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3 **City of Washington Terrace**
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5 Minutes of a Regular City Council meeting
6 Held on June 19, 2018
7 City Hall, 5249 South 400 East, Washington Terrace City,
8 County of Weber, State of Utah
9

10 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT AT WORK SESSION**

- 11 Mayor Mark C. Allen
- 12 Council Member Scott Monsen - excused
- 13 Council Member Blair Brown
- 14 Council Member Larry Weir
- 15 Council Member Scott Barker
- 16 Council Member Jeff West
- 17 Finance Director Shari' Garrett
- 18 City Manager Tom Hanson
- 19 Public Works Director Steve Harris
- 20 Chief Building Official Jeff Monroe
- 21 Fire Chief Kasey Bush
- 22 City Recorder Amy Rodriguez

23
24 **Others present**

25 Scott Paxman,
26

27 **1 WORK SESSION**

28 Hanson introduced Scott Paxman from Weber Basin Water District. Paxman presented a slide show on
29 new legislation and mandates. He presented on water rates, stating that a study has just been completed
30 on operations and maintenance. He stated that there is a new capital assets portion of rates that is required
31 by law. He stated that they have identified all their assets and life of the assets. He stated that they have
32 put together a budget to fund their own repairs and replacement of their assets. He stated that the cost of
33 replacement and repair is higher than new infrastructure. Paxman stated that Washington Terrace is
34 buying Project Water and District I water. Paxman presented the 5 year rate increases, stating it is about
35 an average of 8.5 percent increases each year. He stated that residents will also be seeing these increases
36 in their secondary water.

37 Paxman presented the district population growth, noting that the service area is projected to double
38 within 50 years (estimating 10,000 new residents per year). He stated that there are three components to
39 managing the growth are conservation, optimization, and development.

40 Paxman stated that they have an incentive program for those who have a year's record of water
41 consumption, and who can demonstrate that they are employing technology that is saving water.
42 He stated that they have rebates to help homeowners with conservation.

43 Paxman stated that the legislature may be requiring cities to put in meters and shoulder the burden of the
44 costs. He stated that they are working on ways to help if the legislation becomes statewide.

45 Hanson stated that the city has replaced almost all the meters and is working towards converting to the
46 AMI system.
47
48

49 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

- 50 Mayor Mark C. Allen
- 51 Council Member Scott Monsen - excused
- 52 Council Member Blair Brown
- 53 Council Member Larry Weir
- 54 Council Member Scott Barker
- 55 Council Member Jeff West
- 56 Finance Director Shari' Garrett
- 57 City Manager Tom Hanson
- 58 Public Works Director Steve Harris
- 59 Chief Building Official Jeff Monroe
- 60 Fire Chief Kasey Bush
- 61 Recreation Director Aaron Solomon
- 62 City Recorder Amy Rodriguez
- 63 Lt. Jeff Pledger, Weber County Sheriff Department

64

65 **Others present**
 66 Charles and Reba Allen,
 67

68 **2. ROLL CALL** **6:00 P.M.**

69

70 **3. PLEDGE OF ALLEGIANCE**
 71 Scout Timothy Bair Troop 271 led the Pledge of Allegiance.

72

73 **4. WELCOME**

74

75 **5. CONSENT ITEMS**

- 76
- 77 **5.1 APPROVAL OF AGENDA**
- 78 **5.2 APPROVAL OF JUNE 5, 2018, MEETING MINUTES**
- 79 Items 5.1 and 5.2 were approved by general consent.

80

81 **6. CITIZEN COMMENTS**

82 There were no citizen comments.

83

84 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
 85 **COMMENTS**

86 Due to lack of citizen comments in item 6, item 7 is unnecessary.

87

88 **8. NEW BUSINESS**

89

90 **8.1 PRESENTATION: UTAH LOCAL GOVERNMENT'S TRUST AWARDING OF**
 91 **THE TRUST ACCOUNTABILITY PROGRAM AWARD**

92 Jason Watterson, representing the ULGT, presented Council with a check for \$2599.50, as part of the
 93 Trust Accountability Program Award which within the City participates.
 94 He stated that less than 20 percent of the cities in the Trust receive the award for risk management. This
 95 is the fourth year that the city has received the award.

97 **8.2 MOTION/RESOLUTION 18-05: TO APPROVE THE BUDGET DOCUMENT FOR**
98 **FY 18 AMENDED BUDGET, ADOPT FY 2019 FINAL BUDGET, FEE**
99 **SCHEDULE AND POLICY GUIDELINES; AND ADOPT THE COUNTY**
100 **AUDITOR’S CERTIFIED PROPERTY TAX RATE**

101 Hanson asked that the budget be approved as presented. Garrett stated that she will eliminate the footnote
102 on the fee schedule.

103 **Motion by Council Member Brown**
104 **Seconded by Council Member Barker**
105 **To approve Resolution 18-05 approving the budget**
106 **Document for FY 18 amended budget, adopting FY 19 Final Budget,**
107 **Fee schedule and policy guidelines; and adopt the county auditor’s**
108 **Certified property tax rate**
109 **Approved unanimously (4-0)**
110 **Roll Call Vote**
111

112 **9. ADJOURN INTO RDA MEETING**

113 Council Adjourned into RDA at 6:07 p.m.
114

115 **8. NEW BUSINESS (CONTINUED)**

116 **8.3 PRESENTATION: TERRACE DAYS REVIEW**
117

118
119 Solomon reviewed the events of Terrace Days that was held on June 8th and 9th. Solomon thanked the
120 Fire Department and Sheriff’s Office for their help at the festival. He extended his great appreciation to
121 the Public Works Crew for their help. He noted that the event could not take place without our sponsors.
122 Solomon thanked Council for their participation.

123 Mayor Allen stated that he noticed that some of the residents were smoking e-cigarettes, and noted that
124 the “no smoking” signs are too faded to be read in the park. Mayor Allen asked that the signs be replaced.
125 Lt. Pledger stated that posted signs make it easier to enforce the no smoking law. Council Member
126 Barker stated that there was confusion as to who received free water. Solomon explained that we were
127 required to apply for a mass gathering permit and part of that permit is to provide free water to anyone.
128 He stated that it is possible that lack of communication contributed to the misunderstanding.

129 Solomon stated that we have an online system in which he can send a questionnaire out to all the vendors
130 for feedback on the event. Solomon stated that the 5K event has historically not received a high turnout,
131 but may be something to look at to bring back.

132 Mayor Allen noted that there is a choke point for the parade by Rohmer Park. He suggested re-routing
133 the parade to central city, starting at Bonneville High School down to 4700 South and turn by the church
134 and proceed down to the Park. He stated that it gives more public access to watch the parade and line the
135 route.

136 Hanson stated that the Fire Department will burn off some of the brush before the fireworks display next
137 year.
138

139
140
141
142
143 **8.4 MOTION/ORDINANCE 18-09: AMENDING CHAPTER 17.44 OF THE**
144 **MUNICIPAL CODE RELATING TO “LANDSCAPING”**

145 Monroe stated that the landscaping ordinance was amended to amend park strip regulations.

146 Monroe stated that we are continuing to review and modify ordinances. Monroe stated that the
147 ordinance was amended to set the height limitation for park strips, as well as identify prohibited
148 trees and shrubbery that may be a nuisance to our utility meter process. He stated that line
149 of sight is a major issue of the ordinance. Monroe stated that it is a safety issue and the Planning
150 Commission has given a favorable recommendation to approve the ordinance.
151 Mayor Allen asked how do we inform residents of the new changes. Monroe stated that the
152 Zoning compliance permit is one of our most active permits. He stated that the permit covers
153 A variety of issues, including concrete, sheds, driveway, fences, park strip vegetation. He stated that
154 when residents come in to get the permit, they are informed of all the zoning regulations
155 associated with their project. Hanson stated that people could be referred to our ordinances online
156 through Facebook, or the newsletter.
157 A change will be made that that states all existing trees not on the list shall be considered
158 non-conforming. Another correction will be the spelling of Phitzer.

159
160 **Motion by Council Member Barker**
161 **Seconded by Council Member West**
162 **To approve Ordinance 18-09 Amending**
163 **Chapter 17.44 relating to “Landscaping”**
164 **Approved unanimously (4-0)**
165 **Roll Call Vote Weir**
166

167 **8.5 MOTION: APPROVAL OF ENGINEERING CONTRACT WITH CARTWRIGHT**
168 **ENGINEERING FOR TANK #1 SEISMIC UPGRADES**

169 Harris stated that the same engineering firm worked on the seismic upgrades in 2015 on tank #3.
170 Harris stated that the contract is for \$40,200. He stated that the amount is for material testing,
171 construction management, and engineering design. He stated that there are some differences in the
172 design because is it a slightly different type of tank. Harris stated that the tank was taken offline
173 several years ago. Harris stated that Cartwright Engineering has already done the design and
174 it is the best way to get a good design on this part of the project. Harris stated that a SCADA
175 system will be put in. Harris stated that there will be additional upgrades to the tank to be in state
176 compliance. Harris stated that the item was placed out to bid in 2015, with no response. He stated that
177 this time we went with Cartwright because of their experience with the project.

178
179 **Motion by Council Member West**
180 **Seconded by Council Member Weir**
181 **To approve the engineering contract**
182 **With Cartwright Engineering for Tank #1**
183 **Seismic Upgrades**
184 **Approved unanimously (4-0)**
185

186 **8.6 MOTION/RESOLUTION 18-07: INTERLOCAL AGREEMENT WITH**
187 **SOUTH OGDEN CITY FOR ANIMAL CONTROL SERVICES**

188 Hanson stated that the contract is being renewed for a five year contract with a renewable option.
189 Hanson stated that one of the trucks says Washington Terrace, and another says South Ogden.
190 Mayor Allen asked if the officers are being proactive on the dog limit. Hanson stated that they
191 respond to calls and complaints. Council Member Brown stated that there are a lot more dogs than the
192 City is aware of and we are not receiving license fees.

193
194 **Motion by Council Member Barker**

195 **Seconded by Council Member Weir**
196 **To approve Resolution 18-07 approving**
197 **The interlocal agreement with South Ogden City**
198 **For animal control services**
199 **Approved unanimously (4-0)**
200 **Roll Call vote**
201

202 **8.7 MOTION: TO CHANGE THE JULY 2018 MEETING SCHEDULE**

203 **Motion by Council Member Brown**
204 **Seconded by Council Member Weir**
205 **To cancel the July 3, 2018 Meeting**
206 **Approved unanimously (4-0)**
207

208 **10. COUNCIL COMMUNICATION WITH STAFF**

209 Council Member Brown stated that the front office does a great job. He stated that Terrace Days was
210 went well and congratulated staff.

211 Council Member Weir stated that Terrace Days turned out very well.

212 Mayor Allen thanked Public Works for the new street signs around the city. He stated that there is a
213 streetlight deteriorating at Ridgeline and 100 East. He also stated that there is a dead pine tree at
214 Rohmer Park.

215
216 **11. ADMINISTRATION REPORTS**

217 Hanson stated that we are waiting on delivery of the speed signs that have been discussed.

218 Hanson stated that the design to upgrade 5350 South is being completed and will be brought back in a
219 RDA meeting. He stated that legal work is being done to retrieve funds from the company responsible.

220 Harris stated that 500 South is essentially done and is waiting on irrigation and then paving.

221 Hanson stated that a wireless Wi-Fi system is being installed in the new shop, as well as a plan to link the
222 Building with City Hall. There is no date set for the Open House, however, it may be set for September.
223

224 **12. UPCOMING EVENTS**

225 June 28th: Planning Commission (tentative) 6:00 p.m.

226 July 4th: City Offices closed for Independence Day

227 July 17th: City Council Meeting 6:00 p.m.
228

229 **13. ADJOURN THE MEETING: MAYOR ALLEN**

230 **Mayor Allen adjourned the meeting at 7:33 p.m.**
231

232 **14. REQUIRED STORM WATER TRAINING (to immediately follow the regular**
233 **meeting)**

234 Public Works Director Steve Harris presented required storm water training to the Mayor and Council.
235
236

237 _____
Date Approved

_____ **City Recorder**