

Washington Terrace City  
**Consolidated Fee Schedule**

Administration	FY 2024 Org Adopted Res 23-10 (6/23)
Candidate Filing Fee	\$ 25.00
City Zoning Maps	
11"x17"	1.00
17"x24"	4.00
Copies/reproduction	0.50
Credit Card/EFT Convenience Fee per transaction(1)(1.2)	Refer to note 1 & 1.2
Return Check	25.00
GRAMA Records Request	0.50/page
Payroll deductions (non-city sponsored)	\$5 /deduction/ pay period
Standard Labor Rate for City billed services (1.3)	55.00 / hr
Standard Equipment Rate for City billed services (1.4)	Refer to note 1.4

(1) Credit card convenience fee, 3% for transactions over \$300. Amended Jan. 2019 Res 19-01  
(1.2) 2% for non-utility service payments. Fee discontinued for utility service payments. Amended Jan. 2019 Res 19  
(1.3) Per hour, per employee labor rate for nonexempt employees.  
(1.4) Based on the Schedule of Equipment Rates | US Department of Homeleand Security | FEMA  
<https://www.fema.gov/assistance/public/schedule-equipment-rates>

Animal Control	
Reclaim/Transport	
after hours impound	75.00
transportation	50.00
temp holding kennel	23.00
trapped animal transport	20.00
Trap Rental	
per week	15.00
Licensing	
altered	10.00
unaltered	25.00
senior citizen (over 65)	
altered	5.00
unaltered	10.00
duplicate tag	5.00
late fee	20.00
Microchipping	15.00

Building Permits & Planning Fees	
<b>Plannings Fees (3)</b>	
planning commission review	495.00
development review fee	200.00
conditional use permit	270.00
subdivision & engineer review	\$495 plus \$60 / lot
zoning amendment or rezone request	496.00
apartment complex	\$495 plus 40 / unit
commercial engineering review	500.00
subdivision off-site improvement inspection	Actual cost
board of adjustments request	300.00
excavation permit (bond or deposit*)	47.47
annexation fee	1,000.00
site plan fee	395.00
<b>Excavation &amp; Right-of-Way Encroachment (3.1)</b>	
Permit	100.00
Performance Bond	2,000.00
Major Performance Bond	50,000.00
Road cut fee	\$4.00 sq. ft.
No permit fine	200.00
Soft Surface Boring Fee	\$125 per 1,000 LF
Road Crossing Boring Fee	\$150 per Road Crossing
Additional Pothole Fee	(upto 6 pothole) \$50 per pothole
<b>Building Permits (3.2)</b>	
65% Plan review fee on commercial permits	Refer to note 3.2
25% Plan review fee on single/multiple family permits	Refer to note 3.2

(3) Plus additional review costs in excess of minimum, if applicable.  
(3.1) Permittee may be required to resurface if a surface treatment has been applied within the past 2 years.  
(3.2) Refer to the permit fee schedule released in the current International Code Council (ICC)

## Consolidated Fee Schedule

Impact Fees	FY 2024 Org Adopted Res 23-10 (6/23)
<b>Culinary Water Facilities (4.1)</b>	
Service size 1"	1,618.00
Service size 1.25"	2,561.00
Service size 1.5"	3,730.00
Service size 2"	6,605.00
Service size 2.5"	10,290.00
Service size 3"	14,829.00
Service size 4"	26,377.00
Service size 6"	59,404.00
Service size 8"	105,598.00
Service size 10"	165,002.00
<b>Sanitary Sewer Facilities (4.1)</b>	
Service size 1"	533.00
Service size 1.25"	844.00
Service size 1.5"	1,229.00
Service size 2"	2,176.00
Service size 2.5"	3,391.00
Service size 3"	4,886.00
Service size 4"	8,691.00
Service size 6"	19,573.00
Service size 8"	34,794.00
Service size 10"	54,367.00
<b>Storm Drain Facilities</b>	
Residential lots - single family	535.53
Unique residential and commercial (per sq. ft.)	0.1210
<b>Park Facilities</b>	
Residential single family (per ERU)	1,826.37
Residential multi-family (per ERU)	1,697.29
<b>Public Safety Facilities - Police</b>	
Residential (per residence)	26.62
Commerical (per sq. ft. of lot(s) developed)	0.00224
<b>Public Safety Facilities - Fire/EMS</b>	
Residential (per residence)	46.70
Commerical (per sq. ft. of lot(s) developed)	0.00513
<b>Water Meter &amp; Radio (4.2)</b>	
3/4"	550.00
1"	630.00
1.5"	1,003.00
2"	1,201.00
3"	2,547.00
6"	5,888.00

(4.1) Impact Fee Study prepared by Jones & Associates (Oct. 2010)

(4.2) Fees may be adjusted to reflect changes in vendor pricing.

## Consolidated Fee Schedule

## Parks &amp; Facility Rentals

FY 2024 Org Adopted  
Res 23-10 (6/23)

Rohmer Park Pavilion Fee (per time frame)	
Resident	40.00
Non-resident	80.00
Victory Park Pavilion Fee (per time frame)	
Resident	40.00
Non-resident	80.00
<b>(5.10) Park Pavilion Deposit</b>	100.00
<b>(5.11) Park Pavilion Cancellation Fee</b>	
Reservation cancelled with a seven business days or greater notice (full refund minus cancellation fee)	15.00
Reservation cancelled with less than seven business day notice (50% of fee)	
Half Day	20.00
Full Day	40.00
Reservation cancelled with less than three business days, no refund will be given.	
Half Day	40.00
Full Day	80.00
<b>(5.12) Civic-Senior Center</b>	
first hour	70.00
each subsequent hour	10.00
kitchen	25.00
employee return fee	5.00
cleaning deposit (refundable)	250.00
Field Use Rental	
per hour	35.00
Long-term contract	50.00
Deposit (refundable)	
Short-term contract	50.00
Long-term contract	250.00

**(5.10) Refundable subject to park rental refund policy.****(5.11) No refunds will be issued due to weather or other unforeseen conditions.****(5.12) Not available for general public rental. Washington Terrace Civic groups and**

## Leisure Services &amp; Recreation

Youth Soccer	50.00
T-Ball	50.00
Machine Pitch	50.00
Youth Baseball	50.00
Youth Softball	50.00
Youth Tackle Football	
Resident	140.00
Non-Resident	160.00
Basketball	
Resident	50.00
Non-Resident	60.00
Girls Volleyball	
Resident	50.00
Non-Resident	60.00
Special Events Regular Vendor	40.00
Special Events Food Vendor	50.00

Washington Terrace City  
**Consolidated Fee Schedule**

**Business Licenses**

**FY 2024 Org Adopted**  
 Res 23-10 (6/23)

Professional/Business Services	
Base	102.00
Disproportionate	4.00
General Services	
Base	102.00
Disproportionate	30.00
Contracted Services	
Base	102.00
Disproportionate	32.00
Personal Services	
Base	102.00
Disproportionate	4.00
Entertainment	
Base	102.00
Disproportionate	201.00
Automotive	
Base	102.00
Disproportionate	201.00
Sales	
Base	102.00
Disproportionate	8.00
Convenience Stores	
Base	102.00
Disproportionate	2,000
Family Services - Commercial	
Base	102.00
Disproportionate	150.00
Family Services - Residential	
Base	102.00
Disproportionate	100.00
Storage	
Base	102.00
Disproportionate	16.00
Car Wash	
Base	102.00
Disproportionate	74.00
Dialysis	
Base	102.00
Disproportionate	2,000
Toll	
Base	102.00
Disproportionate	94.00
Group Homes	
Base	102.00
Disproportionate	450.00
Long-Term Care	
Base	162.00
Disproportionate / room	177.00
Hospital	
Base	228.00
Disproportionate / room	11.00
Apartment	
Base	102.00
Disproportionate / unit	51.00
Disproportionate (Good Landlord Program participant) / unit	46.00

## Consolidated Fee Schedule

Utility Services (billed monthly)	FY 2024 Org Adopted Res 23-10 (6/23)
Set-up Fee (Non-refundable)	40.00
Shut Off Deposit	2 months minimum bill
Late Fee	15.00
Lien Processing Fee	143.00
Water Reconnect / Disconnect Fee	42.00
After hours Reconnect / Disconnect Fee	166.00
Meter Appointment   No show fee	72.00
Meter rental deposit (8.1)	955.00
Meter Tampering Fee (8.2)	Refer to note 8.2
Refuse Cart pickup or delivery fee	25.00
<b>Refuse Cart Fee (8.3)</b>	
Universal Cart	103.00
Recycle Cart	103.00
Storm Water (per ERU)	9.75
Temporary Disconnect   water & sewer services	50.00

**(8.1) Fire hydrant meter rentals will be charged at a 3" commercial water rate. Charges will begin, unprorated, the month the meter is issued through the month the meter is returned. Overage rates will apply if actual usage exceeds the cumulative monthly base gallons.**

**(8.2) Refer to the Washington Terrace Municipal Code 13.08.090, "Meter Tampering Prohibited"**

**(8.3) Fees may be adjusted to reflect changes in vendor pricing.**

**Residential Water**

Single-Family (\$/gallons)	25.80 / 4,000
Single-Family gallons over (\$/gallons)	5.10 / 1,000
Duplex (\$/gallons)	51.60 / 8,000
Duplex gallons over (\$/gallons)	5.10 / 1,000
Tri-Plex (\$/gallons)	77.40 / 12,000
Tri-Plex gallons over (\$/gallons)	5.10 / 1,000

**Residential Sewer**

Single-Family (\$/gallons)	24.40 / 4,000
Single-Family gallons over (\$/gallons)	5.05 / 1,000
Duplex (\$/gallons)	48.80 / 8,000
Duplex gallons over (\$/gallons)	5.05 / 1,000
Triplex (\$/gallons)	73.20 / 12,000
Triplex gallons over (\$/gallons)	5.05 / 1,000

**Refuse**

Refuse First & Recycle Cart	17.05
Refuse Second Cart	17.05
Second Recycle Cart	6.45

**Commercial Water**

3/4" meter (\$/gallons)	29.15 / 4,000
3/4" meter gallons over (\$/gallons)	5.75 / 1,000
1" meter (\$/gallons)	54.66 / 7,500
1" meter gallons over (\$/gallons)	5.75 / 1,000
1 1/2" meter (\$/gallons)	109.33 / 15,000
1 1/2" meter gallons over (\$/gallons)	5.75 / 1,000
2" meter (\$/gallons)	163.99 / 22,500
2" meter gallons over (\$/gallons)	5.75 / 1,000
3" meter (\$/gallons)	273.32 / 37,500
3" meter gallons over (\$/gallons)	5.75 / 1,000
4" meter (\$/gallons)	546.64 / 75,000
4" meter gallons over (\$/gallons)	5.75 / 1,000
6" meter (\$/gallons)	5,101.95 / 1,000,000
6" meter gallons over (\$/gallons)	4.05 / 1,000

**Commercial Sewer**

3/4" meter (\$/gallons)	27.57 / 4,000
3/4" meter gallons over (\$/gallons)	5.65 / 1,000
1" meter (\$/gallons)	51.70 / 7,500
1" meter gallons over (\$/gallons)	5.65 / 1,000
1 1/2" meter (\$/gallons)	103.40 / 15,000
1 1/2" meter gallons over (\$/gallons)	5.65 / 1,000
2" meter (\$/gallons)	155.09 / 22,500
2" meter gallons over (\$/gallons)	5.65 / 1,000
3" meter (\$/gallons)	258.49 / 37,500
3" meter gallons over (\$/gallons)	5.65 / 1,000
4" meter (\$/gallons)	516.98 / 75,000
4" meter gallons over (\$/gallons)	5.65 / 1,000
6" meter (\$/gallons)	4,859.57 / 1,000,000
6" meter gallons over (\$/gallons)	3.95 / 1,000