



Regular City Council Meeting
Tuesday, June 18, 2019
City Hall Council Chambers
5249 South 400 East, Washington Terrace City
801-393-8681
www.washingtonterracecity.com

1. **TOWN HALL MEETING:** **6:00 P.M.**
PRESENTATION/DISCUSSION: TRUTH-IN-TAXATION - FIRE/EMS SERVICES

2. **ROLL CALL** **7:00 P.M.**

3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME**

5. **CONSENT ITEMS**

5.1 APPROVAL OF AGENDA

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

5.2 APPROVAL OF JUNE 4, 2019, MEETING MINUTES

5.3 APPOINTMENT OF CITY TREASURER

Pursuant to Utah Code 10-3-916, the mayor, with the advice and consent of the city council, shall appoint a qualified person to the office of the city treasurer.

6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

8. **CONTINUATION OF TOWN HALL MEETING (IF NEEDED)**

For more information on these agenda items, please visit our website at www.washingtonterracecity.com

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

If extra time is needed, Council and staff will continue the discussion and answer questions concerning the Truth in Taxation and Fire Department operations. New business items will begin at 7:30 p.m. or earlier.

9. NEW BUSINESS

9.1 TERRACE DAYS REVIEW

A review of the Terrace Days event that took place June 7-8th and a discussion of future considerations.

9.2 MOTION/RESOLUTION 19-23: RESOLUTION AUTHORIZING INDIVIDUALS TO ACCESS/ANDOR TRANSACT WITH THE MUNICIPALITY'S UTAH PUBLIC TREASURER'S INVESTMENT ACCOUNTS

The Utah State Treasurer Office requires that municipality's certify individuals to manage the PTIF fund. The City Manager and City Treasurer will be certified to access the account.

9.3 MOTION/RESOLUTION 19-22: TO APPROVE AN ACTING BUDGET FOR FY 2020, APPROVE THE FEE SCHEDULE, AND PROPOSE AN INCREASE TO THE CERTIFIED PROPERTY TAX REVENUE

Before June 30 of each year, or in the case of a proposed property tax increase, before September 1, the City Council is required to adopt a budget for the ensuing fiscal year.

9.4 MOTION/ORDINANCE 19-04: AMENDING CHAPTER 5.07 "BUSINESS LICENSING" RELATING TO FOOD TRUCK BUSINESSES

9.5 MOTION/ORDINANCE 19-03: COMMERCIAL ZONES AMENDED

The Ordinance will amend the approved commercial zone usage to add food trucks and online vehicle sales.

9.6 MOTION: APPROVAL OF IN-FILL SUBDIVISION FOR TERRACE PINES (PROPOSED NAME) LOCATED BETWEEN 475 WEST 5000 SOUTH

9.7 DISCUSSION/ACTION: HGTV EXTREME MAKEOVER- HOME ADDITION REQUEST FOR PERMISSION TO FILM IN WASHINGTON TERRACE CITY

9.8 MOTION: MOTION TO AMEND THE COUNCIL MEETING SCHEDULE

Council may choose to cancel the July 2, 2019 Council Meeting.

10. ADJOURN INTO RDA MEETING

11. COUNCIL COMMUNICATION WITH STAFF

This is a discussion item only. No final action will be taken.

12. ADMINISTRATION REPORTS

This is an opportunity for staff to address the Council pertaining to administrative items.

For more information on these agenda items, please visit our website at www.washingtonterracecity.com

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13. **UPCOMING EVENTS**
June 27th: Planning Commission Meeting (tentative)
July 4th: City Offices closed for Independence Day
July 16th: Town Hall Meeting for Truth in Taxation and Fire Operations 6:00 p.m.
July 16th: City Council Meeting 7:00 p.m.
July 24th: City Offices closed for Pioneer Day
July 25th Planning Commission Meeting 6:00 p.m. Tentative
14. **ADJOURN THE MEETING: MAYOR ALLEN**
15. **WORK SESSION (Immediately following the regular meeting)**
Topic to include: Training on Storm Water Procedures

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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on June 4, 2019
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION

Mayor Mark C. Allen
Council Member Scott Monsen
Council Member Blair Brown
Council Member Larry Weir
Council Member Scott Barker
Council Member Jeff West
Finance Director Shari' Garrett
City Treasurer Gina Kochendorfer
Public Works Director Steve Harris
Operations Supervisor Denzil Remington
City Recorder Amy Rodriguez
City Manager Tom Hanson
GIS Skylar Schulzke

Others Present

1. WORK SESSION: 5:00 P.M. **TOPICS TO INCLUDE; BUT ARE NOT LIMITED TO: EQUIVALENT RESIDENTIAL UNIT (ERU) AUDIT CONCLUSIONS AND DISCUSSION**

Schulzke stated that one ERU is 2800 square feet of impervious surface. He stated that each ERU is \$8.00. He stated that anything that water cannot permeate through is an impervious surface (hard surface). He stated that an audit was done on Washington House Assisted Living Center and it was found that they were being charged 19,000 square feet over their entire surface. They were being overcharged 18 ERU's each month. They were credited back for 3 months per ordinance.

This outside audit and finding prompted the City to review the ERU's in the City. Schulze stated that all single residential units are charged for 2800 square ft of impervious surface. All non-single family residential parcels pay a multiple of this base fee.

Schulzke stated that he found 71 percent were found to be accurate. He stated that he found enough discrepancies in the remaining 30 percent to review each parcel. He noted that there are not clear records of how the initial ERU's were calculated. There were no clear records of methodology.

Schulzke stated that he did a complete random sampling of all the residential units in the City.

The review found that there were inconsistencies in some of the billing.

Schulzke stated that current code restricts ability to charge for storm water fees. If someone does not have a utility bill, they cannot be charged for storm water. Hanson stated that there are some properties that are just a slab of property that do not have water. They do have impervious surfaces, yet they cannot be charged for storm water.

Schulzke stated that it was found that on average, duplexes have 2 times as much impervious surface than single family homes. It was suggested that the code be modified to adopt a standard of 2 ERUs per duplex which is consistent with methods of other cities.

Schulzke stated that multi-unit apartments will be treated as commercial properties and individually calculated by GIS.

Schulzke stated that PRUD and Condos were being charged 1 ERU, however, their parking lots and other impervious surfaces were not calculated. It was suggested that condos and PRUD shall pay a multiple of the ERU base rate where the surface is calculated and divided among the individual homes or units.

Schulzke stated that only hard surfaces are calculated, not grassy areas. He stated that it was found that exemptions were in place for Ogden Regional Hospital, Adams Avenue Parkway, and Pleasant Valley Golf, due to shared infrastructure with the City.

Schulzke stated that it is recommended that a storm sewer service fee shall be charged to the owner of the property if they have not received a utility bill (example, storage units, parking lots).

Schulzke stated that the changes will add an additional \$956 per year.

Harris stated that Remington is researching valves for retention basins to help alleviate problems during downpour storms.

Hanson asked Council on how they would like for us to proceed. Council Member Brown stated that he supports the discussion and work being done for everyone to pay their fair share. He stated that he supports the 2 ERU units on the duplex properties, as it keeps it simple for calculations.

Council Member West stated that a baseline is being established and a procedure moving forward.

Hanson stated that equity was the main focus of the audit, not monetary gains.

City of Washington Terrace

Minutes of a Regular City Council meeting
Held on June 4, 2019
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member Scott Monsen
Council Member Blair Brown
Council Member Larry Weir
Council Member Scott Barker
Council Member Jeff West
Finance Director Shari' Garrett
Public Works Director Steve Harris
City Recorder Amy Rodriguez
City Manager Tom Hanson
Weber County Sheriff Lt. Jeff Pledger

Others Present

Charles and Reba Allen, Amy Miller, Ulis Gardiner, Brenda Upright, Jason Waterson, Brent Butler

2. **ROLL CALL** **6:00 P.M.**
3. **PLEDGE OF ALLEGIANCE**
4. **WELCOME**
5. **CONSENT ITEMS**

5.1 APPROVAL OF AGENDA

5.2 APPROVAL OF MAY 21, 2019, MEETING MINUTES

Items 5.1 and 5.2 were approved by general consent.

6. **CITIZEN COMMENTS**

Brenda Upright from Republic Services presented a donation check for Terrace Days sponsorship.

Jason Waterson from Utah Local Governments Trust presented the TAP program award to the City. The TAP program is a safety program. He stated that the City received a \$2599 check for their efforts.

Amy Miller representing the Methodist Church handed out a flyer on children summer programs. She stated that her organization will have a booth at Terrace Days this weekend. She stated that there is a community event in Rohmer Park on July 7th that everyone is welcomed to attend. She stated that there will be a preparedness fair on June 22nd.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**

COMMENTS

Hanson stated that it is always a pleasure to have Amy Miller at our meetings.

8. NEW BUSINESS

8.1 MOTION/RESOLUTION 19-21: INTERLOCAL AGREEMENT FOR COLLECTING AND REPORTING BEER TAX FUNDS

Garrett stated that this interlocal will allow the sheriff's office to collect and expend money collected from beer tax. These monies are restricted to be used to for prevention programs, monitoring, substance abuse programs and activities relating to enforcement of alcohol activities.

The Sheriff's Office has agreed to give the funds back to the city as a reduction on our annual contract with them. Garrett stated that the number of outlets in a community affects the amount of tax we receive. Garrett stated that we receive around \$7500 a year in beer sale tax.

Garrett stated that the money will come back to us as an unrestricted format so we may use the funds as we chose.

**Motion by Council Member West
Seconded by Council Member Weir
To approve Resolution 19-21**

To approve the interlocal agreement authorizing Weber County Sheriff's Office to collect, expend, and report state issued Beer Tax Funds pursuant to Utah Code 32B-2-401 through 403.

In return, the City would receive an annual contract credit equivalent to the City's entitled distribution

Approved unanimously (5-0)

Roll Call Vote

9. COUNCIL COMMUNICATION WITH STAFF

Council Member Weir stated that a neighbor of his had a stroke and the Fire Department arrived Within 2 minutes of her call. She wanted to express her thanks to the EMT's and our Fire Department for their quick and professional response. She stated that she wanted to express her thanks for their quality of work. She stated that she wanted it known that she supports what the City is trying to do to help recruit and retain quality firefighters.

Mayor Allen asked about the property at 500 West and 5000 South. Hanson stated that the property has been purchased and the owners are taking down the trees and cleaning up the area for an approved development. Hanson stated that the owner of properties can do what they wish with the landscaping, but must get City approval for construction development on the property.

Hanson stated that the RDA work on the road has helped that property in this new phase.

Hanson stated that the Grand Marshalls have been contacted for Terrace Days. He stated that the golf carts for Council have been lined up for the parade.

10. ADMINISTRATION REPORTS

Terrace Days events were discussed.

Hanson asked if the Scout Troop was contacted to lead the parade. Council Member Brown stated that he has contacted them and will discuss it with them again this week.

The Mayor expressed his appreciation to the staff for their

11. MOTION: ADJOURN INTO CLOSED SESSION

**Motion by Council Member Monsen
Seconded by Council Member Barker
To Adjourn into closed session
Approved unanimously (5-0)
Roll Call Vote
Time: 6:41 p.m.**

Council Adjourned into closed session to discuss:

- To discuss the character, professional competence, or physical or mental health of an individual.

**Motion by Council Member Barker
Seconded by Council Member Weir
To adjourn the closed session into the regular meeting
Approved unanimously (5-0)
Time: 7:06 p.m.**

12. NEW BUSINESS (CONTINUED)

12.1 MOTION: APPOINTMENT OF ACTING CITY TREASURER

Mayor Allen made the recommendation to appoint Heidi Gerritsen as acting City Treasurer.

**Motion by Council Member Brown
Seconded by Council Member Weir
To appoint Heidi Gerittsen as Acting City Treasurer
Contingent on results of the appropriate background checks and pre-employment review
Approved unanimously (5-0)**

13. UPCOMING EVENTS

June 7th: Movie in the Park

June 8th: Terrace Days

June 18th: Taxation and Fire Operations Town Hall 6:00 p.m.

June 18th: City Council and RDA Meeting 7:00 p.m.

June 27th: Planning Commission Meeting (tentative)

14. ADJOURN THE MEETING: MAYOR ALLEN

Mayor Allen adjourned the meeting at 7:12 p.m.

Date Approved

City Recorder

City Council Staff Report

Author: Finance Dept.

Subject: State Treasurer Public Entity Resolution

Date: 06-18-19

Type of Item: Resolution - action



Summary Recommendations: Staff recommends the City Council adopt this Public Entity Resolution to authorize Tom Hanson, City Manager and Heidi Gerritsen, City Treasurer (if appointed), as administrators of the City's PTIF accounts.

Description: This resolution is a requirement of the Office of the State Treasurer for the City to certify authorized individuals:

- a. to add or delete users to access and/or transact with PTIF accounts;
- b. to add, delete, or make changes to bank accounts tied to PTIF accounts;
- c. to open or close PTIF accounts;
- d. and to execute necessary forms in connection with such changes on behalf of the City.

This authorization will be in effect until revoked in writing with the State Treasurer.

Topic: Washington Terrace City has maintained PTIF accounts with the State Treasurer's office for years. A new requirement of the State Treasurer's office is to request the completed Public Entity Resolution Form which specifies the individuals who are authorized to administer the day-to-day activities of each public entity's PTIF accounts. The Public Entity Resolution Form provided by the State Treasurer's office is included as Exhibit A which is attached. Currently, Tom Hanson, City Manager, and Heidi Gerritsen, City Treasurer, administer the day-to-day aspects of the City's one PTIF account.

Background: Most public entities in the State of Utah maintain accounts with the Public Treasurer's Investment Fund (PTIF) which is managed by the Utah State Treasurer's office. Investment of funds is handled in accordance with the Utah Money Management Act which provides for professional investment management and independent oversight to help ensure safety, liquidity and a competitive yield on funds invested. Those authorized to transact business with the fund are typically the treasurer, finance director or other similarly situated individuals within the organization. The State Treasurer's office does have a dual control feature in place which consists of notification to the all authorized users when any additions or deletions of users; addition, deletion or changes to bank accounts tied to PTIF accounts; and the opening or closing of PTIF accounts are made.

Department Review: City Manager, Finance Director, City Treasurer

**CITY OF WASHINGTON TERRACE
RESOLUTION 19-23**

**A RESOLUTION OF THE CITY OF WASHINGTON TERRACE, UTAH,
AUTHORIZING INDIVIDUALS TO ACCESS AND/OR TRANACT
WITH THE MUNICIPALITY'S UTAH PUBLIC TREASURER'S
INVESTMENT ACCOUNTS (PTIF)**

WHEREAS, the City of Washington Terrace (hereafter "City") is a municipal corporation duly organized and existing under the laws of the state of Utah;

WHEREAS, *Utah Code Annotated* §10-3-717, 1953, as amended, authorizes the City to exercise all administrative powers by resolution;

WHEREAS, the City is required by the Office of the State Treasurer to certify authorized individuals to act on the city's behalf:

WHEREAS, the City is subject to the Public Entity Resolution and attached hereto;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington Terrace, Utah, hereby approves the attached Agreement (exhibit A) authorizing the named individuals to act on the City's behalf for banking and investments.

PASSED AND APPROVED by the City Council this ____ day of _____, 2019.

MARK C. ALLEN, Mayor

ATTEST:

AMY RODRIGUEZ, City Recorder

Roll Call Vote:

Council Member Brown

Council Member Barker

Council Member Mosen

Council Member Weir

Council Member West



Office of the State Treasurer

Public Entity Resolution

1. Certification of Authorized Individuals

I, Mark C. Allen (Name) hereby certify that the following are authorized: to add or delete users to access and/or transact with PTIF accounts; to add, delete, or make changes to bank accounts tied to PTIF accounts; to open or close PTIF accounts; and to execute any necessary forms in connection with such changes on behalf of Washington Terrace City (Name of Legal Entity). Please list at least two individuals.

Table with 4 columns: Name, Title, Email, Signature(s). Rows include Tom Hanson (City Manager) and Heidi Gerritsen (City Treasurer).

The authority of the named individuals to act on behalf of Washington Terrace City (Name of Legal Entity) shall remain in full force and effect until written revocation from Washington Terrace City (Name of Legal Entity) is delivered to the Office of the State Treasurer.

2. Signature of Authorization

I, the undersigned, Mayor (Title) of the above named entity, do hereby certify that the forgoing is a true copy of a resolution adopted by the governing body for banking and investments of said entity on the 18th day of June, 2019, at which a quorum was present and voted; that said resolution is now in full force and effect; and that the signatures as shown above are genuine.

Table with 4 columns: Signature, Date, Printed Name, Title. Row includes Mark C. Allen, Mayor, dated June 18, 2019.

STATE OF UTAH)
COUNTY OF _____) §

Subscribed and sworn to me on this 18th day of June, 2019, by Mark C. Allen (Name), as Mayor (Title) of Washington Terrace City (Name of Entity), proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

(seal)

Signature _____

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 19-22

ADOPTING AN ACTING FISCAL YEAR 2020 BUDGET; ADOPTING THE RATE AND FEE SCHEDULE; AND SETTING THE CERTIFIED TAX RATE

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and prior to June 22 of each year the Council shall by resolution adopt a budget and certified tax rate for the ensuing year; and

WHEREAS, the City Manager and Finance Director on the 16TH day of April 2019, presented to the governing body with a tentative budget for fiscal year 2020 and a budget plan for fiscal years 2021-2024; and

WHEREAS, the governing body has reviewed the tentative budget for fiscal year 2020 and a budget plan for fiscal years 2021-2024 and the contents contained therein; and

WHEREAS, the governing body, during their regularly scheduled meetings, held a public hearing on Tuesday, May 21ST , 2019, at City Hall to receive public input regarding the budget and its contents prior to its adoption on June 18, 2019.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Washington Terrace, County of Weber, State of Utah that the budget is adopted as follows:

BUDGET FOR FISCAL YEAR 2020

The amended tentative budget, as attached (A) hereto, will serve as the acting budget for fiscal year 2020 beginning July 1, 2019, until a final budget is adopted before September 1, 2019.

EXCEPTION. The proposed \$260,000 of expenses related to increasing the levels of service Fire/EMS service will be deferred until a final fiscal year 2020 budget is adopted.

FEE SCHEDULE

The proposed rate and fee schedule, as attached (B) hereto, is adopted as presented and effective July 1, 2019.

CERTIFIED PROPERTY TAX REVENUE

Notify the County Auditor of the City's intent to propose an increase to the certified rate revenue above the County Auditor's general operations calculated certified rate revenue of \$607,261 and certified tax rate of 0.001386.

The *proposed* certified rate revenue for general operations is \$867,261, or an increase of \$260,000, resulting in a tax rate of \$0.001979.

The *interest and sinking fund/bond* Certified Property Tax Rate shall be set at the Auditor's Certified Tax Rate of 0.000884 and the Certified Rate Revenue of \$387,239 required to satisfy the General Obligation Bond (voter approved in 2000) annual debt service requirements, as attached (C) hereto.

EFFECTIVE DATE. This Resolution shall take effect July 1, 2019.

PASSED AND ADOPTED this 18st day of June 2019.

CITY OF WASHINGTON TERRACE

Mayor Mark C. Allen

Attest:

City Recorder

Roll Call Vote:

Council Member Barker _____

Council Member Brown _____

Council Member Monsen _____

Council Member Weir _____

Council Member West _____

ATTACHMENT A

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
GENERAL FUND					
TAX REVENUE					
10-31-10	Property Taxes	565,090.00-	603,034.78-	581,072.00-	587,261.00-
10-31-11	Cash Over & Short	.00	10.09	.00	.00
10-31-15	Property Taxes - Vehicles	90,000.00-	93,597.44-	90,000.00-	90,000.00-
10-31-20	Prior Taxes - Redemptions	20,000.00-	19,332.53-	20,000.00-	20,000.00-
10-31-25	Direct Charges	2,000.00-	.00	2,000.00-	2,000.00-
10-31-30	General Sales Tax	1,065,352.00-	1,106,849.28-	1,103,057.00-	1,130,232.00-
10-31-40	Franchise Tax	680,102.00-	685,289.25-	692,796.00-	696,260.00-
Total TAX REVENUE:		2,422,544.00-	2,508,093.19-	2,488,925.00-	2,525,753.00-
LICENSES & PERMITS					
10-32-10	Business Licenses	80,800.00-	84,104.25-	80,000.00-	80,000.00-
10-32-21	Building Permits	50,000.00-	62,546.22-	60,000.00-	114,500.00-
10-32-22	Planning Fees	15,000.00-	19,173.91-	20,000.00-	34,350.00-
10-32-25	Animal Licenses & Fees	5,500.00-	5,304.00-	5,500.00-	5,500.00-
Total LICENSES & PERMITS:		151,300.00-	171,128.38-	165,500.00-	234,350.00-
INTERGOVERNMENTAL REVENUE					
10-33-31	Local Hwy County Sales Tax	83,739.00-	82,517.97-	81,386.00-	81,950.00-
10-33-35	RAMP Tax	9,198.00-	9,198.00-	9,164.00-	9,198.00-
10-33-56	Class "C" Road Funds	305,000.00-	328,932.85-	340,000.00-	345,380.00-
10-33-58	State Liquor Funds (R)	8,298.00-	8,297.29-	7,000.00-	7,000.00-
10-33-61	Fire & Rescue Grants	.00	2,244.97-	2,600.00-	2,600.00-
10-33-70	Service Contracts	4,500.00-	4,459.68-	4,500.00-	4,500.00-
Total INTERGOVERNMENTAL REVENUE:		410,735.00-	435,650.76-	444,650.00-	450,628.00-
COURT FINES					
10-35-10	MS Fines	70,000.00-	56,451.03-	70,000.00-	70,000.00-
10-35-11	WTC Fines	112,000.00-	115,339.47-	82,140.00-	80,000.00-
10-35-13	Traffic School Registration	5,000.00-	5,798.00-	4,000.00-	4,000.00-
Total COURT FINES:		187,000.00-	177,588.50-	156,140.00-	154,000.00-
OTHER REVENUE					
10-36-10	Interest Earned	60,000.00-	96,837.24-	100,000.00-	50,000.00-
10-36-12	Convenience Fees	25,000.00-	24,053.49-	14,860.00-	4,000.00-
10-36-15	Newsletter Advertisements	2,000.00-	1,989.61-	800.00-	800.00-
10-36-20	Public Facility Rentals	2,000.00-	1,150.00-	55,500.00-	60,500.00-
10-36-21	Telecom Site Leases	18,000.00-	18,270.00-	18,818.00-	19,383.00-
10-36-90	Miscellaneous Revenue	12,000.00-	11,530.02-	13,116.00-	7,000.00-
Total OTHER REVENUE:		119,000.00-	153,830.36-	203,094.00-	141,683.00-
CONTRIBUTIONS & TRASFERS					
10-39-36	Transfer in from RDA Fund	.00	.00	15,533.00-	16,310.00-
10-39-38	Charges for services SID	919.00-	.00	.00	.00
10-39-39	Charges for services RDA	6,327.00-	.00	.00	.00
10-39-40	Charges for services E/F	812,327.00-	.00	.00	.00
10-39-41	Transfer Other Financing Sourc	86,608.00-	86,607.00-	88,080.00-	90,172.00-
10-39-44	Use of Beginning Fund Balance	200,000.00-	.00	257,583.00-	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
Total CONTRIBUTIONS & TRANFERS:		1,106,181.00-	86,607.00-	361,196.00-	106,482.00-
Mayor & City Council					
10-41-11	Salaries and Wages	19,200.00	19,199.99	20,400.00	20,400.00
10-41-13	Employees Benefits	1,550.00	1,935.07	2,000.00	2,000.00
10-41-14	Special Benefits - Allowances	750.00	600.00	750.00	750.00
10-41-21	Memberships, Books, Subscripti	4,156.00	4,191.55	4,281.00	4,491.00
10-41-23	Travel & Training	8,161.00	6,424.64	8,242.00	8,325.00
10-41-24	Office Supplies	150.00	166.94	150.00	150.00
10-41-44	Public Relations	1,200.00	500.00	1,200.00	1,200.00
10-41-46	Services and Supplies	1,200.00	10.10	1,200.00	1,200.00
10-41-48	Small equipment	1,400.00	959.97	.00	1,500.00
10-41-99	Charges for Services E/F	.00	4,227.00-	4,227.00-	4,227.00-
Total Mayor & City Council:		37,767.00	29,761.26	33,996.00	35,789.00
Justice Court					
10-42-11	Salaries and Wages	92,502.00	93,139.82	101,147.00	111,000.00
10-42-13	Employee benefits	36,000.00	34,171.66	37,993.00	42,500.00
10-42-14	Special Benefits - Allowances	1,920.00	1,320.00	1,920.00	1,920.00
10-42-21	Memberships, Books, Subscripti	200.00	58.00	200.00	200.00
10-42-23	Travel and Training	1,000.00	150.00	1,000.00	1,000.00
10-42-24	Office Supplies and Expenses	1,500.00	1,859.89	1,500.00	1,500.00
10-42-31	Professional and Technical	14,000.00	11,100.00	14,000.00	14,500.00
10-42-32	Witness & Jury Fees	500.00	581.65	500.00	500.00
10-42-46	Services and Supplies	1,000.00	1,679.61	1,000.00	.00
10-42-48	Small equipment	.00	.00	.00	250.00
10-42-99	Charges for Services E/F	.00	2,063.00-	2,063.00-	2,261.00-
Total Justice Court:		148,622.00	141,997.63	157,197.00	171,109.00
Administration					
10-44-11	Salaries and Wages	194,000.00	193,733.80	178,000.00	178,000.00
10-44-13	Employees Benefits	107,300.00	103,890.93	89,300.00	91,800.00
10-44-14	Special Benefits - Allowances	9,700.00	7,440.00	9,700.00	9,700.00
10-44-21	Books, Subscriptions, Membersh	2,000.00	1,981.09	2,000.00	2,000.00
10-44-22	Public Notices	.00	.00	2,900.00	5,900.00
10-44-23	Travel and Training	9,000.00	9,011.48	7,000.00	9,000.00
10-44-24	Office Supplies and Expenses	700.00	460.71	700.00	700.00
10-44-31	Professional and Technical	13,500.00	8,951.46	3,000.00	3,000.00
10-44-40	Communities That Care Program	2,500.00	.00	2,500.00	2,500.00
10-44-46	Services and Supplies	2,000.00	511.84	7,700.00	17,700.00
10-44-98	Charges for Services - RDA	.00	.00	3,331.00-	3,331.00-
10-44-99	Charges for Services E/F	.00	124,387.00-	101,327.00-	101,327.00-
Total Administration :		340,700.00	201,594.31	198,142.00	215,642.00
Finance					
10-45-11	Salaries and Wages	133,000.00	125,642.49	208,000.00	228,000.00
10-45-13	Employees Benefits	53,000.00	46,213.09	89,000.00	101,500.00
10-45-15	Overtime	.00	67.09	.00	.00
10-45-21	Memberships, Book, Subscriptio	1,000.00	809.00	700.00	700.00
10-45-22	Employment Notices	1,300.00	.00	.00	.00
10-45-23	Travel and Training	4,000.00	3,879.80	7,000.00	7,400.00
10-45-24	Office Supplies	400.00	714.45	1,165.00	1,450.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
10-45-26	Bank Fees	23,500.00	22,435.23	27,360.00	29,100.00
10-45-31	Professional and Technical	1,000.00	1,206.00	9,500.00	19,500.00
10-45-41	Insurance	2,400.00	1,250.00	1,600.00	1,600.00
10-45-46	Services and Supplies	6,290.00	5,801.95	4,000.00	4,066.00
10-45-48	Small Equipment	.00	.00	.00	550.00
10-45-97	Charges for Services - SID	.00	.00	135.00-	135.00-
10-45-98	Charges for Services - RDA	.00	.00	3,330.00-	3,330.00-
10-45-99	Charges for Services E/F	.00	121,249.00-	138,225.00-	226,523.00-
Total Finance:		225,890.00	86,770.10	206,635.00	163,878.00
Recorder & Elections					
10-46-11	Salaries and Wages	59,000.00	55,355.20	.00	.00
10-46-13	Employees Benefits	23,000.00	22,300.63	.00	.00
10-46-21	Membership, Books, Subscriptio	600.00	335.00	.00	.00
10-46-22	Legal Notices	1,600.00	1,768.50	.00	.00
10-46-23	Travel and Training	2,000.00	1,556.44	.00	.00
10-46-24	Office Supplies	2,690.00	2,905.21	.00	.00
10-46-31	Professional and Technical	800.00	361.14	.00	.00
10-46-46	Services and Supplies	1,800.00	1,719.50	.00	.00
10-46-99	Charges for Services E/F	.00	37,302.00-	.00	.00
Total Recorder & Elections:		91,490.00	48,999.62	.00	.00
Leisure Services Dept					
10-47-11	Salaries and Wages	62,000.00	61,624.43	62,000.00	67,500.00
10-47-13	Employees Benefits	22,020.00	21,263.31	23,000.00	25,500.00
10-47-14	Special Benefits - Allowances	762.00	762.00	762.00	762.00
10-47-21	Memberships, Books, Subscripts	.00	45.00	.00	.00
10-47-23	Travel and Training	1,000.00	328.09	1,000.00	1,000.00
10-47-24	Office Supplies	250.00	278.40	250.00	250.00
10-47-46	Services and Supplies	250.00	128.03	250.00	250.00
10-47-49	Other Programs	1,000.00	622.91	1,000.00	1,000.00
10-47-50	Vehicle Operations	600.00	531.95	630.00	662.00
10-47-51	Vehicle Repairs & Maintenance	200.00	113.98	200.00	200.00
10-47-52	Vehicle Insurance	400.00	348.02	400.00	400.00
Total Leisure Services Dept:		88,482.00	86,046.12	89,492.00	97,524.00
Non-Departmental					
10-49-31	Professional and Technical	17,340.00	12,248.73	33,220.00	33,997.00
10-49-60	Contingency Account	5,623.00	2,189.24	10,000.00	10,000.00
10-49-73	Telephone System O&M	1,000.00	.00	1,000.00	1,000.00
10-49-75	Caselle Technical Support	11,831.00	10,334.00	9,881.00	9,881.00
10-49-76	Copier/Postage Equipment O&M	2,000.00	1,748.08	2,500.00	2,500.00
10-49-77	IT System O&M	10,000.00	8,178.95	10,500.00	10,500.00
10-49-79	Emergency Prep/Operations Ctr	3,000.00	.00	3,000.00	3,000.00
10-49-80	Code Enforcement	2,000.00	.00	2,000.00	2,000.00
10-49-81	Insurance	72,500.00	59,955.27	70,000.00	70,000.00
10-49-99	Charges for Services E/F	.00	51,314.00-	67,768.00-	67,768.00-
Total Non-Departmental:		125,294.00	43,340.27	74,333.00	75,110.00
INTERFUND TRANSFERS & CHARGES					
10-50-51	Interfund Charges - Refuse 49	3,737.00	3,737.00	3,849.00	3,887.00
10-50-52	Interfund Charges - Water 50	63,438.00	63,438.00	64,072.00	65,353.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
10-50-53	Interfund Charges - Sewer 51	1,670.00	1,670.00	1,687.00	1,721.00
10-50-54	Interfund Charges - Storm 52	17,762.00	17,762.00	18,472.00	19,211.00
10-50-69	Transfer to Capital Projects	424,005.00	424,005.00	419,933.00	190,270.00
10-50-71	Transfer to Recreation Fund	15,164.00	15,164.00	19,164.00	19,164.00
10-50-72	Transfer to Parks CIP Fund	15,000.00	15,000.00	35,000.00	15,000.00
10-50-75	Transfer to CIP - Road Funds	328,739.00	328,739.00	361,386.00	367,330.00
Total INTERFUND TRANSFERS & CHARGES:		869,515.00	869,515.00	923,563.00	681,936.00
General Buildings					
10-51-25	Equipment O & M	7,600.00	5,840.92	7,600.00	7,600.00
10-51-26	Buildings & Grounds - O & M	.00	37.63	.00	.00
10-51-27	Utilities	53,286.00	41,902.59	59,286.00	59,879.00
10-51-28	Telecommunications	17,068.00	15,680.22	23,100.00	18,781.00
10-51-31	Professional and Technical	29,628.00	23,999.28	30,519.00	31,250.00
10-51-46	Services and Supplies	25,250.00	17,227.75	19,450.00	16,150.00
10-51-99	Charges for Services E/F	.00	44,072.00-	48,963.00-	37,294.00-
Total General Buildings:		132,832.00	60,616.39	90,992.00	96,366.00
Police Expenditures					
10-54-30	Contracted Police Services	811,085.00	801,055.00	826,260.00	838,687.00
Total Police Expenditures:		811,085.00	801,055.00	826,260.00	838,687.00
Fire Department					
10-55-11	Salaries and Wages	154,000.00	150,598.16	209,000.00	209,000.00
10-55-13	Benefits	42,000.00	44,266.07	52,500.00	52,500.00
10-55-14	Uniform Allowance	3,000.00	793.99	3,000.00	3,000.00
10-55-21	Memberships, Books, Subscripts	300.00	.00	300.00	300.00
10-55-23	Travel and Training	3,000.00	640.52	2,000.00	2,000.00
10-55-24	Office Supplies and Maintenan	800.00	84.26	800.00	800.00
10-55-25	Equipment O&M	2,000.00	1,965.00	2,000.00	2,000.00
10-55-26	Building and Grounds O & M	600.00	523.36	600.00	600.00
10-55-28	Telecommunications	6,350.00	1,016.33	764.00	.00
10-55-31	Professional & Technical	4,700.00	4,855.00	.00	.00
10-55-42	Personal Protective Gear	7,190.00	.00	7,550.00	7,928.00
10-55-46	Services and Supplies	8,000.00	5,272.22	14,200.00	12,800.00
10-55-47	Fire Prevention Education	500.00	.00	500.00	500.00
10-55-48	Small Equipment	3,326.00	1,947.82	9,740.00	2,600.00
10-55-50	Vehicle Operations	5,927.00	5,794.09	6,223.00	6,534.00
10-55-51	Vehicle Repairs/Maintenance	9,050.00	7,040.10	17,560.00	19,050.00
10-55-52	Vehicle Insurance	5,700.00	4,356.02	5,700.00	5,700.00
Total Fire Department:		256,443.00	229,152.94	332,437.00	325,312.00
Inspections and Planning					
10-56-11	Salaries and Wages	77,000.00	75,520.20	78,500.00	80,855.00
10-56-13	Employee Benefits	37,418.00	34,481.31	38,000.00	39,918.00
10-56-14	Special Benefits - Allowances	582.00	582.00	582.00	582.00
10-56-21	Memberships, Books, Subscripts	600.00	333.70	600.00	600.00
10-56-23	Travel and Training	1,800.00	1,623.56	1,800.00	1,800.00
10-56-24	Office Expenses and Supplies	400.00	985.34	400.00	400.00
10-56-28	Telephone	.00	76.82	720.00	720.00
10-56-31	Professional and Technical	6,500.00	10,868.21	10,000.00	6,500.00
10-56-46	Services and Supplies	1,500.00	158.76	1,500.00	1,500.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
10-56-50	Vehicle Operations	840.00	951.09	882.00	926.00
10-56-51	Vehicle Repairs/Maintenance	400.00	35.95	400.00	400.00
10-56-52	Vehicle Insurance	350.00	348.02	350.00	350.00
10-56-99	Charges for Services E/F	.00	5,175.00-	5,175.00-	5,389.00-
Total Inspections and Planning :		127,390.00	120,789.96	128,559.00	129,162.00
Animal Control Expenditures					
10-57-24	Office Supplies	500.00	289.93	250.00	250.00
10-57-30	Contract Services	35,492.00	35,357.00	36,560.00	37,616.00
10-57-31	Professional and Technical	250.00	.00	250.00	250.00
10-57-32	Animal Sheltering Services	19,564.00	16,588.00	18,350.00	18,901.00
Total Animal Control Expenditures:		55,806.00	52,234.93	55,410.00	57,017.00
Public Works Expenditures					
10-60-11	Salaries and Wages	436,320.00	416,242.32	470,000.00	511,000.00
10-60-13	Employees Benefits	241,007.00	227,060.99	266,000.00	284,500.00
10-60-15	Overtime	15,000.00	9,847.22	15,000.00	15,000.00
10-60-21	Memberships, Books, Subscripts	450.00	.00	450.00	450.00
10-60-23	Travel and Training	3,500.00	624.20	3,500.00	3,500.00
10-60-24	Office Supplies and Expenses	1,300.00	985.89	1,300.00	1,300.00
10-60-25	Equip Supplies and Maint	2,300.00	1,146.13	2,300.00	2,300.00
10-60-28	Telecommunications	6,840.00	4,711.66	13,320.00	13,320.00
10-60-31	Professional and Technical	3,000.00	241.50	3,000.00	3,000.00
10-60-46	Services and Supplies	12,600.00	16,820.82	20,000.00	11,900.00
10-60-47	Fire Hydrant O&M	2,500.00	3,565.35	4,000.00	4,000.00
10-60-48	Small Equipment	.00	1,084.20	.00	.00
10-60-50	Vehicle Operations	16,118.00	14,255.87	16,924.00	17,770.00
10-60-51	Vehicle Repairs/Maintenance	7,000.00	8,400.69	7,000.00	7,000.00
10-60-52	Vehicle Insurance	3,000.00	2,472.68	2,600.00	2,600.00
10-60-99	Charges for Services E/F	.00	429,784.00-	432,308.00-	471,533.00-
Total Public Works Expenditures:		750,935.00	277,675.52	393,086.00	406,107.00
Streets Expenditures					
10-61-27	Utilities - Street Lights	53,634.00	49,180.56	53,634.00	54,170.00
10-61-46	Street sign project	20,000.00	12,270.00	.00	.00
10-61-47	Class "C" Road Maintenance	60,000.00	49,384.88	60,000.00	60,000.00
Total Streets Expenditures:		133,634.00	110,835.44	113,634.00	114,170.00
Parks & Open Spaces					
10-64-25	Equipment O&M	700.00	549.88	700.00	700.00
10-64-27	Utilities	4,840.00	3,532.80	4,840.00	4,888.00
10-64-31	Landscape Maintenance Contract	145,678.00	145,678.00	152,805.00	157,389.00
10-64-42	Secondary Water Fees	17,877.00	17,876.58	19,500.00	19,500.00
10-64-46	Services & Supplies	31,780.00	17,039.40	25,565.00	30,480.00
10-64-99	Charges for Services - E/F	.00	.00	7,641.00-	7,870.00-
Total Parks & Open Spaces:		200,875.00	184,676.66	195,769.00	205,087.00
GENERAL FUND Revenue Total:		4,396,760.00-	3,532,898.19-	3,819,505.00-	3,612,896.00-
GENERAL FUND Expenditure Total:		4,396,760.00	3,345,061.15	3,819,505.00	3,612,896.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
	Total GENERAL FUND:	.00	187,837.04-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
RECREATION FUND					
Program Revenue					
12-30-30	Youth Basketball Revenue	7,200.00-	5,885.00-	7,200.00-	7,200.00-
12-30-31	Youth Baseball/Softball Revenu	9,900.00-	9,405.00-	9,900.00-	9,900.00-
12-30-33	Youth Football Revenue	14,450.00-	13,435.20-	14,450.00-	14,450.00-
12-30-35	Terrace Days Donations	7,100.00-	9,260.00-	7,100.00-	9,000.00-
12-30-37	Soccer Program Revenue	5,400.00-	5,040.00-	5,400.00-	5,400.00-
12-30-39	Summer Programs	500.00-	.00	500.00-	.00
12-30-40	Girls Volleyball	1,800.00-	828.74-	1,169.00-	1,800.00-
Total Program Revenue:		46,350.00-	43,853.94-	45,719.00-	47,750.00-
Contributions & Transfers					
12-31-40	Transfer in from General Fund	15,164.00-	15,164.00-	19,164.00-	19,164.00-
Total Contributions & Transfers:		15,164.00-	15,164.00-	19,164.00-	19,164.00-
Program Expenditures					
12-40-11	Salaries and Wages	3,300.00	2,282.50	3,300.00	3,300.00
12-40-13	Employees Benefits	330.00	223.86	330.00	330.00
12-40-40	Summer Programs	500.00	.00	500.00	.00
12-40-42	Volleyball Program	1,631.00	470.96	1,058.00	1,631.00
12-40-45	Baseball/Softball Program	10,555.00	3,117.93	12,539.00	12,555.00
12-40-49	Basketball Program	6,526.00	4,960.60	6,514.00	6,526.00
12-40-52	Football Program	14,678.00	16,730.19	16,656.00	16,678.00
12-40-54	Football Officiating Crew	.00	12.63	.00	.00
12-40-57	Soccer Program	4,894.00	1,788.63	4,886.00	4,894.00
12-40-58	Terrace Days	19,100.00	21,302.01	19,100.00	21,000.00
Total Program Expenditures:		61,514.00	50,889.31	64,883.00	66,914.00
RECREATION FUND Revenue Total:		61,514.00-	59,017.94-	64,883.00-	66,914.00-
RECREATION FUND Expenditure Total:		61,514.00	50,889.31	64,883.00	66,914.00
Total RECREATION FUND:		.00	8,128.63-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
REFUSE ENTERPRISE FUND					
NONOPERATING REVENUES					
49-36-10	Interest Earned	5,800.00-	8,888.50-	10,000.00-	10,000.00-
Total NONOPERATING REVENUES:		5,800.00-	8,888.50-	10,000.00-	10,000.00-
OPERATING REVENUES					
49-37-01	Late Fees/ Penalties	6,500.00-	6,501.00-	6,500.00-	6,500.00-
49-37-50	Refuse Service Charges	505,354.00-	508,495.32-	512,147.00-	531,444.00-
49-37-60	Recycle Second	.00	861.24-	.00	.00
Total OPERATING REVENUES:		511,854.00-	515,857.56-	518,647.00-	537,944.00-
CONTRIBUTIONS & TRANSFERS					
49-39-26	Charges for services - G/F	3,737.00-	3,737.00-	3,849.00-	3,887.00-
49-39-30	Use of beginning fund balance	11,610.00-	.00	17,940.00-	18,000.00-
Total CONTRIBUTIONS & TRANSFERS:		15,347.00-	3,737.00-	21,789.00-	21,887.00-
OPERATING EXPENSES					
49-70-24	Office Supplies	805.00	949.21	500.00	500.00
49-70-28	Franchise Fee	15,161.00	15,261.00	15,364.00	15,943.00
49-70-30	Utility Bill Printing/Mailing	6,000.00	5,264.71	6,000.00	6,060.00
49-70-31	Professional and Technical	500.00	200.00	3,000.00	250.00
49-70-34	Waste Collection	256,250.00	250,335.36	246,500.00	253,380.00
49-70-35	Waste Disposal	136,116.00	126,568.69	147,000.00	160,000.00
49-70-46	Services and Supplies	13,300.00	.00	29,000.00	18,000.00
49-70-47	Bad Debt	.00	207.97	.00	.00
49-70-71	Charges for Services - GF 10	79,368.00	79,368.00	77,464.00	89,815.00
49-70-72	Charges for services- Water 50	21,764.00	21,764.00	21,759.00	21,996.00
Total OPERATING EXPENSES:		529,264.00	499,918.94	546,587.00	565,944.00
CONTRIBUTIONS & TRANSFERS					
49-75-08	Transfer out G/F nonoperating	3,737.00	3,737.00	3,849.00	3,887.00
Total CONTRIBUTIONS & TRANSFERS:		3,737.00	3,737.00	3,849.00	3,887.00
REFUSE ENTERPRISE FUND Revenue Total:		533,001.00-	528,483.06-	550,436.00-	569,831.00-
REFUSE ENTERPRISE FUND Expenditure Total:		533,001.00	503,655.94	550,436.00	569,831.00
Total REFUSE ENTERPRISE FUND:		.00	24,827.12-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
WATER ENTERPRISE FUND					
NONCAPITAL FINANCING REVENUE					
50-33-00	CDBG Funds	.00	.00	232,503.00-	.00
Total NONCAPITAL FINANCING REVENUE:		.00	.00	232,503.00-	.00
NONOPERATING REVENUES					
50-36-10	Interest Earned	60,893.00-	110,981.55-	100,000.00-	50,000.00-
50-36-40	Disposition of Fixed Assets	31,000.00-	.00	31,875.00-	.00
Total NONOPERATING REVENUES:		91,893.00-	110,981.55-	131,875.00-	50,000.00-
OPERATING REVENUES					
50-37-01	Late Fees/ Penalties	16,000.00-	14,520.54-	16,000.00-	16,000.00-
50-37-02	Misc. Revenue	8,000.00-	10,130.01-	5,000.00-	5,000.00-
50-37-10	Water Service Charges	1,128,421.00-	1,174,667.15-	1,148,610.00-	1,210,690.00-
50-37-20	Water Connection Fees	7,000.00-	9,120.00-	5,000.00-	5,000.00-
50-37-70	Contract Services	43,000.00-	42,992.30-	30,737.00-	36,864.00-
Total OPERATING REVENUES:		1,202,421.00-	1,251,430.00-	1,205,347.00-	1,273,554.00-
CAPITAL CONTRIBUTIONS & TRANSF					
50-39-04	IRS BABs Interest Credit	6,272.00-	6,319.24-	5,938.00-	5,567.00-
50-39-09	Grants & Donations	.00	90,249.50-	.00	.00
50-39-10	Impact Fees	10,000.00-	22,652.00-	20,000.00-	10,000.00-
50-39-11	Charges for Services - CPF 55	50,291.00-	50,291.00-	50,276.00-	50,989.00-
50-39-12	Charges for services - Refuse	21,764.00-	21,764.00-	21,759.00-	21,996.00-
50-39-16	Charges for Services -Storm 52	50,291.00-	50,291.00-	50,276.00-	50,989.00-
50-39-18	Charges for Services -Sewer 51	100,583.00-	100,583.00-	100,553.00-	101,978.00-
50-39-19	Due from Debt Service Fund 65	17,310.00-	17,310.00-	16,863.00-	17,140.00-
50-39-26	Charges for Services G/F	63,438.00-	63,438.00-	64,072.00-	65,353.00-
50-39-30	Use of Beginning Fund Balance	5,208,309.00-	.00	1,811,579.00-	.00
Total CAPITAL CONTRIBUTIONS & TRANSF:		5,528,258.00-	422,897.74-	2,141,316.00-	324,012.00-
OPERATING EXPENSES					
50-70-21	Memberships, books, subscripti	1,803.00	530.00	1,800.00	1,800.00
50-70-23	Travel & Training	1,515.00	1,884.54	5,515.00	1,900.00
50-70-24	Office Supplies	825.00	416.73	825.00	825.00
50-70-25	Equipment O & M	1,500.00	530.54	1,500.00	1,500.00
50-70-27	Utilities	3,639.00	2,559.30	3,639.00	3,720.00
50-70-28	Franchise fees	33,853.00	35,238.00	34,458.00	36,321.00
50-70-30	Utility Bill Printing/Mailing	6,105.00	5,304.88	6,000.00	6,660.00
50-70-31	Professional and Technical	10,000.00	8,996.81	10,000.00	10,000.00
50-70-32	Weber Basin Water	198,573.00	190,934.00	212,955.00	239,913.00
50-70-35	S/O Wheeling Agreement	2,740.00	.00	2,878.00	3,022.00
50-70-42	Seconday Water Fees	.00	.00	1,750.00	2,000.00
50-70-45	Services and Supplies	32,225.00	27,362.40	25,000.00	25,000.00
50-70-47	Bad Debt	.00	11.30-	.00	.00
50-70-50	Impact Fee Projects	10,000.00	.00	10,000.00	10,000.00
50-70-52	Fleet Insurance	1,221.00	1,220.96	1,300.00	1,300.00
50-70-71	Charges for services G/F	317,471.00	317,471.00	309,857.00	352,333.00
50-70-95	Depreciation	.00	189,529.22	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
Total OPERATING EXPENSES:		621,470.00	781,967.08	627,477.00	696,294.00
CAPITAL PROJECTS					
50-71-05	CW5 - 500 West Waterline	164,978.00	.00	164,978.00	88,134.00
50-71-06	CW6 Tank #1 Rehabilitation	168,000.00	.00	413,518.00	.00
50-71-07	CW7 WELL#1	82,000.00	.00	82,000.00	.00
50-71-17	CW17 300 E - 5050 S to 5100 S	65,000.00	.00	65,000.00	.00
50-71-18	CW18	.00	.00	.00	18,000.00
50-71-30	CW30	28,598.00	.00	28,598.00	.00
50-71-37	CW37 Zone B Looping	170,000.00	.00	225,000.00	.00
50-71-39	CW 39 500 W TANK LINE CTRL VL	25,000.00	.00	25,000.00	130,000.00
50-71-40	CW40	.00	.00	175,540.00	24,460.00
50-71-46	CW46 waterline 10" 5050S 150W	100,000.00	.00	100,000.00	.00
50-71-47	CW47 5150S, 150-300E	100,000.00	.00	100,000.00	.00
50-71-51	CW51 Southpointe Dr. laterals	35,000.00	.00	50,000.00	.00
50-71-52	5350 S. Waterline Boring Damag	.00	.00	46,312.00	.00
50-71-80	Public Works Facility	4,042,985.00	39,075.88	187,906.00	.00
Total CAPITAL PROJECTS:		4,981,561.00	39,075.88	1,663,852.00	260,594.00
CAPITAL EQUIPMENT					
50-73-01	Electronic Meters	273,511.00	52,870.19	280,640.00	60,000.00
50-73-02	Capital Equipment	202,162.00	94.98	199,572.00	15,000.00
50-73-03	Fleet Replacements	153,056.00	.00	168,526.00	15,000.00
Total CAPITAL EQUIPMENT:		628,729.00	52,965.17	648,738.00	90,000.00
DEBT SERVICE					
50-74-05	Bond Interest Series 2010A	18,706.00	12,516.00	15,534.00	10,669.00
50-74-10	Bond Principal Series 2010A	105,750.00	.00	108,100.00	117,500.00
50-74-20	Bond Series 2010B Principal	20,590.00	.00	21,255.00	21,919.00
50-74-25	Bond Series 2010B Interest	12,840.00	12,839.00	12,107.00	11,350.00
50-74-26	Bond Interest Sales (SID)Ser13	1,999.00	1,999.14	1,696.00	1,396.00
50-74-27	Bond Principal Sales(SID)Ser13	15,311.00	.00	15,167.00	15,744.00
50-74-29	Bond Series 2017 Interest	165,275.00	149,298.00	160,175.00	154,925.00
50-74-30	Bond Series 2017 Principal	170,000.00	.00	175,000.00	185,000.00
Total DEBT SERVICE:		510,471.00	176,652.14	509,034.00	518,503.00
CONTRIBUTIONS & TRANSFERS					
50-75-05	Transfer to Capital Projects	.00	.00	181,000.00	.00
50-75-08	Transfer out G/F nonoperating	63,438.00	63,438.00	64,072.00	65,353.00
50-75-09	Due to DSF 65 - Ser2010B Princ	9,023.00	9,023.00	9,314.00	9,606.00
50-75-10	Due to DSF 65 - Ser2010B Inter	5,627.00	5,627.00	5,306.00	4,974.00
50-75-11	Due to Storm Fund 52- Ser10B P	1,388.00	1,388.00	1,432.00	1,477.00
50-75-12	Due to Storm Fund 52- Ser10B I	865.00	865.00	816.00	765.00
Total CONTRIBUTIONS & TRANSFERS:		80,341.00	80,341.00	261,940.00	82,175.00
WATER ENTERPRISE FUND Revenue Total:		6,822,572.00-	1,785,309.29-	3,711,041.00-	1,647,566.00-
WATER ENTERPRISE FUND Expenditure Total:		6,822,572.00	1,131,001.27	3,711,041.00	1,647,566.00
Total WATER ENTERPRISE FUND:		.00	654,308.02-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
SEWER ENTERPRISE FUND					
NONOPERATING REVENUES					
51-36-10	Interest Earned	15,000.00-	31,292.32-	34,000.00-	25,000.00-
51-36-40	Disposition of fixed assets	31,075.00-	.00	29,500.00-	.00
Total NONOPERATING REVENUES:		46,075.00-	31,292.32-	63,500.00-	25,000.00-
OPERATING REVENUES					
51-37-01	Late Fees/ Penalties	15,000.00-	14,694.00-	15,000.00-	15,000.00-
51-37-02	Misc. Revenue	5,000.00-	5,786.00-	5,000.00-	5,000.00-
51-37-30	Sewer Service Charges	1,097,351.00-	1,149,709.97-	1,158,021.00-	1,188,962.00-
51-37-40	Sewer Connection Fees	4,000.00-	5,180.00-	4,800.00-	4,800.00-
Total OPERATING REVENUES:		1,121,351.00-	1,175,369.97-	1,182,821.00-	1,213,762.00-
CAPITAL CONTRIBUTIONS & TRANSF					
51-39-04	IRS BABs Interest Credit	5,094.00-	5,132.33-	4,807.00-	4,489.00-
51-39-09	Grants & Donations	188,000.00-	271,136.00-	.00	.00
51-39-10	Impact Fees	9,000.00-	7,462.00-	9,000.00-	9,000.00-
51-39-19	Due from Debt Service Fund 65	15,978.00-	15,978.00-	15,566.00-	15,821.00-
51-39-25	Use of Beginning Fund Balance	715,623.00-	.00	646,565.00-	.00
51-39-26	Charges for Services G/F	1,670.00-	1,670.00-	1,687.00-	1,721.00-
Total CAPITAL CONTRIBUTIONS & TRANSF:		935,365.00-	301,378.33-	677,625.00-	31,031.00-
OPERATING EXPENSES					
51-70-20	Memberships, Books, Subscripti	650.00	25.00	650.00	650.00
51-70-23	Travel and Training	250.00	660.00	250.00	250.00
51-70-24	Office Supplies	830.00	427.34	830.00	830.00
51-70-25	Equipment O & M	2,000.00	408.14	2,000.00	2,000.00
51-70-28	Franchise Fees	32,920.00	34,499.00	34,740.00	35,669.00
51-70-30	Utility Bill Printing /Mailing	5,738.00	5,304.93	6,000.00	6,060.00
51-70-31	Professional and Technical	10,000.00	8,717.30	10,000.00	10,000.00
51-70-33	Central Weber Sewer	505,183.00	502,050.00	512,880.00	520,000.00
51-70-46	Services and Supplies	10,000.00	2,993.55	10,000.00	10,000.00
51-70-47	Bad Debt	.00	2,697.16	.00	.00
51-70-50	Impact Fee Projects	9,000.00	.00	9,000.00	9,000.00
51-70-52	Fleet Insurance	1,215.00	1,214.23	1,300.00	1,300.00
51-70-71	Charges for Services - GF	238,103.00	238,103.00	232,393.00	260,746.00
51-70-95	Depreciation	.00	125,491.17	.00	.00
Total OPERATING EXPENSES:		815,889.00	922,590.82	820,043.00	856,505.00
CAPITAL PROJECTS					
51-72-03	SS5 375 W - 5000 to 4800 S	37,000.00	.00	37,000.00	.00
51-72-08	SS8 4850-4800 S Outfall line	85,000.00	.00	85,000.00	.00
51-72-17	SS17 trenchless 12" line	339,784.00	.00	.00	.00
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	62,584.00	.00	62,584.00	.00
51-72-20	SS20 Retaining Wall/Manholes	75,000.00	.00	210,000.00	.00
51-72-21	SS21 repair line under railroa	29,000.00	.00	39,000.00	.00
51-72-22	SS22 4750 S, 300-350 W	70,000.00	.00	80,000.00	.00
51-72-23	SS23	.00	.00	40,470.00	120,000.00
51-72-97	Capital Projects	.00	78,025.25	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
Total CAPITAL PROJECTS:		698,368.00	78,025.25	554,054.00	120,000.00
CAPITAL EQUIPMENT					
51-73-02	Capital Equipment	205,456.00	37,614.42	159,625.00	20,000.00
51-73-03	Fleet Replacements	123,761.00	.00	131,856.00	10,000.00
Total CAPITAL EQUIPMENT:		329,217.00	37,614.42	291,481.00	30,000.00
DEBT SERVICE					
51-74-05	Bond Interest Series 2010A	13,134.00	8,787.82	10,907.00	7,491.00
51-74-10	Bond Principal Series 2010A	74,250.00	.00	75,900.00	82,500.00
51-74-12	Bond Series 2010C Interest	7,971.00	7,971.00	7,489.00	6,994.00
51-74-14	Bond Series 2010C Principal	19,292.00	.00	19,800.00	20,308.00
51-74-26	Bond Interest Sales (SID)Ser13	1,845.00	1,845.36	1,566.00	1,288.00
51-74-27	Bond Principal Sales(SID)Ser13	14,133.00	.00	14,000.00	14,533.00
Total DEBT SERVICE:		130,625.00	18,604.18	129,662.00	133,114.00
CONTRIBUTIONS AND TRANSFERS					
51-75-05	Charges for Services Water 50	100,583.00	100,583.00	100,554.00	101,978.00
51-75-08	Transfer out G/F nonoperating	1,670.00	1,670.00	1,687.00	1,721.00
51-75-09	Due to DSF 65 - Ser2010C Inter	6,700.00	6,700.00	6,295.00	5,878.00
51-75-10	Due to DSF 65 - Ser10C Princip	16,216.00	16,216.00	16,643.00	17,069.00
51-75-11	Due to Storm Fund 52 -Ser10C I	1,030.00	1,030.00	968.00	904.00
51-75-12	Due to Storm Fund 52 -Ser10C P	2,493.00	2,493.00	2,559.00	2,624.00
Total CONTRIBUTIONS AND TRANSFERS:		128,692.00	128,692.00	128,706.00	130,174.00
SEWER ENTERPRISE FUND Revenue Total:		2,102,791.00-	1,508,040.62-	1,923,946.00-	1,269,793.00-
SEWER ENTERPRISE FUND Expenditure Total:		2,102,791.00	1,185,526.67	1,923,946.00	1,269,793.00
Total SEWER ENTERPRISE FUND:		.00	322,513.95-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
STORM WATER ENTERPRISE FUND					
NONOPERATING REVENUES					
52-36-10	Interest Earned	8,000.00-	16,254.08-	8,000.00-	16,000.00-
Total NONOPERATING REVENUES:		8,000.00-	16,254.08-	8,000.00-	16,000.00-
OPERATING REVENUES					
52-37-01	Late Fees/ Penalties	5,000.00-	5,991.00-	5,000.00-	5,000.00-
52-37-02	Misc. Revenue	.00	16.13	.00	.00
52-37-10	Storm Water Service Charges	454,000.00-	468,657.54-	469,537.00-	491,592.00-
Total OPERATING REVENUES:		459,000.00-	474,632.41-	474,537.00-	496,592.00-
CAPITAL CONTRIBUTIONS & TRANSF					
52-39-09	Grants & Donations	.00	54,774.00-	.00	.00
52-39-10	Impact Fees	5,000.00-	7,504.00-	5,000.00-	5,000.00-
52-39-17	Due from Water Fund 50 -Ser10B	2,253.00-	2,253.00-	2,248.00-	2,242.00-
52-39-18	Due from Sewer Fund 51	3,523.00-	3,523.00-	3,527.00-	3,528.00-
52-39-19	Due from Debt Service Fund 65	6,658.00-	6,658.00-	6,485.00-	6,593.00-
52-39-26	Charges for Services G/F nonop	17,762.00-	17,762.00-	18,472.00-	19,211.00-
52-39-30	Use of Beginning Fund Balance	411,295.00-	.00	542,552.00-	.00
Total CAPITAL CONTRIBUTIONS & TRANSF:		446,491.00-	92,474.00-	578,284.00-	36,574.00-
OPERATING EXPENSES					
52-70-21	Memberships, Books, Subscripts	2,000.00	3,252.64	2,500.00	2,500.00
52-70-23	Travel & Training	1,000.00	785.00	1,000.00	1,200.00
52-70-24	Office Supplies	500.00	537.26	500.00	500.00
52-70-26	Equipment O&M	2,500.00	913.00	2,500.00	2,500.00
52-70-28	Franchise Fees	13,620.00	14,062.00	14,086.00	14,748.00
52-70-30	Utility Bill Printing /Mailing	6,244.00	5,345.15	6,000.00	6,060.00
52-70-31	Professional and Technical	13,450.00	5,231.05	13,450.00	13,450.00
52-70-42	Secondary Water Fees	.00	.00	675.00	695.00
52-70-46	Services and Supplies	15,000.00	1,705.21	15,000.00	15,000.00
52-70-47	Bad Debt	.00	279.20	.00	.00
52-70-50	Impact Fee Projects	5,000.00	.00	5,000.00	5,000.00
52-70-52	Fleet Insurance	793.00	792.18	800.00	800.00
52-70-71	Charges for Services - GF	177,385.00	177,385.00	187,983.00	218,659.00
52-70-95	Depreciation	.00	88,717.74	.00	.00
Total OPERATING EXPENSES:		237,492.00	299,005.43	249,494.00	281,112.00
CAPITAL PROJECTS					
52-71-05	SD6 3500 S \$ 100 E	102,932.00	.00	160,909.00	58,015.00
52-71-08	SD 450 West Project	.00	.00	.00	52,936.00
52-71-16	SD16 Relief Line 4850 S-300 W	110,000.00	.00	110,000.00	.00
52-71-18	SD18 Relief line 300 W -4800 S	30,000.00	.00	30,000.00	.00
52-71-19	SD19 4300 S w/land drain	75,000.00	.00	75,000.00	.00
52-71-21	SD21 Intersection Improvements	61,030.00	.00	118,210.00	.00
Total CAPITAL PROJECTS:		378,962.00	.00	494,119.00	110,951.00
CAPITAL EQUIPMENT					
52-73-02	Capital Equipment	88,000.00	.00	103,000.00	15,000.00
52-73-03	Fleet Replacements	75,590.00	.00	80,590.00	5,000.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
Total CAPITAL EQUIPMENT:		163,590.00	.00	183,590.00	20,000.00
DEBT SERVICE					
52-74-05	Bond Interest Series 2010A	7,960.00	5,325.95	6,610.00	4,540.00
52-74-10	Bond Principal Series 2010A	45,000.00	.00	46,000.00	50,000.00
52-74-12	Bond Interest Rev Ser2010BC	1,895.00	1,894.80	1,784.00	1,669.00
52-74-14	Bond Principal Rev Ser2010BC	3,881.00	.00	3,991.00	4,101.00
52-74-26	Bond Interest Sales (SID)Ser13	769.00	768.90	652.00	537.00
52-74-27	Bond Principal Sales(SID)Ser13	5,889.00	.00	5,833.00	6,056.00
Total DEBT SERVICE:		65,394.00	7,989.65	64,870.00	66,903.00
CONTRIBUTIONS AND TRANSFERS					
52-75-05	Charges for Services Water 50	50,291.00	50,291.00	50,276.00	50,989.00
52-75-08	Transfer out G/F nonoperating	17,762.00	17,762.00	18,472.00	19,211.00
Total CONTRIBUTIONS AND TRANSFERS:		68,053.00	68,053.00	68,748.00	70,200.00
STORM WATER ENTERPRISE FUND Revenue Total:		913,491.00-	583,360.49-	1,060,821.00-	549,166.00-
STORM WATER ENTERPRISE FUND Expenditure Total:		913,491.00	375,048.08	1,060,821.00	549,166.00
Total STORM WATER ENTERPRISE FUND:		.00	208,312.41-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
PARKS & OPEN SPACES C I P FUND					
Revenues					
53-35-05	Impact Fees	5,000.00-	25,564.00-	5,000.00-	5,000.00-
53-35-10	Contributions from Other Govts	45,419.00-	45,419.00-	245,185.00-	.00
Total Revenues:		50,419.00-	70,983.00-	250,185.00-	5,000.00-
Contributions & Transfers					
53-36-20	Transfer in from General Fund	15,000.00-	15,000.00-	35,000.00-	15,000.00-
53-36-25	Transfer in from CIP Fund	.00	.00	89,219.00-	.00
53-36-26	Transfer in Water 50	.00	.00	181,000.00-	.00
53-36-90	Use of beginning fund balance	17,855.00-	.00	16,466.00-	.00
Total Contributions & Transfers:		32,855.00-	15,000.00-	321,685.00-	15,000.00-
Other Improvements					
53-70-50	Impact Fee Projects	5,000.00	.00	5,000.00	5,000.00
Total Other Improvements:		5,000.00	.00	5,000.00	5,000.00
Rohmer Park Improvements					
53-71-04	Parking Lots	21,500.00	.00	36,500.00	15,000.00
53-71-15	PK15 Rohmer Park Improvements	56,774.00	56,774.00	20,000.00	.00
53-71-25	PK25 PARKING LOT & ACCESS ROAD	.00	.00	510,370.00	.00
Total Rohmer Park Improvements:		78,274.00	56,774.00	566,870.00	15,000.00
PARKS & OPEN SPACES C I P FUND Revenue Total:		83,274.00-	85,983.00-	571,870.00-	20,000.00-
PARKS & OPEN SPACES C I P FUND Expenditure Total:		83,274.00	56,774.00	571,870.00	20,000.00
Total PARKS & OPEN SPACES C I P FUND:		.00	29,209.00-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
Capital Projects Fund					
Revenue					
55-38-05	Impact Fees - Police	.00	372.68-	.00	.00
55-38-06	Impact Fees - Fire	.00	653.80-	.00	.00
55-38-11	Disposit of fixed assets -road	36,500.00-	.00	33,000.00-	.00
55-38-13	Disposition of Fixed Assets	83,000.00-	53,096.00-	63,250.00-	.00
Total Revenue:		119,500.00-	54,122.48-	96,250.00-	.00
Contributions and Transfers					
55-39-25	Transfer in from GF	424,005.00-	424,005.00-	419,933.00-	190,270.00-
55-39-29	Transfer from GF - Road Funds	328,739.00-	328,739.00-	361,386.00-	367,330.00-
55-39-43	Use of Fund Balance - Class C	463,292.00-	.00	436,744.00-	.00
55-39-44	Use of Fund Balance - General	.00	.00	18,820.00-	.00
Total Contributions and Transfers:		1,216,036.00-	752,744.00-	1,236,883.00-	557,600.00-
Expenditures					
55-40-41	Charges for Services Water 50	50,291.00	50,291.00	50,276.00	50,989.00
55-40-42	Transfer to DSF 65	85,061.00	85,061.00	81,688.00	83,588.00
55-40-46	Transfer to Parks/Fire CIP	.00	.00	89,219.00	.00
55-40-60	Budgeted Increase Fund Balance	.00	.00	.00	49,686.00
Total Expenditures:		135,352.00	135,352.00	221,183.00	184,263.00
Road Maintenance					
55-41-02	RS2	436,744.00	31,508.00	456,915.00	263,337.00
Total Road Maintenance:		436,744.00	31,508.00	456,915.00	263,337.00
Road Fleet					
55-42-01	RF1	183,759.00	36,832.00	189,927.00	10,000.00
55-42-02	Road Equipment	114,500.00	83,658.22	30,842.00	.00
Total Road Fleet:		298,259.00	120,490.22	220,769.00	10,000.00
Road Reconstruction Projects					
55-43-08	300 West Road Project	60,000.00	72.25	119,928.00	60,000.00
Total Road Reconstruction Projects:		60,000.00	72.25	119,928.00	60,000.00
Buildings					
55-45-04	BM4	76,890.00	.00	103,390.00	10,000.00
Total Buildings:		76,890.00	.00	103,390.00	10,000.00
Information Technology					
55-50-01	IT Replacements/Upgrades	39,382.00	5,428.94	43,953.00	10,000.00
Total Information Technology:		39,382.00	5,428.94	43,953.00	10,000.00
Non-Road Fleet					
55-60-01	Fleet Replacements Non-Streets	148,574.00	88,963.30	132,861.00	10,000.00
55-60-02	Equipment Non-Streets	24,134.00	.00	34,134.00	10,000.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
	Total Non-Road Fleet:	172,708.00	88,963.30	166,995.00	20,000.00
	Capital Projects Fund Revenue Total:	1,335,536.00-	806,866.48-	1,333,133.00-	557,600.00-
	Capital Projects Fund Expenditure Total:	1,219,335.00	381,814.71	1,333,133.00	557,600.00
	Total Capital Projects Fund:	116,201.00-	425,051.77-	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
CAPITAL FACILITIES FUND					
Contributions & Transfers					
57-70-65	Budgeted Increase Fund Balance	116,201.00	.00	.00	.00
Total Contributions & Transfers:		116,201.00	.00	.00	.00
CAPITAL FACILITIES FUND Revenue Total:		.00	.00	.00	.00
CAPITAL FACILITIES FUND Expenditure Total:		116,201.00	.00	.00	.00
Total CAPITAL FACILITIES FUND:		116,201.00	.00	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
Debt Service Fund					
Source: 36					
65-36-10	Interest Earned	.00	121.77-	.00	.00
Total Source: 36:		.00	121.77-	.00	.00
REVENUES					
65-39-10	GO Property Taxes	395,524.00-	395,524.00-	391,819.00-	387,238.00-
65-39-30	Due from CPF 55	85,061.00-	85,061.00-	81,688.00-	83,588.00-
65-39-31	Due from SID 66	81,410.00-	81,410.00-	81,685.00-	81,706.00-
65-39-32	Due from Water Fund 50	14,650.00-	14,650.00-	14,620.00-	14,580.00-
65-39-33	Due from Sewer Fund 51	22,916.00-	22,916.00-	22,938.00-	22,947.00-
65-39-41	Use of fund balance	1,750.00-	.00	2,500.00-	1,750.00-
Total REVENUES:		601,311.00-	599,561.00-	595,250.00-	591,809.00-
EXPENDITURES					
65-40-52	Bond Interest GO Ref Ser 2015	22,524.00	22,523.95	16,820.00	10,238.00
65-40-53	Bond Principal GO Ref Ser 2015	373,000.00	373,000.00	375,000.00	377,000.00
65-40-54	Muni Equipment Lease Principal	43,980.00	43,980.08	44,926.00	45,893.00
65-40-55	Muni Equipment Lease Interest	2,651.00	2,650.66	1,704.00	738.00
65-40-56	Bond Principal Sales Tax Ser13	70,667.00	70,667.00	70,000.00	72,667.00
65-40-57	Bond Interest Sales Tax Ser13	9,227.00	9,226.80	7,828.00	6,442.00
65-40-58	Bond Princial Wtr Swr Ser10BC	25,239.00	25,238.00	25,957.00	26,675.00
65-40-59	Bond Interest Wtr Swr Ser10BC	12,327.00	12,326.00	11,601.00	10,852.00
65-40-63	Other	1,750.00	1,000.00	2,500.00	1,750.00
Total EXPENDITURES:		561,365.00	560,612.49	556,336.00	552,255.00
CONTRIBUTIONS & TRANSFERS					
65-75-09	Due to Water Fund 50	17,310.00	17,310.00	16,863.00	17,140.00
65-75-10	Due to Sewer Fund 51	15,978.00	15,978.00	15,566.00	15,821.00
65-75-11	Due to Storm Fund 52	6,658.00	6,658.00	6,485.00	6,593.00
Total CONTRIBUTIONS & TRANSFERS:		39,946.00	39,946.00	38,914.00	39,554.00
Debt Service Fund Revenue Total:		601,311.00-	599,682.77-	595,250.00-	591,809.00-
Debt Service Fund Expenditure Total:		601,311.00	600,558.49	595,250.00	591,809.00
Total Debt Service Fund:		.00	875.72	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
SID Capital Projects Fund					
Revenue					
66-39-10	Owner Assessment Collections	80,660.00-	71,823.86-	80,935.00-	80,935.00-
66-39-41	Use of Beginning Fund Balance	1,669.00-	.00	885.00-	885.00-
Total Revenue:		82,329.00-	71,823.86-	81,820.00-	81,820.00-
Operating Expenditures					
66-40-63	Charges for services G/F	919.00	919.00	135.00	135.00
Total Operating Expenditures:		919.00	919.00	135.00	135.00
Department: 55					
66-55-02	Transfer to DSF 65	81,410.00	81,410.00	81,685.00	81,685.00
Total Department: 55:		81,410.00	81,410.00	81,685.00	81,685.00
SID Capital Projects Fund Revenue Total:		82,329.00-	71,823.86-	81,820.00-	81,820.00-
SID Capital Projects Fund Expenditure Total:		82,329.00	82,329.00	81,820.00	81,820.00
Total SID Capital Projects Fund:		.00	10,505.14	.00	.00

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
REDEVELOPMENT AGENCY FUND					
INTERGOVERNMENTAL REVENUE					
70-31-10	Tax Increment - Southeast	519,190.00-	514,083.31-	535,046.00-	551,377.00-
70-31-11	Tax Increment - Central B/D	26,473.00-	27,350.84-	26,473.00-	26,473.00-
70-31-14	Grants	367,255.00-	24,806.02-	322,813.00-	.00
Total INTERGOVERNMENTAL REVENUE:		912,918.00-	566,240.17-	884,332.00-	577,850.00-
OTHER REVENUE					
70-36-10	Interest	.00	26,962.85-	.00	.00
Total OTHER REVENUE:		.00	26,962.85-	.00	.00
CONTRIBUTIONS & TRANSFERS					
70-39-40	Use of Beginning Fund Balance	.00	.00	1,868,414.00-	.00
Total CONTRIBUTIONS & TRANSFERS:		.00	.00	1,868,414.00-	.00
OPERATING EXPENDITURES					
70-40-11	Salaries and Wages	14,400.00	14,400.00	14,400.00	14,400.00
70-40-13	Benefits	1,100.00	1,408.32	1,400.00	1,400.00
70-40-21	Memberships, Books, Subscripti	2,800.00	2,725.00	2,800.00	2,800.00
70-40-23	Travel and Training	1,000.00	.00	1,000.00	1,000.00
70-40-50	Charges for services GF 10	6,327.00	6,327.00	6,661.00	.00
Total OPERATING EXPENDITURES:		25,627.00	24,860.32	26,261.00	19,600.00
CENTRAL BUSINESS DISTRICT					
70-44-48	Redevelopment Projects CBD	16,680.00	.00	257,404.00	25,240.00
70-44-50	Charges for services Water 50	8,550.00	.00	.00	.00
Total CENTRAL BUSINESS DISTRICT:		25,230.00	.00	257,404.00	25,240.00
SOUTHEAST PROJECT AREA					
70-45-45	Project Area Lighting - SE	65,900.00	.00	.00	.00
70-45-46	Adams Avenue Reconstruction	393,923.00	26,967.36	346,255.00	.00
70-45-48	Capital Projects - Southeast	296,738.00	.00	1,912,293.00	516,700.00
70-45-49	5350 South Roadway	.00	1,118.00	195,000.00	.00
70-45-50	Charges for services Water 50	105,500.00	.00	.00	.00
70-45-70	Transfer to General Fund 10	.00	.00	15,533.00	16,310.00
Total SOUTHEAST PROJECT AREA:		862,061.00	28,085.36	2,469,081.00	533,010.00
REDEVELOPMENT AGENCY FUND Revenue Total:		912,918.00-	593,203.02-	2,752,746.00-	577,850.00-
REDEVELOPMENT AGENCY FUND Expenditure Total:		912,918.00	52,945.68	2,752,746.00	577,850.00
Total REDEVELOPMENT AGENCY FUND:		.00	540,257.34-	.00	.00
Grand Totals:		.00	2,389,064.42-	.00	.00

ATTCHMENT B

FEE SCHEDULE

Administration	FY 2018	FY 2019 Amended	FY 2020 Final
Candidate Filing Fee	25.00	25.00	25.00
City Zoning Maps			
11"x17"	1.00	1.00	1.00
17"x24"	4.00	4.00	4.00
Copies/reproduction	0.50	0.50	0.50
Credit Card/EFT Convenience Fee per transaction(1)	1.90	2% (1)(b)	2% (1)(b)
Return Check	27.00	27.00	25.00
GRAMA Records Request	\$0.50/page	\$0.50/page	\$0.50/page
Payroll deductions (non-city sponsored)	\$5 /deduction/ pay period	\$5 /deduction/ pay period	\$5 /deduction/ pay period
Newsletter Advertisements			
3"x5" Business Card Size	60.00	60.00	60.00
1/3rd page	80.00	80.00	80.00
Insert (1)(a)	100.00	100.00	100.00

(1) Credit card convenience fee, 3% for transactions over \$300. Amended Jan. 2019

(1)(a) Plus applicable printing, folding, and mailing fees. Inserts available only for partner organizations that support directly or indirectly the City objectives as determined by the City Manager.

(1)(b) Jan. 2019 amended to 2% for non-utility service payments. Fee discontinued for utility service payments.

Animal Control			
Reclaim/Transport			
after hours impound	75.00	75.00	75.00
transportation	50.00	50.00	50.00
temp holding kennel	23.00	23.00	23.00
trapped animal transport	20.00	20.00	20.00
Trap Rental			
per week	15.00	15.00	15.00
Licensing			
altered	10.00	10.00	10.00
unaltered	25.00	25.00	25.00
senior citizen (over 65)			
altered	5.00	5.00	5.00
unaltered	10.00	10.00	10.00
duplicate tag	5.00	5.00	5.00
late fee	20.00	20.00	20.00
Microchipping	15.00	15.00	15.00

Building Permits & Planning Fees

Building Permits

See the building permit fee schedule in the current building code

65% Plan review fee on commercial permits

25% Plan review fee on single/multiple family permits

Plannings Fees (3)

planning commission review	495.00	495.00	495.00
development review fee	200.00	200.00	200.00
conditional use permit	270.00	270.00	270.00
subdivision & engineer review	\$495 plus \$60 / lot	\$495 plus \$60 / lot	\$495 plus \$60 / lot
zoning amendment or rezone request	495.00	496.00	496.00
apartment complex	\$495 plus 40 / unit	\$495 plus 40 / unit	\$495 plus 40 / unit
commercial engineering review	500.00	501.00	501.00
subdivision off-site improvment inspection	Actual cost	Actual cost	Actual cost
board of adjustments request	300.00	300.00	300.00
excavation permit (bond or deposit*)	47.47	47.47	47.47
annexation fee	1,000.00	1,000.00	1,000.00
site plan fee	395.00	395.00	395.00

(3) Plus additional review costs in excess of minimum, if applicable.

FEE SCHEDULE

Impact Fees	FY 2018 Final	FY 2019 Final	FY 2020 Final
Culinary Water Facilities (4)	1,618.00	1,618.00	1,618.00
Sanitary Sewer Facilities (4)	533.00	533.00	533.00
Storm Drain Facilities			
Residential lots - single family	535.53	535.53	535.53
Unique residential and commercial (per sq. ft.)	0.1210	0.1210	0.1210
Park Facilities			
Residential single family (per ERU)	1,826.37	1,826.37	1,826.37
Residential multi-family (per ERU)	1,697.29	1,697.29	1,697.29
Public Safety Facilities - Police			
Residential (per residence)	26.62	26.62	26.62
Commerical (per sq. ft. of lot(s) developed)	0.00224	0.00224	0.00224
Public Safety Facilities - Fire/EMS			
Residential (per residence)	46.70	46.70	46.70
Commerical (per sq. ft. of lot(s) developed)	0.00513	0.00513	0.00513
Water Meter (5)			
3/4"	275.00	275.00	275.00
1"	300.00	300.00	300.00
1.5"	450.00	450.00	450.00
2"	600.00	600.00	600.00
3"	1,900.00	1,900.00	1,900.00
6"	4,300.00	4,300.00	4,300.00

(4) Fee reflects minimum service connection size. Fees change with connection size. Refer to approved impact fee schedule.

(5) Water meter fees reflect estimated cost, actual cost will be charged.

Facility Rentals

Rohmer Park Pavilion (per time frame)	25.00	25.00	25.00
deposit (refundable)	50.00	50.00	50.00
Victory Park Pavilion (per time frame)	25.00	25.00	25.00
deposit (refundable)	50.00	50.00	50.00
Recreational Fun Pack (RFP)	na	na	na
deposit (refundable)	na	na	na
Civic-Senior Center			
first hour	na	70.00	70.00
each subsequent hour	na	10.00	10.00
kitchen	na	25.00	25.00
non-resident Fee	na	-	-
employee return fee	na	5.00	5.00
cleaning deposit (refundable)	na	250.00	250.00
Field Use			
per hour	2.00	2.00	2.00
contract agreement	100.00	200.00	200.00
deposit (refundable)	250.00	250.00	250.00

Liesure Services & Recreation (6)

Youth Soccer	45.00	45.00	45.00
T-Ball	45.00	45.00	45.00
Coach/Machine Pitch	45.00	45.00	45.00
Youth Baseball	50.00	50.00	50.00
Youth Softball	50.00	50.00	50.00
Football Camp	25.00	-	-
Youth Tackle Football	110.00	135.00	135.00
Youth Basketball	45.00	45.00	45.00
Boys Basketball	50.00	50.00	50.00
Girls Basketball	50.00	50.00	50.00
Girls Volleyball	50.00	50.00	50.00
Kids Summer Camp	na	na	na
Special Events Regular Vendor	30.00	30.00	30.00
Special Events Food Vendor	50.00	50.00	50.00
Special Events Premium Vendor	50.00	50.00	50.00

(6) Estimated fees. May be subject to change, as necessary, during fiscal year.

FEE SCHEDULE

Business Licenses	FY 2018 Final	FY 2019 Final	FY 2020 Final
Professional/Business Services			
Basic	100.00	100.00	100.00
Disproportionate	4.00	4.00	4.00
General Services			
Basic	100.00	100.00	100.00
Disproportionate	64.00	64.00	64.00
Contracted Services			
Basic	100.00	100.00	100.00
Disproportionate	40.00	40.00	40.00
Personal Services			
Basic	100.00	100.00	100.00
Disproportionate	4.00	4.00	4.00
Entertainment			
Basic	100.00	100.00	100.00
Disproportionate	201.00	201.00	201.00
Automotive			
Basic	100.00	100.00	100.00
Disproportionate	74.00	74.00	74.00
Sales			
Basic	100.00	100.00	100.00
Disproportionate	8.00	8.00	8.00
Convenience Stores			
Basic	100.00	100.00	100.00
Disproportionate	1,113.00	1,113.00	1,113.00
Family Services			
Basic	175.00	175.00	175.00
Disproportionate	32.00	32.00	32.00
Storage			
Basic	100.00	100.00	100.00
Disproportionate	64.00	64.00	64.00
Group Homes			
Basic	100.00	100.00	100.00
Disproportionate	275.00	275.00	275.00
Nursing Home / room			
Basic	175.00	175.00	175.00
Disproportionate	118.00	118.00	118.00
Hospital / room			
Basic	175.00	175.00	175.00
Disproportionate	11.00	11.00	11.00
Apartment / unit			
Basic	100.00	100.00	100.00
Disproportionate	111.00	111.00	111.00

FEE SCHEDULE

Utility Services (billed monthly)	FY 2018 Final	FY 2019 Final	FY 2020 Final
Set-up Fee (Non-refundable)	40.00	40.00	40.00
Shut Off Deposit	100.00	100.00	100.00
Late Fee	15.00	15.00	15.00
Water Turn-On Fee	30.00	30.00	30.00
Weekend turn-on fee	60.00	60.00	60.00
Utility Billing History Report	3.00	-	-
Data Log Reproduction	5.00	-	-
Meter Check Fee	25.00	25.00	25.00
Meter rental deposit (7)	955.00	955.00	955.00
Meter Tampering Fee (8)			
Storm Drain (per ERU)	8.00	8.00	8.40
Temporary Disconnect	30.00	30.00	30.00

Water Tank Fee

the meter is issued through the month the meter is returned. Overage rates will apply if actual usage exceeds the cumulative monthly base gallons.

(8) Refer to the Washington Terrace Municipal Code 13.08.090, "Meter Tampering Prohibited"

Residential Water

Single-Family (\$/gallons)	18.70 / 4,000	18.70 / 4,000	19.36 / 4,000
Single-Family gallons over (\$/gallons)	5.10 / 1,000	5.10 / 1,000	5.10 / 1,000
Duplex (\$/gallons)	37.40 / 8,000	37.40 / 8,000	38.72 / 8,000
Duplex gallons over (\$/gallons)	5.10 / 1,000	5.10 / 1,000	5.10 / 1,000
Tri-Plex (\$/gallons)	56.10 / 12,000	56.10 / 12,000	58.08 / 12,000
Tri-Plex gallons over (\$/gallons)	5.10 / 1,000	5.10 / 1,000	5.10 / 1,000

Residential Sewer

Single-Family (\$/gallons)	18.45 / 4,000	19.30 / 4,000	19.69 / 4,000
Single-Family gallons over (\$/gallons)	5.03 / 1,000	5.03 / 1,000	5.03 / 1,000
Duplex (\$/gallons)	36.90 / 8,000	38.40 / 8,000	39.38 / 8,000
Duplex gallons over (\$/gallons)	5.03 / 1,000	5.03 / 1,000	5.03 / 1,000
Triplex (\$/gallons)	55.35 / 12,000	57.60 / 12,000	59.07 / 12,000
Triplex gallons over (\$/gallons)	5.03 / 1,000	5.03 / 1,000	5.03 / 1,000

Refuse

Refuse First & Recycle Cart	14.60	14.75	15.25
Refuse Second Cart	14.60	14.75	15.25
Second Recycle Cart	4.36	4.50	4.65

Commercial Water

3/4" meter (\$/gallons)	21.05 / 4,000	21.05 / 4,000	21.88 / 4,000
3/4" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000	5.71 / 1,000
1" meter (\$/gallons)	39.40 / 7,500	39.40 / 7,500	41.02 / 7,500
1" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000	5.71 / 1,000
1 1/2" meter (\$/gallons)	78.80 / 15,000	78.80 / 15,000	82.04 / 15,000
1 1/2" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000	5.71 / 1,000
2" meter (\$/gallons)	118.20 / 22,500	118.20 / 22,500	123.06 / 22,500
2" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000	5.71 / 1,000
3" meter (\$/gallons)	197.00 / 37,500	197.00 / 37,500	205.10 / 37,500
3" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000	5.71 / 1,000
4" meter (\$/gallons)	394.05 / 75,000	394.05 / 75,000	410.19 / 75,000
4" meter gallons over (\$/gallons)	5.71 / 1,000	5.71 / 1,000	5.71 / 1,000
6" meter (\$/gallons)	3,677.65 / 1,000,000	3,677.65 / 1,000,000	3,828.44 / 1,000,000
6" meter gallons over (\$/gallons)	4.01 / 1,000	4.01 / 1,000	4.01 / 1,000

Commercial Sewer

3/4" meter (\$/gallons)	20.75 / 4,000	21.60 / 4,000	22.24 / 4,000
3/4" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000	5.63 / 1,000
1" meter (\$/gallons)	38.90 / 7,500	40.50 / 7,500	41.70 / 7,500
1" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000	5.63 / 1,000
1 1/2" meter (\$/gallons)	77.80 / 15,000	81.00 / 15,000	83.39 / 15,000
1 1/2" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000	5.63 / 1,000
2" meter (\$/gallons)	116.70 / 22,500	121.50 / 22,500	125.09 / 22,500
2" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000	5.63 / 1,000
3" meter (\$/gallons)	194.50 / 37,500	202.50 / 37,500	208.49 / 37,500
3" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000	5.63 / 1,000
4" meter (\$/gallons)	389 / 75,000	405.00 / 75,000	416.97 / 75,000
4" meter gallons over (\$/gallons)	5.63 / 1,000	5.63 / 1,000	5.63 / 1,000
6" meter (\$/gallons)	3,656.30 / 1,000,000	3,807.00 / 1,000,000	3,919.52 / 1,000,000
6" meter gallons over (\$/gallons)	3.94 / 1,000	3.94 / 1,000	3.94 / 1,000

ATTACHMENT C

Utah State Tax Commission - Property Tax Division Tax Rate Summary (693) ENTITY: 3120 WASHINGTON TERRACE CITY	Form PT-693 Rev. 2/15
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WEBER COUNTY

Tax Year: 2019

The Board of Trustees for the above special district has set the current year's tax rates as follows:

Purpose of Tax Rate (Code from Utah Code Annotated)	Auditor's Tax Rate	Proposed Tax Rate	Maximum By Law	Budgeted Revenue
10 General Operations §11-6-133	0.001386	0.001979	.007	867,261
20 Interest and Sinking Fund/Bond §17-12-1	0.000884	0.000884	Sufficient	387,239
Total Tax Rate	0.002270	0.002863	Total Revenue	\$1,254,500

Certification by Taxing Entity

I, _____, as authorized agent, hereby certify that this statement is true and correct and in compliance with all sections of the Utah State Code relating to the tax rate setting process.

Signature: _____ Date: _____

Title: _____ Telephone: _____

Mailing address: _____



City Council Staff Report

Building & Planning

Author: Planning Dept.
Subject: ADOPTING SECTION; 5.07 FOOD TRUCK ORDINANCE,
Date: June 18, 2019
Type of Item: Discussion/Action/Motion

Summary Recommendations: Motion for approval to adopt Chapter 5.07, Food Truck Ordinance, allowing for Food Trucks to operate within the City of Washington Terrace and provisions regulating operation and licensing. This Item had a public hearing at Planning Commission. There were no comments and the Commission gave a favorable recommendation to approve.

Description:

A. Analysis: The staff feels that there are some benefits to allowing Food Truck vendors to operate at special functions within the City (ie. Terrace Days, special events that are taken place at the Schools and the Hospital). Staff believes that it may even have an economic benefit and did not see any down side to approving the ordinance for allowing Food Truck vendors within the City.

B. Staff recommendation: Staff recommends approval of the Ordinance.

Alternatives:

A. Approve the Request:

The City Council may approve the ordinance.

B. Deny the Request:

The City Council can deny the recommendation.

C. Continue the Item:

The City Council may table the request to a later meeting, subject to suggesting additional information, or requiring changes to the ordinance.

WASHINGTON TERRACE CITY
ORDINANCE 19-04

FOOD TRUCK BUSINESS

AN ORDINANCE ADOPTING CHAPTER 5.07 OF THE MUNICIPAL CODE RELATING TO FOOD TRUCK BUSINESSES; ADOPTING REGULATIONS PROVIDED UNDER STATE LAW; MAKING TECHNICAL CHANGES; SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Washington Terrace City (hereafter referred to as “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, *Utah Code Annotated* §10-8-84 authorizes the City to provide for safety, preserve health, promote prosperity, peace, and good order;

WHEREAS, *Utah Code Annotated* §10-1-203 states “the legislative body of a municipality may license for the purpose of regulation and revenue any business within the limits of the municipality and may regulate that business by ordinance.”

WHEREAS, The City desires to regulate retail Food Truck Business;

NOW, THEREFORE, be it ordained by the City Council of Washington Terrace City as follows:

Section 1: **Repealer.** Any word other, sentence, paragraph, or phrase inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

Section 2: **Amendment.** Chapters 5.07 entitled “Food Truck Businesses” is hereby adopted to read as follows:

Chapter 5.07

FOOD TRUCK BUSINESSES

Section:

5.07.010. Mobile Food Truck business.

5.07.010: Purpose and intent:

5.07.020: Definitions:

5.07.030: Mobile food business allowed:

5.07.040: Application for a business license:

5.07.050: Separate applications:

5.07.060: Fees; annual operations:

5.07.070: Business activity to be temporary:

5.07.080: Mobile food truck:

5.07.90: Signs:

5.07.100: Professional and personal services prohibited:

5.07.110: Compliance responsibility:

5.07.120: Special events:

5.07.010 Purpose and intent:

Council finds it necessary to regulate the operation of food trucks in Washington Terrace in order to promote the character, maintain traffic flow in commercial and Residential parking areas, reduce pedestrian / vehicle conflicts, ensure required parking spaces are not obstructed at local businesses, schools and reduce the potential for litter and garbage accumulation, and minimize visual clutter; and with clear and concise regulations to prevent safety, traffic and **health hazards, as well as to preserve the peace, safety and welfare of the community.**

5.07.020 Definitions:

1. "Mobile Food Business or Food Truck Business": A business that serves food or beverages from a self-contained unit either motorized or in a trailer on wheels, and conducts all or part of its operations on premises other than its own and is readily movable, without disassembling, for transport to another location. The term "mobile food business" shall not include vending carts or mobile ice cream vendors.
2. "Mobile Food Trailer": A mobile food business that serves food or beverages from a non-motorized vehicle that is normally pulled behind a motorized vehicle. The term "mobile food trailer" shall not include vending carts, mobile food trucks or mobile ice cream vendors.
3. "Mobile Food Truck": A mobile food business that serves food or beverages from an enclosed self-contained motorized vehicle. The term "mobile food truck" shall not include vending carts, mobile food trailers or mobile ice cream vendors.
4. "Event permit" means a permit that a political subdivision issues to the organizer of a public food truck event located on public property.
5. "Food cart" means a cart:
 - (a) that is not motorized; and
 - (b) that a vendor, standing outside the frame of the cart, uses to prepare, sell, or serve food or beverages for immediate human consumption.
6. "Food truck" means a fully encased food service establishment:
 - (a) on a motor vehicle or on a trailer that a motor vehicle pulls to transport; and from which a food truck vendor, standing within the frame of the vehicle, prepares, cooks, sells, or serves food or beverages for immediate human consumption.
 - (b) "Food truck" does not include a food cart or an ice cream truck.

7. "Food truck event" means an event where an individual has ordered or commissioned the operation of a food truck at a private or public gathering.
8. "Food truck operator" means a person who owns, manages, or controls, or who has the duty to manage or control, the food truck business.
9. "Food truck vendor" means a person who sells, cooks, or serves food or beverages from a food truck.
10. "Health department food truck permit" means a document that a local health department issues to authorize a person to operate a food truck within the jurisdiction of the local health department.
11. "Ice cream truck" means a fully encased food service establishment:
 - (a) on a motor vehicle or on a trailer that a motor vehicle pulls to transport;
 - (b) from which a vendor, from within the frame of the vehicle, serves ice cream;
 - (c) that attracts patrons by traveling through a residential area and signaling the truck's presence in the area, including by playing music; and
 - (d) that may stop to serve ice cream at the signal of a patron.
12. "Local health department" means the same as that term is defined in Section 26A-1-102.
13. "Political subdivision" means:
 - (a) city, town, or metro township; or
 - (b) county, as it relates to the licensing and regulation of businesses in the unincorporated area of the county.
14. "Temporary mass gathering" means:
 - (a) an actual or reasonably anticipated assembly of 500 or more people that continues, or reasonably can be expected to continue, for two or more hours per day; or
 - (b) an event that requires a more extensive review to protect public health and safety because the event's nature or conditions have the potential of generating environmental or health risks.
15. "Temporary mass gathering" does not include an assembly of people at a location with permanent facilities designed for that specific assembly, unless the assembly is a temporary mass gathering described above.

5.07.030: Mobile Food Business Allowed:

1. No person shall operate a mobile food truck business, without first having obtained a business license from the city in accordance with chapter 5.02.050 of this title, or its successor.
2. Mobile food truck vehicles are allowed to operate but must comply with Utah State law 11-56-102

5.07.040: Application for a Business License:

1. Application for all mobile food businesses shall be made with the city business licensing division, prior to the commencement of operation. The applicant shall submit the following information:
 - a. Name and address of applicant.
 - b. Name and address of the approved commercial supply source and primary licensed food establishment, if applicable.
 - c. Pass a background check on owner/driver(s).
 - d. License plate number.
 - e. A description of the vehicle to be used in conducting business including, but not limited to, a description of any method to display food or products to be offered for sale.
 - f. A valid copy of all necessary licenses or permits required by State or local health and transportation authorities.

g.. Each applicant for a license or renewal under this chapter shall submit, with its application:

- (i) a certificate of insurance executed by an insurance company or association authorized to transact business in this State, approved as to form by the City Attorney,
- (ii) that there is in full force and effect general liability insurance in an amount not less than amounts as set forth in section 63-30-34 of the Utah Code, as amended, or its successor.
- (iii)Such policy or policies shall include coverage of all motor vehicles used in connection with applicant's business.
- (iv)A current certificate of insurance shall be kept on file with the Business License Official at all times that applicant is licensed by the City verifying such continuing coverage and naming the City as an additional insured.
- (v) The certificate shall contain a statement that the City will be given written notification at least thirty (30) days prior to cancellation or material change in the coverage without reservation of non-liability for failure to so notify the City.
- (vi)Cancellation shall constitute grounds for revocation of the license issued hereunder unless another insurance policy complying herewith is provided and is in effect at the time of cancellation/termination.

h. A signed statement that the permittee shall hold the City and its officers and employees harmless from any and all liability and shall indemnify the City and its officers and employees for any claims for damage to property or injury to persons arising from any activity carried on under the terms of the permit.

i. Where applicable, the written consent of the property or business owner.

2. Licensing -- Reciprocity -- Fees.

(a) A political subdivision may not:

(i.) require a separate license, permit, or fee beyond the initial or reciprocal business license described in Subsection (2) and the fee described in Subsection (3) for a food truck business, regardless of whether a food truck operates in more than one location or on more than one day within the political subdivision in the same calendar year;

(ii.) require a fee for each employee the food truck business employs; or

(iii.) as a business license qualification, require a food truck business to, regarding a food truck operator or food truck vendor:

(a) Submit to or offer proof of a criminal background check; or

(b) Demonstrate how the operation of the food truck business will comply with a land use or zoning ordinance at the time the business applies for the business license.

(b)

(i.) A political subdivision shall grant a business license to operate a food truck within the political subdivision to a food truck business that has obtained a business license to operate a food truck in another political subdivision within the state if the food truck business presents to the political subdivision:

(ii.i) a current business license from the other political subdivision within the state; and

(iii) for each food truck that the food truck business operates:

(a)a current health department food truck permit from a local health department within the state; and

a current approval of a political subdivision within the state that shows that the food truck passed a fire safety inspection that the other political subdivision conducted in accordance with Subsection 11-56-104(4)(a).

If a food truck business presents the documents described in Subsection (2)(a), the political subdivision may not:

(i) impose additional license qualification requirements on the food truck business before issuing a license to operate within the political subdivision, except for charging a fee in accordance with Subsection (3); or

(ii) issue a license that expires on a date earlier or later than the day on which the license described in Subsection (2)(a)(i) expires. (c) Nothing in this Subsection (2) regulations, zoning, and other ordinances in relation to the operation of a food truck to the extent that the regulations and ordinances do not conflict with this chapter

5.07.050: Separate Application:

Separate business license applications may be required for each mobile food business. Separate business license fees shall be required for each mobile food business vehicle operating under one (1) business license.

5.07.060: Fees; Annual Operation:

No license shall be issued or continued in operation unless the holder thereof has paid the pertinent business regulatory fees set forth in the City consolidated fee schedule for each mobile food truck business.

5.07.070: Business activity to be temporary:

All business activity related to mobile food truck businesses shall be of a temporary nature, the duration of which shall not extend for more than twelve (12) hours within a twenty four (24) hour period at any one (1) premises or location.

5.07.080: Mobile Food Truck:

1.A Food Truck Operator may use a Food Truck to conduct business in the any zone only as part of an organized event that is sanctioned by a temporary use permit. A Food Truck Operator may not use a Food Truck to conduct business unless the use is consistent with the standards below.

2.A Food Truck Operator may not use a Food Truck to conduct business in the public right-of-way, on a private street, or on public property. A Food Truck Operator may not use a Food Truck to conduct business on private property unless the Food Truck Operator has the express authorization from the property owner(s) of the location where the Food Truck Operator intends to conduct business. And the property has applied for a special event permit.

3.The Food Truck Operator must have an agreement with the owner or operator of restroom facilities located within 100 feet of the Food Truck location for employees and customers of the Food Truck to use the restroom and handwashing facilities.

4.A Food Truck Operator may not allow a Food Truck to occupy or block access to any parking spaces

5.A Food Truck Operator must provide two on-site parking spaces for customers of the Food Truck.

6.A Food Truck may not block or impede access to public or private streets, driveways, fire access lanes, parking access lanes, pedestrian pathways and sidewalks, or any other similar transportation infrastructure.

7. A Food Truck may not be parked or conduct business within any required setback for the property on which it is located.

8.If a Food Truck Operator uses a Food Truck to conduct business in the same location for more than 10 hours per week, the Food Truck Operator shall, before conducting business for more than 10 hours per week, submit a site plan to the Chief Building Official demonstrating compliance with all of the standards (C) through (F).

9.The Food Truck Operator must provide and maintain trash and recycling receptacles located within 30 feet of the Food Truck, and the Food Truck Operator must properly dispose of all trash and recycling deposited therein

10.If the Food Truck Operator provides temporary seating, all tables, chairs, awnings, and other personal property of the Food Truck Operator must meet the same standards in this section that regulate the Food Truck itself

11. No more than one Food Truck may be parked or conduct business on the same property at the same time, unless the owner of the property has a special event permit in conjunction with an organized outdoor event on the property.

12.A Food Truck may not be powered by idling truck engines or by any gas- or diesel-powered generator.

13. All signage associated with the Food Truck must be affixed to or located within the Food Truck itself and must comply with color standards for signage. No portable or temporary signs are allowed.

14. The sale of secondary merchandise (goods other than food products including but not limited to clothing, promotional trinkets, and souvenirs) from any Food Truck is prohibited.

15. Music and other noise from the Food Truck is regulated by City Code.

16. This section does not permit the operation of ice cream trucks, food carts, or any other type of mobile or temporary sales vendor other than food trucks.

5.07.090: Signs:

1. No signs shall be used to advertise the conduct of the mobile business at the premises other than that which is physically attached to the vehicle, except temporary signs authorized by Code.

2.. All signage associated with the Food Truck must be affixed to or located within the Food Truck itself and must comply with color standards for signage. No portable or temporary signs.

5.07.100: Professional and prohibited services prohibited:

The performance of professional or personal services for sale shall not be provided from a mobile food truck. Sales should be strictly for food service.

5.07.110: Compliance responsibility;

The holder shall not be relieved of any responsibility for compliance with the provisions of this chapter, whether the holder pays salary, wages or any other form of compensation to drivers.

5.07.120: Special events:

1. The restrictions of this chapter notwithstanding, nothing herein shall prohibit the city from authorizing mobile food truck businesses, other than those licensed under this chapter:

a. to conduct concurrent vending operations within the public right of way, or such other areas as the city may deem appropriate, during special events (special event vendors).

b. The special event vendors shall not be governed by this chapter, but shall be governed by such other ordinance, city policy, or executive order as may be applicable.

- c. However, as long as the public right of way remains open to the general public, such authorization of special event vendors shall not require removal of a permittee under this chapter from operating within his/her designated permit operating location or a mutually acceptable adjacent alternative location during such special event, unless otherwise provided under the city's ordinances.
- d. If the city is closing a public right of way to general access, either partially or fully, in order to accommodate a special event, the mobile food truck business may not access that right of way unless specifically authorized by the city.

Section 3: Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which remainder shall continue in full force and effect.

Section 4: Effective date. This Ordinance shall be effective immediately upon posting or publication after final passage.

ADOPTED AND APPROVED on this ____ day of _____, 2019.

MARK C. ALLEN, Mayor,
Washington Terrace City

ATTEST:

AMY RODRIGUEZ,
City Recorder

RECORDED this ____ day of _____, 2019

PUBLISHED OR POSTED this ____ day of _____, 2019.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the municipal recorder of Washington Terrace City, hereby certify that foregoing Ordinance was duly passed and published, or posted at 1) _____ 2) _____ and 3) _____ on the above referenced dates.

_____ DATE: _____

City Recorder



Building & Planning

City Council Staff Report

Author: Planning Dept.
Subject: AMENDING SECTION; 17.28.050, “Use Regulation”
COMMERCIAL ZONE ORDINANCE CHAPTER 17
Date: June 18, 2019
Type of Item: Discussion/Action

Summary Recommendations: Motion of approval to amend Chapter 17.28.050, “Use Regulations”, Commercial zone Chapter 17. To allow on-line sales and to amend auto sales to be a ‘Conditional Use’ in the C-1 zone. Also to insert food Truck Sales as a permitted use. A public hearing was held, with no public comment. The Planning Commission recommended approval.

Description:

A. Background: After review of section 17.28.050, “Uses Regulation”, it was determined that we need to address or allow on-line sales, food truck sales, and a Conditional Use for auto sales in the C-1 zone.

B. Analysis: The “Uses Regulation” section identifies what is permitted or not permitted and/or falls into the conditional use category in the commercial zone. The section “Uses” helps a Developer and/or Business to know what he can or cannot operate in the two (2) commercial zones.. If the ‘Use’ is not listed it is not allowed in the “Uses for that section of code. The ‘Conditional Use’ section identifies what is allowed and required to meet certain municipal guidelines for approval.

The purpose and intent is to establish an ordinance which will provide suitable areas for locations for various types of commercial businesses that will best fit the community and the economic desired returns and allow developers and business owners to understand the different type of land uses within the commercial zones and the necessary requirements they will need to follow to establish a businesses within the Washington Terrace City.

B. Staff recommendation: Staff recommends approval of the amendment.

Alternatives:

A. Approve the Request:

The Council may approve amending chapter 17.28.050, “Uses Regulation”.

B. Deny the Request:

The Council can deny the request.

C. Continue the Item:

The Council may table the request to a later meeting, subject to suggesting additional information, or requiring changes to the ordinance..

**WASHINGTON TERRACE CITY
ORDINANCE 19-03**

COMMERCIAL ZONES AMENDED

**AN ORDINANCE OF THE CITY OF WASHINGTON TERRACE, UTAH,
AMENDING CHAPTER 17.28 RELATING TO THE COMMERCIAL ZONES;
MAKING TECHNICAL CHANGES; SEVERABILITY; AND PROVIDING AN
EFFECTIVE DATE.**

WHEREAS, Washington Terrace City (hereafter referred to as “City”) is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, *Utah Code Annotated* §§ 10-8-84 and 10-8-60 authorizes the City to exercise certain police powers and nuisance abatement powers, including but not limited to providing for safety and preservation of health, promotion of prosperity, improve community well-being, peace and good order for the inhabitants of the City;

WHEREAS, Title 10, Chapter 9a, of the *Utah Code Annotated*, 1953, as amended, enables the City to regulate land use and development;

WHEREAS, after publication of the required notice, the Planning Commission held its public hearing on May 30, 2019, to take public comment on this Ordinance, and subsequently gave its recommendation to _____ this Ordinance on _____;

WHEREAS, the City Council received the recommendation from the Planning Commission and held its public meeting on _____, and desires to act on this Ordinance;

NOW, THEREFORE, be it ordained by the City Council of Washington Terrace City as follows:

Section 1: Repealer. Any word other, sentence, paragraph, or phrase inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

Section 2: Amendment. Chapter 17.28, section 17.28.050 of the *Washington Terrace Municipal Code* is hereby amended to read as follows. (highlighted and underlined)

NOW, THEREFORE, that the City of Washington Terrace Section 17.28.050 to amend and add following “Uses” as Automobile, new or used, sales and service(on-line sales), Food truck sales and Online office sales.

**Chapter 17.28
Commercial Zones**

Sections:
17.28.050. Use Regulation.

17.28.050. Use Regulation.

- In the following list of possible uses, those designated in any zone as “Permitted” will be a permitted use. Uses designated a “Conditional” will be allowed only when authorized by a conditional use permit obtained as provided in Chapter 17.68 of this Zoning Ordinance. Uses designated as “None” is not allowed in that zone. Additionally, any use or proposed used that is not identified or designated by this chapter as either Permitted or Conditional is not permitted in any commercial zone.

Use	C-1	C-2
Accessory buildings and uses customarily incidental to a permitted use.	Permitted	Permitted
Altering, pressing, and repairing of wearing apparel	Permitted	Permitted
Ambulance base stations	Permitted	Permitted
Amusement enterprises, including seasonal or transient amusement	Conditional	Conditional
Animal / Vet care hospital	Permitted	Permitted
Antique, import or souvenir shop	Permitted	Permitted
Arcade	Conditional	Permitted
Art and artists supply store	Permitted	Permitted
Athletic and sporting goods store, excluding sale or repair of motor vehicles, motor boats, or motors	Permitted	Permitted
Athletic club or gym	Permitted	Permitted
Automobile repair including paint, body and fender, brake, muffler, upholstery or transmission work, provided conducted within a completely enclosed building	None	Conditional
Automobile, new or used, sales and service <u>and on-line sales</u>	<u>Conditional</u>	Conditional
Bakery with retail shop	Permitted	Permitted
Bank or financial Institution	Permitted	Permitted
Barber shop	Permitted	Permitted
Beauty and cosmetic business or school	Permitted	Permitted
Bed and breakfast inn	Conditional	Conditional
Bicycle sales and service	Permitted	Permitted
Boat sales and service	None	Conditional
Book store, retail	Permitted	Permitted
Bowling alley	None	Conditional
Cafe or cafeteria	Permitted	Permitted
Camera store	Permitted	Permitted
Candy store	Permitted	Permitted
Car wash, automatic or manual	Conditional	Conditional
Carbonated beverage or non-alcoholic beverage_sales	Permitted	Permitted
Carpet, rug, floor covering, and linoleum sales and service	Permitted	Permitted
Cash advance establishments	None	Conditional

Cash register sales and service	Permitted	Permitted
Catering establishment	Permitted	Permitted
China, crystal and silver shop	Permitted	Permitted
Christmas tree sales	Permitted	Permitted
Church	Permitted	Permitted
Clothing and accessory store	Permitted	Permitted
Coin shop	Permitted	Permitted
Communication equipment building	Permitted	Permitted
Computer service, printing, and supplies	Permitted	Permitted
Convenience store	Permitted	Permitted
Costume and clothing rental	Permitted	Permitted
Dairy products store	Permitted	Permitted
Data processing or office machine services, sales, and supplies	Permitted	Permitted
Daycare, nursery, or preschool, Montessori schools	Conditional	Conditional
Delicatessen	Permitted	Permitted
Department store	Permitted	Permitted
Detective/security agency	Permitted	Permitted
Drapery and curtain store	Permitted	Permitted
Drug store/Pharmacy	Permitted	Permitted
Dry cleaning establishment	Permitted	Permitted
Educational institution	Permitted	Permitted
Electrical and heating appliances, fixtures, sales, and service	Conditional	Permitted
Electronic equipment sales and service	Permitted	Permitted
Employment agency	Permitted	Permitted
Fabric and textile store	Permitted	Permitted
Florist shop	Permitted	Permitted
Food truck sales	Permitted	Permitted
Fraternal organization	Permitted	Permitted
Fruit or vegetable stand	Permitted	Permitted
Furniture sales and repair	Permitted	Permitted
Garden supplies and plant material sales	Permitted	Permitted
Gift store	Permitted	Permitted
Glass sales and service	Permitted	Permitted
Golf course/ driving range	Permitted	Permitted
Government buildings or uses, non-industrial	Permitted	Permitted
Greenhouse and nursery, soil and lawn service	Conditional	Conditional
Grocery store	Conditional	Permitted
Grooming for cats and dogs	Permitted	Permitted
Gymnasium	Permitted	Permitted
Hardware store	Permitted	Permitted
Health club	Permitted	Permitted
Health food store	Permitted	Permitted
Hobby and crafts store	Permitted	Permitted
Hospital supplies	None	Permitted

Hotel	Conditional	Conditional
House cleaning	Permitted	Permitted
Ice cream parlor or ice sales	Permitted	Permitted
Insurance agency, stock broker, or investments	Permitted	Permitted
Interior decorating and design establishment	Permitted	Permitted
Janitor service and supply	Permitted	Permitted
Jewelry store sales and services	Permitted	Permitted
Laboratory, dental or medical	Permitted	Permitted
Laundromat	Permitted	Permitted
Lawn mower and small engine equipment sales and service	Conditional	Permitted
Leather goods sales and service	Permitted	Permitted
Legal office	Permitted	Permitted
Library	Permitted	Permitted
Linen store	Permitted	Permitted
Liquor store,	Permitted	Permitted
Locksmith	Permitted	Permitted
Luggage store	Permitted	Permitted
Lumber yard and building material sales, retail only	None	Conditional
Manufacture of goods retailed on premises	Conditional	Conditional
Meat, fish, and seafood retail store	Permitted	Permitted
Miniature golf	Conditional	Conditional
Mortuary	None	Conditional
Motel	None	Conditional
Movie theater, indoor only	Conditional	Permitted
Museum	Permitted	Permitted
Music store	Permitted	Permitted
Needlework, embroidery, quilting, or knitting store	Permitted	Permitted
Newsstand	Permitted	Permitted
Novelty store, except adult novelties as per definition per sexual oriented businesses	Conditional	Permitted
Office where no goods are created, exchanged, or sold	Permitted	Permitted
Office supply store	Permitted	Permitted
<u>Online office sales</u>	<u>Permitted</u>	<u>Permitted</u>
Optometrist or optician office	Permitted	Permitted
Ornamental iron sales or repair	Conditional	Permitted
Paint or wallpaper store	Permitted	Permitted
Park and playground	Permitted	Permitted
Pet supply store, Grooming and Boarding	Conditional	Permitted
Photo studio and photo supplies	Permitted	Permitted
Physician or surgeon	Permitted	Permitted

Plumbing shop	Conditional	Permitted
Popcorn or nut shop	Permitted	Permitted
Post office	Permitted	Permitted
Printing, publishing, or reproductions sales and services	Permitted	Permitted
Public Building	Permitted	Permitted
Public utilities substation	Conditional	Conditional
Radio and television sales and service	Permitted	Permitted
Radio <u>or</u> television broadcasting station	Conditional	Conditional
Real estate agency	Permitted	Permitted
Reception center or wedding chapel	Conditional	Conditional
Recreation center	Conditional	Conditional
Rental equipment	Permitted	Conditional
Restaurant, no alcohol	Permitted	Permitted
Restaurant with alcohol	Conditional	Conditional
Restaurant, drive-in or drive-thru	Conditional	Permitted
Service station automobile, excluding painting, body, fender, and upholstery work.	Conditional	Permitted
Service station, automobile with car wash as accessory use	Conditional	Conditional
Sewing machine sales and repair	Permitted	Permitted
Shoe repair or shoe shine shop	Permitted	Permitted
Shoe Store	Permitted	Permitted
Spa and massage establishment	Permitted	Permitted
Supermarket	Permitted	Permitted
Tailor shop	Permitted	Permitted
Taxidermist	Permitted	Permitted
Telecommunication office	Permitted	Permitted
Television or satellite array store	Permitted	Permitted
Temporary building for uses incidental to construction work, such buildings shall be removed upon the completion of the construction work.	Permitted	Permitted
Thrift store	Conditional	Conditional
Tire sales and service	None	Conditional
Tobacco sales, smoke shop, or vapor shop	Conditional	Conditional
Toy store, retail	Permitted	Permitted
Trailer sales and service	None	Conditional
Travel agency	Permitted	Permitted
Upholstery shop	Permitted	Permitted
Vehicle rental	Conditional	Permitted
Vending booth	Permitted	Permitted
Window washing establishment	Permitted	Permitted

Section 3: Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which remainder shall continue in full force and effect.

Section 4: Effective date. This Ordinance shall be effective immediately upon posting or publication after final passage.

ADOPTED AND APPROVED on this ____ day of _____, 2019.

MARK C. ALLEN, Mayor,
Washington Terrace City

ATTEST:

AMY RODRIGUEZ, City Recorder

RECORDED this ____ day of _____, 2019.

PUBLISHED OR POSTED this ____ day of _____, 2019.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the City Recorder of the City of Washington Terrace, Utah, hereby certify that foregoing Ordinance was duly passed and published or posted at 1) _____, 2) _____, and 3) _____ on the above referenced dates.

_____ DATE: _____

AMY RODRIGUEZ, City Recorder



**City Council
Staff Report**

Author: Planning Dept.
Subject: In-fill Development, Developer Kevin Nelson author of Terrace Pines Subdivision 475 West 5000 South.
Date: June 18, 2019
Type of Item: Action to approve by motion

Summary: City Council to review submitted drawings and plan and approve the final plan for the in-fill Subdivision Terrace Pines located between 475 West 5000 South. (It is the field/open space north of 5000 South and east of 500 West).

Description:

The purpose of the In-fill ordinance is to permit the development of underutilized parcels of land in any zone, which has been identified as an area where in-fill residential development should be considered.

These Parcels have been previously identified and are considered as properties that qualify for In-fill development within the City of Washington Terrace.

In-fill housing allows for buildable sites on vacant lands to be developed for new construction and allows the property Owner to build or develop their property under the In-fill ordinance.

In-fill development to be successful present and are a key component to permit growth within the City of Washington Terrace with the following benefits.

Benefits of In-fill:

- Reduce unsightly nuisance lots (this property has been a hazard waiting to happen)
- Smart growth (maintaining a single family approach)
- Improve appearance of an area (brings new progress and presence to the area)
- Contribute to the economy, (taxes – fees)
- Diverse housing
- Reduce crime (this field has had it challenges in the past)

Topic: In-fill Subdivision

Applicant Mr. Kevin Nelson is proposing a Single Family Condo project consisting of 23 Single Family Units, each lot being sold as Single Family unit. The lot sizes comply with the In-fill requirements to be considered for an In-fill subdivision.

In-fill requirements for the property has been calculated using the surrounding Uses of Apartments and single family homes the bonus for the property and development under the In-fill Ordinance would allow him to have up to 26 Units. The average lot size would need to be a minimum of 3500 Sq ft.

The scheme and design of the buildings comply with architectural requirements of the ordinance.

The parking requirement is for a two car garage and two allowable spaces, the developer has complied with the ordinance.

The submitted plans and renderings comply with the In-fill development procedures and will accomplish the desired outcome.

The City Council should evaluate the In-fill proposed subdivision for its practicality and potential Land use benefit for the desired area, does the plan submitted work.

Background:

Under the in-fill ordinance, land owner Mr. Hanson wishes to develop his property in a manner in which they can get the best value for their property. Their desire is for higher density use while providing for a Single Family lot and neighborhood using the reduction for smaller lots to maximize land Use.

In November 2006, the City of Washington Terrace amended the City's zoning map which changed and eliminated all multi-family development/apartments and Planned Unit Development (PUD) within the city. This had a major effect on development within the city.

This change prevented some of the current In-fill considered properties from being able to be developed as previously zoned prior to 2006. The Mayor and City Council have continued to provide direction in this matter and their desire is to not open or adopt zoning that would be interpreted to allow for multi-family development or apartment type of development, but still prefer and desire Single Family development.

Landowners have continued to request to amend or modify the zoning to allow their property to be developed for something other than Single Family residential housing and Landowners believe it is cost prohibited to develop with the current Municipal standards and are requesting more flexibility in those standards. The In-fill Ordinance allows for higher density housing, and lot size reduction, incorporating additional design standards for buildings, flexibility in infrastructure. Developers understand the City position in creating desired type of neighborhoods, with a Single Family element and good design is a key factor in achieving successful infill development.

Moreover, communities who have undeveloped, run-down, or vacant properties are eyesores and/or a safety hazard and reduce the local property values. In-fill development can remove the blight of these properties within an areas.

In-fill housing is the process of allowing buildable new dwellings within an existing suburb of older houses. It is an important way of providing for future growth with minimum increase to public services. Urban in-fill can be addressed successfully by a municipality at a relatively low cost through targeted code changes that address issues like building setbacks, and lot size, appearance, amenities and access and/or egress.

The impact of newer buildings being built in the area, can increase property values to surrounding homes.

Analysis:

The objective is to provide to the Landowners an opportunity to develop their ground. The intent is to also allow for development that will not to distract from the area or City and will be a positive improvement to the City of Washington Terrace city.

Discussion: In-fill;

Will this development contribute to the area by using the in-fill development requirements?

- Does it comply with the allowable lots for the bonus that should be given?
- And is the minimum lot sizes for the lots conform to the in-fill ordinance.
- Does the renderings for the buildings fit?
- Is there the allowable parking spaces for the homes?
- Does the overall design of the development meet the Cities goal for in-fill development?

Department Review:

The Staff has reviewed the development the opinion at this time is to give a favorable recommendation for the for the Mr. Nelson, Terrace Pines subdivision.

Alternatives:

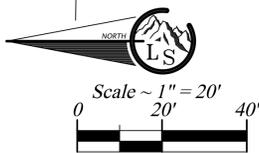
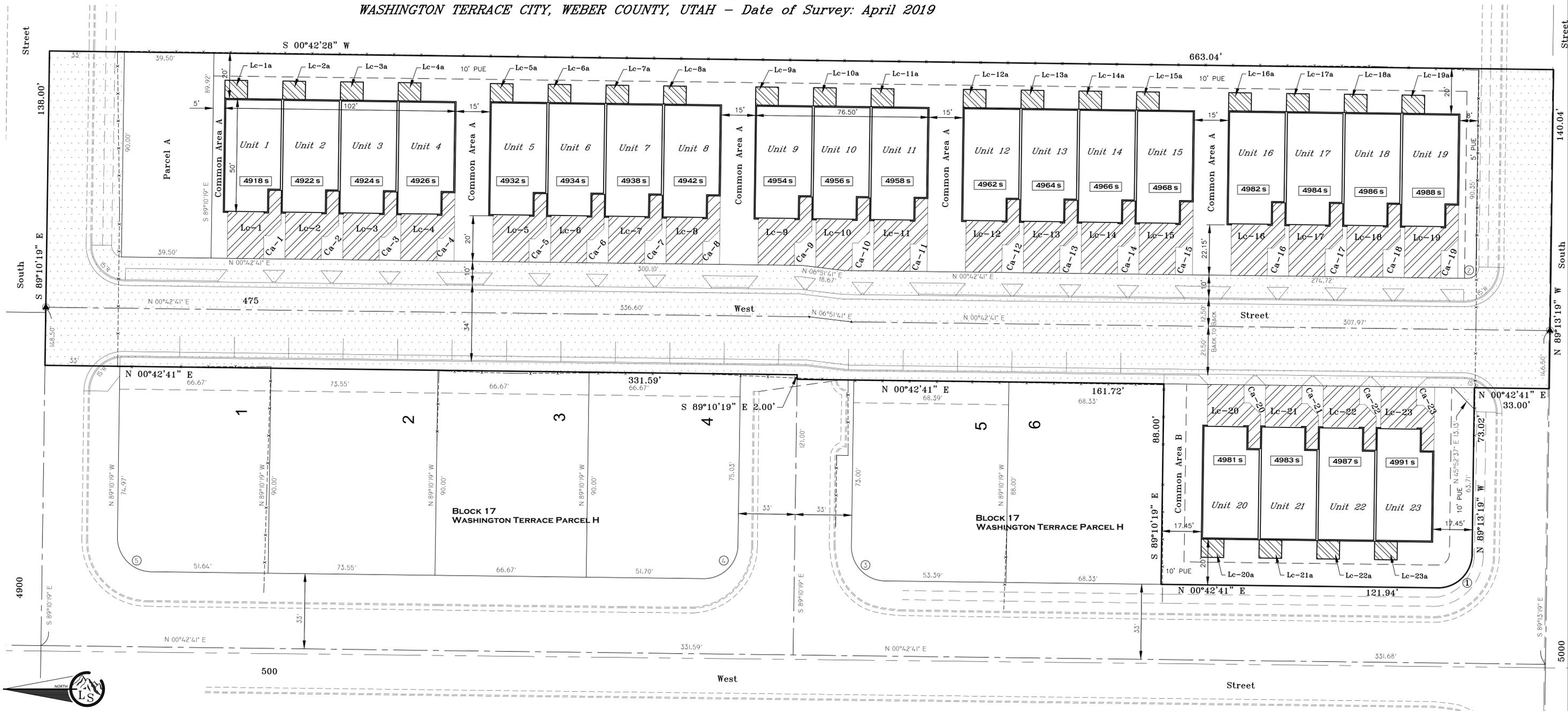
A. Approve the Request: The City council should by motion give their favorable recommendation for the Terrace Pines Subdivision.

B. Deny the Request: The City Council can deny the request with direction.

C. Continue the Item: City Council may table the request to a later meeting; requesting additional information, or seek additional changes or clarification and or staff items have been completed.

TERRACE PINES

Being the 1st Amendment of Washington Terrace, Parcel H as recorded in Plat book 10 page 42a,
 Also, a part of the NW 1/4 of Section 17, Township 5 North, Range 1 West, Salt Lake Base & Meridian.
 WASHINGTON TERRACE CITY, WEBER COUNTY, UTAH - Date of Survey: April 2019



- Legend**
- - - - - EXISTING FENCE
 - - - - - EASEMENTS (as labeled or granted)
 - - - - - STREET CENTERLINE
 - ◆ FND SECTION CORNER
 - STREET MONUMENT (to be set)
 - SET #5x24" REBAR AND CAP STAMPED LANDMARK
 - ⊙ ELEVATION BENCHMARK
 - r RECORD DATA
 - md MEASURED DATA
 - ▨ ROAD/STREET DEDICATION
 - Unit X PRIVATE UNITS
 - Common Area COMMON AREA
 - ▨ LIMITED COMMON AREA

CURVE DATA					
CURVE	DELTA	RADIUS	TANGENT	LENGTH	CH BRG & DIST
1	89°56'00"	15.00'	14.98'	23.54'	N 44°15'19" W 21.20'
2	48°29'26"	5.00'	2.52'	4.23'	N 23°32'02" W 4.11'
3	90°07'00"	14.97'	15.00'	23.54'	N 45°46'11" E 21.19'
4	89°53'00"	15.00'	14.97'	23.52'	N 44°13'49" W 21.19'
5	90°07'00"	15.00'	15.03'	23.59'	N 45°46'11" E 21.23'
6					
7					
8					
9					
10					
11					

Landmark Surveying, Inc.
 A Complete Land Surveying Service
 www.LandmarkSurveyUtah.com

4646 South 3500 West - #A-3
 West Haven, UT 84401
 801-731-4075

Weber County Recorder

Entry no. _____

Filed for record and recorded _____ day of _____ 20____

at _____ of official records, in book _____ of page _____

County Recorder: Leann H Kilts

By Deputy: _____
 Fee paid: _____

DEVELOPER: Kevin Nelson

Address: NW 1/4 of Section 17, Township 5 North, Range 1 West, Salt Lake Base and Meridian.

Subdivision _____

Revisions _____

DRAWN BY: EDR
 CHECKED BY: ...
 DATE: June 3, 2019
 PROJ: 3937

2 of 2

TERRACE PINES

Being the 1st Amendment of Washington Terrace, Parcel H as recorded in Plat book 10 page 42a,
Also, a part of the NW 1/4 of Section 17, Township 5 North, Range 1 West, Salt Lake Base & Meridian.
WASHINGTON TERRACE CITY, WEBER COUNTY, UTAH - Date of Survey: April 2019

OWNER'S DEDICATION

We the undersigned owner(s) of the herein described tract of land, do hereby set apart and subdivide the same into Unit(s), Parcel(s), Common Area(s), Limited Common Area(s) and street(s) as shown hereon and name said tract TERRACE PINES.

We hereby dedicate to the governing entity for the purpose of public use all those parts or portions of said tract of land designated as street(s) and/or road(s), the same to be used as public thoroughfares. And further dedicate grant and convey said street(s) and/or road(s) as public utility corridors as may be authorized by the governing entity.

We hereby dedicate a perpetual right and easement over, upon and under the lands designated hereon as public utility easement (PUE) corridor(s), the same to be used for the installation, maintenance and operation of public utility service line(s), and/or storm drainage facilities whichever is applicable to the governing entity and as may be authorized by the governing entity, with no buildings or structures being erected within such easements.

We here by Grant and Convey to the governing entity Parcel A designated hereon as a storm water detention/retention pond to be used for storm water control purposes, recreational uses or other uses as specifically authorized by the governing entity. All other uses by the Unit owner(s) or the public are expressly prohibited which are not specifically authorized in writing by the governing entity.

We hereby grant and convey to [name of HOA] Owners Association, all those parts or portions of said tract of land designated as Common Areas A and B to be used for recreational and open space purposes for the benefit of each member of [name of HOA] in common with all others in the subdivision and grant and dedicate to the governing entity a perpetual Open Space Right and Easement on and over the Common Areas to guarantee to the governing entity that the Common Areas remain open and undeveloped except for recreational, utility and open space purposes, or other purposes as may be approved in writing by the governing entity.

We hereby grant and convey to the Owner(s) of individual Units Limited Common Area(s), all those parts or portions of said tract of land designated herein as Limited Common Areas (Lc) to be attached to the respective Units for the private and exclusive use of the Unit Owner(s) in accordance with any terms, conditions, or restrictions as contained in the Home Owners Association Covenants Conditions and Restrictions document as recorded, modified or amended.

We hereby grant and convey to the Owner(s) of individual Units and to the [name of HOA] Owners Association, all those parts or portions of said tract of land designated herein as Common Area(s) (Ca) to be used and maintained in accordance with any terms, conditions, or restrictions as contained in the Home Owners Association Covenants Conditions and Restrictions document as recorded, modified or amended. It is intended that said Ca area(s) are to be maintained by the [name of HOA] as any and all other common area(s) but are restricted in their use so that they are also a Limited Common Area(s) for the private and exclusive use of the Unit Owner(s) in accordance with any terms, conditions, or restrictions as contained in the Home Owners Association Covenants Conditions and Restrictions document as recorded, modified or amended.

Individual Acknowledgement

IN WITNESS WHEREOF, the hand of said Grantor(s), this ____ day of _____, 20____.

Kevin Nelson

STATE OF UTAH)
COUNTY OF WEBER)

WHEREAS, the foregoing instrument was acknowledged, subscribed, and sworn before me on the date first above written and personally appeared before me the above named signer(s) of the within instrument, who duly acknowledged to me that they executed the same.

THEREFORE, as a Notary Public commissioned in Utah, Witness my hand and official seal.

Notary Signature: _____ My Commission Expires: _____
(print name below signature)

BOUNDARY DESCRIPTION

A tract of land being the South 136.85 feet of Lot 6, Washington Terrace Parcel "H" of Block 17 in Washington Terrace City, Weber County, Utah and a part of the Northwest Quarter of the Northwest Quarter of Section 17, Township 5 North, Range 1 West, Salt Lake Base and Meridian; having a basis of bearing of South 00°42'44" West between the monumented Northwest corner (having NAD83 coordinates of N=3588284.30 E=1506190.60 U.S.ft.) and the monumented Southwest corner (having NAD83 coordinates of N=3582982.70 E=1506124.70 U.S.ft.), more particularly described as follows:

BEGINNING at the Southeast corner of Washington Terrace Parcel "H", (recorded in Plat book 10 page 42-A of the county records (said point being located 1326.74 feet South 00°42'44" West along the monumented section line, and 254.00 feet South 89°13'19" East along the south boundary of said Parcel "H" and Parcel "H" extended, being the center line of 5000 South Street, from the monumented Northwest corner of said Section 17);

RUNNING thence North 00°42'41" East 33.00 feet, along the east boundary of said Parcel "H", to the southeast corner of said Lot 6;

Thence the following Three (3) courses along the boundary of said Lot 6,
1) North 89°13'19" West 73.02 feet, 2) along the arc of a curve to the Right 23.54 feet, having a radius of 15.00 feet and a chord bearing and distance of North 44°15'19" West 21.20 feet, 3) North 00°42'41" East 212.94 feet, to an existing fence line;
Thence South 89°10'19" East 88.00 feet, along or near said existing fence line, to the east boundary of said Parcel "H";

Thence the following Three (3) courses along said east boundary of Parcel "H",
1) North 00°42'41" East 161.72 feet, 2) South 89°10'19" East 2.00 feet, 3) North 00°42'41" East 331.59 feet, to the center line of 4900 South Street;

Thence South 89°10'19" East 138.00 feet, continuing along the boundary of said Parcel "H" and the extension thereof, being the center line of 4900 South Street;

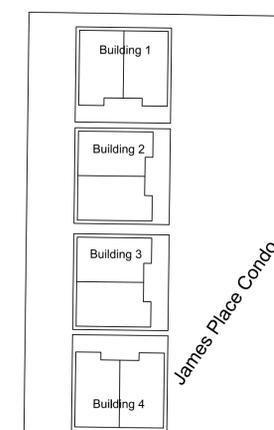
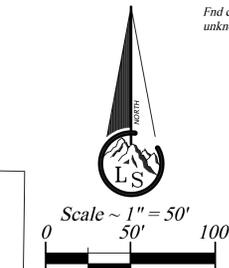
Thence South 00°42'28" West 663.04 feet, along or near an existing fence line, to the center line of 5000 South Street;

Thence North 89°13'19" West 140.04 feet, along said center line, to the point of beginning.
Containing 2.3917 acres, more or less.

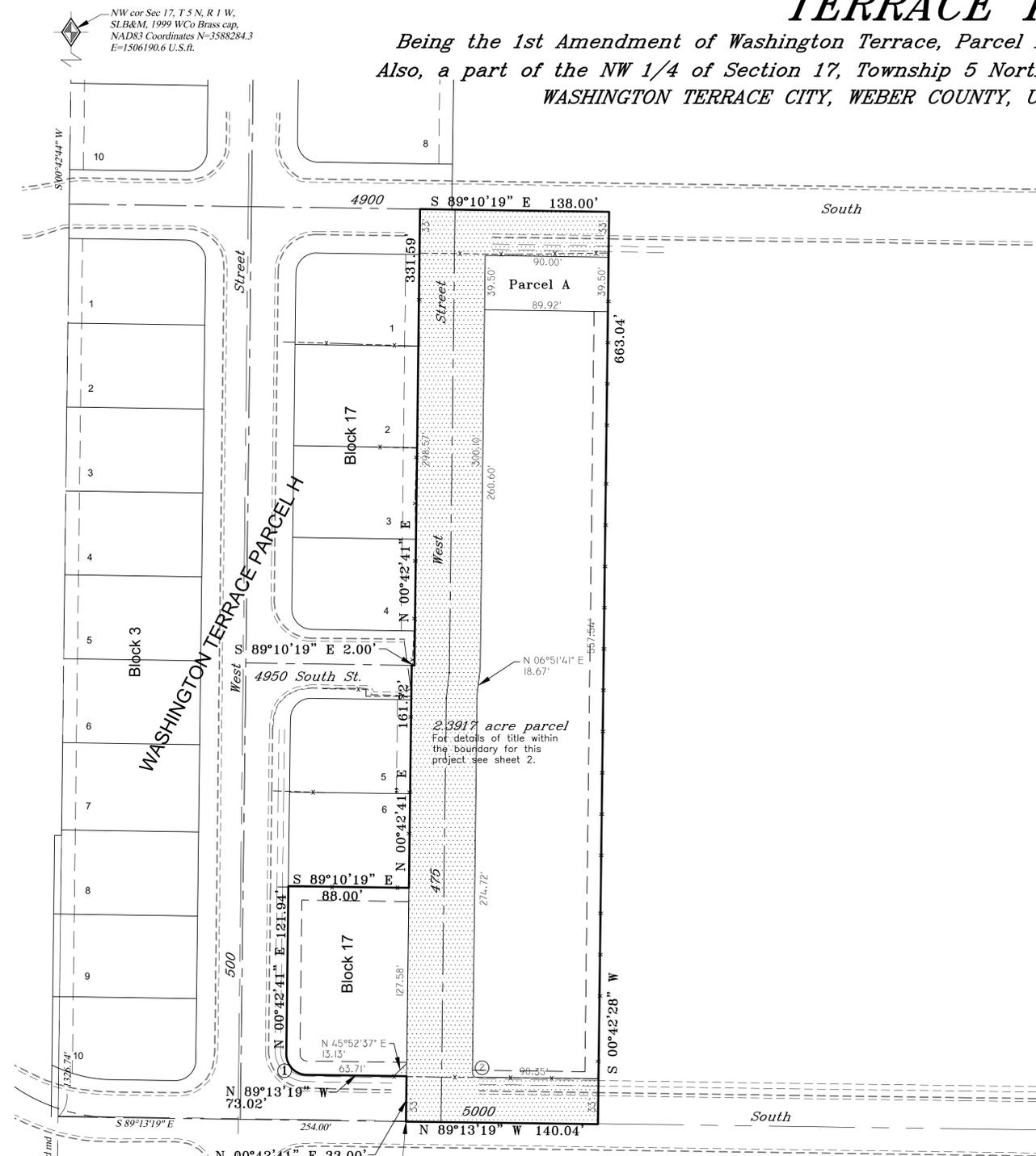
NOTE:
The recording of this Amended plat in the office of the County Recorder acts as a statutory vacation, superceding, and replacement of any contrary provision shown, dedicated, or noted on or in a previously recorded plat or portion of plat of the same land as described hereon in accordance with UCA 10-9a-609 and/or UCA 17-27a-609.

Legend

- - - - - EXISTING FENCE
- - - - - EASEMENTS (as labeled or granted)
- - - - - STREET CENTERLINE
- ◆ FND SECTION CORNER
- CALC SECTION CORNER
- ▲ FND STREET MONUMENT
- FND CURB NAIL
- FND REBAR AND CAP
- SET #5x24" REBAR AND CAP STAMPED LANDMARK
- ⊙ ELEVATION BENCHMARK
- ⊙ RIGHT OF WAY MONUMENT
- r RECORD DATA
- md MEASURED DATA
- ROAD/STREET DEDICATION
- Unit X PRIVATE UNITS
- COMMON AREA
- LIMITED COMMON AREA



Vicinity Map



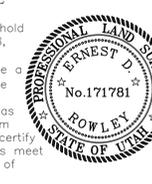
NARRATIVE

The purpose of the survey is to create a subdivision of two parcels, one being part of an existing subdivision which is being amended by this plotting and the other a metes and bounds parcel. The basis of bearing of bearing is as described in the description. Part of this project is a portion of Lot 6, Washington Terrace Parcel H, which is a platted subdivision recorded in Plat book 10 page 42 & 42a. The boundaries of Lot 6 and the east boundary of the Parcel H subdivision were retraced, however, no curb nails were found except for one as noted, nor street monuments pertaining to the block were identified. Existing fences were surveyed as shown to place the plat as best possible. The plat contains a closing error which I have placed at the SW corner of the plat. The monument at the NW corner of the Section has been held as the intersection of 4800 South Street and the West boundary of the subdivision. Rotating the plat to coincide with the monument line used as the basis of bearing identifies the original lot lines. These lines appear to match the existing fences fairly well except for a couple of fences which can be seen from the plat. A parcel to the east was surveyed by Hansen & Assoc. and is on file as #4022. This survey identified the essentially the south half of the east boundary of this subdivision. Hansen held an existing fence line along this line which we are holding as well.

NOTE:
1. In addition to corners that have been shown by legend symbol as having been set all Lot corner have or will be set after road construction.
2. Lower Valley Coordinate system is NAD1983 U.S.ft expanded to ground using a combined factor of 1.0002520877833. The initial coordinates are based on independent GPS observations using Leica Network. The values observed were compared with the published values of the Weber County Surveyor's Office and found to conform.

SURVEYOR'S CERTIFICATE

I, Ernest D. Rowley, do hereby certify that I am a professional land surveyor in the State of Utah and hold license no. 171781-2201 in accordance with Title 58, Chapter 22 known as the Professional Engineers and Professional Land Surveyor's Licensing Act, have made a survey of the property(s) shown hereon in accordance with UCA 17-23-17, verifying measurements, and placing monuments as represented. That this plat was prepared from the field notes of this survey and from documents and records as noted hereon. I further certify that, to the best of my knowledge and belief, all lots meet the current requirements of the Land Use Ordinance of Weber County.



CURVE DATA					
CURVE	DELTA	RADIUS	TANGENT	LENGTH	CH BRG & DIST
1	89°56'00"	15.00'	14.98'	23.54'	N 44°15'19" W 21.20'
2	48°29'26"	5.00'	2.52'	4.23'	N 23°32'02" W 4.11'

WASHINGTON TERRACE CITY ACCEPTANCE

This is to certify that this subdivision plat, the dedication of streets and other public ways and financial guarantee of public improvements associated with this subdivision thereon are hereby approved and accepted by the City of Washington Terrace, Utah this ____ day of _____, 20____.

Mayor: _____ Attest:
Title: City Recorder

WASHINGTON TERRACE ENGINEER

I hereby certify that the required public improvement standards and drawings for this subdivision conform with County standards and the amount of the financial guarantee is sufficient for the installation of these improvements. Signed this ____ day of _____, 20____.

Signature _____

WASHINGTON TERRACE PLANNING COMMISSION APPROVAL

This is to certify that this subdivision plat was duly approved by the Weber County Planning Commission on the ____ day of _____, 20____.

Chairman, Weber County Planning Commission

WASHINGTON TERRACE ATTORNEY

I have examined the financial guarantee and other documents associated with this subdivision plat and in my opinion they conform with the County Ordinance applicable thereto and now in force and effect. Signed this ____ day of _____, 20____.

Signature _____

Landmark Surveying, Inc.
A Complete Land Surveying Service
www.LandmarkSurveyUtah.com

4646 South 3500 West - #A-3
West Haven, UT 84401
801-731-4075

Weber County Recorder

Entry no. _____

Filed for record and recorded _____ day of _____, 20____.

at _____ of _____

in book _____ of official records,

on page _____

County Recorder: Leann H Kilts

By Deputy: _____

Fee paid _____

DEVELOPER: Kevin Nelson

Address: _____

NW 1/4 of Section 17, Township 5 North,
Range 1 West, Salt Lake Base and Meridian.

Revisions: _____

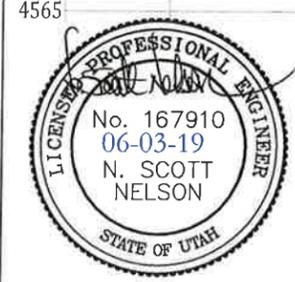
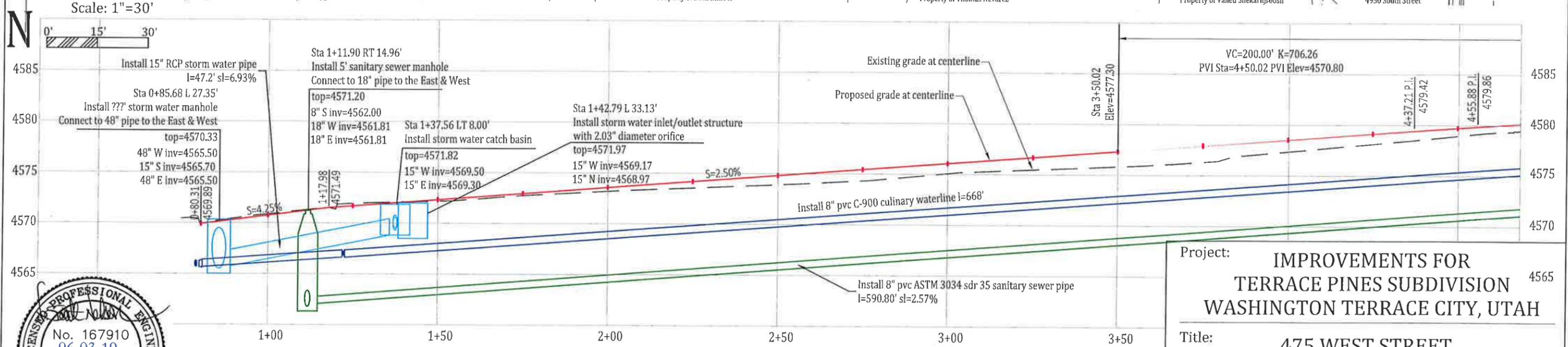
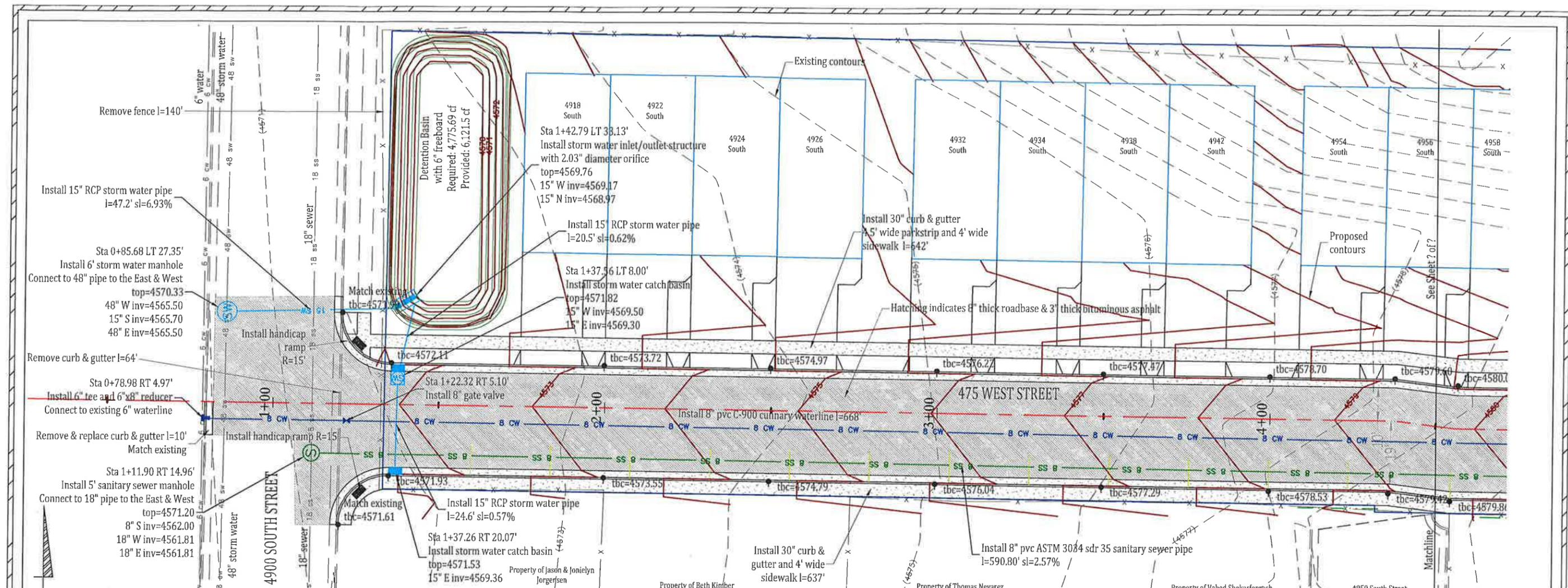
DRAWN BY: EDR

CHECKED BY: _____

DATE: June 3, 2019

PROJ: 3937

This plat and associated documents are "PRELIMINARY NOT FINAL" and subject to change without a valid signature and date across the Professional Land Surveyor's seal in accordance with R156-22-601 of the Utah Administrative Code of the Utah Department of Commerce, Division of Occupational and Professional Licensing. If this document is unsigned it is a Preliminary document(s) and is not intended for and shall not be used in Construction, nor to be Recorded or Filed, nor implemented or used as a Final Product.



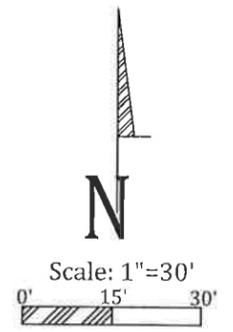
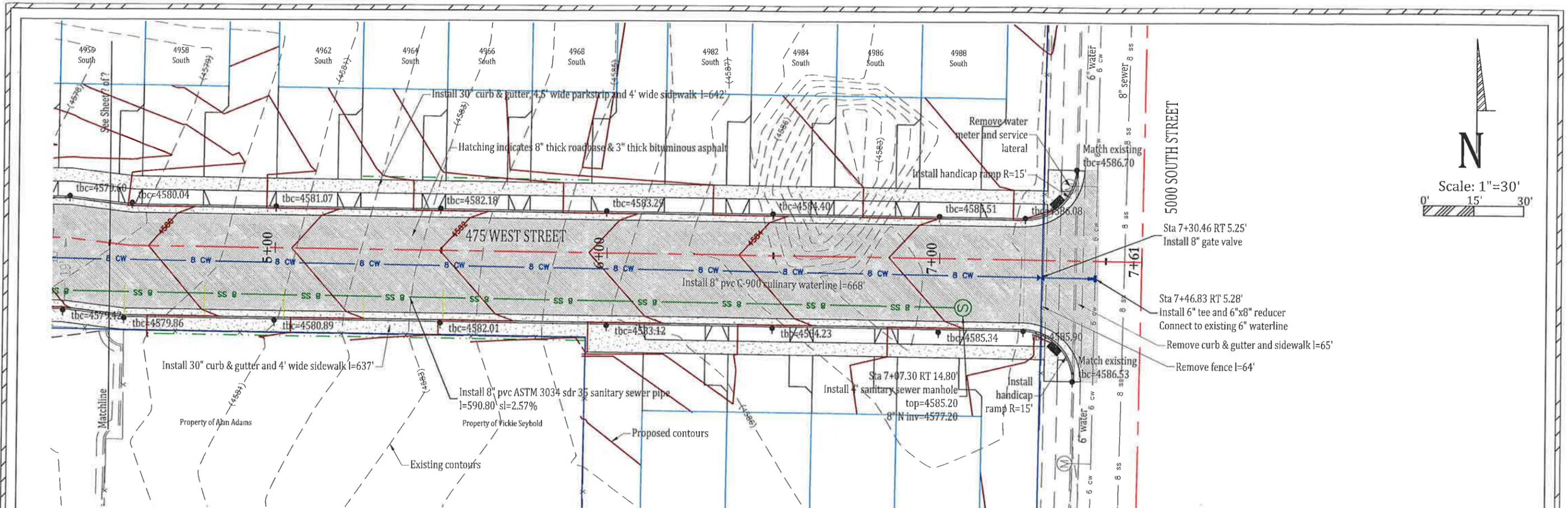
Project: **IMPROVEMENTS FOR TERRACE PINES SUBDIVISION WASHINGTON TERRACE CITY, UTAH**

Title: **475 WEST STREET PLAN & PROFILE: STA 0+00 - 4+50**

Developer: **Kevin Nelson 801-540-0906**

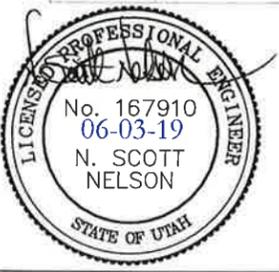
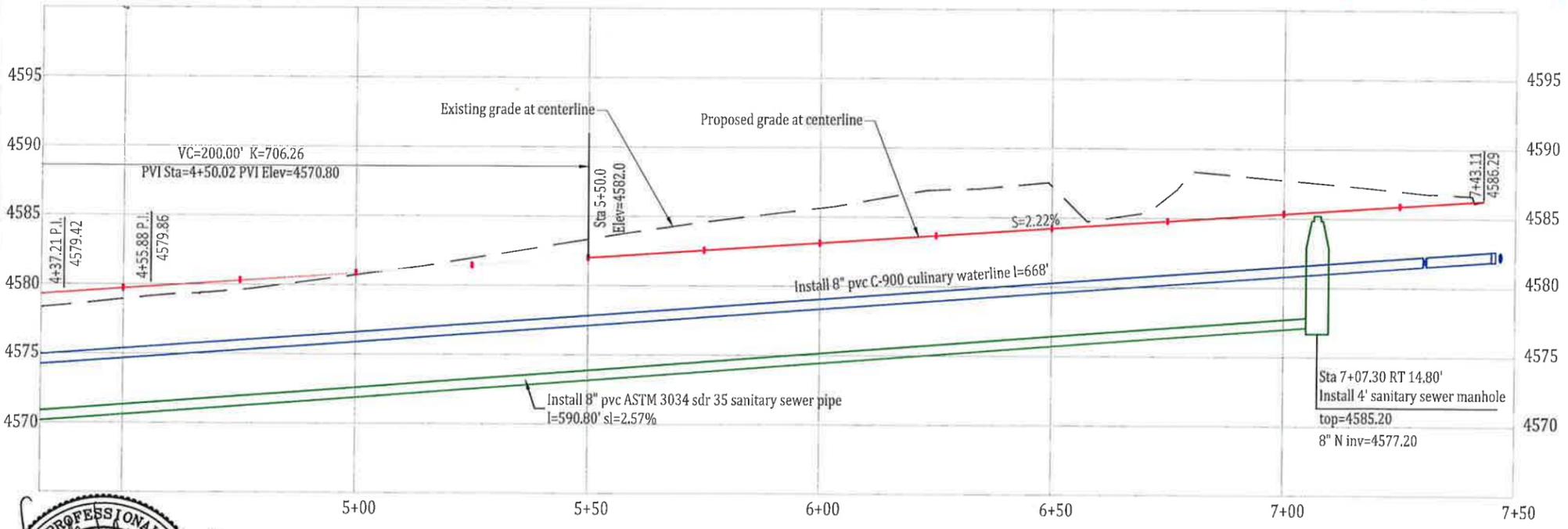
Date: **1 JUNE 2019**

Sheet **1 of 7**



5000 SOUTH STREET

- Sta 7+30.46 RT 5.25'
Install 8" gate valve
- Sta 7+46.83 RT 5.28'
Install 6" tee and 6"x8" reducer
Connect to existing 6" waterline
- Remove curb & gutter and sidewalk l=65'
- Remove fence l=64'



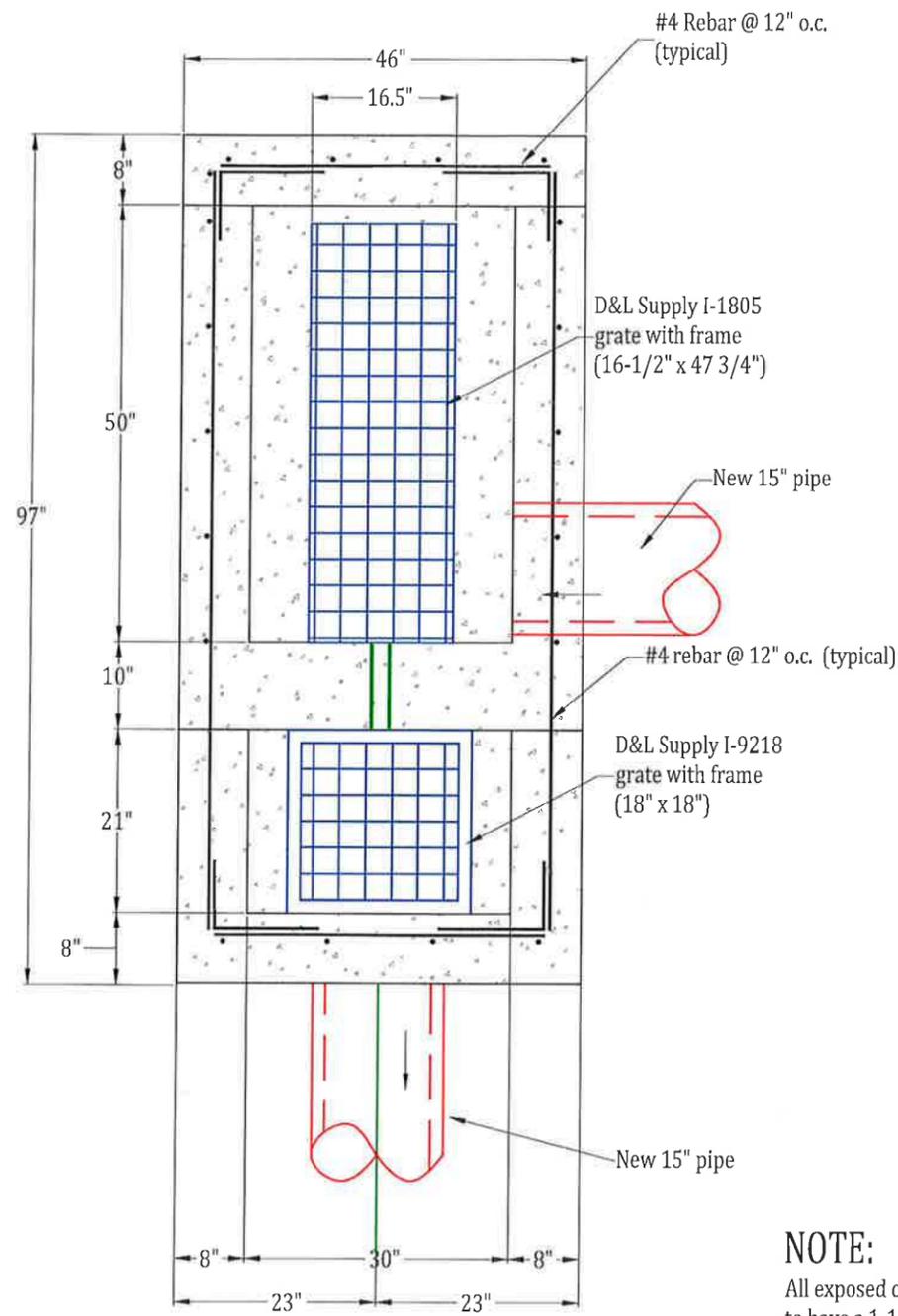
Project: **IMPROVEMENTS FOR
TERRACE PINES SUBDIVISION
WASHINGTON TERRACE CITY, UTAH**

Title: **475 WEST STREET
PLAN & PROFILE: STA 4+50 - 7+50**

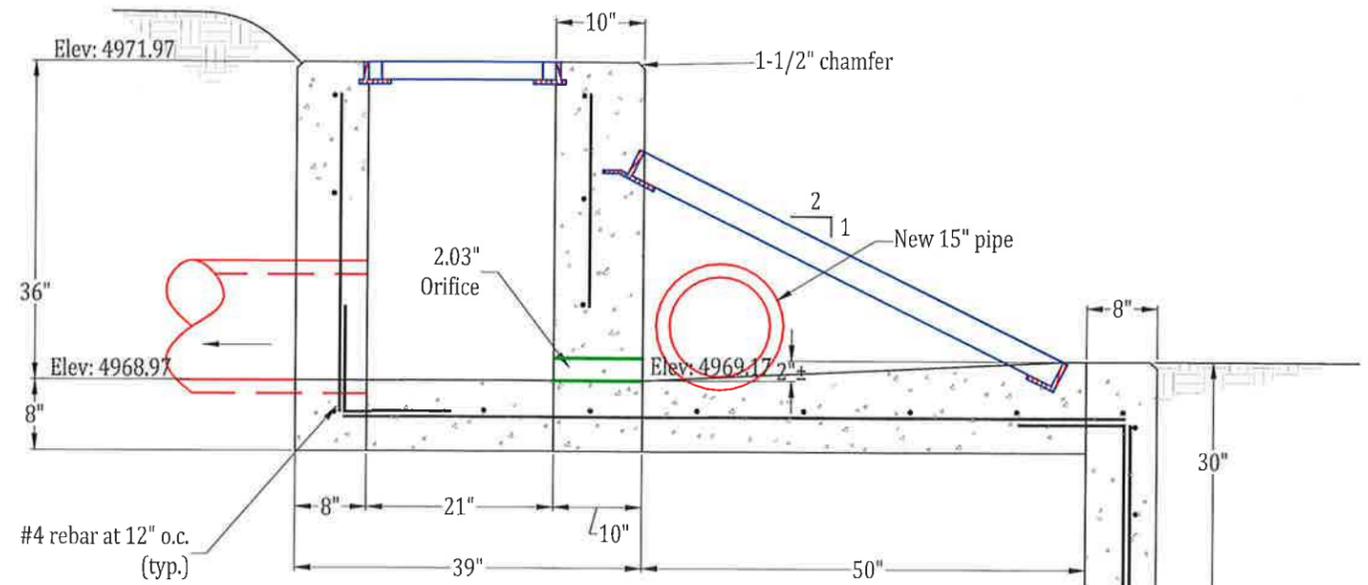
Developer:
Kevin Nelson
801-540-0906

Date:
1 JUNE 2019

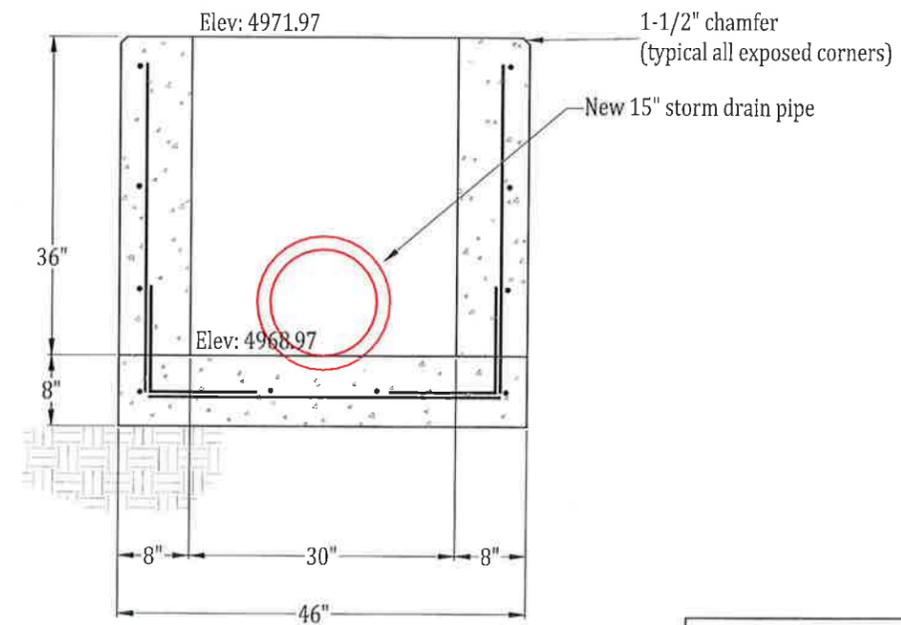
Sheet **2 of 7**



PLAN VIEW

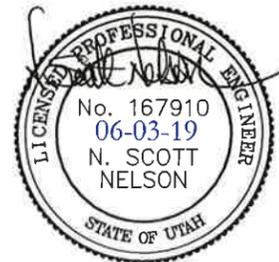


SIDE VIEW



SECTION VIEW

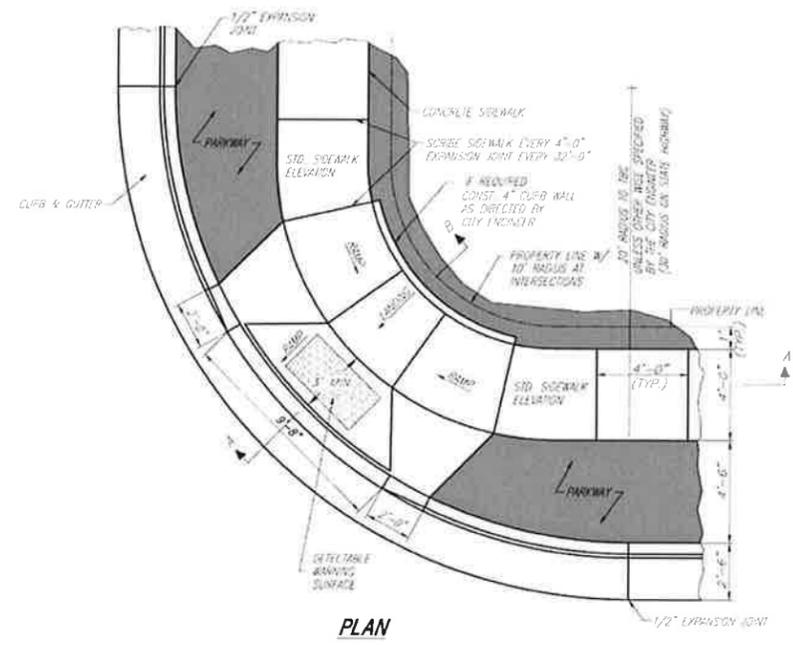
NOTE:
All exposed concrete corners
to have a 1-1/2" chamfer corner



INLET/OUTLET STRUCTURE DETAIL

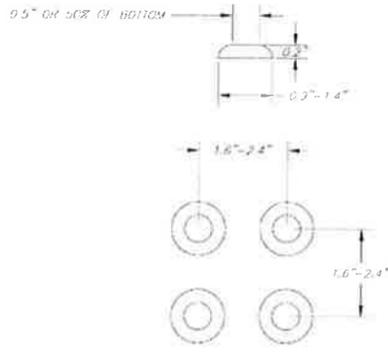
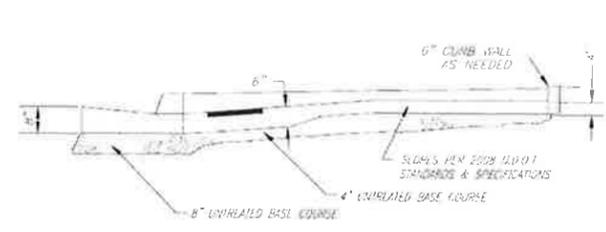
NO SCALE

Project:	IMPROVEMENTS FOR TERRACE PINES SUBDIVISION WASHINGTON TERRACE CITY, UTAH	
Title:	DETAILS	
Developer:	Date:	
Kevin Nelson 801-540-0906	1 JUNE 2019	Sheet 3 of 7



NOTES:
1. HANDICAP RAMPS TO BE BUILT TO 2008 U.D.O.T. STANDARDS & SPECIFICATIONS (SHEETS GWSA, GWSB, & GWSC)

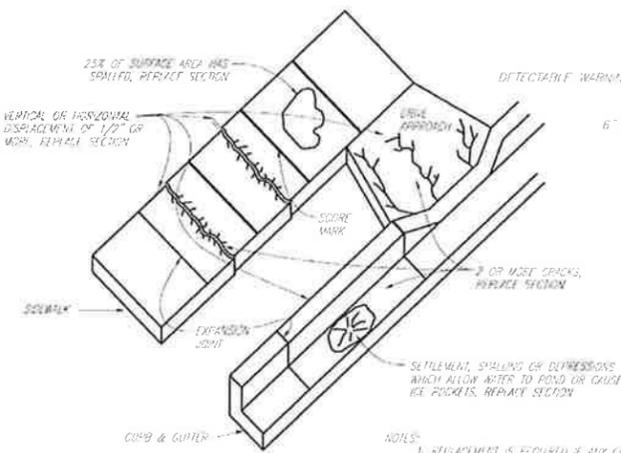
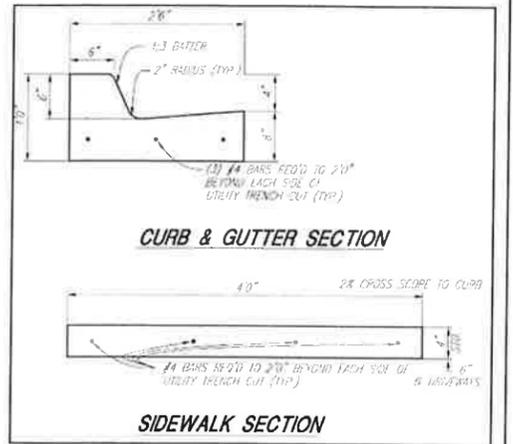
TYPICAL WHEEL CHAIR RAMP



NOTES:
1. LOCATE DETECTABLE WARNING SURFACES SO THAT THE EDGE NEAREST THE CURB LINE OR OTHER POTENTIAL HAZARD IS 6 TO 8 INCHES FROM THE CURB LINE OR OTHER POTENTIAL HAZARD. PROVIDE 2-100T MINIMUM DEPTH.

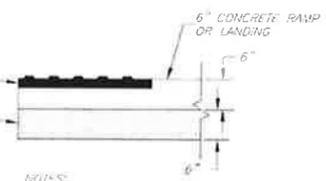
SEE FIGURE FOR TRUNCATED DOME SIZE AND SPACING DIMENSION DETAILS.

TRUNCATED DOME DETAIL



NOTES:
1. REPLACEMENT IS REQUIRED IF ANY COMPONENT HAS ONE OR MORE OF THE CONDITIONS SHOWN ABOVE.
2. ANYTIME CONCRETE IS CUT TO REPLACE A DEFECTIVE COMPONENT, THE CUT SHOULD EXTEND COMPLETELY THROUGH THE DEEL BEING REPLACED.

DEFECTIVE CONCRETE REPLACEMENT CRITERIA



NOTES:
1. MATERIAL CONTRACTORS CHOICE WITH ENGINEER'S APPROVAL. INSTALLATION SHALL BE IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS.

TILE DETAIL

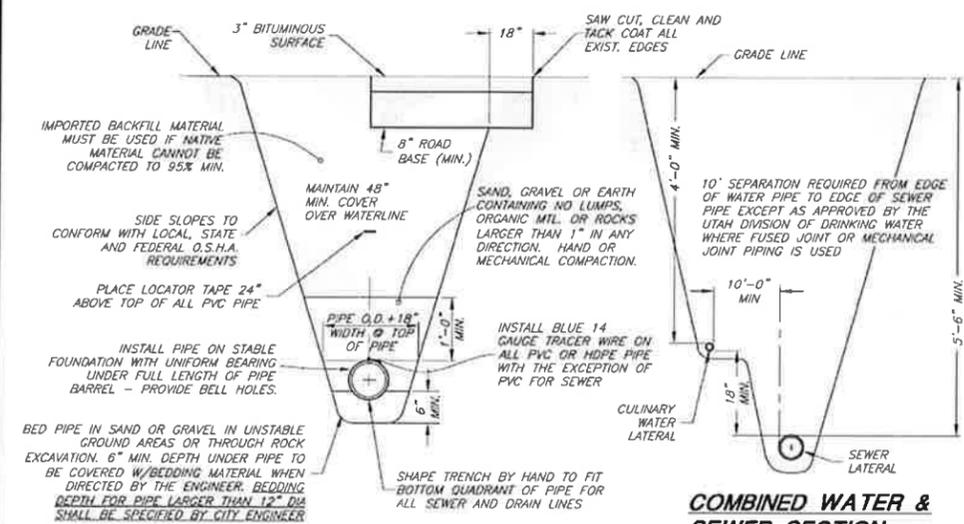
GENERAL NOTES:
A. THE DETECTABLE WARNING SURFACE DOMES SHALL BE ORIENTED SUCH THAT THE ROWS ARE PARALLEL WITH THE DIRECTION OF PEDESTRIAN TRAVEL TO THE RAMP ON THE OPPOSITE SIDE OF THE STREET.
B. THE STANDARD COLOR FOR THE DETECTABLE WARNING SURFACE SHALL BE DARK GRAY OR PRE-APPROVED CONTRASTING COLOR WHEN THE EXISTING SIDEWALK COLOR IS NOT STANDARD CONCRETE. THE COLOR OF THE DETECTABLE WARNING SURFACE SHALL BE DETERMINED BY THE CITY ENGINEER OR AUTHORIZED REPRESENTATIVE.
C. WHEN A DETECTABLE WARNING SURFACE DOME IS CUT, THE REMAINING PORTION OF THE DOME SHALL BE BEVELED TO A MAXIMUM SLOPE OF 1:2.

PROJECT ENGINEER JULY 2009 GEM	REV. DATE APPROV.	SCALE N.T.S.	DESIGNED DRAWN CHECKED	JONES & ASSOCIATES CONSULTING ENGINEERS 4768 South Harrison Boulevard Ogden, Utah 84403 (801) 476-9767	WASHINGTON TERRACE CITY CORPORATION PUBLIC WORKS STANDARDS TYPICAL WHEELCHAIR RAMP & DEFECTIVE CONCRETE REPLACEMENT	SHEET CS-04 OF 18 SHEETS
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Project: **IMPROVEMENTS FOR TERRACE PINES SUBDIVISION WASHINGTON TERRACE CITY, UTAH**

Title: **DETAILS**

Date: **1 JUNE 2019** | Sheet **4 of 7**



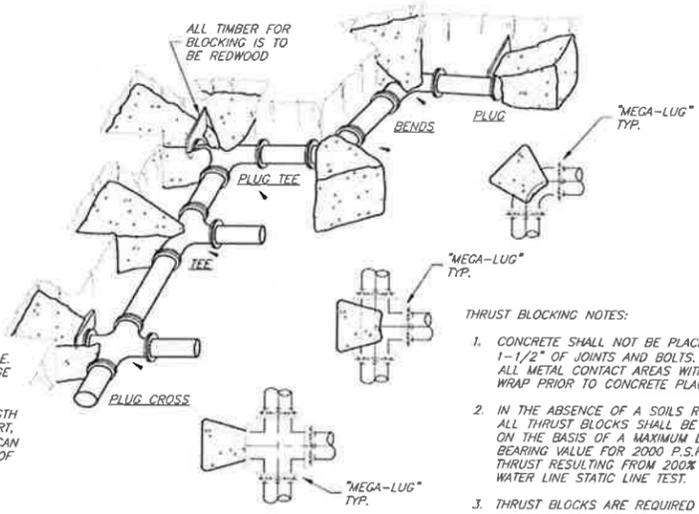
TYPICAL TRENCH SECTION
(WATER, SEWER, AND STORM DRAIN)

THRUST PER PSI OF WATER PRESSURE AT VARIOUS FITTINGS

PIPE SIZE OR TEE (IN.)	DEAD END (LB.)	90° ELBOW (LB.)	45° ELBOW (LB.)	22-1/2° ELBOW (LB.)
4	19	27	15	7
6	39	55	30	15
8	67	94	51	26
10	109	154	84	43
12	155	218	119	61
14	210	296	161	82
16	272	383	209	106
18	351	494	269	137
20	434	611	333	169
24	623	878	487	244
30	947	1,332	722	377
36	1,356	1,905	1,032	542

NOTES:
 1. IN USING THE ABOVE TABLE, USE THE MAXIMUM INTERNAL PRESSURE ANTICIPATED (I.E. HYDROSTATIC TEST PRESSURE, POSSIBLE SURGE PRESSURE DUE TO PUMP SHUT OFF, ETC.).
 2. SEE SOILS REPORT FOR BEARING STRENGTH OF SOIL. IN THE ABSENCE OF A SOILS REPORT, AN AVERAGE SOIL (SPADABLE MEDIUM CLAY) CAN BE ASSUMED TO HAVE A BEARING STRENGTH OF 2000 P.S.F.

EXAMPLE:
 8-INCH 90° ELBOW, PRESSURE 200 LB./SQ. IN.
 FROM TABLE: THRUST = 94 X 200 = 18,800 LB.
 ASSUME BEARING STRENGTH = 2,000 LB./SQ. FT.
 $\frac{18,800}{2,000} = 9.4$ SQ. FT. AREA OF BEARING REQUIRED FOR THRUST BLOCK

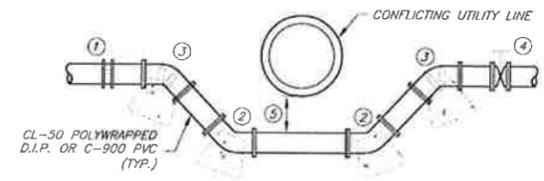


TYPICAL RETAINER GLANDS & THRUST BLOCKING

- THRUST BLOCKING NOTES:
- CONCRETE SHALL NOT BE PLACED WITHIN 1-1/2" OF JOINTS AND BOLTS. COVER ALL METAL CONTACT AREAS WITH A POLY WRAP PRIOR TO CONCRETE PLACEMENT.
 - IN THE ABSENCE OF A SOILS REPORT, ALL THRUST BLOCKS SHALL BE SIZED ON THE BASIS OF A MAXIMUM LATERAL BEARING VALUE FOR 2000 P.S.F. AND A THRUST RESULTING FROM 200% OF THE WATER LINE STATIC LINE TEST.
 - THRUST BLOCKS ARE REQUIRED AT ALL BENDS OF 22-1/2° OR MORE.
 - CONCRETE SHALL HAVE A COMPRESSIVE STRENGTH OF NOT LESS THAN 2500 PSI IN 28 DAYS.

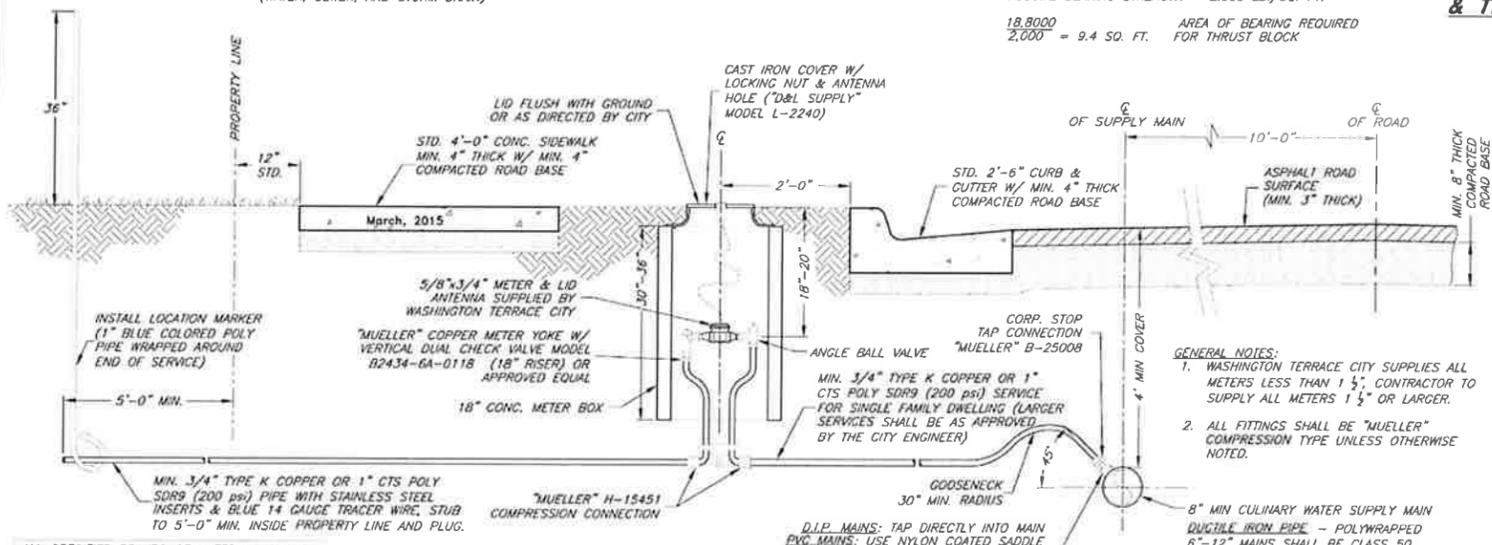
PIPE RESTRAINT

- FOR NOMINAL PIPE DIAMETERS 10" AND GREATER, ALL BENDS, CROSSES, TEES, REDUCERS, AND VALVES SHALL BE INSTALLED WITH RESTRAINING JOINTS ("MEGA-LUG" OR APPROVED EQUAL).
- DESIGN SHALL ALSO BE REQUIRED TO ENSURE ADEQUATE RESTRAINT FOR PIPING JOINTS NEAR FITTINGS BASED ON PIPE DIAMETER AND PIPE PRESSURE.



- GENERAL NOTES:
- WASHINGTON TERRACE CITY SUPPLIES ALL METERS LESS THAN 1 1/2". CONTRACTOR TO SUPPLY ALL METERS 1 1/2" OR LARGER.
 - ALL FITTINGS SHALL BE "MUELLER" COMPRESSION TYPE UNLESS OTHERWISE NOTED.

TYPICAL WATERLINE LOOP



RESIDENTIAL WATER SERVICE AND METER

ALL SPECIFIED BRANDS OF MATERIALS SHOWN ON THESE DRAWINGS ARE "CITY STANDARDS." OTHER EQUIVALENT BRANDS MAY BE USED WITH THE PRIOR APPROVAL OF THE CITY ENGINEER AND THE CITY WATER DEPARTMENT SUPERINTENDENT.



Project Engineer
 Brett Marsden
 MARCH 2015

REV	DATE	APPROV

SCALE:
 N.T.S.

DESIGNED: EML
 DRAWN: BER
 CHECKED: EML



CONSULTING ENGINEERS
 4768 South Harrison Boulevard
 Ogden, Utah 84403 (801) 476-9767

WASHINGTON TERRACE CITY CORPORATION
 PUBLIC WORKS STANDARDS
 CULINARY WATER - RESIDENTIAL WATER SERVICE & METER,
 THRUST BLOCK, WATERLINE LOOP, & PIPE TRENCH DETAILS

SHEET
CS-06
 OF SHEETS

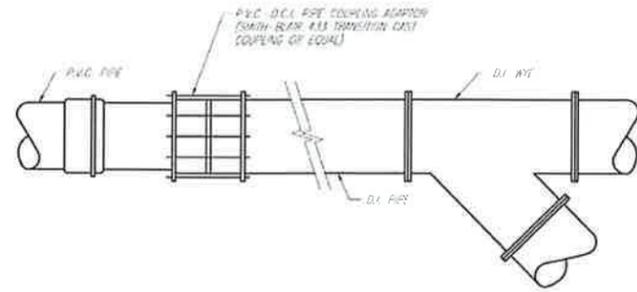
Project: **IMPROVEMENTS FOR TERRACE PINES SUBDIVISION WASHINGTON TERRACE CITY, UTAH**

Title: **DETAILS**

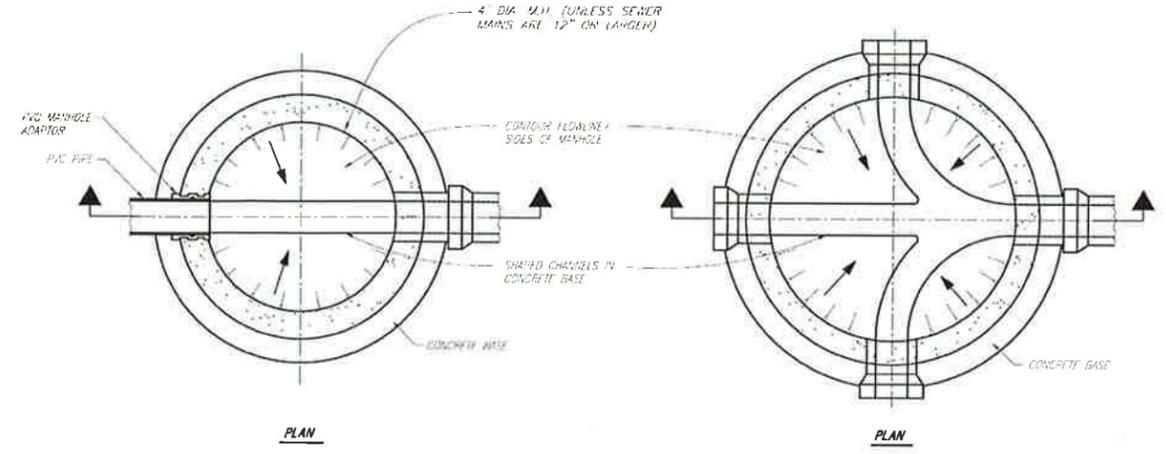
Date: **1 JUNE 2019**

Sheet **5 of 7**

NOTE:
ALL SANITARY SEWER LINES SHALL BE INSPECTED BY MEANS OF VIDEO CAMERA & AIR TESTED WITH CONSTRUCTION

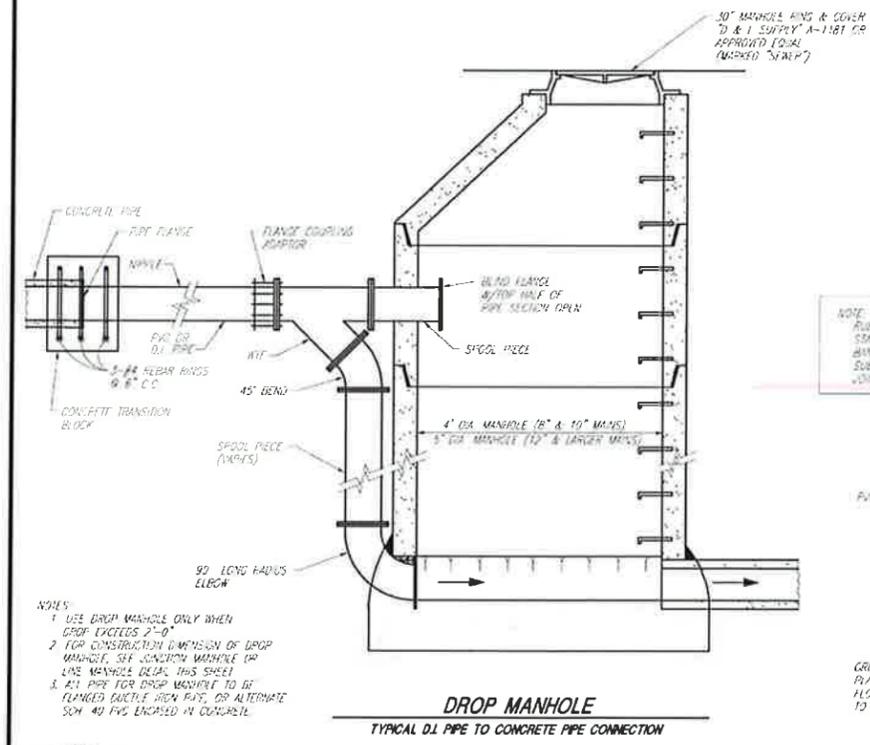


TYPICAL D.I. PIPE TO PVC PIPE CONNECTION



PLAN

PLAN

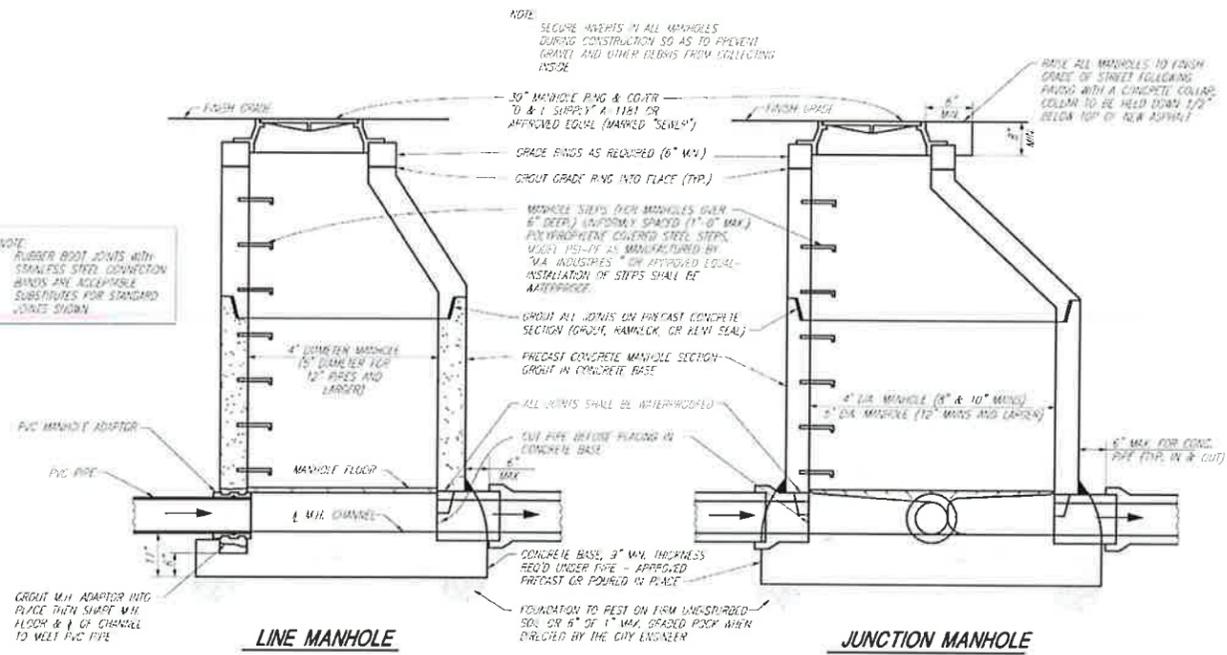


DROP MANHOLE

TYPICAL D.I. PIPE TO CONCRETE PIPE CONNECTION

- NOTES:
1. USE DROP MANHOLE ONLY WHEN DROP EXCEEDS 2'-0"
 2. FOR CONSTRUCTION DIMENSION OF DROP MANHOLE, SEE SANITARY MANHOLE OR LINE MANHOLE DETAIL THIS SHEET
 3. ALL PIPE FOR DROP MANHOLE TO BE FLANGED EXACTLY HIGH RATE, OR ALTERNATE SCH 40 PVS ENCASED IN CONCRETE

NOTE:
RUBBER BOOT JOINTS WITH STAINLESS STEEL CONNECTION BANDS ARE ACCEPTABLE SUBSTITUTES FOR STANDARD JOINTS SHOWN



LINE MANHOLE

JUNCTION MANHOLE

NOTE:
SECURE ANCHORS IN ALL MANHOLES DURING CONSTRUCTION SO AS TO PREVENT GRAVEL AND OTHER DEBRIS FROM COLLECTING INSIDE

RAISE ALL MANHOLES TO FINISH GRADE OF STREET FOLLOWING PAVING WITH A CONCRETE COLLAR COLUMN TO BE HELD DOWN 1/2\"/>

FOUNDATION TO REST ON FIRM UNDISTURBED SOIL OR 6\"/>



DESIGNED	DATE	APPR.
DRAWN		
CHECKED		

SCALE:
N.T.S.



JONES & ASSOCIATES
CONSULTING ENGINEERS
4768 South Harrison Boulevard
Ogden, Utah 84403 (801) 476-9767

WASHINGTON TERRACE CITY CORPORATION
PUBLIC WORKS STANDARDS
SANITARY SEWER MANHOLE DETAILS

SHEET
CS-10
OF 16 SHEETS

Project: **IMPROVEMENTS FOR TERRACE PINES SUBDIVISION WASHINGTON TERRACE CITY, UTAH**

Title: **DETAILS**

Date: **1 JUNE 2019** | Sheet **7 of 7**



WASHINGTON TERRACE MULTI-FAMILY INFILL



WEBBER PROPERTY - INTERSECTION OF S 500 W & W 5000 S, WASHINGTON TERRACE, UTAH

DATE: 2/6/18

MOUNTAIN WEST ARCHITECTS



WASHINGTON TERRACE MULTI-FAMILY INFILL

WEBBER PROPERTY - INTERSECTION OF S 500 W & W 5000 S, WASHINGTON TERRACE, UTAH

DATE: 2/6/18

MOUNTAIN WEST
ARCHITECTS



**WASHINGTON TERRACE
MULTI-FAMILY INFILL**

WEBBER PROPERTY - INTERSECTION OF S 500 W & W 5000 S, WASHINGTON TERRACE, UTAH

DATE: 2/6/18

**MOUNTAIN WEST
ARCHITECTS**



**WASHINGTON TERRACE
MULTI-FAMILY INFILL**

WEBBER PROPERTY - INTERSECTION OF S 500 W & W 5000 S, WASHINGTON TERRACE, UTAH

DATE: 2/6/18

**MOUNTAIN WEST
ARCHITECTS**



**WASHINGTON TERRACE
MULTI-FAMILY INFILL**

WEBBER PROPERTY - INTERSECTION OF S 500 W & W 5000 S, WASHINGTON TERRACE, UTAH

DATE: 2/6/18

**MOUNTAIN WEST
ARCHITECTS**



City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, June 18, 2019
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City

1. **ROLL CALL**
2. **INTRODUCTION OF GUESTS**
3. **CONSENT ITEMS**
Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.
 - 3.1 **APPROVAL OF AGENDA**
 - 3.2 **APPROVAL OF MEETING MINUTES FROM MAY 21, 2019**
4. **NEW BUSINESS**
 - 4.1 **MOTION/RESOLUTION 19-24: ADOPTING THE FISCAL YEAR 2020 BUDGET**
5. **COMMENTS CONSIDERED**
6. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

1 City of Washington Terrace

2
3 Minutes of a Redevelopment Meeting
4 Held on May 21, 2019
5 following the Regular City Council Meeting
6 City Hall, 5249 South 400 East, Washington Terrace City,
7 County of Weber, State of
8

9 **CHAIR, BOARD, AND STAFF MEMBERS PRESENT**

- 10 Chair Allen
11 Board Member Monsen
12 Board Member Brown
13 Board Member Weir
14 Vice- Chair Barker
15 Board Member West
16 Public Works Director Steve Harris
17 Finance Director Shari’ Garrett
18 City Manager Tom Hanson
19 City Recorder Amy Rodriguez
20

21 **Others Present**

22 Charles and Reba Allen, Nora Button, Ulis Gardiner, Amy Miller, Eric Holzinger
23

24 1. **ROLL CALL**

25
26 2. **INTRODUCTION OF GUESTS**

27
28 3. **CONSENT ITEMS**

29
30 3.1 APPROVAL OF AGENDA

31 3.2 APPROVAL OF MEETING MINUTES FROM APRIL 2, 2019

32 Items 3.1 and 3.2 were approved by general consent.
33

34 4. **SPECIAL ORDER**

35 4.1 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2019
36 AMENDED BUDGET, FISCAL YEAR 2020 TENTATIVE BUDGET, AND
37 FISCAL YEAR 2021-2024 BUDGET PLAN

38 Hanson stated that the budget is as presented. He stated that improvement projects or
39 incentives will be brought to the Board as they arise.
40

41 Chair Allen opened the public hearing at 7:24 p.m.

42 There were no citizen comments.

43 Chair Allen closed the public hearing at 7:24 p.m.
44

45 5. **NEW BUSINESS**

46 5.1 DISCUSSION: TERRACE PLAYHOUSE RENOVATION

47 Hanson stated that he has been meeting with the owners of Terrace Playhouse. He stated that
48 they will do the booth and represent our history at the county fair.
49 Hanson stated that he has been discussing the renovation projects at the Playhouse. He stated that
50 they have renovated their HVAC and would now have air conditioning in the theatre instead of a
51 swamp cooler. Hanson stated that he will be brining plans back for building improvements to the
52 Board. He stated that they are working on ideas to make the outside of the building more
53 inviting.

54
55 He stated that he is working with other cities with RDA's and learning how to best value from
56 the RDA incentives. Mayor Allen stated that the Playhouse received a RAMP grant for the
57 interior of the building. Hanson stated that the RDA is set to expire in a few years.

58
59 **6. ADJOURNMENT OF MEETING: CHAIR ALLEN**

60 **Chair Allen adjourned the meeting at 7:32 p.m.**

61
62
63
64
65
66

Date Approved

City Recorder

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 19-24

**A RESOLUTION FOR THE
WASHINGTON TERRACE COMMUNITY DEVELOPMENT AND
RENEWAL AGENCY (A.K.A. REDEVELOPMENT AGENCY)
ADOPTING THE FISCAL YEAR 2020 BUDGET**

WHEREAS, Utah State Law requires that on or before the first regularly scheduled meeting of the governing body in the last May a tentative budget for the ensuing year shall be presented to the governing body and prior to June 22 of each year the Council shall by resolution adopt a budget for the ensuing year; and

WHEREAS, the City Manager and Finance Director on the 2nd of April, 2019, presented to the board an amended budget for fiscal year 2019, a tentative budget for fiscal year 2019, and a budget plan for fiscal years 2020 - 2023; and

WHEREAS, the governing body has reviewed and considered the amended budget for fiscal year 2019, tentative budget for fiscal year 2020, and budget plan for fiscal years 2021-2024 during a series of public meetings; and

WHEREAS, the governing body, during their regularly scheduled meetings, held public hearings on Tuesday, May 21, 2019, at City Hall to receive public comment on amending the fiscal year 2019 budget, the tentative fiscal year 2020 budget, and the 2021 – 2024 budget plan prior to its final adoption on June 18, 2019.

NOW, THEREFORE, BE IT RESOLVED by the Board of the Washington Terrace Redevelopment Agency, County of Weber, State of Utah that the fiscal year 2020 budget be adopted as presented and *attached (A)* hereto .

EFFECTIVE DATE. This Resolution shall take effect July 1, 2019, for the fiscal year ending June 30, 2020.

PASSED AND ADOPTED this 18th day of June 2019.

WASHINGTON TERRACE REDEVELOPMENT AGENCY

Chair Mark C. Allen

Attest:

City Recorder

Roll Call Vote

Council Member Barker ____
Council Member Brown ____
Council Member Monsen ____
Council Member Weir ____
Council Member West ____

ATTACHMENT A

Account Number	Account Title	2017-18 Prior year Budget	2017-18 Prior year Actual	2018-19 Current year Budget	2019-20 Future year Budget
REDEVELOPMENT AGENCY FUND					
INTERGOVERNMENTAL REVENUE					
70-31-10	Tax Increment - Southeast	519,190.00-	514,083.31-	535,046.00-	551,377.00-
70-31-11	Tax Increment - Central B/D	26,473.00-	27,350.84-	26,473.00-	26,473.00-
70-31-14	Grants	367,255.00-	24,806.02-	322,813.00-	.00
Total INTERGOVERNMENTAL REVENUE:		912,918.00-	566,240.17-	884,332.00-	577,850.00-
OTHER REVENUE					
70-36-10	Interest	.00	26,962.85-	.00	.00
Total OTHER REVENUE:		.00	26,962.85-	.00	.00
CONTRIBUTIONS & TRANSFERS					
70-39-40	Use of Beginning Fund Balance	.00	.00	1,868,414.00-	.00
Total CONTRIBUTIONS & TRANSFERS:		.00	.00	1,868,414.00-	.00
OPERATING EXPENDITURES					
70-40-11	Salaries and Wages	14,400.00	14,400.00	14,400.00	14,400.00
70-40-13	Benefits	1,100.00	1,408.32	1,400.00	1,400.00
70-40-21	Memberships, Books, Subscripti	2,800.00	2,725.00	2,800.00	2,800.00
70-40-23	Travel and Training	1,000.00	.00	1,000.00	1,000.00
70-40-50	Charges for services GF 10	6,327.00	6,327.00	6,661.00	.00
Total OPERATING EXPENDITURES:		25,627.00	24,860.32	26,261.00	19,600.00
CENTRAL BUSINESS DISTRICT					
70-44-48	Redevelopment Projects CBD	16,680.00	.00	257,404.00	25,240.00
70-44-50	Charges for services Water 50	8,550.00	.00	.00	.00
Total CENTRAL BUSINESS DISTRICT:		25,230.00	.00	257,404.00	25,240.00
SOUTHEAST PROJECT AREA					
70-45-45	Project Area Lighting - SE	65,900.00	.00	.00	.00
70-45-46	Adams Avenue Reconstruction	393,923.00	26,967.36	346,255.00	.00
70-45-48	Capital Projects - Southeast	296,738.00	.00	1,912,293.00	516,700.00
70-45-49	5350 South Roadway	.00	1,118.00	195,000.00	.00
70-45-50	Charges for services Water 50	105,500.00	.00	.00	.00
70-45-70	Transfer to General Fund 10	.00	.00	15,533.00	16,310.00
Total SOUTHEAST PROJECT AREA:		862,061.00	28,085.36	2,469,081.00	533,010.00
REDEVELOPMENT AGENCY FUND Revenue Total:		912,918.00-	593,203.02-	2,752,746.00-	577,850.00-
REDEVELOPMENT AGENCY FUND Expenditure Total:		912,918.00	52,945.68	2,752,746.00	577,850.00
Total REDEVELOPMENT AGENCY FUND:		.00	540,257.34-	.00	.00
Grand Totals:		.00	2,389,064.42-	.00	.00