

City of Washington Terrace

Minutes of a Regular City Council meeting
Held on July 21, 2020
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

* **Note:** The Centers for Disease Control and Utah Department of Health have declared a national and state pandemic for COVID-19 where social distancing and other requirements are in place to prevent the spread of this infectious disease. Members of the Public may view the meeting via the City's Facebook page at: [Washingtonterracecity.com](https://www.facebook.com/washingtonterracecity). Comments on appropriate agenda items may be emailed to: amy@washingtonterracecity.org, or typed into the Facebook live stream at the citizen's comments agenda item.

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

Mayor Mark C. Allen
Council Member F. Carey Seal
Council Member Blair Brown
Council Member Larry Weir
Council Member Scott Barker
Council Member Jeff West
Public Works Director Jake Meibos
Recreation Director Aaron Solomon
Chief Building Official/General Planner Tyler Seaman
City Recorder Amy Rodriguez
City Manager Tom Hanson

Others Present

Jacci Florence

1. **ROLL CALL** **6:00 P.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **CONSENT ITEMS**

4.1 **APPROVAL OF AGENDA**

4.2 **APPROVAL OF JULY 21, 2020 MEETING MINUTES**

Items 4.1 and 4.2 were approved by general consent. There will be one correction made on a typographical error before the minutes are printed.

6. **CITIZEN COMMENTS**

Amy Miller with the United Methodist Church stated that they are in the final Stages of delivering school supplies to the local schools, noting that Washington Terrace Elementary is completed, and Roosevelt will be completed this week. She wrote that they will be starting a small rummage sale on Saturdays during the Farmer's Market from 9am-11am.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Mayor Allen thanked Ms. Miller and her congregation for all their hard work and support to the City.

8. **RETURNING BUSINESS**

8.1 RESOLUTION 20-11: AMENDMENT TO THE FISCAL YEAR 2021 FEE SCHEDULE

Meibos stated that this item was discussed at the previous Council Meeting. He stated that the new proposed fee schedule is attached.

**Motion by Council Member Brown
Seconded by Council Member West
To approve the amendment to the Fiscal Year 2021
Fee Schedule
Approved unanimously (5-0)
Roll Call Vote**

9. **NEW BUSINESS**

9.1 DISCUSSION/DIRECTION: REVIEW OF VARIOUS PARKING REGULATIONS SET FORTH IN CHAPTER 10.12 OF THE MUNICIPAL CODE

Council Member West stated that he has been approached with questions on the parking ordinance. He stated that a resident was told that his tow truck parked on the street was illegal. He then moved it to his driveway and was told that he could not have overhang onto the sidewalk. Council Member West stated that the resident did not understand why his truck was considered unacceptable while other vehicles hanging over the sidewalk were acceptable. This led to a review of the parking ordinance.

Seaman stated that the ordinance does not allow commercial vehicles to park on public streets unless they are servicing a home or vehicle. They are only allowed on the street for 8 hours. Seaman stated that there are 3 classes of commercial vehicles. He stated that the ordinance states that a commercial- based vehicle over 14,001 pounds is not allowed to be parked on residential streets. He stated that commercial vehicles shall be parked 3 feet from the sidewalk. Seaman stated that he has found that the 3 feet behind sidewalls applies to all vehicles, not just commercial. He stated that he is concerned with our limited property standards. He stated that it will be challenging to adhere to the 3 foot rule with personal trucks and vehicles. He stated that this is an area he would like to look further into. He stated lack of driveway length in the city will be challenging.

Seaman stated that ordinance states it is unlawful for any vehicle to be parked on the street longer than 24 hours. He stated that there is a contradiction in code, noting that another section stated that the time limit is 72 hours. He stated that he feels this area needs revision.

Council Member West asked what is the city trying to accomplish with the 3 feet behind the sidewalk Rule, asking if it was tied to safety issues. He stated that because of street layouts within the city, each case is different.

Seaman stated that the 3 foot rule was based on safety issues to allow a buffer to cars or pedestrians that are coming down the street. Council Member Barker stated that his is concerned for residents walking on the sidewalks in the community. He wants to make sure that they can be seen. He stated that he does not know how the 3 feet applies to every home and vehicle. He wants the public to be safe as they walk down the sidewalk.

Hanson stated that if it is in our ordinance, we need to enforce it. He stated that he is concerned that we have to enforce the ordinance consistently. He stated that we do not have the capacity to enforce this ordinance consistently, questioning if the ordinance should remain in place. He is concerned that if we do not enforce the ordinance and there was an accident, the city may be on the liability side. He asked if we are at higher risk if we let people park at the edge of the sidewalk.

Mayor Allen agreed and stated that we must be consistent with enforcement on every type of vehicle, noting that it would be too hard to enforce on individual types of vehicles. Seaman stated that the vehicle must be 9 feet away from street or curb if there are no sidewalks.

Mayor Allen stated that the geographic makeup of our city and lot frontages is kind of unique. Council Member Seal stated that if you have a sidewalk, we would have to consistent with the 3 foot rule, but feels that it should be pushed back to 5 feet if there is no sidewalk. He state That we need to be consistent across the board. Mayor Allen suggested changing 3 feet to just “back of sidewalk” Council Member West stated that there are different circumstances, suggesting that if there is a sidewalk the ordinance should say that we cannot block the sidewalk and if they don’t have a sidewalk, then an offset should be set from the street. Council Member Seal stated that there should be a distance from the curb or sidewalk and it must be consistent. He stated that the main reason is a safety issue.

Seaman stated that the majority of the problems generated will be after 5 pm and he envisions some challenges in enforcement, noting that the sheriff’s department would not be enforcing this. Seaman stated that it is challenging to enforce.

Council Member Brown stated that the number one thing is safety. He stated that he agrees with the 3 foot rule. He stated that problems arise when people park their motor homes in their driveways. He stated that trailer and motor homes should be stored in an appropriate location, and not at their residence.

Council Member Barker stated that he prefers a cushion, but is not sure on the appropriate amount.

Council Member Weir stated that we need to look at what is available, especially in the north side of town. He stated that we cannot keep up with all the code now and shouldn’t have to try to enforce this. He did state that he agrees with a buffer, but it would depend on the area and the amount of the buffer.

Seaman stated that it is a different situation with the tow truck operator because it is his livelihood. He agreed that proper storage on a fifth wheel or motor home is important, but are we looking at the big picture in the city and what are we trying to create.

Council Member Barker stated that if we let people park to the sidewalk, it will develop into people parking on the curb, and then out into the street. He reiterated that he just wants residents to be safe, but we will have to watch it. He stated that he doesn’t want to make it so people can park on a curb because it may cut into safety issues.

Council Member Brown asked if we give variances in different parts of the city if there is not a 3 foot distance available. He asked if it was possible for Seaman to use common sense and give them a variance. Hanson stated that it would be challenging on how to defend who we do or don’t give variances. He stated we could wind up in court if there is a lot of gray area, noting that we must

stay consistent.

Seaman stated that he wants to do a drive around the city to see the challenges out there. He Stated that he appreciates all the opinions. Council Member Seal stated that he would like to accompany Seaman on his drive around the city. Council Member Weir told Seaman that there have been two trailers parked on the street all summer and would like to address parking issues on the streets.

The Mayor stated that Council should do their own research around the city and bring this Item back for further discussions.

Hanson addressed the tow truck that is currently in violation. He asked if the tow truck Can remain for an additional two weeks while the Council works out this issue. Mayor Allen stated that he would be ok with that until the matter is resolved entirely.

9.2 DISCUSSION/ACTION: CITY PARTICIPATION IN THE WEBER COUNTY “MASK UP WEBER” CAMPAIGN

Hanson stated that Weber County is trying to encourage consistent mask wearing to slow the spread of Coronavirus. He stated that they have some fliers and videos for the campaign. He stated that the county will be sharing information on bill boards. He stated that staff would like to have the opportunity to promote this campaign and request permission to post the Mask Up Campaign on social media and around City Offices and events.

Mayor Allen stated that we encourage the mask wearing and will do whatever they need us to do To promote this campaign. Hanson stated that the County has a full blown campaign with video loops. He stated that it might be in other environments coming into the city. Council agreed that it is a smart idea.

**Motion by Council Member Weir
Seconded by Council Member Seal
To participate in the Weber County Mask Up Campaign.
Approved unanimously (5-0)**

9.3 DISCUSSION/MOTION: REVENUE RECESSION PLAN “ESSENTIAL EMPLOYEE” HIRING

Hanson stated that we are in the Revenue Recession shortfall plan, which puts us in a hiring freeze. He stated that we have the opportunity to hire essential employees. He stated that we are at a point where football operations is going to move forward. Hanson stated that we have lost two of our part time employees who typically help Solomon in running the programs on-site and coordination with the coaches. Hanson stated that we are budgeted for this part time position but we need Council approval to do so during the Revenue Recession Shortfall.

Solomon stated that we typically have had himself, a recreation coordinator, and recreation on-site supervision running the football and other sports programs. He stated that both employees in those positions have recently resigned. He stated that he will be taking over most of the duties covered by the other employees, however, he stated that the football program will require an on-site coordinator to be on-site with him during the games. He stated that this position will require minimal hours.

Mayor Allen stated that he believes it is an essential position to move forward with the season. Council Member West agreed with the Mayor.

A discussion was held concerning how Council would like staff to move forward with hiring positions during the Revenue Recession Shortfall Plan. Hanson stated that he would like us to have the ability to replace current positions, noting that it is important to advertise as soon as possible. Rodriguez noted that all Department Head positions will still be brought before Council before posting or any offers are made. Hanson noted that any new positions or positions that are not currently filled will be brought before Council for consideration before posting.

**Motion by Council Member Barker,
Seconded by Council Member West
To hire the recreation coordinator immediately
And to give direction to staff to not hire any positions that are
Not currently filled, or any new positions, noting that
Department Head positions will still need to be brought before Council
Approved unanimously (5-0)**

10. COUNCIL COMMUNICATION WITH STAFF

Mayor Allen updated Council on the CARES ACT grant. He stated that the first round of funding yielded \$388,000 for Washington Terrace businesses. He stated that there is new money coming in on the second phase, which may open within the next few weeks. He stated that the county is working on funding for non-profit organizations as well. He stated that this is good news for people in the county as well as our area. He stated that the county wide average payout was around \$13,000. He stated that he believes 16 Washington Terrace business have benefitted from the CARES act.

11. ADMINISTRATION REPORTS

Hanson stated that Big-T recreation will be installing the playground at Lions Park the week of August 28th.

He noted that the fall cleanup will be November 16th.

12. UPCOMING EVENTS

August 6th: Special Planning Commission Meeting 6:00 p.m.

August 18th: City Council Meeting 6:00 p.m.

August 27th: Planning Commission Meeting (Tentative)

13. ADJOURN THE MEETING: MAYOR ALLEN

Mayor Allen adjourned the meeting at 7:18 p.m.

14. ADJOURN INTO RDA MEETING (THE RDA MEETING WILL BEGIN IMMEDIATELY FOLLOWING THE REGULAR MEETING)

Date Approved

City Recorder