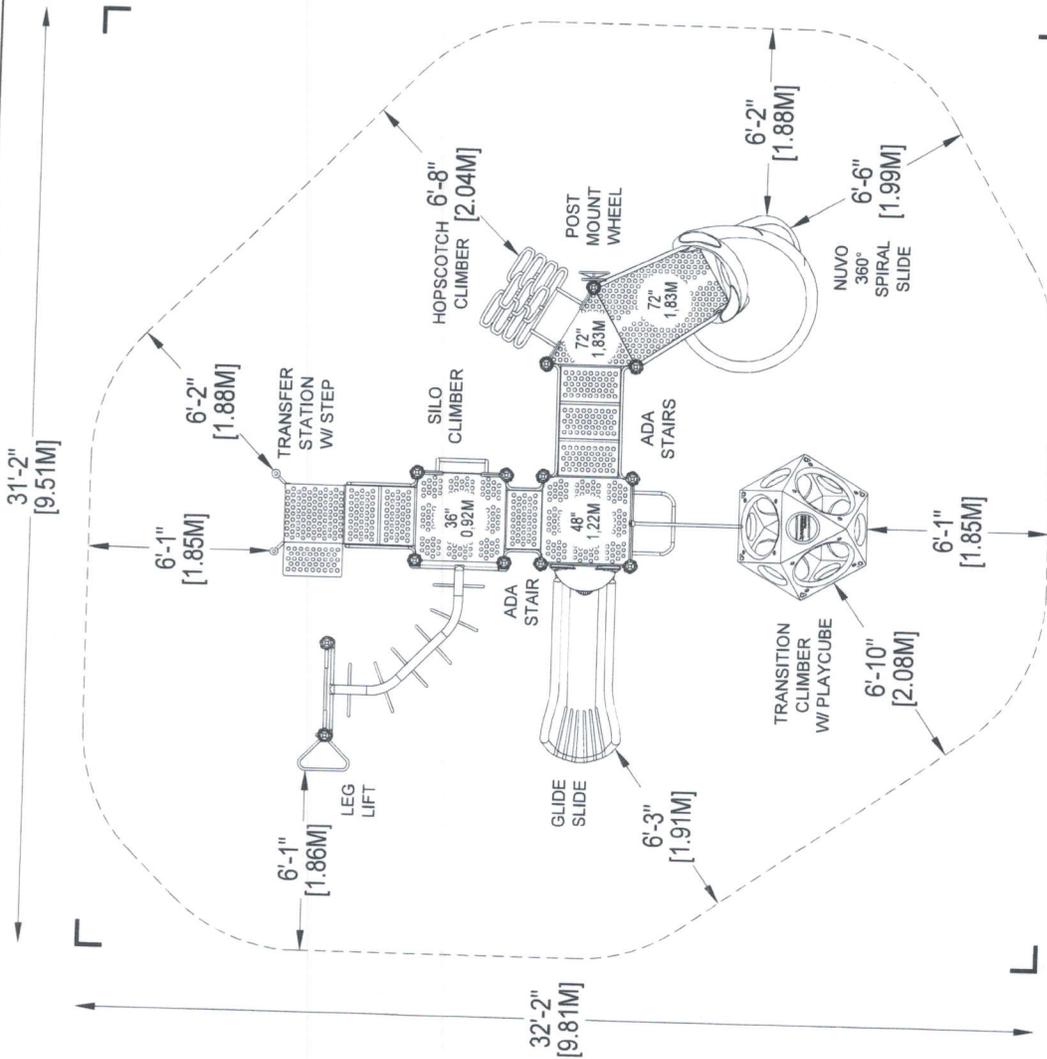
PROJECT NO:  
**350-2074**

SCALE:  
**1/4"=1'-0"**

DRAWN BY:  
**#. HERTZ**

Paper Size  
**B**

DATE:  
**02-DEC-19**



\*PLAYGROUND SUPERVISION REQUIRED

## WASHINGTON TERRACE CITY PROCLAMATION

20-02

### PROCLAMATION DECLARING A LOCAL EMERGENCY AND INVOKING EMERGENCY POWERS IN WASHINGTON TERRACE CITY DUE TO THE COVID- 19 PANDEMIC

**WHEREAS**, pursuant to Utah Code Ann. §§ 53-2A-205 and 208, the governing body has authority to declare a local emergency for Washington Terrace City; and

**WHEREAS**, on January 21, 2020, the Utah Department of Health ("UDOH") activated its Department of Operations Center in response to the evolving COVID-19 pandemic, recognizing the disease as a threat to the health and safety of residents of the State of Utah; and

**WHEREAS**, the United States Centers for Disease Control and Prevention has identified the potential public health threat posed by COVID-19 both globally and in the United States as "high," and has advised that person-to-person spread of COVID-19 will continue to occur globally, including within the United States; and

**WHEREAS**, on March 6, 2020, Utah Governor Gary R. Herbert issued an executive order declaring a state of emergency due to the COVID-19 outbreak; and

**WHEREAS**, on March 13, 2020, President Trump declared the outbreak of COVID-19 to be a national emergency, committing federal resources to the states to combat the impacts of the spread of the virus on individuals, public health, and our communities; and

**WHEREAS**, federal, state, and local health authorities all recognize that confirmed community transmission significantly increases the risk of exposure and infection to the general public within Utah and the United States, which creates an extreme public health risk that may spread quickly; and

**WHEREAS**, the Weber-Morgan Health Department ("Health Department") has discovered evidence of community transmission of COVID-19 in adjacent counties and has entered Washington Terrace City, Weber County; and

**WHEREAS**, the Director of the Health Department is concurrently declaring a Local Public Health Emergency and Order with this Declaration due to an imminent and proximate threat to public health; and

**WHEREAS**, COVID-19 will likely necessitate the Health Department to take additional steps within its authority to mitigate the potential spread of the disease; and

**WHEREAS**, the circumstances of the COVID-19 outbreak may exceed the capacity of the services, personnel, equipment, supplies, and facilities of Washington Terrace City; and

**WHEREAS**, it is imperative for local communities to cooperate and coordinate with state and federal health authorities in order to slow the spread of COVID-19;

**NOW, THEREFORE, BE IT DECLARED BY THE LEGISLATIVE BODY OF WASHINGTON TERRACE CITY:**

**Section 1. Local Emergency.** A local emergency exists in Washington Terrace, Utah, due to COVID-19.

**Section 2. Assistance.** This local emergency exceeds the resources of the community. Assistance is requested from both the State of Utah and the federal government to provide all necessary resources to protect Washington Terrace City residents and businesses.

**Section 3. Emergency Powers.** All necessary emergency powers and operations authorized under Utah Code Ann. § 53-2a-205 and 208 are hereby invoked, including the utilization of available resources to address the COVID-19 outbreak. All applicable local disaster and emergency plans are hereby activated.

**Section 4. Mutual Aid.** Washington Terrace City authorizes the furnishing of aid and assistance in relation to this Declaration through mutual aid agreements. Washington Terrace City also requests all assistance available pursuant to the laws of the United States of America, the laws of the State of Utah, and local ordinances and regulations.

**Section 5. City Operations.** City operations will be curtailed consistent with orders and regulations issued by federal, state, and local authorities having jurisdiction. The City has the authority to make administrative and policy changes to respond to this emergency.

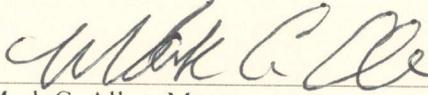
**Section 6. Electronic Meetings.** The City will follow Municipal Code 2.08.015 "Electronic Meetings" when conducting City Council or Planning Commission Meetings to remain in compliance with the Open Meetings Act. The Meetings will be broadcasted via the internet to limit the number of persons in the Council Chambers.

**Section 7. Duration.** This Declaration shall take effect immediately and be declared ongoing and continuing for no more than 30 days until terminated or extended pursuant to governing law.

**Section 8. Publication.** This Declaration shall be on file for public inspection at the Washington Terrace City Recorder's Office.

**Section 9. Notice to Governor.** A copy of this Declaration shall be sent to the Office of the Governor of the State of Utah.

DATED this 25 DAY OF April, 2020



Mark C. Allen, Mayor



Attest, Title

CITY MANAGER



City of Washington Terrace  
Redevelopment Agency Meeting  
Tuesday, May 19, 2020  
following the Regular City Council Meeting  
City Hall Council Chambers  
5249 South 400 East, Washington Terrace City

1. **ROLL CALL**

2. **INTRODUCTION OF GUESTS**

3. **CONSENT ITEMS**

*Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.*

**3.1 APPROVAL OF AGENDA**

**3.2 APPROVAL OF MEETING MINUTES FROM FEBRUARY 4, 2020**

4. **SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff presentations, Questions by Board, Chair opens public hearing, citizen input; Chair closes public hearing, then Board final discussion

**4.1 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2020 AMENDED BUDGET**

**4.2 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2021 TENTATIVE BUDGET**

5. **NEW BUSINESS**

**5.1 MOTION/RESOLUTION 20-04: A RESOLUTION TO APPROVE THE FISCAL YEAR 2020 AMENDED BUDGET**

**5.2 DISCUSSION/ACTION: APPROVAL OF EXPENDITURES FOR SEWER LINE EXTENSION FOR SALE OF ADAMS AVENUE PROPERTY LOCATED APPROXIMATELY AT 5580 S. ADAMS AVENUE**

6. **COMMENTS CONSIDERED**

7. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at [www.washingtonterracecity.org](http://www.washingtonterracecity.org)

1 City of Washington Terrace

2  
3 Minutes of a Redevelopment Meeting  
4 Held on February 4, 2020  
5 following the Regular City Council Meeting  
6 City Hall, 5249 South 400 East, Washington Terrace City,  
7 County of Weber, State of Utah  
8

9 **CHAIR, BOARD, AND STAFF MEMBERS PRESENT**

- 10 Chair Allen  
11 Board Member Seal  
12 Board Member Brown  
13 Board Member Weir  
14 Vice- Chair Barker- Absent  
15 Board Member West  
16 Public Works Director Jake Meibos  
17 City Manager Tom Hanson  
18 City Recorder Amy Rodriguez  
19

20 **Others Present**

21 None  
22

23 **1. ROLL CALL**

24  
25 **2. INTRODUCTION OF GUESTS**

26  
27 **3. CONSENT ITEMS**

28  
29 **3.1 APPROVAL OF AGENDA**

30 **3.2 APPROVAL OF MEETING MINUTES FROM JANUARY 7, 2020**

31 Items 3.1 and 3.2 were approved by general consent.  
32

33 **4. NEW BUSINESS**

34  
35 **4.1 PRESENTATION: REDEVELOPMENT AGENCY ANNUAL REPORT**

36 Hanson highlighted that both of the RDA districts land values are increasing. He stated that the  
37 central business district will have sidewalk repairs this spring. Hanson stated that the expiration  
38 on the Central Business District will expire in 2021. He stated that the ending fund balance right  
39 now is around \$259,000. He stated that he would like to work with the Terrace Playhouse on  
40 improvements.

41 Hanson stated that there has been great opportunities at the Southeast Business District. Hanson  
42 stated that the medical plaza will have a valuation of around 7 million dollars. Hanson stated that  
43 we will be seeing increments from them next year.

44 Hanson stated that the road project in front of the building is completed. Hanson stated that the  
45 Golden West Credit Union projects have been approved by their board. Hanson stated that the

46 incentive by the RDA Board has helped them move forward with the project. Hanson stated that  
47 the one million is the incentive for the building, and the \$200,000 is for incidentals.  
48 Hanson stated that the report has been delivered to our partners in the RDA.  
49

50 **4.2 DISCUSSION/ACTION: APPROVAL OF EXPENDITURES FOR**  
51 **SEWER LINE EXTENSION FOR SALE OF ADAMS AVENUE PROPERTY**  
52 **LOCATED APPROXIMATELY AT 5590 S. ADAMS AVENUE**

53 Hanson stated that there is no sewer line in front of our property that we are looking to sell on  
54 Adams Avenue. Hanson stated that in order to get the property ready to sell, we will need to run  
55 a sewer line off of the property.

56 Hanson stated that one of the options is to run a sewer line though the library driveway. Another  
57 is to run it from the manhole down Adams Avenue to the end of the street. This option will cost  
58 around \$50,000. He stated it is less expensive to have it run through the library.

59 Hanson is hopeful that the library will be cooperative in these efforts. Hanson is requesting  
60 moving forward with creating of the plans and bid documents so that it can be prepared for this  
61 spring. He would like the expenditures approval to move forward with the bids and the  
62 engineering. Hanson stated that this will not require a budget adjustment.  
63

64 **Motion by Board Member Brown**  
65 **Seconded by Board Member Seal**  
66 **To approve the expenditures of \$36,052.50**  
67 **for the sewer line extension**  
68 **For the sale of Adams Avenue Property**  
69 **Approved unanimously (4-0)**  
70

71  
72 **5. COMMENTS CONSIDERED**

73 Hanson stated that he will be attending a meeting with Commissioner Harvey and the Mayor  
74 tomorrow.  
75

76 **6. ADJOURNMENT OF MEETING: CHAIR ALLEN**

77 **Chair Allen adjourned the meeting at 7:45 p.m.**  
78  
79

80  
81 \_\_\_\_\_  
82 **Date Approved**

80  
81 \_\_\_\_\_  
82 **City Recorder**  
83  
84

**City of Washington Terrace**  
**County of Weber, State of Utah**

**RESOLUTION NO. 20-04**

**A RESOLUTION AMENDING THE WASHINGTON TERRACE  
REDEVELOPMENT AGENCY FISCAL YEAR 2019-2020 BUDGET**

**WHEREAS**, it is the desire of the Redevelopment Agency Board of the City of Washington Terrace to continue to function in an efficient and cost efficient manner in providing the citizens with a safe and healthy environment; and

**WHEREAS**, the Washington Terrace Redevelopment Agency Board deems it necessary to amend the Fiscal Year 2019-2020 Redevelopment Agency Budget as detailed in the attached budget worksheet.

**NOW THEREFORE BE IT RESOLVED** by the Redevelopment Agency Board of Washington Terrace City to amend the Redevelopment Agency Fiscal Year 2019-2020 budget as attached hereto.

**APPROVED** this 19<sup>th</sup> day of May, 2020.

**City of Washington Terrace**

---

**Mark C. Allen, Mayor/ Chair**

**ATTEST:**

**(SEAL)**

---

**Amy Rodriguez, City Recorder**

Roll Call Vote:  
Board Member Blair Brown  
Board Member Carey Seal  
Board Member Scott Barker  
Board Member Larry Weir  
Board Member Jeff West

# Attachment Resolution 20-04

Account Number	Account Title	07/19-04/20 Cur YTD Budget	2019 - 2020 Budget Adj (+/-)	2019-20 Final Adjusted Budget	Budget Adj Justification
<b>REDEVELOPMENT AGENCY FUND</b>					
<b>INTERGOVERNMENTAL REVENUE</b>					
70-31-10	Tax Increment - Southeast	551,377	.00	551,377	
70-31-11	Tax Increment - Central B/D	26,473	.00	26,473	
70-31-14	Grants	324,523	.00	324,523	
Total INTERGOVERNMENTAL REVENUE:		902,373	.00	902,373	
<b>CONTRIBUTIONS &amp; TRANSFERS</b>					
70-39-40	Use of Beginning Fund Balance	2,453,151	232-	2,452,919	
Total CONTRIBUTIONS & TRANSFERS:		2,453,151	232-	2,452,919	
<b>OPERATING EXPENDITURES</b>					
70-40-11	Salaries and Wages	14,400	.00	14,400	
70-40-13	Benefits	1,400	.00	1,400	
70-40-21	Memberships, Books, Subscripti	2,800	.00	2,800	
70-40-23	Travel and Training	1,000	.00	1,000	
70-40-50	Charges for services GF 10	6,661	.00	6,661	
Total OPERATING EXPENDITURES:		26,261	.00	26,261	
<b>CENTRAL BUSINESS DISTRICT</b>					
70-44-48	Redevelopment Projects CBD	284,612	.00	284,612	
Total CENTRAL BUSINESS DISTRICT:		284,612	.00	284,612	
<b>SOUTHEAST PROJECT AREA</b>					
70-45-44	Land Develop Parcel 070370031	.00	7,000	7,000	City owned land development expenses (5600 S Adams Ave).
70-45-45	Project Area Lighting - SE	60,000	.00	60,000	
70-45-46	Adams Avenue Reconstruction	348,088	.00	348,088	RDA contribution to fund the installation of water and sewer infrastructure servicing City owned property located on Adams Avenue (5600 South).
70-45-48	Capital Projects - Southeast	2,620,253	67,412-	2,552,841	
70-45-50	Charges for services Water 50	.00	3,900	3,900	
70-45-51	Charges for Services Sewer51	.00	56,280	56,280	
70-45-70	Charges for Services GF 10	16,310	.00	16,310	
Total SOUTHEAST PROJECT AREA:		3,044,651	232-	3,044,419	
REDEVELOPMENT AGENCY FUND Revenue Total:		3,355,524	232-	3,355,292	
REDEVELOPMENT AGENCY FUND Expenditure Total:		3,355,524	232-	3,355,292	
Net Total REDEVELOPMENT AGENCY FUND:		.00	.00	.00	
Net Grand Totals:		.00	.00	.00	

# City Council Staff Report

**Author:** Jake Meibos

**Subject:** Adams Ave. sewer extension

**Date:**

**Type of Item:** Information/ Discussion



## Summary Recommendation:

### Description:

- A. **Topic:** The property located at 5600 South Adams Ave. does not currently have sewer and culinary water services connections. Providing these services will increase the value of the property.
- B. **Background:** Currently, the sewer main does not run in front of the property. In order to provide a sewer connection to the property, the sewer main will have to be extended. The sewer main stops in the Public Utility Easement behind the sidewalk in front of the Weber County Library approx. 100' from the north property line. To avoid creating a private utility easement through the library's property, and to avoid conflicts with existing utilities, the City staff recommends extending the sewer main into Adams Ave. The culinary water main does exist in front of the property, and a service connection will need to be made in Adams Ave.
- C. **Analysis:** Obtaining private utility easements and getting access for future maintenance requirements can be challenging to obtain from the neighboring property. Installing the sewer connection within the road will be consistent with the other utilities and be accessible for maintenance.  
Engineers cost estimate for this project is \$59,828.

**Department Review:** City Manager, Public Works, and Jones & Associates

### Alternatives:

- A. **Approve the Request:** Staff is recommending the utility improvements for the Adams Ave. property be installed within the City right of way in Adams Ave.
- B. **Continue the Item:** Delaying the improvements to the property could affect the sale of the property.

