



Regular City Council Meeting
Tuesday, October 16, 2018
City Hall Council Chambers
5249 South 400 East, Washington Terrace City
801-393-8681
www.washingtonterracecity.com

1. **ROLL CALL** **6:00 P.M.**

2. **PLEDGE OF ALLEGIANCE**

3. **WELCOME**

4. **CONSENT ITEMS**

4.1 APPROVAL OF AGENDA

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

4.2 APPROVAL OF OCTOBER 16, 2018, MEETING MINUTES

5. **SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff/applicant presentation, questions by Council, Chair opens public hearing, citizen input; Chair closes public hearing, then Council final discussion.

**5.1 PUBLIC HEARING: TO HEAR COMMENT ON THE FISCAL YEAR 2019
AMENDED BUDGET**

6. **CITIZEN COMMENTS**

This is an opportunity to address the Council regarding your concerns or ideas that are not on the agenda as part of a public hearing. Please limit your comments to no more than 3 minutes.

7. **COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN
COMMENTS**

Council and staff will consider and address concerns and take appropriate measures to follow up on any comments made in the citizen comments item on the agenda.

8. **NEW BUSINESS**

8.1 MOTION/RESOLUTION 18-10: AMENDMENT TO THE FISCAL YEAR

For more information on these agenda items, please visit our website at www.washingtonterracecity.com

In compliance with the Americans with Disabilities Act, persons who have need of special accommodation should contact the City Recorder at 801-395-8283.

CERTIFICATE OF POSTING

The undersigned, duly appointed City Recorder, does hereby certify that the above notice and agenda was posted in three public places within the City of Washington Terrace City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting. Amy Rodriguez, City Recorder.

18-19 BUDGET

A resolution amending fiscal year 18-19 budget.

9. **ADJOURN INTO RDA MEETING**
8. **NEW BUSINESS (CONTINUED)**
 - 8.2 **PRESENTATION: FIRE DEPARTMENT QUARTERLY REPORT**
Activity in Washington Terrace from July-September 2018.
 - 8.3 **PRESENTATION: SHERIFF'S OFFICE QUARTERLY REPORT**
Activity in Washington Terrace from July-September 2018.
 - 8.4 **PRESENTATION: ANIMAL CONTROL QUARTERLY REPORT**
Activity in Washington Terrace from July-September 2018.
10. **COUNCIL COMMUNICATION WITH STAFF**
This is a discussion item only. No final action will be taken.
11. **ADMINISTRATION REPORTS**
This is an opportunity for staff to address the Council pertaining to administrative items.
12. **UPCOMING EVENTS**
October 25th: Planning Commission Meeting 6:00 p.m. (Tentative)
November 6th: ELECTION
November 6th: City Council Meeting 6:00 p.m.
November 12th: City Offices closed for Veteran's Day
November 17th: City Council Retreat- Public Works Shop
November 20th: City Council Meeting 6:00 p.m.
November 22-23: City Offices closed for Thanksgiving
November 29th: Planning Commission Meeting 6:00 p.m.
13. **ADJOURN THE MEETING: MAYOR ALLEN**

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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on October 2, 2018
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

- Mayor Pro Tempe Scott Barker
- Council Member Scott Monsen - excused
- Council Member Blair Brown
- Council Member Larry Weir
- Mayor Mark C. Allen - excused
- Council Member Jeff West - excused
- City Manager Tom Hanson
- Public Works Director Steve Harris
- City Recorder Amy Rodriguez
- Lt. Jeff Pledger, Weber County Sheriff

Others present

Charles and Reba Allen, Tom Christensen, Brenda Upright, Amy Miller, Ulis Gardiner

- 1. **ROLL CALL** **6:00 P.M.**
- 2. **PLEDGE OF ALLEGIANCE**
- 3. **WELCOME**
- 4. **CONSENT ITEMS**

- 4.1 APPROVAL OF AGENDA**
- 4.2 APPROVAL OF SEPTEMBER 18, 2018, MEETING MINUTES**

Items 4.1 and 4.2 were approved by general consent.

5. CITIZEN COMMENTS

South Ogden resident Amy Miller- 6130 S 1375 East- informed Council that she is focusing on building relationships with Council, cities, and schools. She stated that she would like to make an appointment with the Mayor to develop a plan on what they can do to help the community. She stressed that it is not a “church” function, but rather how her group could partner and help the community in which they worship.

6. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN COMMENTS

Mayor Pro-tempe Barker stated that he would be interested in participating in the meeting. Hanson stated that he will set up the appointment with the Mayor to help develop the plan.

7. NEW BUSINESS

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7.1 MOTION: APPROVAL OF CONTRACT WITH REPUBLIC SERVICES FOR WASTE DISPOSAL SERVICES

Hanson stated that the legal teams have been working with him to ensure a fair and balanced contract with appropriate benchmarks and protections in place. Hanson stated that the contract has been in the works since the beginning of the year. Hanson clarified that the cans will be coming from Salt Lake City and the City will be paying for the cans. Hanson stated that everything is replaceable on the new cans and Public Works will be able to repair the cans.

**Motion by Council Member Brown
Seconded by Council Member Weir
To approve the contract with Republic Services for
Waste disposal services
Approved unanimously (3-0)**

8. COUNCIL COMMUNICATION WITH STAFF

Council Member Brown stated that he loves the speed signs and would like to see more signs throughout the City.

9. ADMINISTRATION REPORTS

Hanson stated that the Emergency Prep fair will be on October 9, 2018 at 6:00 p.m. and the Public Works Facility ribbon cutting will be at 6:30 p.m.

10. UPCOMING EVENTS

- October 8th : City Offices Closed for Columbus Day**
- October 9th: Public Works Open House and Emergency Fair 6:00 p.m.**
- October 16th: City Council Meeting 6:00 p.m.**
- October 25th: Planning Commission Meeting 6:00 p.m.**

11. ADJOURN THE MEETING: MAYOR ALLEN

Mayor Pro-Tempe Barker adjourned the meeting at 6:14 p.m.

Date Approved

City Recorder

City Council Staff Report

Author: Tom Hanson
Subject: Camera System
Date: October 16, 2018
Type of Item: Action item



Summary: Request for the funding of internet and camera equipment for Rohmer Park totaling just under 20,000.00. Funding would come from the Park Capital.

Description:

A. **Topic: Wireless internet and camera system budget adjustment. Wireless point to point internet service infrastructure \$2,936.50 bid amount. Camera system expansion bid price of \$11,932.00. Support infrastructure for the installation of the internet service and camera system estimation \$5,000.00. Total project amount \$19,865.50.**

B. **Background:** Rohmer Park is notorious for vandalism and other illegal activities. In an effort to remedy some of these activities a camera system was installed in Little Rohmer resulting in several apprehensions and some arrests. As a result of this surveillance system, arrests have been made for various vandalism activities, gang fights and graffiti tagging that lead to additional charges.

After the removal of the Public Works internet service access to the camera system has been significantly limited to on site evaluation of the recordings. In order to access the existing camera system and access the future camera system a wireless internet system is being proposed that will allow streamline access to the camera systems. In addition to the internet access, staff is requesting funding to expand the camera security system to include the baseball restroom and concession stand area, lower parking lot and the roadway between the Little Rohmer area and the football field and the Little Rohmer parking lot.

C. **Analysis:** The ROI on the internet service will be approximately 2 years based on a monthly offsetting fee of \$125.00. The ROI for the security system is and will be based on apprehending people involved in criminal activities in the park environment.

Department Review: Alternatives:

- A. **Approve the Request:** Move forward with the internet system and camera system as described. At a minimum staff would request the funding for the expanded internet coverage in order to access existing camera systems.
- B. **Deny the Request:** Postpone or cancel the request as described.

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 18-10

**A RESOLUTION AMENDING THE CITY OF WASHINGTON TERRACE
FISCAL YEAR 2018-2019 BUDGET**

WHEREAS, it is the desire of the City Council of the City of Washington Terrace to continue to function in an efficient and cost efficient manner in providing the citizens with a safe and healthy environment; and

WHEREAS, the Washington Terrace City Council deems it necessary to amend the Fiscal Year 2018- 2019 Budget in the following funds: General Fund, Parks CIP Fund, Water Enterprise Fund, Sewer Enterprise Fund, Storm Water Enterprise Fund, Redevelopment Agency Fund. See attached budget worksheet for details.

NOW THEREFORE BE IT RESOLVED by the City Council of Washington Terrace City to amend the Fiscal Year 2018- 2019 budget as attached hereto.

APPROVED this 16th day of October , 2018

City of Washington Terrace

Mark C. Allen, Mayor

ATTEST:

(SEAL)

Amy Rodriguez, City Recorder

Roll Call Vote:

Council Member Brown

Council Member Barker

Council Member Monsen

Council Member West

Council Member Weir

Report Criteria:

Accounts to include: With balances
 Print Fund Titles
 Page and Total by Fund
 Print Source Titles
 Total by Source
 Print Department Titles
 Total by Department
 All Segments Tested for Total Breaks

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
GENERAL FUND					
TAX REVENUE					
10-31-10	Property Taxes	581,072	.00	581,072	
10-31-15	Property Taxes - Vehicles	90,000	.00	90,000	
10-31-20	Prior Taxes - Redemptions	20,000	.00	20,000	
10-31-25	Direct Charges	2,000	.00	2,000	
10-31-30	General Sales Tax	1,097,313	.00	1,097,313	
10-31-40	Franchise Tax	692,796	.00	692,796	
Total TAX REVENUE:		2,483,181	.00	2,483,181	
LICENSES & PERMITS					
10-32-10	Business Licenses	80,000	.00	80,000	
10-32-21	Building Permits	35,000	.00	35,000	
10-32-22	Planning Fees	10,000	.00	10,000	
10-32-25	Animal Licenses & Fees	5,500	.00	5,500	
Total LICENSES & PERMITS:		130,500	.00	130,500	
INTERGOVERNMENTAL REVENUE					
10-33-31	Local Hwy County Sales Tax	81,386	.00	81,386	
10-33-35	RAMP Tax	9,164	.00	9,164	
10-33-56	Class "C" Road Funds	340,000	.00	340,000	
10-33-58	State Liquor Funds (R)	7,000	.00	7,000	
10-33-70	Service Contracts	4,500	.00	4,500	
Total INTERGOVERNMENTAL REVENUE:		442,050	.00	442,050	
COURT FINES					
10-35-10	MS Fines	70,000	.00	70,000	
10-35-11	WTC Fines	82,140	.00	82,140	
10-35-13	Traffic School Registration	4,000	.00	4,000	
Total COURT FINES:		156,140	.00	156,140	
OTHER REVENUE					
10-36-10	Interest Earned	53,984	.00	53,984	
10-36-12	Convenience Fees	24,360	.00	24,360	
10-36-15	Newsletter Advertisements	800	.00	800	
10-36-20	Public Facility Rentals	55,500	.00	55,500	
10-36-21	Telecom Site Leases	18,818	.00	18,818	
10-36-90	Miscellaneous Revenue	7,000	.00	7,000	
Total OTHER REVENUE:		160,462	.00	160,462	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
CONTRIBUTIONS & TRANFERS					
10-39-36	Transfer in from RDA Fund	15,533	.00	15,533	Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.
10-39-38	Charges for services SID	135	135-	.00	
10-39-39	Charges for services RDA	6,661	6,661-	.00	
10-39-40	Charges for services E/F	807,697	807,697-	.00	
10-39-41	Transfer Other Financing Sourc	88,080	.00	88,080	
Total CONTRIBUTIONS & TRANFERS:		918,106	814,493-	103,613	
Mayor & City Council					
10-41-11	Salaries and Wages	20,400	.00	20,400	Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.
10-41-13	Employees Benefits	2,000	.00	2,000	
10-41-14	Special Benefits - Allowances	750	.00	750	
10-41-21	Memberships, Books, Subscripti	4,281	.00	4,281	
10-41-23	Travel & Training	8,242	.00	8,242	
10-41-24	Office Supplies	150	.00	150	
10-41-44	Public Relations	1,200	.00	1,200	
10-41-46	Services and Supplies	1,200	.00	1,200	
10-41-99	Charges for Services E/F	.00	4,227-	4,227-	
Total Mayor & City Council:		38,223	4,227-	33,996	
Justice Court					
10-42-11	Salaries and Wages	101,147	.00	101,147	Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.
10-42-13	Employee benefits	37,993	.00	37,993	
10-42-14	Special Benefits - Allowances	1,920	.00	1,920	
10-42-21	Memberships, Books, Subscripti	200	.00	200	
10-42-23	Travel and Training	1,000	.00	1,000	
10-42-24	Office Supplies and Expenses	1,500	.00	1,500	
10-42-31	Professional and Technical	14,000	.00	14,000	
10-42-32	Witness & Jury Fees	500	.00	500	
10-42-46	Services and Supplies	1,000	.00	1,000	
10-42-99	Charges for Services E/F	.00	2,063-	2,063-	
Total Justice Court:		159,260	2,063-	157,197	
Administration					
10-44-11	Salaries and Wages	178,000	.00	178,000	Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.
10-44-13	Employees Benefits	89,300	.00	89,300	
10-44-14	Special Benefits - Allowances	9,700	.00	9,700	
10-44-21	Books, Subscriptions, Membersh	2,000	.00	2,000	
10-44-22	Public Notices	2,900	.00	2,900	
10-44-23	Travel and Training	7,000	.00	7,000	
10-44-24	Office Supplies and Expenses	700	.00	700	
10-44-31	Professional and Techical	3,000	.00	3,000	
10-44-40	Communities That Care Program	2,500	.00	2,500	
10-44-46	Services and Supplies	7,700	.00	7,700	
10-44-98	Charges for Services - RDA	.00	3,331-	3,331-	
10-44-99	Charges for Services E/F	.00	101,327-	101,327-	
Total Administration :		302,800	104,658-	198,142	
Finance					
10-45-11	Salaries and Wages	208,000	.00	208,000	
10-45-13	Employees Benefits	89,000	.00	89,000	
10-45-21	Memberships, Book, Subscriptio	700	.00	700	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
10-45-23	Travel and Training	7,000	.00	7,000	
10-45-24	Office Supplies	1,165	.00	1,165	
10-45-26	Bank Fees	27,360	.00	27,360	
10-45-31	Professional and Technical	9,500	.00	9,500	
10-45-41	Insurance	1,600	.00	1,600	
10-45-46	Services and Supplies	4,000	.00	4,000	
10-45-97	Charges for Services - SID	.00	135-	135-	
10-45-98	Charges for Services - RDA	.00	3,330-	3,330-	
10-45-99	Charges for Services E/F	.00	138,225-	138,225-	
Total Finance:		348,325	141,690-	206,635	
Leisure Services Dept					
10-47-11	Salaries and Wages	62,000	.00	62,000	
10-47-13	Employees Benefits	23,000	.00	23,000	
10-47-14	Special Benefits - Allowances	762	.00	762	
10-47-23	Travel and Training	1,000	.00	1,000	
10-47-24	Office Supplies	250	.00	250	
10-47-46	Services and Supplies	250	.00	250	
10-47-49	Other Programs	1,000	.00	1,000	
10-47-50	Vehicle Operations	630	.00	630	
10-47-51	Vehicle Repairs & Maintenance	200	.00	200	
10-47-52	Vehicle Insurance	400	.00	400	
Total Leisure Services Dept:		89,492	.00	89,492	
Non-Departmental					
10-49-31	Professional and Technical	33,220	.00	33,220	
10-49-60	Contingency Account	10,000	.00	10,000	
10-49-73	Telephone System O&M	1,000	.00	1,000	
10-49-75	Caselle Technical Support	9,881	.00	9,881	
10-49-76	Copier/Postage Equipment O&M	2,500	.00	2,500	
10-49-77	IT System O&M	10,500	.00	10,500	
10-49-79	Emergency Prep/Operations Ctr	3,000	.00	3,000	
10-49-80	Code Enforcement	2,000	.00	2,000	
10-49-81	Insurance	70,000	.00	70,000	
10-49-99	Charges for Services E/F	.00	67,768-	67,768-	
Total Non-Departmental:		142,101	67,768-	74,333	
INTERFUND TRANSFERS & CHARGES					
10-50-51	Interfund Charges - Refuse 49	3,849	.00	3,849	
10-50-52	Interfund Charges - Water 50	64,072	.00	64,072	
10-50-53	Interfund Charges - Sewer 51	1,687	.00	1,687	
10-50-54	Interfund Charges - Storm 52	18,472	.00	18,472	
10-50-69	Transfer to Capital Projects	119,933	.00	119,933	
10-50-71	Transfer to Recreation Fund	19,164	.00	19,164	
10-50-72	Transfer to Parks CIP Fund	15,000	.00	15,000	
10-50-75	Transfer to CIP - Road Funds	361,386	.00	361,386	
Total INTERFUND TRANSFERS & CHARGES:		603,563	.00	603,563	
General Buildings					
10-51-25	Equipment O & M	7,600	.00	7,600	
10-51-27	Utilities	59,286	.00	59,286	
10-51-28	Telecommunications	23,100	.00	23,100	

Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.

Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
10-51-31	Professional and Technical	30,519	.00	30,519	Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.
10-51-46	Services and Supplies	19,450	.00	19,450	
10-51-99	Charges for Services E/F	.00	48,963-	48,963-	
Total General Buildings:		139,955	48,963-	90,992	
Police Expenditures					
10-54-30	Contracted Police Services	826,260	.00	826,260	
Total Police Expenditures:		826,260	.00	826,260	
Fire Department					
10-55-11	Salaries and Wages	209,000	.00	209,000	
10-55-13	Benefits	52,500	.00	52,500	
10-55-14	Uniform Allowance	3,000	.00	3,000	
10-55-21	Memberships, Books, Subscripts	300	.00	300	
10-55-23	Travel and Training	2,000	.00	2,000	
10-55-24	Office Supplies and Maintenananc	800	.00	800	
10-55-25	Equipment O&M	2,000	.00	2,000	
10-55-26	Building and Grounds O & M	600	.00	600	
10-55-28	Telecommunications	5,000	.00	5,000	
10-55-42	Personal Protective Gear	7,550	.00	7,550	
10-55-46	Services and Supplies	14,200	.00	14,200	
10-55-47	Fire Prevention Education	500	.00	500	
10-55-48	Small Equipment	7,140	.00	7,140	
10-55-50	Vehicle Operations	6,223	.00	6,223	
10-55-51	Vehicle Repairs/Maintenance	9,050	.00	9,050	
10-55-52	Vehicle Insurance	5,700	.00	5,700	
Total Fire Department:		325,563	.00	325,563	
Inspections and Planning					
10-56-11	Salaries and Wages	78,500	.00	78,500	
10-56-13	Employee Benefits	38,000	.00	38,000	
10-56-14	Special Benefits - Allowances	582	.00	582	
10-56-21	Memberships, Books, Subscripts	600	.00	600	
10-56-23	Travel and Training	1,800	.00	1,800	
10-56-24	Office Expenses and Supplies	400	.00	400	
10-56-28	Telephone	720	.00	720	
10-56-31	Professional and Technical	6,500	.00	6,500	
10-56-46	Services and Supplies	1,500	.00	1,500	Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.
10-56-50	Vehicle Operations	882	.00	882	
10-56-51	Vehicle Repairs/Maintenance	400	.00	400	
10-56-52	Vehicle Insurance	350	.00	350	
10-56-99	Charges for Services E/F	.00	5,175-	5,175-	
Total Inspections and Planning :		130,234	5,175-	125,059	
Animal Control Expenditures					
10-57-24	Office Supplies	250	.00	250	
10-57-30	Contract Services	36,560	.00	36,560	
10-57-31	Professional and Technical	250	.00	250	
10-57-32	Animal Sheltering Services	18,350	.00	18,350	
Total Animal Control Expenditures:		55,410	.00	55,410	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
Public Works Expenditures					
10-60-11	Salaries and Wages	470,000	.00	470,000	
10-60-13	Employees Benefits	266,000	.00	266,000	
10-60-15	Overtime	15,000	.00	15,000	
10-60-21	Memberships, Books, Subscripts	450	.00	450	
10-60-23	Travel and Training	3,500	.00	3,500	
10-60-24	Office Supplies and Expenses	1,300	.00	1,300	
10-60-25	Equip Supplies and Maint	2,300	.00	2,300	
10-60-28	Telecommunications	13,320	.00	13,320	
10-60-31	Professional and Technical	3,000	.00	3,000	
10-60-46	Services and Supplies	11,900	.00	11,900	
10-60-47	Fire Hydrant O&M	4,000	.00	4,000	
10-60-50	Vehicle Operations	16,924	.00	16,924	
10-60-51	Vehicle Repairs/Maintenance	7,000	.00	7,000	
10-60-52	Vehicle Insurance	2,600	.00	2,600	
10-60-99	Charges for Services E/F	.00	432,308-	432,308-	
Total Public Works Expenditures:		817,294	432,308-	384,986	
Streets Expenditures					
10-61-27	Utilities - Street Lights	53,634	.00	53,634	
10-61-47	Class "C" Road Maintenance	60,000	.00	60,000	
Total Streets Expenditures:		113,634	.00	113,634	
Parks & Open Spaces					
10-64-25	Equipment O&M	700	.00	700	
10-64-27	Utilities	4,840	.00	4,840	
10-64-31	Landscape Maintenance Contract	152,805	.00	152,805	
10-64-42	Secondary Water Fees	19,500	.00	19,500	
10-64-46	Services & Supplies	20,480	.00	20,480	
10-64-99	Charges for Services - E/F	.00	7,641-	7,641-	
Total Parks & Open Spaces:		198,325	7,641-	190,684	
GENERAL FUND Revenue Total:		4,290,439	814,493-	3,475,946	
GENERAL FUND Expenditure Total:		4,290,439	814,493-	3,475,946	
Net Total GENERAL FUND:		.00	.00	.00	

Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.

Reclass Interfund Charges for Services as a department expense reduction rather than fund revenue per accounting standards GASB Codification 1800.01.

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
RECREATION FUND					
Program Revenue					
12-30-30	Youth Basketball Revenue	7,200	.00	7,200	
12-30-31	Youth Baseball/Softball Revenu	9,900	.00	9,900	
12-30-33	Youth Football Revenue	14,450	.00	14,450	
12-30-35	Terrace Days Donations	7,100	.00	7,100	
12-30-37	Soccer Program Revenue	5,400	.00	5,400	
12-30-39	Summer Programs	500	.00	500	
12-30-40	Girls Volleyball	1,169	.00	1,169	
	Total Program Revenue:	45,719	.00	45,719	
Contributions & Transfers					
12-31-40	Transfer in from General Fund	19,164	.00	19,164	
	Total Contributions & Transfers:	19,164	.00	19,164	
Program Expenditures					
12-40-11	Salaries and Wages	3,300	.00	3,300	
12-40-13	Employees Benefits	330	.00	330	
12-40-40	Summer Programs	500	.00	500	
12-40-42	Volleyball Program	1,058	.00	1,058	
12-40-45	Baseball/Softball Program	12,539	.00	12,539	
12-40-49	Basketball Program	6,514	.00	6,514	
12-40-52	Football Program	16,656	.00	16,656	
12-40-57	Soccer Program	4,886	.00	4,886	
12-40-58	Terrace Days	19,100	.00	19,100	
	Total Program Expenditures:	64,883	.00	64,883	
	RECREATION FUND Revenue Total:	64,883	.00	64,883	
	RECREATION FUND Expenditure Total:	64,883	.00	64,883	
	Net Total RECREATION FUND:	.00	.00	.00	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
REFUSE ENTERPRISE FUND					
NONOPERATING REVENUES					
49-36-10	Interest Earned	5,940	.00	5,940	
Total NONOPERATING REVENUES:		5,940	.00	5,940	
OPERATING REVENUES					
49-37-01	Late Fees/ Penalties	6,500	.00	6,500	
49-37-50	Refuse Service Charges	512,147	.00	512,147	
Total OPERATING REVENUES:		518,647	.00	518,647	
CONTRIBUTIONS & TRANSFERS					
49-39-26	Charges for services - G/F	3,849	.00	3,849	
Total CONTRIBUTIONS & TRANSFERS:		3,849	.00	3,849	
OPERATING EXPENSES					
49-70-24	Office Supplies	500	.00	500	
49-70-28	Franchise Fee	15,364	.00	15,364	
49-70-30	Utility Bill Printing/Mailing	6,000	.00	6,000	
49-70-31	Professional and Technical	500	.00	500	
49-70-34	Waste Collection	244,000	.00	244,000	
49-70-35	Waste Disposal	147,000	.00	147,000	
49-70-46	Services and Supplies	12,000	.00	12,000	
49-70-71	Charges for Services - GF 10	77,464	.00	77,464	
49-70-72	Charges for services- Water 50	21,759	.00	21,759	
Total OPERATING EXPENSES:		524,587	.00	524,587	
CONTRIBUTIONS & TRANSFERS					
49-75-08	Transfer out G/F nonoperating	3,849	.00	3,849	
Total CONTRIBUTIONS & TRANSFERS:		3,849	.00	3,849	
REFUSE ENTERPRISE FUND Revenue Total:		528,436	.00	528,436	
REFUSE ENTERPRISE FUND Expenditure Total:		528,436	.00	528,436	
Net Total REFUSE ENTERPRISE FUND:		.00	.00	.00	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
WATER ENTERPRISE FUND					
NONCAPITAL FINANCING REVENUE					
50-33-00	CDBG Funds	232,503	.00	232,503	
Total NONCAPITAL FINANCING REVENUE:		232,503	.00	232,503	
NONOPERATING REVENUES					
50-36-10	Interest Earned	25,000	.00	25,000	
Total NONOPERATING REVENUES:		25,000	.00	25,000	
OPERATING REVENUES					
50-37-01	Late Fees/ Penalties	16,000	.00	16,000	
50-37-02	Misc. Revenue	5,000	.00	5,000	
50-37-10	Water Service Charges	1,148,610	.00	1,148,610	
50-37-20	Water Connection Fees	5,000	.00	5,000	
50-37-70	Contract Services	45,000	.00	45,000	
Total OPERATING REVENUES:		1,219,610	.00	1,219,610	
CAPITAL CONTRIBUTIONS & TRANSF					
50-39-04	IRS BABs Interest Credit	5,938	.00	5,938	
50-39-05	Outside Revenue Sources	.00	31,312	31,312	
50-39-10	Impact Fees	10,000	.00	10,000	
50-39-11	Charges for Services - CPF 55	50,276	.00	50,276	
50-39-12	Charges for services - Refuse	21,759	.00	21,759	
50-39-16	Charges for Services -Storm 52	50,276	.00	50,276	
50-39-18	Charges for Services -Sewer 51	100,553	.00	100,553	
50-39-19	Due from Debt Service Fund 65	16,863	.00	16,863	
50-39-26	Charges for Services G/F	64,072	.00	64,072	
50-39-30	Use of Beginning Fund Balance	.00	1,832,004	1,832,004	
Total CAPITAL CONTRIBUTIONS & TRANSF:		319,737	1,863,316	2,183,053	
OPERATING EXPENSES					
50-70-21	Memberships, books, subscrip	1,800	.00	1,800	
50-70-23	Travel & Training	1,515	.00	1,515	
50-70-24	Office Supplies	825	.00	825	
50-70-25	Equipment O & M	1,500	.00	1,500	
50-70-27	Utilities	3,639	.00	3,639	
50-70-28	Franchise fees	34,458	.00	34,458	
50-70-30	Utility Bill Printing/Mailing	6,000	.00	6,000	
50-70-31	Professional and Technical	10,000	.00	10,000	
50-70-32	Weber Basin Water	212,955	.00	212,955	
50-70-35	S/O Wheeling Agreement	2,878	.00	2,878	
50-70-42	Secondary Water Fees	1,750	.00	1,750	
50-70-45	Services and Supplies	25,000	.00	25,000	
50-70-50	Impact Fee Projects	10,000	.00	10,000	
50-70-52	Fleet Insurance	1,300	.00	1,300	
50-70-71	Charges for services G/F	309,857	.00	309,857	
Total OPERATING EXPENSES:		623,477	.00	623,477	
CAPITAL PROJECTS					
50-71-05	CW5 - 500 West Waterline	.00	164,978	164,978	

5350 S. Boring Damage

Appropriate fund balance for outstanding capital projects/equipment from prior year.

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
50-71-06	CW6 Tank #1 Rehabilitation	247,859	165,659	413,518	
50-71-07	CW7 WELL#1	.00	82,000	82,000	
50-71-17	CW17 300 E - 5050 S to 5100 S	.00	65,000	65,000	
50-71-30	CW30	.00	28,598	28,598	
50-71-37	CW37 Zone B Looping	55,000	170,000	225,000	
50-71-39	CW 39 500 W TANK LINE CTRL VL	.00	25,000	25,000	
50-71-40	CW40	175,540	.00	175,540	
50-71-46	CW46 waterline 10" 5050S 150W	.00	100,000	100,000	
50-71-47	CW47 5150S, 150-300E	.00	100,000	100,000	
50-71-51	CW51 Southpointe Dr. laterals	15,000	35,000	50,000	
50-71-52	5350 S. Waterline Boring Damag	.00	31,312	31,312	
50-71-80	Public Works Facility	.00	368,906	368,906	
Total CAPITAL PROJECTS:		493,399	1,336,453	1,829,852	
CAPITAL EQUIPMENT					
50-73-01	Electronic Meters	60,000	220,640	280,640	
50-73-02	Capital Equipment	15,000	184,572	199,572	
50-73-03	Fleet Replacements	15,000	121,651	136,651	
Total CAPITAL EQUIPMENT:		90,000	526,863	616,863	
DEBT SERVICE					
50-74-05	Bond Interest Series 2010A	15,534	.00	15,534	
50-74-10	Bond Principal Series 2010A	108,100	.00	108,100	
50-74-20	Bond Series 2010B Principal	21,255	.00	21,255	
50-74-25	Bond Series 2010B Interest	12,107	.00	12,107	
50-74-26	Bond Interest Sales (SID)Ser13	1,696	.00	1,696	
50-74-27	Bond Principal Sales(SID)Ser13	15,167	.00	15,167	
50-74-29	Bond Series 2017 Interest	160,175	.00	160,175	
50-74-30	Bond Series 2017 Principal	175,000	.00	175,000	
Total DEBT SERVICE:		509,034	.00	509,034	
CONTRIBUTIONS & TRANSFERS					
50-75-08	Transfer out G/F nonoperating	64,072	.00	64,072	
50-75-09	Due to DSF 65 - Ser2010B Princ	9,314	.00	9,314	
50-75-10	Due to DSF 65 - Ser2010B Inter	5,306	.00	5,306	
50-75-11	Due to Storm Fund 52- Ser10B P	1,432	.00	1,432	
50-75-12	Due to Storm Fund 52- Ser10B I	816	.00	816	
Total CONTRIBUTIONS & TRANSFERS:		80,940	.00	80,940	
WATER ENTERPRISE FUND Revenue Total:		1,796,850	1,863,316	3,660,166	
WATER ENTERPRISE FUND Expenditure Total:		1,796,850	1,863,316	3,660,166	
Net Total WATER ENTERPRISE FUND:		.00	.00	.00	

Roll over unspent project budgets from the prior year.

Roll over unspent capital equipment budgets from the prior year.

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
SEWER ENTERPRISE FUND					
NONOPERATING REVENUES					
51-36-10	Interest Earned	15,000	.00	15,000	
Total NONOPERATING REVENUES:		15,000	.00	15,000	
OPERATING REVENUES					
51-37-01	Late Fees/ Penalties	15,000	.00	15,000	
51-37-02	Misc. Revenue	5,000	.00	5,000	
51-37-30	Sewer Service Charges	1,158,021	.00	1,158,021	
51-37-40	Sewer Connection Fees	4,800	.00	4,800	
Total OPERATING REVENUES:		1,182,821	.00	1,182,821	
CAPITAL CONTRIBUTIONS & TRANSF					
51-39-04	IRS BABs Interest Credit	4,807	.00	4,807	
51-39-10	Impact Fees	9,000	.00	9,000	
51-39-19	Due from Debt Service Fund 65	15,566	.00	15,566	
51-39-25	Use of Beginning Fund Balance	.00	665,565	665,565	
51-39-26	Charges for Services G/F	1,687	.00	1,687	
Total CAPITAL CONTRIBUTIONS & TRANSF:		31,060	665,565	696,625	
OPERATING EXPENSES					
51-70-20	Memberships, Books, Subscripti	650	.00	650	
51-70-23	Travel and Training	250	.00	250	
51-70-24	Office Supplies	830	.00	830	
51-70-25	Equipment O & M	2,000	.00	2,000	
51-70-28	Franchise Fees	34,741	.00	34,741	
51-70-30	Utility Bill Printing /Mailing	6,000	.00	6,000	
51-70-31	Professional and Technical	10,000	.00	10,000	
51-70-33	Central Weber Sewer	512,880	.00	512,880	
51-70-46	Services and Supplies	10,000	.00	10,000	
51-70-50	Impact Fee Projects	9,000	.00	9,000	
51-70-52	Fleet Insurance	1,300	.00	1,300	
51-70-71	Charges for Services - GF	232,393	.00	232,393	
Total OPERATING EXPENSES:		820,044	.00	820,044	
CAPITAL PROJECTS					
51-72-03	SS5 375 W - 5000 to 4800 S	.00	37,000	37,000	
51-72-08	SS8 4850-4800 S Outfall line	.00	85,000	85,000	
51-72-18	SS18 LIN 500 W & 4525 S-4900 S	.00	62,584	62,584	
51-72-20	SS20 Retaining Wall/Manholes	60,000	150,000	210,000	
51-72-21	SS21 repair line under railroa	10,000	29,000	39,000	
51-72-22	SS22 4750 S, 300-350 W	10,000	70,000	80,000	
51-72-23	SS23	40,470	.00	40,470	
Total CAPITAL PROJECTS:		120,470	433,584	554,054	
CAPITAL EQUIPMENT					
51-73-02	Capital Equipment	20,000	139,625	159,625	
51-73-03	Fleet Replacements	10,000	92,356	102,356	

Appropriate fund balance for outstanding capital projects/equipment from prior year.

Roll over unspent capital project budgets from the prior year.

Roll over unspent capital equipment budgets from the prior year.

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
Total CAPITAL EQUIPMENT:		30,000	231,981	261,981	
DEBT SERVICE					
51-74-05	Bond Interest Series 2010A	10,907	.00	10,907	
51-74-10	Bond Principal Series 2010A	75,900	.00	75,900	
51-74-12	Bond Series 2010C Interest	7,489	.00	7,489	
51-74-14	Bond Series 2010C Principal	19,800	.00	19,800	
51-74-26	Bond Interest Sales (SID)Ser13	1,566	.00	1,566	
51-74-27	Bond Principal Sales(SID)Ser13	14,000	.00	14,000	
Total DEBT SERVICE:		129,662	.00	129,662	
CONTRIBUTIONS AND TRANSFERS					
51-75-05	Charges for Services Water 50	100,554	.00	100,554	
51-75-08	Transfer out G/F nonoperating	1,687	.00	1,687	
51-75-09	Due to DSF 65 - Ser2010C Inter	6,295	.00	6,295	
51-75-10	Due to DSF 65 - Ser10C Princip	16,643	.00	16,643	
51-75-11	Due to Storm Fund 52 -Ser10C I	968	.00	968	
51-75-12	Due to Storm Fund 52 -Ser10C P	2,559	.00	2,559	
Total CONTRIBUTIONS AND TRANSFERS:		128,706	.00	128,706	
SEWER ENTERPRISE FUND Revenue Total:		1,228,881	665,565	1,894,446	
SEWER ENTERPRISE FUND Expenditure Total:		1,228,882	665,565	1,894,447	
Net Total SEWER ENTERPRISE FUND:		1-	.00	1-	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
STORM WATER ENTERPRISE FUND					
NONOPERATING REVENUES					
52-36-10	Interest Earned	8,000	.00	8,000	
Total NONOPERATING REVENUES:		8,000	.00	8,000	
OPERATING REVENUES					
52-37-01	Late Fees/ Penalties	5,000	.00	5,000	
52-37-10	Storm Water Service Charges	469,537	.00	469,537	
Total OPERATING REVENUES:		474,537	.00	474,537	
CAPITAL CONTRIBUTIONS & TRANSF					
52-39-10	Impact Fees	5,000	.00	5,000	
52-39-17	Due from Water Fund 50 -Ser10B	2,248	.00	2,248	
52-39-18	Due from Sewer Fund 51	3,527	.00	3,527	
52-39-19	Due from Debt Service Fund 65	6,485	.00	6,485	
52-39-26	Charges for Servics G/F nonop	18,472	.00	18,472	
52-39-30	Use of Beginning Fund Balance	.00	542,552	542,552	
Total CAPITAL CONTRIBUTIONS & TRANSF:		35,732	542,552	578,284	
OPERATING EXPENSES					
52-70-21	Memberships, Books, Subscripts	2,500	.00	2,500	
52-70-23	Travel & Training	1,000	.00	1,000	
52-70-24	Office Supplies	500	.00	500	
52-70-26	Equipment O&M	2,500	.00	2,500	
52-70-28	Franchise Fees	14,086	.00	14,086	
52-70-30	Utility Bill Printing /Mailing	6,000	.00	6,000	
52-70-31	Professional and Technical	13,450	.00	13,450	
52-70-42	Secondary Water Fees	675	.00	675	
52-70-46	Services and Supplies	15,000	.00	15,000	
52-70-50	Impact Fee Projects	5,000	.00	5,000	
52-70-52	Fleet Insurance	800	.00	800	
52-70-71	Charges for Services - GF	187,983	.00	187,983	
Total OPERATING EXPENSES:		249,494	.00	249,494	
CAPITAL PROJECTS					
52-71-05	SD6 3500 S \$ 100 E	57,977	102,932	160,909	
52-71-16	SD16 Relief Line 4850 S-300 W	.00	110,000	110,000	
52-71-18	SD18 Relief line 300 W -4800 S	.00	30,000	30,000	
52-71-19	SD19 4300 S w/land drain	.00	75,000	75,000	
52-71-21	SD21 Intersection Improvements	57,180	61,030	118,210	
Total CAPITAL PROJECTS:		115,157	378,962	494,119	
CAPITAL EQUIPMENT					
52-73-02	Capital Equipment	15,000	88,000	103,000	
52-73-03	Fleet Replacements	5,000	75,590	80,590	
Total CAPITAL EQUIPMENT:		20,000	163,590	183,590	
DEBT SERVICE					
52-74-05	Bond Interest Series 2010A	6,610	.00	6,610	

Appropriate fund balance for outstanding capital projects/equipment from prior year.

Roll over unspent capital project budgets from the prior year.

Roll over unspent capital equipment budgets from the prior year.

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
52-74-10	Bond Principal Series 2010A	46,000	.00	46,000	
52-74-12	Bond Interest Rev Ser2010BC	1,784	.00	1,784	
52-74-14	Bond Principal Rev Ser2010BC	3,991	.00	3,991	
52-74-26	Bond Interest Sales (SID)Ser13	652	.00	652	
52-74-27	Bond Principal Sales(SID)Ser13	5,833	.00	5,833	
Total DEBT SERVICE:		64,870	.00	64,870	
CONTRIBUTIONS AND TRANSFERS					
52-75-05	Charges for Services Water 50	50,276	.00	50,276	
52-75-08	Transfer out G/F nonoperating	18,472	.00	18,472	
Total CONTRIBUTIONS AND TRANSFERS:		68,748	.00	68,748	
STORM WATER ENTERPRISE FUND Revenue Total:					
		518,269	542,552	1,060,821	
STORM WATER ENTERPRISE FUND Expenditure Total:					
		518,269	542,552	1,060,821	
Net Total STORM WATER ENTERPRISE FUND:					
		.00	.00	.00	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
PARKS & OPEN SPACES C I P FUND					
Revenues					
53-35-05	Impact Fees	5,000	.00	5,000	
Total Revenues:		5,000	.00	5,000	
Contributions & Transfers					
53-36-20	Transfer in from General Fund	15,000	.00	15,000	
53-36-25	Transfer in from CIP Fund	.00	20,000	20,000	
Total Contributions & Transfers:		15,000	20,000	35,000	
Other Improvements					
53-70-50	Impact Fee Projects	5,000	.00	5,000	
Total Other Improvements:		5,000	.00	5,000	
Rohmer Park Improvements					
53-71-04	Parking Lots	15,000	.00	15,000	
53-71-15	PK15 Rohmer Park Improvements	.00	20,000	20,000	
Total Rohmer Park Improvements:		15,000	20,000	35,000	
PARKS & OPEN SPACES C I P FUND Revenue Total:		20,000	20,000	40,000	
PARKS & OPEN SPACES C I P FUND Expenditure Total:		20,000	20,000	40,000	
Net Total PARKS & OPEN SPACES C I P FUND:		.00	.00	.00	

Transfer in from Capital Projects Fund for Rohmer Park camera system.

Rohmer Park camera system. See attached staff report.

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
Capital Projects Fund					
Contributions and Transfers					
55-39-25	Transfer in from GF	119,933	.00	119,933	Appropriate fund balance for outstanding capital projects/equipment from prior year.
55-39-29	Transfer from GF - Road Funds	361,386	.00	361,386	
55-39-43	Use of Fund Balance - Class C	.00	436,744	436,744	
55-39-44	Use of Fund Balance - General	35,013	214,588	249,601	
Total Contributions and Transfers:		516,332	651,332	1,167,664	
Expenditures					
55-40-41	Charges for Services Water 50	50,276	.00	50,276	Transfer funds to Parks CIP Fund for Rohmer Park camera system.
55-40-42	Transfer to DSF 65	81,688	.00	81,688	
55-40-46	Transfer to Parks/Fire CIP	.00	20,000	20,000	
Total Expenditures:		131,964	20,000	151,964	
Road Maintenance					
55-41-02	RS2	257,868	199,047	456,915	Roll over unspent capital project budgets from the prior year.
Total Road Maintenance:		257,868	199,047	456,915	
Road Fleet					
55-42-01	RF1	10,000	146,927	156,927	Roll over unspent capital project budgets from the prior year.
55-42-02	Road Equipment	.00	30,842	30,842	
Total Road Fleet:		10,000	177,769	187,769	
Road Reconstruction Projects					
55-43-08	300 West Road Project	60,000	59,928	119,928	Roll over unspent capital project budgets from the prior year.
Total Road Reconstruction Projects:		60,000	59,928	119,928	
Buildings					
55-45-04	BM4	26,500	76,890	103,390	Roll over unspent capital project budgets from the prior year.
Total Buildings:		26,500	76,890	103,390	
Information Technology					
55-50-01	IT Replacements/Upgrades	10,000	33,953	43,953	Roll over unspent capital project budgets from the prior year.
Total Information Technology:		10,000	33,953	43,953	
Non-Road Fleet					
55-60-01	Fleet Replacements Non-Streets	10,000	59,611	69,611	Roll over unspent capital project budgets from the prior year.
55-60-02	Equipment Non-Streets	10,000	24,134	34,134	
Total Non-Road Fleet:		20,000	83,745	103,745	
Capital Projects Fund Revenue Total:		516,332	651,332	1,167,664	
Capital Projects Fund Expenditure Total:		516,332	651,332	1,167,664	
Net Total Capital Projects Fund:		.00	.00	.00	

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
Debt Service Fund					
REVENUES					
65-39-10	GO Property Taxes	391,819	.00	391,819	
65-39-30	Due from CPF 55	81,688	.00	81,688	
65-39-31	Due from SID 66	81,685	.00	81,685	
65-39-32	Due from Water Fund 50	14,620	.00	14,620	
65-39-33	Due from Sewer Fund 51	22,938	.00	22,938	
65-39-41	Use of fund balance	1,750	.00	1,750	
Total REVENUES:		594,500	.00	594,500	
EXPENDITURES					
65-40-52	Bond Interest GO Ref Ser 2015	16,819	.00	16,819	
65-40-53	Bond Principal GO Ref Ser 2015	375,000	.00	375,000	
65-40-54	Muni Equipment Lease Principal	44,926	.00	44,926	
65-40-55	Muni Equipment Lease Interest	1,704	.00	1,704	
65-40-56	Bond Principal Sales Tax Ser13	70,000	.00	70,000	
65-40-57	Bond Interest Sales Tax Ser13	7,828	.00	7,828	
65-40-58	Bond Princial Wtr Swr Ser10BC	25,957	.00	25,957	
65-40-59	Bond Interest Wtr Swr Ser10BC	11,601	.00	11,601	
65-40-63	Other	1,750	.00	1,750	
Total EXPENDITURES:		555,585	.00	555,585	
CONTRIBUTIONS & TRANSFERS					
65-75-09	Due to Water Fund 50	16,863	.00	16,863	
65-75-10	Due to Sewer Fund 51	15,566	.00	15,566	
65-75-11	Due to Storm Fund 52	6,485	.00	6,485	
Total CONTRIBUTIONS & TRANSFERS:		38,914	.00	38,914	
Debt Service Fund Revenue Total:		594,500	.00	594,500	
Debt Service Fund Expenditure Total:		594,499	.00	594,499	
Net Total Debt Service Fund:		1	.00	1	

Account Number	Account Title	07/18-09/18	2017 - 2018	2018-19	Budget Adj Justification
		Cur YTD Budget	Budget Adj (+/-)	Final Adjusted Budget	
SID Capital Projects Fund					
Revenue					
66-39-10	Owner Assessment Collections	80,935	.00	80,935	
66-39-41	Use of Beginning Fund Balance	885	.00	885	
	Total Revenue:	81,820	.00	81,820	
Operating Expenditures					
66-40-63	Charges for services G/F	135	.00	135	
	Total Operating Expenditures:	135	.00	135	
Department: 55					
66-55-02	Tranfer to DSF 65	81,685	.00	81,685	
	Total Department: 55:	81,685	.00	81,685	
	SID Capital Projects Fund Revenue Total:	81,820	.00	81,820	
	SID Capital Projects Fund Expenditure Total:	81,820	.00	81,820	
	Net Total SID Capital Projects Fund:	.00	.00	.00	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	
REDEVELOPMENT AGENCY FUND					
INTERGOVERNMENTAL REVENUE					
70-31-10	Tax Increment - Southeast	535,046	.00	535,046	Adams Ave road reconstruction project. Remaining STP funds.
70-31-11	Tax Increment - Central B/D	26,473	.00	26,473	
70-31-14	Grants	.00	322,813	322,813	
Total INTERGOVERNMENTAL REVENUE:		561,519	322,813	884,332	
CONTRIBUTIONS & TRANSFERS					
70-39-40	Use of Beginning Fund Balance	1,492,544	375,870	1,868,414	Appropriate fund balance for outstanding capital projects.
Total CONTRIBUTIONS & TRANSFERS:		1,492,544	375,870	1,868,414	
OPERATING EXPENDITURES					
70-40-11	Salaries and Wages	14,400	.00	14,400	Rollover unspent capital project funds.
70-40-13	Benefits	1,400	.00	1,400	
70-40-21	Memberships, Books, Subscripti	2,800	.00	2,800	
70-40-23	Travel and Training	1,000	.00	1,000	
70-40-50	Charges for services GF 10	6,661	.00	6,661	
Total OPERATING EXPENDITURES:		26,261	.00	26,261	
CENTRAL BUSINESS DISTRICT					
70-44-48	Redevelopment Projects CBD	231,294	26,110	257,404	Rollover unspent capital project funds.
Total CENTRAL BUSINESS DISTRICT:		231,294	26,110	257,404	
SOUTHEAST PROJECT AREA					
70-45-46	Adams Avenue Reconstruction	.00	346,255	346,255	Rollover unspent capital project funds for outstanding projects.
70-45-48	Capital Projects - Southeast	1,780,975	131,318	1,912,293	
70-45-49	5350 South Roadway	.00	195,000	195,000	Appropriate \$195,000 for the 5350 South Roadway project.
70-45-70	Transfer to General Fund 10	15,533	.00	15,533	
Total SOUTHEAST PROJECT AREA:		1,796,508	672,573	2,469,081	
REDEVELOPMENT AGENCY FUND Revenue Total:		2,054,063	698,683	2,752,746	
REDEVELOPMENT AGENCY FUND Expenditure Total:		2,054,063	698,683	2,752,746	
Net Total REDEVELOPMENT AGENCY FUND:		.00	.00	.00	
Net Grand Totals:		.00	.00	.00	

Account Number	Account Title	07/18-09/18		2018-19	Budget Adj Justification
		Cur YTD Budget	2017 - 2018 Budget Adj (+/-)	Final Adjusted Budget	

Report Criteria:

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City of Washington Terrace
Redevelopment Agency Meeting
Tuesday, October 16, 2018
following the Regular City Council Meeting
City Hall Council Chambers
5249 South 400 East, Washington Terrace City

1. **ROLL CALL**

2. **INTRODUCTION OF GUESTS**

3. **CONSENT ITEMS**

Any point of order or issue regarding items on the Agenda or the order of the agenda need to be addressed here prior to the approval of the agenda.

3.1 **APPROVAL OF AGENDA**

3.2 **APPROVAL OF MEETING MINUTES FROM SEPTEMBER 18, 2018**

4 **SPECIAL ORDER**

Special orders will proceed as follows: Chair introduction of item, staff/applicant presentation, questions by Board, Chair opens public hearing, citizen input; Chair closes public hearing, then Board final discussion.

4.1 PUBLIC HEARING: TO HEAR COMMENT ON AMENDING THE FISCAL YEAR 2019 BUDGET

5. **NEW BUSINESS**

4.1 **MOTION/RESOLUTION 18-11: AMENDMENT TO THE FISCAL YEAR 2019 BUDGET**

6. **COMMENTS CONSIDERED**

7. **ADJOURNMENT OF MEETING: CHAIR ALLEN**

CERTIFICATE OF POSTING

I, Amy Rodriguez, The undersigned duly appointed City Recorder of the City of Washington Terrace do hereby certify that the above agenda was posted in three public places within the City limits and sent to the *Standard Examiner* at least 24 hours prior to the meeting.

For Packet Information, please visit our website at www.washingtonterracecity.org

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3 **City of Washington Terrace**
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5 Minutes of a Redevelopment Meeting
6 Held on September 18, 2018
7 Immediately following the Regular City Council Meeting
8 City Hall, 5249 South 400 East, Washington Terrace City,
9 County of Weber, State of

10
11 **CHAIR, BOARD, AND STAFF MEMBERS PRESENT**

12 Chair Allen
13 Board Member Monsen
14 Board Member Brown - excused
15 Board Member Weir
16 Vice- Chair Barker
17 Board Member West
18 Public Works Director Steve Harris
19 Fire Chief Kasey Bush
20 City Manager Tom Hanson
21 Secretary Amy Rodriguez

22
23 **Others Present**

24 Charles and Reba Allen, James and Cathy Craynor
25

26 **1. ROLL CALL**

27
28 **2. INTRODUCTION OF GUESTS**

29
30 **3. CONSENT ITEMS**

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32 **3.1 APPROVAL OF AGENDA**

33 **3.2 APPROVAL OF MEETING MINUTES FROM JULY 17, 2018**

34 Items 3.1 and 3.2 were approved by general consent.
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36 **4. NEW BUSINESS**

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38 **4.1 MOTION: APPROVAL TO AWARD THE CONTRACT FOR THE 5350**
39 **SOUTH ROAD RECONSTRUCTION PROJECT**

40 Hanson stated that this roadway and infrastructure is in the RDA area and also supports the new
41 Medical Building to be constructed. Harris stated that the bids were opened last week. He stated
42 that all 5 of the bids were below our cost estimate. Harris stated that the Wardell Brothers were
43 the lowest bidders. Harris stated that the road was not on the radar as a road that needed
44 rebuilding. Harris stated that the bus re-routes have put much strain and damage on the road.
45 Harris stated that staff is recommending that the project be staffed through the RDA for
46 \$205,174, which would include the bid from the Wardell Brothers, as well as material testing to

47 ensure that the road is well done. Harris stated that the bids came in within narrow range of each
48 other. Harris stated that this is the road damaged by the boring company earlier in the year.
49 Harris stated that we will be asking the company who caused the damage to pay for that part of
50 the road to be repaired.

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**Motion by Board Member Monsen
Seconded by Board Member Barker
To award the contract for the 5350 South
Road Reconstruction Project to Wardell Brothers Construction for \$170,174.00
And authorize funding of an addition \$40,000 for
materials, testing, and other contingencies
And that a portion of the project cost will be aggressively sought
After to offset the damage occurred to the east end of 5350 South
Approved unanimously (4-0)**

64 **5. COMMENTS CONSIDERED**

65 There were no comments considered.

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67 **6. ADJOURNMENT OF MEETING: CHAIR ALLEN**

68 Chair Allen adjourned the meeting into the regular session at 7:17 p.m.

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Date Approved

City Recorder

City Council Staff Report

Author: Tom Hanson
Subject: RDA Budget Adjustment
Date: October 16, 2018
Type of Item: Action item



Summary: This item is a follow-up to the approval for the road reconstruction on 5350 South between Adam's Avenue and Ridgeline Drive. This project is in direct response to the need to support the new medical building being constructed on property adjacent to the roadway. This project is anticipated to have a base cost of \$170,174.00 plus \$35,000 for engineering and change orders. Additionally, there have been significantly more soft spots discovered in the project requiring a potential \$20,000 requirement to complete the project.

Description:

A. **Topic:** RDA budget adjustment to support the reconstruction of 5350 South for \$225,174.00.

B. **Background:** The RDA board approved the 5350 South road reconstruction project on September 19, 2018 in order to support the new medical building being constructed directly adjacent to 5350 South. This adjustment is required to budgetarily fund the reconstruction project.

The contract amount for this project is \$170,174.00. The engineering and contingency was approved for \$35,000.00. An additional contingency amount of \$20,000.00 is requested at this time to fund the extensive soft spots discovered during the construction process. The additional 20K will only be spent on the project if it is justifiably required for additional stabilization of the roadway.

C. **Analysis:** After evaluating the project and the formerly mentioned approval on September 19th, staff would recommend the approval of this budget adjustment to ensure adequate funding for the completion of the 5350 South road reconstruction project.

City of Washington Terrace
County of Weber, State of Utah

RESOLUTION NO. 18-11

**A RESOLUTION AMENDING THE WASHINGTON TERRACE
REDEVELOPMENT AGENCY FISCAL YEAR 2018-2019 BUDGET**

WHEREAS, it is the desire of the Redevelopment Agency Board of the City of Washington Terrace to continue to function in an efficient and cost efficient manner in providing the citizens with a safe and healthy environment; and

WHEREAS, the Washington Terrace Redevelopment Agency Board deems it necessary to amend the Fiscal Year 2018- 2019 Redevelopment Agency Budget as detailed in the attached budget worksheet.

NOW THEREFORE BE IT RESOLVED by the Redevelopment Agency Board of Washington Terrace City to amend the Redevelopment Agency Fiscal Year 2018- 2019 budget as attached hereto.

APPROVED this 16th day of October 2018.

City of Washington Terrace

Mark C. Allen, Mayor/ Chair

ATTEST:

(SEAL)

Amy Rodriguez, City Recorder

Roll Call Vote:
Board Member Blair Brown
Board Member Scott Barker
Board Member Scott Monsen
Board Member Larry Weir
Board Member Jeff West

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Net Total REDEVELOPMENT AGENCY FUND:		.00	.00	.00	
Net Grand Totals:		.00	.00	.00	

Adams Ave road reconstruction project.
 Remaining STP funds.

Appropriate fund balance for outstanding
 capital projects.

Rollover unspent capital project funds.

Rollover unspent capital project funds for
 outstanding projects.

Appropriate \$195,000 for the 5350 South
 Roadway project.

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