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3 **City of Washington Terrace**
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5 Minutes of a Regular City Council meeting
6 Held on October 15, 2019
7 City Hall, 5249 South 400 East, Washington Terrace City,
8 County of Weber, State of Utah
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10 **MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT**

- 11 Mayor Mark C. Allen
12 Council Member Scott Monsen
13 Council Member Blair Brown
14 Council Member Larry Weir
15 Council Member Scott Barker
16 Council Member Jeff West
17 Public Works Director Jake Meibos
18 Building Official Jeff Monroe
19 City Recorder Amy Rodriguez
20 City Manager Tom Hanson
21 Weber County Sheriff Lt. Jeff Pledger
22

23 **Others Present**

24 Charles and Reba Allen, F. Carey Seal, Karen Disney, Kitty Barney
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27 **1. ROLL CALL 6:00 P.M.**

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29 **2. PLEDGE OF ALLEGIANCE**

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31 **3. WELCOME**

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33 **4. CONSENT ITEMS**

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35 **4.1 APPROVAL OF AGENDA**

36 **4.2 APPROVAL OF SEPTEMBER 17, 2019, MEETING MINUTES**

37 Items 4.1 and 4.2 were approved by general consent.
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39 **5. CITIZEN COMMENTS**

40 Kitty Barney- Principal at Roosevelt Elementary, thanked Washington Terrace City for all the support in
41 the community. She left some thank you notes from some of the students. She thanked Hanson for being
42 on the safety committee.
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44 **6. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
45 **COMMENTS**

46 Mayor Allen thanked the students for their letters.
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49 **7. NEW BUSINESS**

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51 **7.1 PRESENTATION: SHERIFF OFFICE QUARTERLY REPORT**

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53 Lt. Pledger stated that Sheriff Arbon is unable to attend the meeting today and will reschedule his
54 presentation. Lt. Pledger updated Council 3 instances of shots fired in the area within the last quarter. He
55 stated that one of the guns used has been recovered. Lt. Pledger stated that one of the shots was
56 self-inflicted. He stated that the Fire Department was on the scene within minutes.

57 Lt. Pledger stated that they continue to see mental health issues across the board.

58 Lt. Pledger stated that there have been several arrests on vehicle thefts and burglaries. He stated that the
59 deputies have been working extra patrols at the parks. He stated that residents need to lock their car
60 doors. He stated that the officers have been working overtime shifts looking for suspicious persons.

61 Lt. Pledger stated that there have been Facebook posts concerning multiple kidnapping attempts. He
62 stated that he has researched it and there have been zero reports of kidnapping attempts to the Weber
63 County Sheriff Office. He stated that there is no evidence to support these claims. He stated that there
64 was a report in Riverdale City, but none in the Terrace, and no reports from the School Resource
65 Officers.

66 Lt. Pledger stated that there are 3 volunteers from the City working on the VIP program with the County.

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68 **7.2 PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**

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70 Deputy Chief Davies presented the report to Council. He stated that goals are being met in accordance
71 with staffing levels. He stated that the vast majority have had 3 man shifts.

72 He stated that there have been a total of 17 new applications and 9 new hires since the pay increase. He
73 stated that the goal is to have 30 firefighters by July 1st and we currently have 22 on staff with 5 more to
74 be hired within the next week. He stated that there has been a huge culture shift and weekly trainings are
75 attended by 80 percent. He stated that the applicants are coming into the department with many
76 certifications. Dallas thanked Council for their support.

77 Hanson stated that by using the refinement options that we did, we have been able to save the residents
78 thousands of dollars. He stated that he appreciates Peterson and Davies for their efforts in recruiting,
79 training, and presence in the change of culture in the Department. Hanson stated that we have been able
80 to cover our shifts and have the backup that they need. Davies stated that he would like to thank his
81 Department for the efforts that they have put in for recruitment efforts.

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83 **7.3 PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**

84
85 Karen Disney presented to Council on the activity on animal control. She stated that there has been an
86 increase in dog bites and barking dogs. She stated that there have been 4 citations for dog bites. She
87 stated that calls for service are lower than last year. She stated that the most calls they receive concern
88 stray cats and raccoons. She stated that they do not pick up stray cats because there are no leash laws for
89 cats and can be roaming freely and then return to their homes. She stated that they give advice to
90 residents on how to deter stray cats. She stated take away any food sources. Disney stated that they held a
91 vaccination clinic last week and it was well attended.

92 Hanson asked for an update on an aggressive dog situation in the City. Disney stated that she was not
93 familiar with the case and would follow up with Hanson at a later date. Weir stated that he has heard that
94 the dog situation has been under control and a citation was issued. Hanson stated that people are using the
95 new area by Rohmer Park as a dog park and asked for extra patrols at that park.

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7.4 MOTION: APPROVAL OF THE SIDEWALK TRIP HAZARD PROGRAM TO INCLUDE FUNDING AMOUNT

Hanson stated that staff has come up with a plan to proactively work with residents on trip hazards on their sidewalks. Meibos stated that all of the hazards have been identified. Two inches and higher are considered “high” that will focused on this year. He stated that with a budget of \$20,000, one hundred percent can be eliminated. He stated that it has put out to bid. He stated that it would be a concrete contractor agreement, not just trip hazards. He stated that there has been a lot of response doing it this way. He stated that someone should be selected by the end of this week and the projects can begin. Meibos stated that it would be a one-time fix on the City behalf and then the responsibility would be put on the homeowner. He stated that many of the problems are due to trees. Meibos stated that the \$20,000 would come out of Class C road funds. He is asking for approval from Council to spend the funds to eliminate the “high” areas. Meibos stated that the repairs will be linked into the GIS program and work orders. He stated that yearly checks will show if new hazards have occurred. It will all be documented. Hanson stated that homeowners may not realize that they are responsible for park strips and trees that are in the park strip that may be causing the damage. Hanson stated that he anticipates that residents will be told of probable hazards during their yearly hazard checks. He stated that it is not the city’s intent to punish people, but rather educate residents. Meibos stated that 34 percent of issues are due to settling or people driving over the sidewalk. He stated that 34 percent of the issues are the city’s responsibility. Council Member Brown stated that we need to have a budget to continue fixing problems without charging the residents. Hanson stated that the policy will be that the residents will not be charged unless it is caused by the resident (ie. tree roots). Meibos stated that the GIS equipment has helped contain all the information. Meibos stated that the contractors are bidding on the amount of the project, (example \$10,000 each time they come out to do repairs. Twice a year would be \$20,000). He stated that the contractors would like to do large quantities done at a time and not spot correcting. Council Member Monsen stated that he is concerned about the enforcement and agrees with Council Member Brown that we need to be careful on how we would make people pay and how we would enforce the policy. Council Member Monsen would like to eliminate trees in the park strips. Resident Carey Seal was recognized by the Mayor. He asked if the City workers would be able to do the job themselves instead of a contractor. Meibos stated that we have looked at that possibility, however, the amount of the trip hazards would best be served by a contractor. There is too much work for staff to complete. Hanson stated that we have limited staff with many projects. Hanson stated that city employees need to do work on what they are specialized in. He stated that the crew is struggling with their capacity on what they need to get done in the City. Hanson stated that their priorities are water and sewer and roads. Hanson stated that the contractors are more efficient in this type of work. Meibos stated that Ogden City contracts their concrete programs out as well. Meibos stated that the Adams Ave. Lights project will be out to bid next week.

**Motion by Council Member West
Seconded by Council Member Monsen
To approve the Sidewalk Trip Hazard Program with the funding amount
Of \$15,000- 20,000 per year as described
Approved unanimously (5-0)**

7.5 MOTION/RESOLUTION 19-28: A RESOLUTION AUTHORIZING THE

147 **RECERTIFICATION OF THE WASHINGTON TERRACE CITY JUSTICE**
148 **COURT**

149 Hanson stated that according to State Law, the court must be recertified every 4 years. Mayor Allen
150 stated that he appreciates the job the Court does for the City.

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152 **Motion by Council Member Monsen**
153 **Seconded by Council Member Barker**
154 **To authorize the recertification of**
155 **The Washington Terrace City Justice Court**
156 **Approved unanimously (5-0)**
157 **Roll Call Vote**
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159 **7.6 DISCUSSION: REALTOR SIGN DISCUSSION**

160 Council Member Brown stated that there is one realtor in the City who has large luminescent signs in the
161 City and he has received several complaints from residents. He stated that he would like to see us limit
162 the use of these large signs and also limit the use of trucks as advertisements by sitting them on the road
163 for the sole purpose of advertisements. He stated that he would like to see a size requirement and possible
164 time frames for realtor signs. He stated that he feels like the signs cheapen the City. He stated that this
165 applies to all realtor or business signs in the City, however, there is one in particular in which he has
166 received complaints.

167 Monroe stated that he spoke to legal concerning regulations on realtor signs. He stated that he was told
168 that there are no state regulations and that the City can regulate signs how they choose. Monroe stated
169 that the sign in question was four by eight feet. He stated that we can amend and regulate signs if the
170 Council directs. Monroe stated that vehicles with advertising can be regulated by size and where they are
171 parked.

172 Monroe stated that staff can modify the ordinance per Council instructions.

173 Council Member Monsen stated that 90 percent of the houses sold are sold through MLS. He stated that
174 one percent of homes are sold by signs. He agreed that we should limit and regulate signage. He stated
175 that the sign in question advertised the realtor more than it did the house being sold.

176 Monroe stated that we can maintain the aesthetic of the community by limiting the number of signs or
177 size of signs. He stated that we must be fair in doing so.

178 Mayor Allen suggested speaking to Mike Ostenmiller with the Realtor Association concerning what we
179 would like to do to limit the signs. Hanson stated that he will set up the meeting.

180 Monroe stated that we have regulations on business licensing and signage. He stated that there is nothing
181 in the ordinance that is specific for realtor signs. Council Member Brown stated that he is speaking about
182 all signs. Monroe stated that the business license ordinance covers most of the signage.

183 Council Member Monsen stated that we need to be cautious with realtors and state laws.

184 Monroe stated that we have an ordinance concerning off-street advertisements in regards to the trailers
185 that are parked. The trailer in question is parked on the boarder of Riverdale. Monroe stated that work
186 trucks in the City are regulated by ordinance as well.

187 Council agreed to research and modify the sign ordinance. Hanson suggested that staff should review the
188 entire sign ordinance as a whole. Hanson stated that this should apply to development signs as well.

189 Council Member Brown stated that the development signs are good for information and serves the
190 community. Council Member Monsen stated that we should also look at the permanence of the sign.

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192 **8. COUNCIL COMMUNICATION WITH STAFF**

193 *Council Member Monsen stated that he renews his call to get the heater fixed in City Hall.

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195 *Council Member Brown stated that he would like staff to set a goal to talk about licensing fees for the

196 assisted living centers and get a feel for what is a fair fee. Hanson stated that the study is not underway at
197 this time. He stated that the analysis would have to be based on the call numbers and disproportionate
198 fee. He stated that staff does not have the information at this time to make the determination. Hanson
199 stated that he will check to see when the request for proposals will go out for the study. A new study
200 must be done to justify the new fees that we would be able to charge.

201
202 *Council Member Weir stated that Jensen Auto has too many cars parked out front.

203
204 *Council Member Barker asked if anything has been done to take care of a large partially cut down tree
205 by Mr. Shaw. Monroe will follow up on the citation. Meibos stated that the feed and distribution work on
206 the tank began today.

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208 **9. ADMINISTRATION REPORTS**

209 Hanson stated that the GIS position has been posted. He stated that we have received good responses on
210 the advertisement. Hanson stated that our engineer firm will sit in on the interviews.

211 Hanson stated that staff has been working on reorganizing the Capital Plan. He stated it will be discussed
212 at the Council Retreat in December.

213 Hanson stated that staff has met with the Compensation Committee to talk about strategies concerning
214 the new Fire Chief. Hanson stated that during the refinement process and recognizing the opportunities
215 for savings while providing the best service to residents, it came to him to try to have a volunteer fire
216 chief and deputy chief with an increase to their stipend. Hanson stated that there would be two captains as
217 well with the regular stipend of \$500 per month.

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219 **10. UPCOMING EVENTS**

220 **October 24th: Planning Commission 6:00 p.m.**

221 **November 5th: Municipal Elections!**

222 **November 5th: City Council meeting 6:00 p.m.**

223 **November 11th: City Hall closed in honor of Veteran's Day**

224 **November 19th: City Council Meeting (Board of Canvass Meeting)**

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226 **11. ADJOURN THE MEETING: MAYOR ALLEN**

227 **Mayor Allen adjourned the meeting at 8:04 p.m.**

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230 **12. RDA MEETING (Immediately following the City Council Meeting)**

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Date Approved

_____ **City Recorder**