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City of Washington Terrace

Minutes of a Regular City Council meeting
Held on November 5, 2019
City Hall, 5249 South 400 East, Washington Terrace City,
County of Weber, State of Utah

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MAYOR, COUNCIL, AND STAFF MEMBERS PRESENT

- 11 Mayor Mark C. Allen
12 Council Member Scott Monsen
13 Council Member Blair Brown
14 Council Member Larry Weir
15 Council Member Scott Barker
16 Council Member Jeff West - excused
17 Public Works Director Jake Meibos
18 Maintenance Operations Supervisor Denzil Remington
19 Finance Director Shari' Garrett
20 City Recorder Amy Rodriguez
21 City Manager Tom Hanson
22 Weber County Sheriff Lt. Jeff Pledger

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Others Present

Charles and Reba Allen,

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1. **ROLL CALL** **6:00 P.M.**

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2. **PLEDGE OF ALLEGIANCE**

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3. **WELCOME**

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4. **CONSENT ITEMS**

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4.1 **APPROVAL OF AGENDA**

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4.2 **APPROVAL OF OCTOBER 15, 2019, MEETING MINUTES**

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Items 4.1 and 4.2 were approved by general consent.

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5. **SPECIAL ORDER**

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**5.1 PUBLIC HEARING: A PUBLIC HEARING TO CONSIDER COMMENTS ON
THE FISCAL YEAR 2020 AMENDED BUDGET**

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Garrett stated that the adjustment is the first for the fiscal year and the bulk of the adjustment is rolling over of the capital account proceeds from last year to this year to finish some of the projects. The adjustment also includes a few grants that are scheduled to be drawn upon this year.

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Garrett stated that the sidewalk repair and replacement program has been added to the budget, as well as some security measures for Rohmer Park.

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Mayor Allen opened the public hearing at 6:06 p.m.

48 There were no citizen comments.
49 **Mayor Allen closed the public hearing at 6:07 p.m.**

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51 **6. CITIZEN COMMENTS**
52 There were no citizen comments.

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54 **7. COUNCIL/STAFF RESPONSE AND CONSIDERATION TO CITIZEN**
55 **COMMENTS**
56 Due to lack of citizen comments in item 6, item 7 is unnecessary.

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58 **8. NEW BUSINESS**

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60 **8.1 RESOLUTION 19-30: A RESOLUTION ADOPTING THE FISCAL YEAR**
61 **2020 AMENDED BUDGET**

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63 **Motion by Council Member Barker**
64 **Seconded by Council Member Weir**
65 **To approve Resolution 19-30**
66 **Adopting the FY 2020 amended budget**
67 **Approved unanimously (4-0)**
68 **Roll Call Vote**

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70 **8.2 MOTION: AUTHORIZATION FOR APPROVAL OF THE CONTRACT**
71 **FOR REPAIRS TO WATER TANK #1 TO COMPLETE CDBG (2018) WATER**
72 **TANK UPGRADE PROJECT**

73 Meibos stated that we have received a bid to complete the maintenance portion of the tank project. He
74 stated that it is within our budget for the project. Meibos stated that the project includes an anti-freezing
75 mixer, welding of the floor, secondary manly access, and a few minor repairs on top. He stated that the
76 painting bids came in very high and will have to be re-visited at a later date. He stated that the bid is from
77 Advanced Diving to complete the repairs. The only bid has come in at \$75,462. They have committed to
78 completing the project by the end of the year.
79 Hanson stated that we will remain in compliance with CDBG requirements.

80
81 **Motion by Council Member Monsen**
82 **Seconded by Council Member Weir**
83 **To award the contract for the maintenance of the tank**
84 **To Advanced Diving up to \$80,000**
85 **Approved unanimously (4-0)**

86
87 **8.3 MOTION/ORDINANCE 19-09: APPROVAL OF THE ANNEXATION AND**
88 **GENERAL PLAN**

89 Hanson stated that there is a state requirement to update our Moderate Income Housing Plan and the
90 encompassing plan. He stated that transportation is associated with the plan. Hanson stated that we have
91 followed guidelines and Hanson stated that he feels that we have a good plan in place that will pass
92 through the state and will be useful for future planning within the City.
93 Hanson stated that we updated the plan and added our infill ordinance, we showed zoning changes that
94 we have made, and we showed that we have linked in transportation within the public transportation area.
95 Hanson stated that the plan shows that the city is thinking about issues that the state would like to see.

96 Hanson stated that it is a working document that helps sets the tone of the city.
97 Mayor Allen stated that there are 23 recommendations in state law and the city only had to pick 3 of them
98 for the plan.
99

100 **Motion by Council Member Barker**
101 **Seconded by Council Member Weir**
102 **To approve Ordinance 19-09 approving**
103 **The annexation and general plan**
104 **Approved unanimously (3-1)**
105 **Roll Call Vote**
106 **Council Member Monsen –Nay**
107 **Council Member Brown- Aye**
108 **Council Member Weir- Aye**
109 **Council Member Barker- Aye**
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111 **8.4 MOTION/RESOLUTION 19-29: APPROVAL OF THE BI-ANNUAL MODERATE**
112 **INCOME HOUSING REPORT**
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114 **Motion by Council Member Brown**
115 **Seconded by Council Member Weir**
116 **To approve Resolution 19-29 approving**
117 **The 2019 Moderate Income Housing Report**
118 **Approved unanimously (4-0)**
119 **Roll Call Vote**
120

121 **9. COUNCIL COMMUNICATION WITH STAFF**

122 Council Member Weir stated that our speed light on Ridgeline Drive is hidden behind a tree.
123

124 Council Member Brown thanked Meibos for getting started on the street projects.

125 Council Member Brown showed pictures of mobile signs that a resident is putting up on his trailer and
126 around the area. Hanson stated that he followed up with Monroe and stated that there will be an agenda
127 item on the next meeting.

128 Council Member Brown stated that he spoke to Garrett about the business license study that we would be
129 conducting this year. He stated that he feels that \$5000-12000 on a study is too much when licensing only
130 brings in \$80000. He would like to know if staff would be able to do the study in house. Hanson stated
131 that the licensing fees have to be defensible and a document must be created that is unique to our city. He
132 stated that the evaluation needs to be vetted and presented in a way that is defensible. He stated that we
133 have to be able to justify our disproportionate fees.
134

135 Council Member Barker asked if we would have time to invite some representatives from the state to
136 answer questions about road funds and other issues at our retreat. Hanson stated that he wants to be
137 responsive to what Council would like to see. Council Member Weir agreed that it would be a good idea
138 for the retreat.
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140 **10. ADMINISTRATION REPORTS**

141 Hanson stated that the people on the boring claim has changed adjustors.

142 Hanson stated that the Planning Commission meeting will focus on a new cannibus regulations.
143 ordinance.
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- 145 11. **UPCOMING EVENTS**
146 **November 11th: City Hall Closed in honor of Veteran’s Day**
147 **November 19th: City Council Meeting (Board of Canvass Meeting)**
148 **November 14th : Planning Commission Meeting (tentative)**
149 **November 28th-29th: City Offices closed for Thanksgiving**
150 **December 3rd: City Council Meeting**
151 **December 7th: City Council Retreat**

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153 12. **ADJOURN THE MEETING: MAYOR ALLEN**
154 **Mayor Allen adjourned the meeting at 6:53 p.m.**

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156 13. **RDA MEETING (Immediately following the City Council Meeting)**

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Date Approved City Recorder