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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on August 20, 2019
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

- Mayor Mark C. Allen
- Council Member Scott Monsen
- Council Member Blair Brown
- Council Member Larry Weir
- Council Member Scott Barker
- Council Member Jeff West
- Finance Director Shari’ Garrett
- Interim Fire Chief Clay Peterson
- Public Works Director Jake Meibos
- Public Works Operations Manager Denzil Remington
- City Recorder Amy Rodriguez
- Weber County Sheriff Lt. Jeff Pledger
- Interim Fire Chief Clay Peterson
- City Manager Tom Hanson

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1. **SPECIAL PRESENTATION:** **5:30 P.M.**
A presentation to Fire Chief Kasey Bush for his Retirement. Chief Bush has worked for the City of Washington Terrace for 16 years. Mayor Allen expressed his appreciation to Chief Bush and his entire family for their sacrifices.

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- Others Present**
Charles and Reba Allen, Ulis Gardiner, Amy Miller

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6:00 P.M.

2. **ROLL CALL**

3. **PLEDGE OF ALLEGIANCE**

4. **WELCOME**

5. **CONSENT ITEMS**

5.1 **APPROVAL OF AGENDA**

5.2 **APPROVAL OF AUGUST 6, 2019, MEETING MINUTES**

Items 5.1 and 5.2 approved by general consent.

6. **CITIZEN COMMENTS**

South Ogden resident Amy Miller stated that the summer program for the community kids has ended this past week with great success. She stated that they plan to hold the summer program again next year. She thanked everyone who donated and contributed to the school supply fund. She thanked Council and the City for their support in her programs.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS**

Mayor Allen expressed his thanks to Amy for her hard work in the programs.

8. **NEW BUSINESS**

8.1 MOTION /RESOLUTION 19-26: A RESOLUTION ADOPTING THE FISCAL YEAR 2020 BUDGET AND SETTING THE CERTIFIED TAX RATE

Hanson stated that staff has worked diligently to put information forward to the residents concerning the budget and certified tax rate and Truth in Taxation for the improvements for recruitment and retention for the Fire Department.

Mayor Allen stated that he appreciates the support of the Fire Department, Staff, and residents concerning the issue. He stated that the City has held several open houses/public hearings and stated that he will make sure the money goes to the right place. He thanked Council for their support. Mayor Allen stated that he appreciates that residents realize the need for this increase and thanks them all for their support.

**Motion by Council Member Barker
Seconded by Council Member West
To approve Resolution 19-26
Adopting the Fiscal Year 2020 budget and
Setting the certified tax rate
Approved unanimously (5-0)
Roll Call Vote**

8.2 MOTION/ORDINANCE 19-06 : AMENDING CHAPTER 19.22 “STORM WATER UTILITY” REGARDING STORM WATER FEE CALCULATION, BILLING, AND COLLECTION

Hanson introduced Skylar Schulzke, who manages the Storm Water Program. Schulzke stated that

97 The commercial storm water charges have been updated. Schulzke highlighted several of the changes in
98 the ordinance, which had been discussed at a prior work session. The changes have been approved by
99 legal. Mayor Allen asked if there would be a fiscal impact. Schulzke stated that the only thing that will
100 change will be PRUD's, multi-unit residential, and commercial properties, with the estimated collection
101 would be around \$950 in revenues.

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103 **Motion by Council Member West**
104 **Seconded by Council Member Weir**
105 **To approve Ordinance 19-06**
106 **Amending Chapter 19.22 "Storm Water Utility"**
107 **Regarding storm water fee calculations, Billing, and Collection**
108 **Approved unanimously (5-0)**
109 **Roll Call Vote**

110 Choose chose

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112 **8.3 MOTION/RESOLUTION 19-27: ADOPTING AMENDMENTS TO THE CITY**
113 **POLICY AND PROCEDURES MANUAL**

114 Rodriguez stated that the manual was approved in February, however, there are three additions to the
115 manual that need council approval. One is the whistle blower policy that the mayor asked to be
116 considered. The other is the addition of the Opt Out policy for insurance. Rodriguez stated that the policy
117 notes that it can be discontinued at any time. The last item is the URS language stating that the city will
118 follow URS policies as required. The City follows this policy already, however, it was asked during our
119 audit that the language be included.

120 **Motion by Council Member Weir**
121 **Seconded by Council Member Brown**
122 **To approve Resolution 19-27**
123 **Amending the Policy and Procedures Manual**
124 **Approved unanimously (5-0)**
125 **Roll Call Vote**

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128 **8.4 INTRODUCTION OF NEW PUBLIC WORKS DIRECTOR**

129 Hanson introduced the new Public Works Director Jake Meibos. Meibos introduced his wife Nicole to
130 Council. He spoke to Council about his past work experiences. He stated that he is excited to be a part of
131 Washington Terrace City. Hanson stated that he is appreciative of the Public Works Crew and
132 acknowledged Denzil Remington for his efforts in helping Meibos get situated.

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134 **9. COUNCIL COMMUNICATION WITH STAFF**

135 Council Member Monsen stated that he heard a rumor that Smith's Marketplace is looking for a location
136 and wondered if there is any area in the city that could accommodate this.

137 Council Member Brown stated that the Extreme Makeover was a success and thanked Monroe and staff
138 for all their work.

139 Council Member Weir stated that he agreed and thought it was fun to watch.

140 Council Member Barker asked why 5700 South is not open at this time. Hanson stated streetlights need
141 to be installed and there is an escrow issue to be resolved. Council Member Barker stated that there are
142 street lights out on Adams Ave. Hanson stated that the issue is being resolved. There is a problem with
143 the transformers and wiring.

144 Hanson stated that the final grade is being completed at Rohmer Park. There is a commitment for uesday

145 for asphalt. Hanson stated that the sheds will remain as extra storage.
146 Mayor Allen agreed that the lights need to be changed out before daylight savings.
147 Mayor Allen thanked Clay Peterson for all his work at the Home Makeover site. He stated that he and
148 Jeff Monroe spent a lot of time helping out on the project. He stated that the producer from the show
149 helped Peterson out with putting out a house fire that occurred down the road.
150 Peterson stated that he appreciates the Public Works crew for helping move debris out of the garage that
151 was on fire.

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153 **10. ADMINISTRATION REPORTS**

154 Hanson stated that he appreciates the support from the crew of the Home Makeover. He stated that he
155 also appreciates the city staff who put in round the clock support of the project. He stated that he
156 appreciates the crew and dedication that they put in to make it happen.

157 Hanson stated that the Rohmer Park Project has a small delay, but should be finished soon.

158 Hanson stated that starting tomorrow, the recruitment of the Fire Fighters will begin tomorrow now that
159 the budget has been approved. Hanson stated that we are on the list with Rocky Mountain Power to have
160 Power Poles removed.

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163 **11. UPCOMING EVENTS**

164 **August 29th: Planning Commission Meeting 6:00 p.m.**

165 **September 2nd: City Offices closed for Labor Day**

166 **September 3rd: City Council Meeting 6:00 p.m.**

167 **September 11-13th: ULCT Conference in Salt Lake City**

168 **September 17th: City Council Meeting 6:00 p.m.**

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170 **12. ADJOURN THE MEETING: MAYOR ALLEN**

171 **Mayor Allen adjourned the meeting at 7:01 p.m.**

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Date Approved

City Manager